

## Resolution No. 3425

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2024 and terminating on September 30, 2025 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2024 and terminating on September 30, 2025 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2024 and

terminating on September 30, 2025 shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Effective Date.**

This Resolution shall become effective immediately upon enactment.

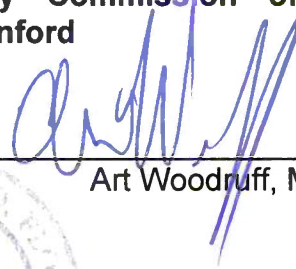
Passed and adopted this 10<sup>th</sup> day of November, 2025.

Attest:

City Commission of the City of  
Sanford



Traci Houchin, MMC, FCRM  
City Clerk



Art Woodruff, Mayor

For use and reliance of the Sanford  
City Commission only.  
Approved as to form and legality.





Lindsay Greene, City Attorney

City of Sanford  
ATTACHMENT A  
BUDGET AMENDMENT FISCAL YEAR 2024/2025

Account	Title	Current Budget	Increase/Decrease	Revised Budget
002-4047-541.46-00	Repairs and Maintenance	-	401,274	401,274
002-0000-389.98-00	Use of Reserves	151,335	401,274	552,609
<b>Total Budget Amendment</b>			<b>401,274</b>	
Budget amendment for Hurricane Milton debris costs				
001-5501-572.12-00	Salaries	560,860	240,000	800,860
001-5502-575.12-00	Salaries	732,679	125,000	857,679
001-5508-572.12-00	Salaries	1,287,871	143,000	1,430,871
001-0000-389.98-00	Use of Reserves	9,405,486	508,000	9,913,486
<b>Total Budget Amendment</b>			<b>508,000</b>	
Budget amendment for salaries				
<b>Total Budget Amendment-General Funds</b>			<b>909,274</b>	
105-0000-331.54-00	Grant	856,103	86,384	942,487
105-0000-389.98-00	Use of Reserves	246,688	(86,384)	160,304
<b>Total Budget Amendment</b>			<b>-</b>	
Budget amendment to true up use of reserves				
145-0000-389.98-00	Use of Reserves	2,791,502	(2,463,990)	327,512
145-7979-581.91-72	Transfers to Stormwater	843,710	(516,198)	327,512
145-7979-581.91-46	Transfers to Water/Sewere Cap Proj Fund	1,947,792	(1,947,792)	-
<b>Total Budget Amendment</b>			<b>(2,463,990)</b>	
Budget amendment to correct use of Reserves				
142-0000-381.56-00	Transfers from CRA	500	87,500	88,000
142-0102-579.64-00	Machinery & Equipment	-	87,500	87,500
<b>Total Budget Amendment</b>			<b>87,500</b>	
Budget amendment to recognize revenue and expenditures				
156-0000-389.98-00	Use of Reserves	6,697,346	87,500	6,784,846
156-7979-581.91-74	Transfer to PAC	-	87,500	87,500
<b>Total Budget Amendment</b>			<b>87,500</b>	
Budget amendment to correct use of Reserves				
139-4047-541.63-00	Improvements Other than Bldgs	2,361,472	(827,642)	1,533,830
139-0000-389.98-00	Use of Reserves	1,896,781	(827,642)	1,069,139
<b>Total Budget Amendment</b>			<b>(827,642)</b>	
Budget amendment to correct use of Reserves				
<b>Total Budget Amendment-Special Revenue Funds</b>			<b>(3,116,632)</b>	
520-7979-590.45-04	Workers Comp	47,873	225,000	272,873
520-0000-341.20-04	Workers Comp	589,568	225,000	814,568
<b>Total Budget Amendment</b>			<b>225,000</b>	
Budget for Operational shortfalls				
530-0000-369.41-00	Insurance Recoveries	962,806	962,806	1,925,612
530-7979-590.99-90	Additions to Reserves	228,719	962,806	1,191,525
<b>Total Budget Amendment</b>			<b>962,806</b>	
Budget for Operational shortfalls				
401-4002-534.34-01	Hauler Charges	7,657,816	750,000	8,407,816
401-0000-343.40-01	Residential Fees	3,500,000	386,000	3,886,000
401-0000-343.40-02	Commercial Fees	4,087,568	364,000	4,451,568
<b>Total Budget Amendment</b>			<b>750,000</b>	
Budget for Operational shortfalls				
402-0000-381.91-53	Transfer from ARPA	843,710	(516,198)	327,512
402-0000-389.98-00	Use of Reserves	23,720,163	516,198	24,236,361
<b>Total Budget Amendment</b>			<b>-</b>	

City of Sanford  
ATTACHMENT A  
BUDGET AMENDMENT FISCAL YEAR 2024/2025

Account	Title	Current Budget	Increase/Decrease	Revised Budget
Budget to true up transfers from ARPA Fund				
452-0000-381.91-53	Transfer from ARPA	3,678,042	(3,678,042)	-
452-0000-389.98-00	Use of Reserves	53,209,861	3,678,042	56,887,903
<b>Total Budget Amendment</b>			-	
Budget to true up transfers from ARPA Fund				
455-0000-381-01-00	Transfers from General Fund	7,021,593	400,000	7,421,593
455-5502-575.62-00	Buildings	161,847	400,000	561,847
<b>Total Budget Amendment</b>			400,000	
Budget to true up transfers from General Fund				
457-0000-381-01-00	Transfers from General Fund	1,312,057	450,000	1,762,057
457-5502-575.62-00	Buildings	228,719	450,000	678,719
<b>Total Budget Amendment</b>			450,000	
Budget to true up transfers from General Fund				
460-0000-324.21-61	Residential Fees	513,410	703,477	1,216,887
460-0000-389.98-00	Addition to Reserves	8,080,468	(703,477)	7,376,991
<b>Total Budget Amendment</b>			-	
Budget amendment to correct use of reserves				
<b>Total Budget Amendment-Enterprise Funds</b>			2,787,806	
<b>CITY-WIDE BUDGET AMENDMENT</b>			580,448	



WS	__	RM	<u>X</u>
Item No.	<u>9.I</u>		

**CITY COMMISSION MEMORANDUM 25-265  
NOVEMBER 10, 2025 AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Cynthia Lindsay, CPA, CGFO, Finance Director  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., ICMA-CM, City Manager  
**SUBJECT:** Year End Budget Adjustment

**SYNOPSIS:**

Budget amendments have been prepared which will increase expenditures in the General Fund, Public Art Fund, CRA Fund, Operating Insurance Fund, Health Insurance Fund, Solidwaste Fund, Stormwater Fund, Water/Sewer Capital Fund, Mayfair Fund, Water Impact Fee Fund, and Marina Fund along with reductions to the ARPA Fund, and the 8<sup>th</sup> Cent Fuel Tax Fund.

**FISCAL/STAFFING STATEMENT:**

The proposed budget amendment will increase the FY 2025 Citywide budget by \$580,448.

**BACKGROUND:**

The attached budget amendment is for the following:

1. **GENERAL FUND** A \$909,274 increase to the General Fund budget to cover Hurricane Milton debris costs and Recreation salaries.
2. **SPECIAL REVENUE FUNDS** An overall \$3,116,632 decrease to the Special Revenue Funds which was to true up use of reserves for the CDBG Fund, use of reserves for the ARPA fund, recognize the transfer to the PAC Fund from the CRA Fund for a sponsorship, and true up use of reserves for the 8<sup>th</sup> Cent Fuel Tax Fund.
3. **ENTERPRISE FUNDS** A \$2,787,806 budget amendment for operational shortfalls in the Operating Insurance Fund, the Health Insurance Fund, and the Solidwaste Fund as well as truing up transfers from the ARPA Fund to the Stormwater Fund and the Water/Sewer Capital Fund, truing up transfers from the General Fund to the Mayfair Fund and the Marina Fund and to true up use of reserves in the Water Impact Fee Fund.

**LEGAL REVIEW:**

No legal review requested of the City Attorney.

**RECOMMENDATION:**

It is staff's recommendation that the City Commission approve Resolution No. 3425 amending the FY 2025 budget by \$580,448.

**SUGGESTED MOTION:**

“I move to approve Resolution No. 3425.”

Attachments:

Budget Resolution NO. 3425  
Attachment “A”