

## **Resolution No. 2025-3408**

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2024 and ending September 30, 2025; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2024 and terminating on September 30, 2025 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2024 and terminating on September 30, 2025 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2024 and

terminating on September 30, 2025 shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

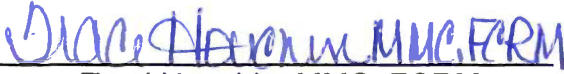
**Section 6. Effective Date.**

This Resolution shall become effective immediately upon enactment.

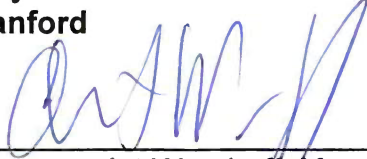
Passed and adopted this 25<sup>th</sup> day of August, 2025.

Attest:

City Commission of the City of Sanford



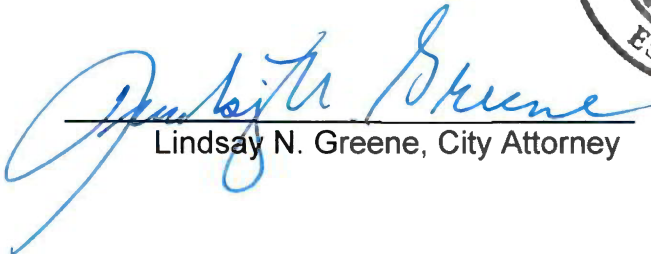
Traci Houchin, MMC, FCRM  
City Clerk



Art Woodruff, Mayor

For use and reliance of the Sanford  
City Commission only.  
Approved as to form and legality.





Lindsay N. Greene, City Attorney

## ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2024-2025  
Department: Public Works

Division: Stormwater

Date: 8/5/2025

### BUDGET AMENDMENT

#### CHANGES IN REVENUES

REVENUE ACCOUNT NUMBER										
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Balance	Change	Balance	
402	4045	541	63	00	st0902	improvement other than building	\$ 29,856,198	\$ 27,189,210	\$ 138,687	\$ 27,050,523
										\$ -
										\$ -
										\$ -
										\$ -
										\$ -
										\$ -
										\$ -

TOTAL CHANGES IN REVENUES \$ 138,687

#### CHANGES IN EXPENDITURES

EXPENDITURE ACCOUNT NUMBER										
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
402	4045	541	62	00	stbld	buildings	\$ 14,719	\$ -	\$ 138,687	\$ 156,406
										\$ -
										\$ -
										\$ -
										\$ -
										\$ -
										\$ -

TOTAL CHANGES IN EXPENDITURES \$ 138,687

REASON FOR AMENDMENT: equipment canopy for 26th street

DIRECTOR APPROVAL: 

DATE: 8/7/25

FINANCE APPROVAL: 

DATE: 8/6/25

CITY MANAGER APPROVAL: 

DATE: 8/7/25

CITY COMMISSION AGENDA DATE: August 25, 2025

APPROVED: 

FOR FINANCE USE

Entry Date: \_\_\_\_\_

Batch Number: \_\_\_\_\_

Document #: BA 11-103

CCM#: \_\_\_\_\_

RES#: \_\_\_\_\_



**CITY COMMISSION MEMORANDUM 25-197**  
**AUGUST 25, 2025, AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Shawn Lemons, Stormwater Superintendent  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., ICMA-CM, City Manager  
**SUBJECT:** Resolution 2025-3408, Budget Amendment and Procurement of an equipment canopy through Ovation Construction, Inc. \$138,686.29

**SYNOPSIS:**

Requesting to approve Resolution No. 2025-3408, to amend the budget in the amount of \$138,686.29 and to procure the installation of a canopy structure at the East 26<sup>th</sup> Street yard by Ovation Construction, Inc.

**FISCAL/STAFFING STATEMENT:**

Funding in the amount of \$138,686.29 is available from multiple Stormwater capital projects.

**BACKGROUND:**

The Stormwater Division recently purchased a debris shaker for materials separation, totaling \$165,000. To protect the equipment from the elements, the Division is seeking the installation of a solid roof canopy; to be installed by Ovation Construction Inc. This canopy will help prevent weather damage and extend the life of the equipment in the East 26<sup>th</sup> Street yard. This service is being procured using the Sourcewell JOC Contract # FL-R3-GC-092524-OCC.

**LEGAL REVIEW:**

The City Attorney has reviewed this agenda item and has no legal objection.

**RECOMMENDATION:**

City staff recommends the City Commission approve Resolution No. 2025- 3408, to amend the budget in the amount of \$138,686.29 and to procure the installation of a canopy at the East 26<sup>th</sup> Street yard.

**SUGGESTED MOTION:**

“I move to approve the budget amendment and procurement.”

Attachments: (1) Quote  
(2) Sourcewell contract  
(3) Budget amendment  
(4) Resolution No. 3408



361 S. Central Ave.  
OVIEDO, FLORIDA 32762  
(407) 350-9408  
[carson@ovationinc.net](mailto:carson@ovationinc.net)

## **CITY OF SANFORD DUMP SITE METAL PAVILION**

TO: City of Sanford  
Pete Wilson  
Pete.Wilson@SanfordFL.gov  
407-688-5000 ext 5403

FROM: Ovation Construction  
Mike Lewis; Sr. Project Manager

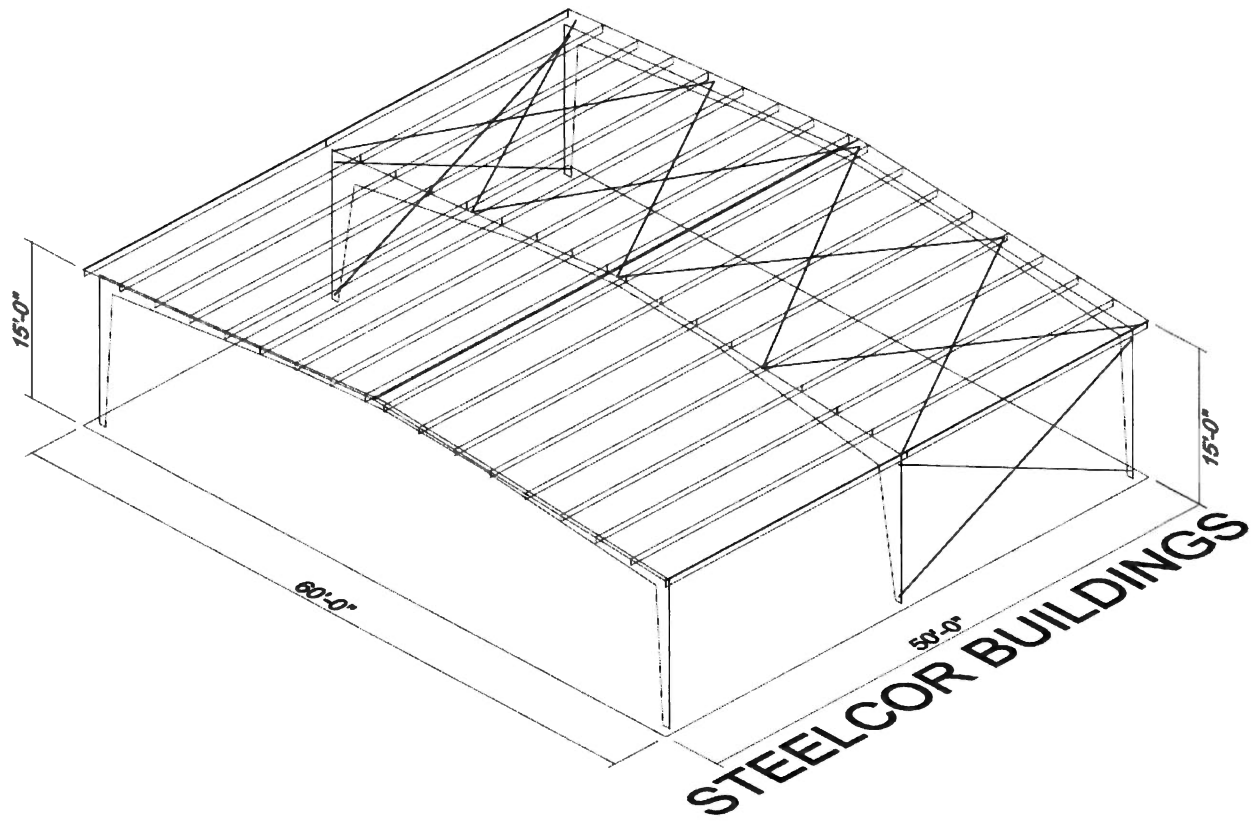
**DATE: 7/7/2025**

SCOPE OF WORK: Provide all labor and materials to complete the following:

- Scope of work to provide and install a 60'x50' steel metal pavilion that will be open on all sides with no sheathing.
- Eave height to be 15'.
- Roof pitch to be 2:12 with no gutters.
- Owner to provide site preparation and the base materials and the location for the new metal building.
- Wind load to be rated 140.
- Roof to be 26 gauge galvalume.
- Columns to be painted on site after installation.

### **QUALIFICATIONS:**

- No P&P Bond included.
- Signed & sealed plans for the building and footers are included to be used for permitting.
- Permitting fees to be paid by Owner.
- No electrical or plumbing is included in the proposal.
- No underground locates are included in the proposal.
- No dumpster is included in the proposal.
- No materials testing is included in the proposal.
- Work is to be performed during normal working hours; M-F 7am-5pm
- No surveys are included.
- Does not include any sod restoration. By others.
- No dewatering or demucking.
- Does not include any unforeseen conditions.



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60'x50'x15' no walls/open to remain

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