

Resolution No. 2025-3372

A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025, to fund the City Hall building breezeway expansion plan IT database procurement; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.

Whereas, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2024, and terminating on September 30, 2025, specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

Whereas, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditure within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

Whereas, from time-to-time circumstances and events may require that the original City budget may need revision such as to fund the City Hall building breezeway expansion plan IT database procurement; and

Whereas, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:

Section 1. Adoption Of Budget Amendment; Funding For The City Hall Building Breezeway Expansion Plan IT Database Procurement.

(a). The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2024, and terminating on September 30, 2025, is hereby revised and amended by Attachment "A to fund the City Hall building breezeway expansion plan

IT database procurement. The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim.

(b). Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2024, and terminating on September 30, 2025, shall remain in full force and effect.

Section 2. Implementing Administrative Actions. The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate, to include, but not be limited to, any and all necessary procurement actions relating to funding the City Hall building breezeway expansion plan IT database procurement.

Section 3. Savings. The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed to include the project and activities relating to the City Hall building breezeway expansion project.

Section 4. Conflicts. All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

Section 5. Severability. If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

Section 6. Effective Date. This Resolution shall become effective immediately upon adoption.

Passed and adopted this 14th day of April, 2025.

Attest:

City Commission of the City of Sanford

Cathy Lotempio, MMC

Traci Houchin, MMC, FCRM
City Clerk

Art Woodruff

Art Woodruff
Mayor

Cathy Lotempio, MMC, Deputy City Clerk
For use and reliance of the Sanford City Commission only.
Approved as to form and legality.

William Colbert

William Colbert
City Attorney
*Lonnie N. Crooks
ACA*



ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 25/26
Department: Development Svs

Division: Building Dept

CHANGES IN REVENUES

REVENUE ACCOUNT NUMBER						Current	Current	Amount of	Adjusted
Fund	Revenue	Acct #	Obj	Proj #	Expend Account Title	Budget	Balance	Change	More/less
135	0000	389	98	00	Building Reserve			\$ 203,955	
TOTAL CHANGES IN REVENUES								\$ 203,955	

CHANGES IN EXPENDITURES

EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Remaining
Fund	Obj	Activity	Obj	Proj #	Expenditure Account Title	Budget	Balance	Change	Balance
135	1114	524	63	00	DSEQP Protective Inspections	\$ 2,328,406	\$ 54,860	\$ 203,955	
TOTAL CHANGES IN EXPENDITURES								\$ 203,955	

REASON FOR AMENDMENT: To secure procurement of IT supplies and installation that were not included in the design

DIRECTOR APPROVAL: _____

DATE: 4-2-25

FINANCE APPROVAL: _____

DATE: 4/2/25

CITY MANAGER APPROVAL: _____

DATE: 4/2/25

CITY COMMISSION AGENDA DATE: 4.14.2025

APPROVED yes

FOR FINANCE USE

Entry Date: _____

Batch Number: _____

Document #: _____



APPROVED



CITY OF
SANFORD
FLORIDA

WS	__	RM	<u>X</u>
Item No.			<u>9.E</u>

**CITY COMMISSION MEMORANDUM 25-113
APRIL 14, 2025, AGENDA**

TO: Honorable Mayor and Members of the City Commission
PREPARED BY: Angela Adkins, Administrative Support Supervisor Development Services
SUBMITTED BY: Norton N. Bonaparte, Jr., ICMA-CM, City Manager
SUBJECT: Resolution No. 2025-3372; \$203,955 for three procurements to Unitec Inc, SHI International Corp, and Security 101; Breezeway Expansion Project

STRATEGIC PRIORITIES:

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

SYNOPSIS:

Requesting to approve, Resolution No. 2025-3372, to amend the budget in the amount of \$203,955 for the services of Unitec Inc, SHI International Corp and Security 101 for the Breezeway Expansion Project IT services.

FISCAL/STAFFING STATEMENT:

Funds in the amount of \$203,955 is requested and will be available in the Building Department Enterprise account.

BACKGROUND:

The City has practiced an "Open for Business" philosophy for many years to foster new business growth and an enhanced friendly customer service. To accomplish these goals, the Building Division needs more space to maintain the "day-to-day" level of service necessary to serve the needs of the City. The Building Breezeway expansion plan will call for IT Database procurement of supplies and installation that were not included in the original design.

LEGAL REVIEW:

No legal review requested of the City Attorney.

RECOMMENDATION:

City Staff recommends the City Commission approve Resolution No. 2025-3372, to amend the budget for the procurement of goods and services from Unitec Inc, SHI International Corp, and Security 101 in the amount not to exceed \$203,955.

SUGGESTED MOTION:

“I move to approve Resolution No. 2025-3372, for the procurement of goods and services from Unitec Inc, SHI International Corp, and Security 101 in the amount not to exceed \$203,955.”

Attachments: Budget Amendment