

## **Resolution No. 2024-3270**

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2023 and terminating on September 30, 2024 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2023 and terminating on September 30, 2024 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2023 and

terminating on September 30, 2024 shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Effective Date.**

This Resolution shall become effective immediately upon enactment.

Passed and adopted this 22<sup>nd</sup> day of July, 2024.

Attest:

City Commission of the City of  
Sanford

Traci Houchin, MMC, FCRM

Traci Houchin, MMC, FCRM  
City Clerk

Art Woodruff

Art Woodruff, Mayor



For use and reliance of the Sanford  
City Commission only.  
Approved as to form and legality.

William Colbert

William Colbert, City Attorney

# ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2024  
Department: Police

Division: Administration

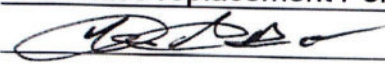
**CHANGES IN REVENUES**

REVENUE ACCOUNT NUMBER						Current	Current	Amount of	Adjusted
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Balance	Change	Unrealized
360	0000	381	60	00	Interfund Grp Trnsfrs/From Gen Fund	\$ 5,496,542	\$ 2,748,271	\$ 72,837	\$ 2,821,108
001	0000	389	98	00	General Fund	10,447,860	10,447,860	72,837	10,520,697
<b>TOTAL CHANGES IN REVENUES</b>								<b>\$ 145,674</b>	

**CHANGES IN EXPENDITURES**

EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Remaining	
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
360	2020	521	64	00		Law Enfrcmnt -Machinery & Equipment	1,641,509	11,170	72,837	84,007
001	7979	581	91	28		General Fund	\$ 5,496,542	\$ 2,748,271	\$ 72,837	\$ 2,821,108
<b>TOTAL CHANGES IN EXPENDITURES</b>								<b>\$ 145,674</b>		

REASON FOR AMENDMENT: Purchase replacement Police Car

DIRECTOR APPROVAL: 

DATE: 7/11/24

FINANCE APPROVAL: 

DATE: 7/11/2024

CITY MANAGER APPROVAL: 

DATE: 7/17/2024

CITY COMMISSION AGENDA DATE: 7/23/24

APPROVED Y

**FOR FINANCE USE**

Entry Date: \_\_\_\_\_

Batch Number: \_\_\_\_\_

Document #: BA 10-111



CITY OF  
**SANFORD**  
FLORIDA



APPROVED

WS \_\_\_ RM X

Item No. 8:J

**CITY COMMISSION MEMORANDUM 24-204**  
**JULY 22, 2024 AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Dawn Chambers, Administrative Services Manager  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., ICMA-CM, City Manager  
**SUBJECT:** Corrected Budget Amendment for Replacement Marked Patrol Police Department Vehicles; Resolution No. 2024-3270

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Approve Resolution No. 2024-3270, to amend the budget in the amount of \$72,837, for the replacement of one Marked Patrol Police Department vehicles, is requested.

**FISCAL/STAFFING STATEMENT:**

Resolution No. 2024-3250 was approved by the City Commission on June 10, 2024, in the amount of \$145,674 from the general fund, to pay for replacement of two (2) Marked Patrol Police Department vehicles; that were deemed a total loss, and unfortunately were "at fault". However, the budget amendment submitted only moved funds to cover one car for \$72,837. In order to correct the error on the prior budget amendment, staff is requesting approval for the second car via the attached revised budget amendment.

**BACKGROUND:**

In accordance to City Fleet recommendation, the Police Department is requesting approval to replace two (2) Marked Patrol Police Department. City vehicle #826 and City vehicle #831 were involved in separate accidents. Each vehicle was deemed a total loss. The Police Department was determined to be "at fault" in both accidents. These accidents were unforeseen, and the loss of these vehicles has negatively impacted the Police Department's fleet. These two (2) replacement vehicles will help ensure that the Police Department will not have to require that officers share vehicles; which results in vehicles having no break time for servicing and repairs, and adding increased mileage on vehicles already approaching their maximum lifespan.

The replacement vehicles will be purchased using quote received from Alan Jay Fleet Sales (Quote No. 52908-2 issued pursuant to Sourcewell contract #2023 060920-NAF. Based on availability, the Police Department may use another vendor with similar pricing.

**LEGAL REVIEW:**

The Assistant City Attorney has reviewed this administrative and procurement activity and has no legal objection to the procurement activity being implemented following the City's Purchasing Policies and Procedures and with the scope of services being appropriately drafted by the City.

**RECOMMENDATION:**

Staff recommends that City Commission approve Resolution No. 2024-3270, amending the budget in the corrected amount of \$72,837, which along with the prior approval of Resolution No 2024-3250 will total \$145,674 for the replacement of two (2) Marked Patrol Police Department vehicles that were deemed as total losses.

**SUGGESTED MOTION:**

"I move to approve Resolution No. 2024-3270, amending the budget in the corrected amount of \$72,837, which along with the prior approval of Resolution No 2024-3250 will total \$145,674 for the replacement of two (2) Marked Patrol Police Department vehicles that were deemed as total losses.

- Attachments:
1. Budget Amendment
  2. Resolution 2024-3270
  3. Sourcewell contract #2023 060920-NAF
  4. Memo – Totaled Vehicle Replacement – Vehicle #826 (Includes Quote 52908-
  5. Memo – Totaled Vehicle Replacement – Vehicle #831 (Includes Quote 52908-