

## Resolution No. 2024-3235

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2023 and terminating on September 30, 2024 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2023 and terminating on September 30, 2024 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2023 and

terminating on September 30, 2024 shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful, or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Effective Date.**

This Resolution shall become effective immediately upon enactment.

Passed and adopted this 25<sup>th</sup> day of March, 2024.

Attest:

City Commission of the City of  
Sanford



Traci Houchin, MMC, FCRM  
City Clerk



Art Woodruff, Mayor



For use and reliance of the Sanford  
City Commission only.  
Approved as to form and legality.



William Colbert, City Attorney

# ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2024  
Department: Public Works

Division: Stormwater

3/13/2024

**CHANGES IN REVENUES**

REVENUE ACCOUNT NUMBER						Current	Current	Amount of	Adjusted
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Balance	Change	Unrealized
402	0000	389	98	00	Use of Reserves	\$ 1,216,886	\$1,216,886	\$ 17,047	1,199,839
<b>TOTAL CHANGES IN REVENUES</b>								<b>\$ 17,047</b>	

**CHANGES IN EXPENDITURES**

EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Remaining
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Budget	Balance	Change	Balance
402	4045	541	63	00	ST093 improvement other than build.	\$ 26,302,132	19,829,445	17,047	19,846,492
						\$ -		-	-
						\$ -		-	-
<b>TOTAL CHANGES IN EXPENDITURES</b>								<b>\$ 17,047</b>	

REASON FOR AMENDMENT: Change order for Maple Ave

DIRECTOR APPROVAL: *[Signature]* DATE: 3/13/24

FINANCE APPROVAL: *[Signature]* DATE: 3/13/24

CITY MANAGER APPROVAL: *[Signature]* DATE: 3/26/24

CITY COMMISSION AGENDA DATE: 3/25/24 APPROVED

FOR FINANCE USE

Entry Date: \_\_\_\_\_

Batch Number: \_\_\_\_\_

Document #: BA 06-105

Larger attachments are available  
in the City Clerk's Office for  
review.



CITY OF  
**SANFORD**  
FLORIDA



**APPROVED**

WS \_\_\_\_\_ RM X  
Item No. 8.H

**CITY COMMISSION MEMORANDUM 24-096**  
**MARCH 25, 2024, AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Michael Cash, Public Works Manager  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., ICMA-CM, City Manager  
**SUBJECT:** Approval of Change Order to PO #38711; Resolution No. 2024-3235; All Terrain Tractor Services, Inc.; Chase Ave.

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Approval of Resolution No. 2024-3235 to amend the budget in the amount of \$17,046.20 and approve a change order to purchase order #38711 to All Terrain Tractor Services, Inc. for the Chase Avenue, Maplewood Drive Project is being proposed.

**FISCAL/STAFFING STATEMENT:**

Funding in the amount of \$17,046.20 is available in the Stormwater Reserve Fund.

**BACKGROUND:**

All Terrain Tractor Services, Inc. will be completing all necessary work for the project, which will provide a drainage collection system for a subdivision built with swales that does not function as designed. Driveways stay flooded throughout the rainy season because of lack of a working conveyance. The project includes the installation of approximately 1,200 feet of pipe and inlets, reconstruction of driveways and sidewalks as necessary. A Change order is necessary to complete the 6" under drain with granite rock.

The services of All Terrain Tractor Services, Inc. was competitively bid under the Orlando Utilities Commission Contract bid number RFP-22-5036-QQ for Concrete and Asphalt Restoration Services, thus the City is requesting piggyback approval using PBA 21/22-220A. The piggyback process is a program of cooperative bidding which may be used by public bodies, public entities and political subdivisions throughout the State; and it satisfies all purchasing requirements applicable to the City.

**LEGAL REVIEW:**

No legal review requested of the City Attorney.

**RECOMMENDATION:**

City staff recommends that the City Commission approve Resolution No. 2024-3235, to amend the budget in the amount of \$17,046.20 and a change order to purchase order #38711 to All Terrain Tractor Services, Inc. for the Chase Avenue, Maplewood Drive Project bringing the new total to \$402,962.69.

**SUGGESTED MOTION:**

“I move to approve Resolution No. 2024-3235, and the change order to the All Terrain Tractor Services, Inc. purchase order #38711, as proposed.”

Attachments: PO # 38711  
Resolution No. 2024-3235



1980 Camron Ave  
 Sanford, FL 32771  
 P: (386) 218-6969 F: (386) 218-6970  
 www.allterraintractorservice.com

# PROPOSAL

Project Name:	Maplewood Dr.
Project Phase:	6" Under Drain w/ Granite Rock
Job Number:	Piggybacking OUC Contract

Project Address: Maplewood Dr.  
 City, State, Zip: Sanford, FL.

Proposal Date: Tuesday, March 12, 2024  
 Proposal price good for 30 days from the date of this proposal.

Prepared for: City Of Sanford/ Public Works & Utility Dept.

Address: PO Box 1788

City, State, Zip: Sanford, FL. 32772

Contact: Michael Cash CFM

Phone: 407-688-5087

Cell:

Email: [Michael.Cash@Sanfordfl.gov](mailto:Michael.Cash@Sanfordfl.gov)

## Scope of Work

- Under The Terms and Conditions of This Proposal. All Terrain Tractor Service Inc, Hereby Proposes to Provide Labor, Materials, Supervision Necessary to Complete Described Line Items Listed Below. No Other Work expressed or Implied in This Proposal.

## Qualifications & Exclusions

- There are **No bonds** included in this proposal. If any are required, they will be at an additional cost.
- There is **No handling of contaminated, hazardous, or unsuitable materials** included in this proposal. If any is required, it will be at an additional cost.
- There are **No permits** included in this proposal. If any are required, they will be at an additional cost.
- Proposal price is based on the assumption that this project will require red-lined as-builts only. If certified as-builts are required, they will be at an additional cost.
- Any electrical, power, gas, CATV, telephone, utilities relocated or removed by others.
- There is **No Dewatering** In This Proposal. If Needed it will be an additional Costs.
- There is **No Landscaping in this Proposal**. If needed it will be an additional Costs.
- Any electrical work associated with site work scope is by others.
- This Bid is Based Soley on Information Provided by Others. All Terrain Accepts No Responsibility to Unforeseen Differences.**

CODE	DECRPTION	QTY	UOM	UNIT PRICE	TOTAL
5.100	6" Under Drain				
5.100	6" Perforated Pipe	400	LF	\$5.79	\$2,316.00
5.100	6" Clean Out Assy.	1	EA	\$425.00	\$425.00
5.100	Filter fabric	2	EA	\$358.00	\$716.00
5.100	57 Granite Stone	40	TN	\$105.00	\$4,200.00
5.100	ATTS Mark Up on Materials	10	%		\$429.20
5.100					
5.100	Large Excavator	16	HR	\$125.00	\$2,000.00
5.100	Front End Loader	16	HR	\$95.00	\$1,520.00
5.100	Pick Up	16	HR	\$35.00	\$560.00
5.100					
5.100	Superintendent	16	HR	\$60.00	\$960.00
5.100	Pipe Foreman	16	HR	\$55.00	\$880.00
5.100	Equipment Operator # 1	16	HR	\$50.00	\$800.00
5.100	Equipment Operator # 2	16	HR	\$50.00	\$800.00
5.100	Pipe Labor # 1	16	HR	\$45.00	\$720.00
	Pipe Labor # 2	16	HR	\$45.00	\$720.00
Proposed Total					<b>\$17,046.20</b>

5.100	Alternates:				
5.100	Clean Septic Sand	36	CY	\$35.00	\$1,260.00

Landon Massa

All Terrain Tractor Service, Inc.

Michael Cash CFM

City Of Sanford/ Public Works & Utility Dept.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

Price is subject to change, pending receipt of 'Final Construction Drawings'.