

# ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2023  
 Department: Fire Division: Operations 1/23/2023

**CHANGES IN REVENUES**

| REVENUE ACCOUNT NUMBER           |         |        |     |           |                       | Current | Current | Amount of        | Adjusted   |
|----------------------------------|---------|--------|-----|-----------|-----------------------|---------|---------|------------------|------------|
| Fund                             | Revenue | Act Cd | Ele | Project # | Revenue Account Title | Budget  | Balance | Change           | Unrealized |
| 360                              | 0000    | 331    | 70  | 03        | Grant Revenue         |         |         | \$ 12,000        | 12,000     |
| <b>TOTAL CHANGES IN REVENUES</b> |         |        |     |           |                       |         |         | <b>\$ 12,000</b> |            |

**CHANGES IN EXPENDITURES**

| EXPENDITURE ACCOUNT NUMBER           |         |          |     |     |           | Current                   | Current    | Amount of        | Remaining |         |
|--------------------------------------|---------|----------|-----|-----|-----------|---------------------------|------------|------------------|-----------|---------|
| Fund                                 | Dpt/Div | Activity | Obj | Ele | Project # | Expenditure Account Title | Budget     | Balance          | Change    | Balance |
| 360                                  | 3001    | 522      | 64  | 00  |           | Machinery & Equipment     | \$ 315,000 | (1,689,979)      | 12,000    | 327,000 |
| <b>TOTAL CHANGES IN EXPENDITURES</b> |         |          |     |     |           |                           |            | <b>\$ 12,000</b> |           |         |

REASON FOR AMENDMENT: Purchase USAR Equipment (FDEM Grant)  
 DIRECTOR APPROVAL: *[Signature]* DATE: 1-10-23  
 FINANCE APPROVAL: *[Signature]* DATE: 1/10/23  
 CITY MANAGER APPROVAL: \_\_\_\_\_ DATE: \_\_\_\_\_  
 CITY COMMISSION AGENDA DATE: January 23, 2023 APPROVED YES

**FOR FINANCE USE**

Entry Date: 2/23/2023 Batch Number: B# 2113 Document #: BA 04-102  
 S. Posey Res# 3108  
 CCM# 23-019

**Resolution No. 2023-3108**

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023 to address funds received from an Urban Search and Rescue Grant from the Florida Division of Emergency Management; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2022 and terminating on September 30, 2023 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas** the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision such as funds received as the result of an Urban Search and Rescue Grant awarded to the City by the Florida Division of Emergency Management; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford; Florida as follows:**

**Section 1. Adoption of Budget Amendment; Urban Search and Rescue Grant Awarded by the Florida Division of Emergency Management.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2022 and terminating on September 30, 2023 is hereby revised and amended by Attachment "A" pertaining to funds received by the City relating to an Urban Search and Rescue Grant awarded to the City by the Florida Division of Emergency Management. The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2022 and terminating on September 30, 2023 shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Effective Date.**

This Resolution shall become effective immediately upon enactment.

**Passed and adopted this 23<sup>rd</sup> day of January, 2023.**

*Attest:*

**City Commission of the City of Sanford**

*Traci Houchin MMC, FCRM*

Traci Houchin, MMC, FCRM  
City Clerk



*Art Woodruff*

Art Woodruff, Mayor

For use and reliance of the Sanford  
City Commission only.  
Approved as to form and legality.

*William Colbert*

William Colbert, City Attorney

*Louis W. Moore*  
*ALM*



**CITY COMMISSION MEMORANDUM 23-019**  
**JANUARY 23, 2023 AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Ronnie McNeil, Fire Chief  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., ICMA-CM, City Manager  
**SUBJECT:** Urban Search and Rescue Grant; Florida, Division of Emergency Management; Budget Amendment Resolution No. 3108

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Approval of Resolution No. 3108 to amend the budget and approval of the Urban Search and Rescue Grant from the Florida Division of Emergency Management is requested.

**FISCAL/STAFFING STATEMENT:**

The City may use the State-funded award amount of \$12,000 to reimburse expenditures in the category of "sustainment" which consists of; maintenance of specialized equipment, replacement and enhancement of equipment, personal protective items and the broad qualifying sub-categories of sustainment expenditures include personal protective equipment, equipment repair and maintenance, logistical support, canine equipment, water rescue cache, tools and equipment, medical cache and planning and technology.

**BACKGROUND:**

The City was awarded a \$12,000 grant by the Florida Division of Emergency Management for the purposes listed above. The expenditures will save the citizens of the City expenditures that would have otherwise come from non-State funding sources and enhances the ability of the Fire Department to protect the safety of the citizens of the City and the general public.

**LEGAL REVIEW:**

The Assistant City Attorney has assisted in this matter.

**RECOMMENDATION:**

City staff recommends that the City Commission approve Resolution No. 3108 and the Urban Search and Rescue Grant awarded by the Florida Division of Emergency Management

**SUGGESTED MOTION:**

“I move to approve Resolution No. 3108 and the grant award.”

- Attachments: (1) State-Funded Grant Agreement Urban Search And Rescue Grant  
(Agreement Number: T0266).  
(2). Budget Amendment Resolution No. 3108.

GROUP NUMBER . : 02113 FIRE-USAR EQUIP/FDEM GRNT  
GROUP USER . . : POSEYS Posey, Shanna - Executive

| TRANS NO                | TRANS DATE | DOCUMENT  | ACCOUNT NUMBER     | DESCRIPTION 1             | PROJECT | BUDGET AMOUNT | ORIG (Y/N) |
|-------------------------|------------|-----------|--------------------|---------------------------|---------|---------------|------------|
| DESCRIPTION 2           |            | TYPE      |                    |                           |         |               |            |
| 0000100                 | 01/23/2023 | BA 04-102 | 360-0000-331.70-03 | FIRE-USAR EQUIP/FDEM GRNT |         | 12,000.00     |            |
| RES# 3108 / CCM# 23-019 |            |           |                    |                           |         |               |            |
| 0000200                 | 01/23/2023 | BA 04-102 | 360-3001-522.64-00 | FIRE-USAR EQUIP/FDEM GRNT |         | 12,000.00     |            |
| RES# 3108 / CCM# 23-019 |            |           |                    |                           |         |               |            |

TOTALS:

|         | AMOUNT CALCULATED | AMOUNT ENTERED | DIFFERENCE |
|---------|-------------------|----------------|------------|
| COUNT:  | 2                 | 2              |            |
| AMOUNT: | 24,000.00         | 24,000.00      |            |

Digitally signed by Peter J. Staffieri  
DN: cn=Peter J. Staffieri, o=City of Sanford, ou=Finance Department, email=peter.staffieri@sanfordfl.gov, c=US  
Date: 2023.02.23 15:48:59 -05'00'

