

REQUEST FOR BUDGET TRANSFER

Fiscal Year 2023

Department: City Administration

Division: City Manager

Date: 1/9/2023

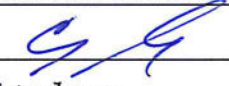
DECREASE BUDGET

EXPENDITURE ACCOUNT NUMBER						Current Budget	Current Balance	Amount of Decrease	Remaining Balance
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title			
457	0000	381	01	00		Transfer from Genral Fund	\$ -	\$ -	\$ 119,013
001	0000	389	98	00		Use of Reserves	274,755	274,755	119,013
									-
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TOTAL DECREASE								\$ 238,026	

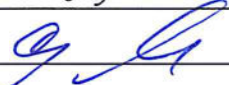
INCREASE BUDGET

EXPENDITURE ACCOUNT NUMBER						Current Budget	Current Balance	Amount of Increase	Remaining Balance
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title			
457	5502	575	46	00		Sanford Marina	\$ -	\$ -	\$ 119,013
001	7979	581	91	54		Transfer to Marina	-	-	119,013
									-
									-
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									-
TOTAL INCREASE								\$ 238,026	

REASON FOR AMENDMENT: Xtreme Constrcution Demo and Renovations

DIRECTOR APPROVAL:  DATE: 1/9/2023

FINANCE APPROVAL: Cynthia Lindsay DATE: 12/15/22

CITY MANAGER APPROVAL:  DATE: 1/11/2023

(\$5,000 TO \$49,999)

CITY COMMISSION AGENDA DATE: 1-9-2023 APPROVED? Y

(\$50,000 OR MORE)

FOR FINANCE USE

Entry Date: 1/17/2023 Batch Number: B# 1436 Document #: BA 03-104
 S. Posey

Res# 3101
CCM# 23-006

Resolution No. 2023-3101

A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023 for the purchase of construction services from Xtreme Roofing Construction, LLC., providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.

Whereas, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2022 and terminating on September 30, 2023 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

Whereas, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

Whereas, from time-to-time circumstances and events may require that the original City budget may need revision such as for the purchase of construction services for the Sanford Downtown Marina from Xtreme Roofing Construction, LLC.; and

Whereas, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:

Section 1. Adoption of Budget Amendment; Xtreme Roofing Construction, LLC.

The annual operating budget of the City of Sanford for the fiscal year beginning

October 1, 2022 and terminating on September 30, 2023 is hereby revised and amended by Attachment "A" that relates to the purchase of construction services from Xtreme Roofing Construction, LLC. The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2022 and terminating on September 30, 2023 shall remain in full force and effect.

Section 2. Implementing administrative actions.

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate in order to procure the purchase of electrical services from Chinchor Electric, Inc.

Section 3. Savings.

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

Section 4. Conflicts.

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

Section 6. Effective Date.

This Resolution shall become effective immediately upon enactment.

Passed and adopted this 9th day of January, 2023.

Attest:

City Commission of the City of Sanford



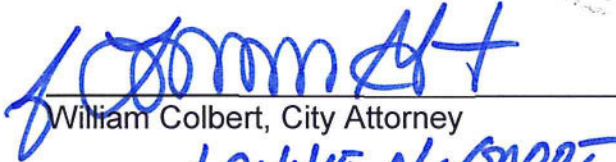
Traci Houchin, MMC, FCRM
City Clerk





Art Woodruff
Mayor

For use and reliance of the Sanford
City Commission only.
Approved as to form and legality.



William Colbert, City Attorney

LONNIE N. SNOOT
ACA



CITY OF
SANFORD
FLORIDA



APPROVED

WS __ RM X

Item No. 8.C

CITY COMMISSION MEMORANDUM 23-006
JANUARY 9, 2023 AGENDA

TO: Honorable Mayor and Members of the City Commission
PREPARED BY: Owen Christopher Smith, Project Planner, Urban Design
Craig Radzak, Assistant City Manager
SUBMITTED BY: Norton N. Bonaparte, Jr., ICMA-CM, City Manager
SUBJECT: Budget Amendment Resolution No. 2023-3101; Procurement Of Services;
Xtreme Roofing Construction, LLC.

STRATEGIC PRIORITIES:

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

SYNOPSIS:

Approval of Resolution No. 2023-3101, amending the City budget and the approval to procure the services of Xtreme Roofing Construction, LLC. are requested.

FISCAL/STAFFING STATEMENT:

Funds in the amount of \$119,013.34 is requested and are available in the General Reserve Fund. The funds will be transferred into the Marina Fund account.

BACKGROUND:

Xtreme Roofing Construction, LLC. of Sanford, Florida provides construction contracting and roofing services to the City through a competitively bid procurement. The currently requested approval of emergency work is to provide demolition, renovation construction services to the Sanford Downton Marina. During hurricane Ian, the office and storage building experienced severe interior flooding which caused significant damage and elevated mold growth which rendered the building unusable, unsalvageable and as such the marina management personnel was evacuated from using these premises. The work performed by this firm and also a certified mold construction company, will provided the necessary demolition of this space, sanitation and rebuild required in order to reoccupy and resume normal administrative operations to the marina.

The services of Xtreme Roofing Construction, LLC. were procured by means of piggybacking a Seminole County Sheriff's Office contract C/A #2022-22 through # PBA 21/22-234. The piggyback process is a program of cooperative bidding which may be used by public bodies, public entities and political subdivisions throughout the State and it satisfies all purchasing requirements

applicable to the City. This process results in the procurement of goods and services at highly competitive pricing without the expenditure of City funds that would otherwise be directed by means of the highly time-intensive procurement processes and procedures that are necessitated by competitive bidding, etc.

The adoption of a budget amendment resolution and authorization to procure services are requested. The services will be procured in accordance with the City's Purchasing Policies and Procedures.

LEGAL REVIEW:

The Assistant City Attorney has reviewed the proposed Resolution and procurement procedure set out in this Agenda memorandum and has no legal objection.

RECOMMENDATION:

City staff recommends that the City Commission approve Resolution No. 2023-3101, to amend the budget, and authorize procurement of needed services from Xtreme Roofing Construction, LLC. in an amount not to exceed \$119,013.34.

SUGGESTED MOTION:

"I move to approve Resolution No. 2023-3101 and approve the proposed procurement of services from Xtreme Roofing Construction, LLC. in an amount not to exceed \$119,013.34."

- Attachments: (1). Budget Amendment Resolution No. 2023-3101.
(2). Piggyback Contract (PBA # 21/22-234).
(3). (SCSO) C/A #2022-22
(4). Xtreme Roofing Construction, LLC.

GROUP NUMBER . : 01436 CM-CONSTRUCTION DEMO/RENO
 GROUP USER . . : POSEYS Posey, Shanna - Executive

TRANS NO	TRANS DATE	DOCUMENT	ACCOUNT NUMBER	DESCRIPTION 1	PROJECT	BUDGET AMOUNT	ORIG (Y/N)
DESCRIPTION 2		TYPE					
0000100 RES# 3101 / CCM# 23-006	01/09/2023	BA 03-104	457-0000-381.01-00	CM-CONSTRUCTION DEMO/RENO		119,013.00	
0000200 RES# 3101 / CCM# 23-006	01/09/2023	BA 03-104	001-0000-389.98-00	CM-CONSTRUCTION DEMO/RENO		119,013.00	
0000300 RES# 3101 / CCM# 23-006	01/09/2023	BA 03-104	457-5502-575.46-00	CM-CONSTRUCTION DEMO/RENO		119,013.00	
0000400 RES# 3101 / CCM# 23-006	01/09/2023	BA 03-104	001-7979-581.91-54	CM-CONSTRUCTION DEMO/RENO		119,013.00	

TOTALS:

	AMOUNT CALCULATED	AMOUNT ENTERED	DIFFERENCE
COUNT:	4	4	
AMOUNT:	476,052.00	476,052.00	

Peter J.
 Staffieri

Digitally signed by Peter J. Staffieri
 DN: cn=Peter J. Staffieri,
 o=City of Sanford,
 ou=Finance Department,
 email=peter.staffieri@sanford
 fl.gov, c=US
 Date: 2023.01.23 13:37:56
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