Create a Service Request

Note: You must first register your account before you can create a Service Request.





Select your topic from the list of topics. Topics which have FAQ's are handled in another Sanford application. Requests which do not have FAQ's associated with them will start a request within Sanford Connects. For requests which are submitted through Sanford Connects, you will be prompted to add a photo to the request. You can use your phone's camera, select a photo from your device, or choose not to add a photo. If you wish to skip this step, simply tap **Skip** in the upper right corner.

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	Add Photos	Skip
Please add a photo to help us better identify your request.		
0	Camera	
	Photo Library	
\oslash	No Photo	
We will use your photo's location for this request if it is available and within this service area. You will be able to change it later if you need.		



The app will select the location using your phone's GPS, Alternatively, you can enter an address. Tap on **Done**.

Enter a description of the nature of your request in the Description section.

If you wish to change your contact info from that which is associated with your account, tap on **My Contact Info** and make the desired changes.

Tap on **Submit Request** to submit.



You will be notified when the request is successfully submited. Your request will be assigned a number so that you may track it the Sanford Connects app.

Tap on **Got It!** to return to homescreen.

