

# City of Sanford

## Community Development Block Grant

### 2021 – 2022

### Annual Action Plan



# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The 2021-2022 Annual Action Plan reflects the strategies and objectives identified in the HUD Choice Neighborhood Initiative Planning Grant Plan. The Strategic Plan titled Unlocking Goldsboro's Potential: A Transformation Plan to Guide Future Investments and Partnerships, is the by-product of a two year planning effort at a cost of \$950,000. Also known as the Goldsboro Transformation Plan. The Sanford Housing Authority (SHA) with the City of Sanford as co-applicant applied for the Choice Neighborhood Initiative Planning Grant in 2015 and was awarded a \$500,000 matching planning grant in June of 2016. SHA and the City of Sanford matched the CNI grant with \$450,000, of which the City of Sanford provided \$250,000 plus in-kind staff time. The Planning process took two years and involved 100's of citizens and The Goldsboro Transformation Plan was approved and adopted by the City of Sanford Commission June 25, 2018 and submitted to the Department of Housing and Urban Development June 28, 2018. The Plan identified high priority goals related to providing decent affordable housing opportunities through the homeowner occupied housing rehabilitation program, providing supportive services through public services grants that seek to create suitable living environment and maintain sustainability within the targeted areas. Sanford also seeks to create a suitable living environment by providing availability/accessibility to improved public facilities.

Annual Action Plans are developed to outline the programs and projects that will be funded and implemented each year to help meet the goals identified within the Five-Year Consolidated Plan (Strategic Plan). Annual accomplishments and grant expenditures are reported in an annual performance report completed at the end of each program year.

Serving as Sanford's application for Federal HUD Office of Community Planning and Development funding, The FY 2021-2022 One Year Plan identifies proposed projects and programs that will be funded by the Community Development Block Grant (CDBG). The FY 2021-2022 Action Plan was prepared with input from the public in accordance with federal regulations. The plan seeks to implement the goals and objectives of the Consolidated Plan to benefit low and moderate-income households and individuals in Sanford through provision of various improvements and services.

### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Public services to serve 200 very low, low and moderate income individuals in daycare, early learning, training and job retention/creation

Public facilities: assist one public facility in the Goldsboro Area

Housing program assist 10 homeowners in the minor home repair program and 1 major rehab

Economic Development assist 4 small business or microenterprise in the Goldsboro Neighborhood

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Past performances slowed due to COVID and the Governors Executive Order to close non-essential services resulting in staff being quarantine, programs closing, and City facilities closing to the public. Programs and activities are returning to some degree of normalcy. The housing programs continued at a slower pace. The public services programs were much more active as our focus was on assisting family with food, health care and PPP supplies.

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

A key component of the City's CDBG Citizen's Participation Process is the CDBG Advisory Board that meets monthly. The Advisory Board consisting of six (6) individuals are appointed by the City Commission. All meetings are open to public and publically noticed. Meeting Agenda and Minutes are posted on the City website for the public. The 2021-2022 Action Plan was discussed at the December 14, 2021 CDBG Advisory Board meeting and the Agenda for the January 11, 2022 CDBG Advisory Board meeting. Notice of the 30-day public comment period and public hearing was published in the Sanford Herald December 12-14, 2021. The 30-day public comment period ran from December 13, 2021 - Thursday, January 14, 2022. A community meeting was held on January 4, 2022 in the City Commission Chambers to receive feedback on the Plan. The 2021-2022 CDBG Action Plan was submitted to City Commission for approval at the February 14, 2022 Commission Meeting.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

There were no public comment on the Plan at the CDBG Advisory Board meetings beyond discussion by the Advisory Board. At the January 4, 2022 meeting there were several residents in attendance in addition to the CDBG Advisory Board.

Comments/questions

Does the City plan on applying for the HUD Choice Neighborhood Implementation Grant to assist with the development of Goldsboro.

Will the City continue the District 2 Economic Development grants for small businesses?

Will the City continue the Minor Home Repair Program?

What facilities improvements are being proposed?

Do not spend more money on services for the homeless or for food and health care.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

No comments were rejected, the questions regarding food and health care services for the homeless, elderly and shut-in was discussed.

## **7. Summary**

The public notice and comment period was uneventful

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	SANFORD	City Manager's Office, City of Sanford

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The CDBG program is housed in the City Manager's Office and one of several programs in the Community Relations and Neighborhood Engagement Unity. The Unity is managed by a Director with approximately 5 staff assigned. In addition to the staff assigned to the Unit the Finance Department assigns an account manager to work with Unit. A staff chart is attached.

**Consolidated Plan Public Contact Information**

City of Sanford [www.sanford.fl.gov](http://www.sanford.fl.gov)

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The 2021 Annual Action Plan reflects the Goldsboro Transformation Plan with input from the CDBG Advisory Board and the Goldsboro Transformation Management team, Sanford Housing Authority, Goldsboro Front Porch Council and the City of Sanford. The Goldsboro Transformation Plan is the product of an open and transparent planning process involving more than 300 residents and community stakeholders and informed by lengthy face-to-face surveys of 200 community residents and former Sanford Housing Authority relocated residents. The Community came together to envision its future through seven (7) working groups that each met about 10 times; and four community-wide informational fairs that attracted over 200 residents.

#### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The Goldsboro Transformation Plan, Housing Working Group consisted of over 90 individuals, stakeholders, residents, citizens, organizations and housing developers, health care and legal services. The following is a partial list of private, governmental and mental health agencies that participated in the planning process. List of agencies include Sanford Housing Authority, Habitat for Humanity, Goldenrule Housing Developers, Wendover Housing Developers, Corinthian Builders, Department of Health Seminole County, League of Women Voters, Community Legal Services of Mid-Florida, Faith based organizations, Florida Housing Coalition, ACI Architects, Rescue Outreach Mission, O C Towing, CPH Engineering, and Harvest Time International.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City of Sanford will continue membership and coordination with the Central Florida Continuum of Care, Central Florida Commission on Homelessness and Homeless Services Network of Central Florida through the participation and organization of street outreach activities in the form of public events and volunteer services in order to identify and address the current needs of homeless persons residing in Sanford. Though the City of Sanford does not receive direct funding from federally funded programs such as Emergency Solutions Grant (ESG), the Seminole County Community Services Department does provide direct funding for eligible activities to the Homeless Services Network of Central Florida to administer housing and supportive services for homeless persons residing in the City of Sanford.

The City of Sanford maintains a Homeless Task Force that meets monthly to review the homeless situation in Sanford, share what services are being provided to those experiencing homelessness in

Sanford and where the gaps are. The meetings allow the participants to conduct low level case management on individuals being services by several agencies and not registered in HMIS. The Task Force includes representatives from the Sanford Police Department, Seminole County Sheriffs Office, Seminole County Community Services, Homeless Services Network, Rescue Outreach Mission, Seminole County Public School Family Intervention Team, and a number of other direct providers of services to the homeless, this include faith based organizations providing meals and clothing to the homeless.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Sanford is a member of the Continuum of Care and will continue to be an active member and consult with the CoC and Homeless Services Network of Central Florida on issues addressing the needs of homeless persons in Sanford with ESG funded activities and services. The City of Sanford has a representative that sits on the Management Committee of CoC and participate in the review of proposals submitted for funding. In the event that CDBG Public Services funds are either unavailable or ineligible for use, the City advocate for funding from the CoC. Consultation efforts include participation in public events sponsored by the Homeless Services Network of Central Florida, public advocacy representation on advisory boards or committees, and continued funding opportunities to supplement homeless supportive services with housing services and outreach efforts funded by the ESG program.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Sanford Housing Authority
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Goldsboro management team meets on a regular bases to review progress on Goldsboro Choice Neighborhood Transformation Plan. The goal is to submit an application to HUD's Choice Neighborhood Initiative Program for a Implementation Grant to assist with implementing the strategies in the Goldsboro Transformation Plan. The City of Sanford meet on a quarterly bases with Habitat for Humanity to review strategies and plans for development of affordable housing in the City with a special emphasis on the Goldsboro Neighborhood. Through the donation of lots from Seminole County and the City of Sanford Habitat plans on building 10-12 affordable homes for low income homebuyers in Sanford during the 2021 program year.

**Identify any Agency Types not consulted and provide rationale for not consulting**

Through the CNI working groups, CDBG Advisory Board, and District 2 monthly meetings all agencies and organizations that provide services in District 2 are invited to the meetings to share service they are providing to the community.

The ongoing concern in Goldsboro is the poor quality of internet and WIFI services. Conversation has taken place with internet services provider in collaboration with Seminole County. The County arrange for the internet company to present to the residents of Goldsboro and after it was determined the internet and WIFI upgrades could not be addressed through ARP funds through the County there was no follow-up with the company.



**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Central Florida Commission on Homelessness	The City of Sanford is a member of the CoC, on the Board of Homeless Services Network and Central Florida Commission on Homelessness. Homeless services in Sanford is part of the Regional Plan.
Habitat for Humanity Annual Plan	Habitat for Humanity	To address the housing needs in Sanford habitat for Humanity plans to build 12 to 18 new for-sale homes for low and moderate income home buyers over the next 18 months.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

City of Sanford does not receive any funding for homeless services, however, the City is represented on the Board of Directors of the Homeless Services Network of Central Florida, active with the CoC and Central Florida Commission on Homelessness.

The City and Habitat for Humanity meet on a quarterly basis to review the housing needs, City lots available for donation and challenges Habitat is encountering from the City with building affordable housing.

**AP-12 Participation – 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

The Annual Action Plan is the product of an open and transparent process.

1. The CDBG advisory Board hold monthly public noticed meeting to hear from the public on the current programs and needs with in the community.
2. The City of Sanford in collaboration with the Sanford Housing Authority and Goldsboro Front Porch Council continue to meet on a regular bases to assess progress on addressing the strategies and goals contained in the Goldsboro Transformation Plan.
3. The Commissioner of District 2 convenes monthly meeting to hear from the public on needs, concerns and gaps in services in District 2, especially the Goldsboro neighborhood. All City Departments are in attendance at the meetings so all concerns, needs and issues can be addressed. These meeting have been a hallmark of District 2 for over 10 years.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Minorities Residents of Public and Assisted Housing	Advisory Board discussed the Plan, one resident attended the meeting	Question about housing program funding availability	None	ww.sanfordfl.gov

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Public Hearing	Minorities Persons with disabilities Non-targeted/broad community	There were 4 Advisory Board members and approximately 8 community residents	Concerns about the future of the Goldsboro Transformation Plan. Continued funding for small business	Discontinuing funding for food and health care services for the homeless and the needy	<a href="http://www.sanfordfl.gov">www.sanfordfl.gov</a>
3	Public Meeting	Minorities Persons with disabilities Non-targeted/broad community	5 Advisory Board members and 6 residents.	Update on the status of the Annual Action Plan/ Will the City lose Funding because of the delay in submitting the plan	No comments were not accepted	<a href="http://www.sanfordfl.gov">www.sanfordfl.gov</a>

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The implementation of the Goldsboro Transformation Plan with take 10 - 15 at a cost of \$300 - 400 million. The City of Sanford has pledged the use of a substantial portion of its CDBG funds to carry out the project. The estimated cost is to address the housing, public facilities, business development, rezoning of the Goldsboro area, public transformation and public services. The City of Sanford is actively pursuing acquiring land from Sanford Housing Authority to increase recreational facilities and space in the Goldsboro. Also, the City is in negotiations with a national human services organizations to locate a facility in Goldsboro

In addition the Sanford Housing Authority has pledged its resources to rebuild affordable multi-family mixed income housing on the 49+ vacant acres they own in Goldsboro. Through a partnership with Wendover Housing Developers, the Housing Authority has broken ground on a 64 unit

multi-family mixed income housing unit in Goldsboro and plan to breakground on another 80+ unit in Goldsboro by the end of 2022.

**Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	524,967	0	0	524,967	1,574,901	

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

\$30,000 City of Sanford for rezoning of Goldsboro

\$25,000 for Small business consultant to foster economic development growth.

Development of affordable for-sale single family units on Sanford Housing properties

A lead agency to build a resource center that includes a certified health clinic

City is negotiating with a certified daycare provider to purchase a vacant building in the Goldsboro area and rehab it into a state of the art Daycare/Childcare center

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**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Sanford Housing Authority land, approximately 7 acres is under negotiation for acquisition for expansion of recreation facilities in the Goldsboro neighborhood. This activity is consistent with the Goldsboro Transformation Plan: Encourage Community Wellness strategy. Expand and Improve recreational facilities and programs offered to residents of Goldsboro.

Also, under consideration is the use of City owned property to build a community resources center and certified health clinic. This proposed use of publically owned property is consistent with the Goldsboro Transformation Plan: Objective - Encourage Community Wellness: A full continuum of care including prevention, intervention, treatment, and after care is available in Goldsboro to improve mental health and reduce substance abuse.

**Discussion**

Acquisition of SHA property that is adjacent to the City's Westside Community Center for athletic fields. Also, the building of a neighborhood resource center on City owned land in Goldsboro, with supportive services supports the goals, objectives and strategies contained in the Goldsboro Transformation Plan.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public Services	2020	2024	Non-Housing Community Development	Goldsboro Georgetown District Two	Public Services	CDBG: \$78,745	Public service activities for Low/Moderate Income Housing Benefit: 100 Households Assisted
2	Homeowner Occupied Housing Rehabilitation	2020	2024	Affordable Housing	Goldsboro Georgetown District Two	Homeowner Occupied Housing Rehabilitation	CDBG: \$231,229	Homeowner Housing Rehabilitated: 8 Household Housing Unit
3	Public Facilities	2020	2024	Non-Housing Community Development	Goldsboro	Public Facilities	CDBG: \$75,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 125 Households Assisted
4	Administration	2020	2024	Administration		Public Facilities	CDBG: \$104,993	Other: 1 Other
5	Economic Development	2020	2024	Non-Housing Community Development	District Two	Economic Development	CDBG: \$35,000	Businesses assisted: 2 Businesses Assisted

Table 6 – Goals Summary

#### Goal Descriptions



1	<b>Goal Name</b>	Public Services
	<b>Goal Description</b>	Public service that support community wellness, programs that invest in the children, programs that empower the community and public safety and educational and leadership development training
2	<b>Goal Name</b>	Homeowner Occupied Housing Rehabilitation
	<b>Goal Description</b>	Continue the Minor home repair, rehabilitation and reconstruct programs
3	<b>Goal Name</b>	Public Facilities
	<b>Goal Description</b>	Assist with improving and increasing public services facilities, improving infrastructure and internet and WIFI
4	<b>Goal Name</b>	Administration
	<b>Goal Description</b>	Planning and administration of programs
5	<b>Goal Name</b>	Economic Development
	<b>Goal Description</b>	Expanding economic growth and development opportunities for new and existing businesses in District 2

# Projects

## AP-35 Projects – 91.220(d)

### Introduction

The funding priorities for 2021 - 2022 are consistent with the Strategies in the Goldsboro Transformation Plan. Specifically, programs like Economic Development activities to support new and existing businesses encouraging economic development and growth. Housing activities to ensure residents have access to quality and safe housing. Also, opportunity for homeownership to increase in the neighborhood.

### Projects

#	Project Name
1	Economic Development
2	Public Services
3	Housing Minor Repair, Rehabilitation and Reconstruct
4	Public Facilities
5	Administration and Planning

Table 7 - Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The funding priorities are consistent with the Strategies in the Goldsboro Transformation Plan. The main obstacles to addressing the underserved needs is adequate funding. The City in partnership will continue to pursue a HUD Choice Neighborhood Initiative Implementation grant to accelerate the implementation of the Plan.

**AP-38 Project Summary**  
**Project Summary Information**

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1	<b>Project Name</b>	Economic Development
	<b>Target Area</b>	Goldsboro District Two
	<b>Goals Supported</b>	Economic Development
	<b>Needs Addressed</b>	Economic Development
	<b>Funding</b>	CDBG: \$35,000
	<b>Description</b>	Expand economic development opportunities for new and existing businesses in District 2
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	3 small Business will benefit representing 3 low and moderate income households
	<b>Location Description</b>	Goldsboro and District 2
	<b>Planned Activities</b>	Facade improvements, start up grants and business enhancement grants
2	<b>Project Name</b>	Public Services
	<b>Target Area</b>	Goldsboro District Two
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$78,745
	<b>Description</b>	Funding of activities that invest in the children, alternative education programs to ensure students graduate from high school, mentoring programs, public safety and second chance programs for youth, employment and development, early learning, counseling, and wellness program
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	We estimate at least 100 low and moderate in families will benefit from the proposed activities
	<b>Location Description</b>	Services will target with District 2 with special attention to the Goldsboro

	<b>Planned Activities</b>	Alternative education programs to ensure students graduate from high school, mentoring programs, public safety and second chance programs for youth, employment and development, early learning, counseling, and wellness program
<b>3</b>	<b>Project Name</b>	Housing Minor Repair, Rehabilitation and Reconstruct
	<b>Target Area</b>	Goldsboro Georgetown District Two
	<b>Goals Supported</b>	Homeowner Occupied Housing Rehabilitation
	<b>Needs Addressed</b>	Homeowner Occupied Housing Rehabilitation
	<b>Funding</b>	CDBG: \$231,229
	<b>Description</b>	Programs that provide grants to owner occupied homeowners for minor repairs, rehabilitation and reconstruction
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is anticipated we will assist 8 low-moderate income homeowners
	<b>Location Description</b>	The program will be available to available to low-moderate income homeowners in District 2.
<b>Planned Activities</b>	Minor Home Repair Program to address mechanical needs and accessibility. A major rehabilitation programs for houses needing substantial work. A reconstruct program for homeowner with houses that recommended for demolition and rehabilitation cost exceeds current value of unit.	
<b>4</b>	<b>Project Name</b>	Public Facilities
	<b>Target Area</b>	Goldsboro
	<b>Goals Supported</b>	Public Facilities
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$75,000
	<b>Description</b>	Assist with expanding availability of service providers such as dayare/childcare and health care in the Goldsboro Area, improve infrastructure in the Goldsboro Area
	<b>Target Date</b>	

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	We estimate 200 - 300 low and moderate income families will benefit from the public facility.
	<b>Location Description</b>	The facility will be in Goldsboro
	<b>Planned Activities</b>	Assistance with a childcare and or certified health care clinic in Goldsboro
5	<b>Project Name</b>	Administration and Planning
	<b>Target Area</b>	Goldsboro Georgetown District Two
	<b>Goals Supported</b>	Administration
	<b>Needs Addressed</b>	Administration
	<b>Funding</b>	CDBG: \$104,993
	<b>Description</b>	The City of Sanford has allocated \$104993 (maximum 20% allowable) in CDBG funding to implement planning and administration activities, goals and objectives set forth in the 2020 - 2024 Consolidated Plan and 2021-2022 Annual Action Plan.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated 311 low and Moderate income families will be served and 3 businesses in the Goldsboro Area a low and moderate income area.
	<b>Location Description</b>	The location of the CDBG activities will be District 2 with a focus on Goldsboro.
<b>Planned Activities</b>	Staff time, Support, advertising, communication, mileage, conferences, consulting services, legal services and expenses incurred for activities that are cancelled before completion.	

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Funds will be spent in District 2 where the majority of the low-income households exist and contain the most aging households

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Goldsboro	80
Georgetown	10
District Two	10

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

Goldsboro has been and continues to be the most distressed area in the City of Sanford with the highest unemployment rate, lowest household income, oldest housing stock. Poor infrastructure and poor internet and WIFI services.

### **Discussion**

Goldsboro is the home of 380 of the 480 public housing units demolished in 2012. Thanks to the HUD Choice Neighborhood Planning grant a strategic plan has been developed to unlock the potential for the neighborhood and guide future investments and development

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

for 2021 the City of Sanford has allocated funding for affordable housing through the minor home repair, rehabilitation and reconstruction program for owner occupied house. In future years funds will be allocated to support the development affordable new construction of for-sale single families homes.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	0
Non-Homeless	11
Special-Needs	0
Total	11

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	11
Acquisition of Existing Units	0
Total	11

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

In 2021 the City of Sanford is concentrating on minor home repairs to assist low-income homeowner with mechanical and accessibility needs. Also, the City will operate housing programs that provide major rehabilitation and reconstruction of owner occupied house with major repairs needs.



## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The City of Sanford in Partnership with the Sanford Housing Authority and the Goldsboro Front Porch Council collaborated on the development of the Goldsboro Transformation Plan. The three entities continue to partner on moving forward with implementing the Plan for the Goldsboro Community. Goldsboro was the home of 380 of the 480 Public housing units demolished in 2012, The Sanford Housing Authority in partnership the Wendover Housing has broken ground on the redevelopment of a 64 unit multi- family mixed income housing unit in the Goldsboro area.

### **Actions planned during the next year to address the needs to public housing**

The City will continue to work with the Housing authority to seek a HUD Choice Neighborhood Implementation grant.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

In partnership with the Sanford Housing Authority, Habitat for Humanity and Seminole County Community Services Department HOME and SHIP we will actively promote homeownership for public housing residents and seek funding to assist with down payments and etc.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Sanford Housing Authority is not designated as troubled

### **Discussion**

Through partnerships with the County, housing developers and SHA the City of Sanford will strongly promote, advocate and strive to take steps to bring down the cost of housing. Currently the City of Sanford is reviewing a program to Waive or postpone impact fees for affordable housing where the savings is passed along to the end user.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

As noted in the 5 Year Consolidated Plan the City of Sanford does not receive direct funding for the homeless and therefore relies heavily upon Seminole County Community Services Department, Homeless Services Network and non-profits to achieve the goals and objectives noted in our 2020-2024 Consolidated Plan.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of Sanford has limited funding to devote to homeless services, however our housing rehabilitation program provide repairs that in some cases can and do prevent homelessness, by improving substandard housing conditions. The City of Sanford participates in the Continuum of Care and maintains a Homeless Task Force.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City of Sanford collaborates with the Homeless Services Network (HSN) Rescue Outreach Mission, Recovery House of Central Florida, and Central Florida Commission on Homelessness and other agencies to foster emergency services for the homeless

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Due to a lack of funding, the City of Sanford does not administer any internal programs or services that provide a direct benefit to homeless persons. City of Sanford in partnership with Seminole County, local non-profit homeless services providers funded with ESG through Seminole County and Homeless Services Network address the needs of the homeless in the City of Sanford. With the addition of CARES funding the direct providers of homeless services have increased services in Sanford.

#### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities,**

**foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Due to a lack of funding, the City of Sanford does not administer any internal programs or services that provide a direct benefit to homeless persons. City of Sanford in partnership with Seminole County, local non-profit homeless services providers funded with ESG through Seminole County and Homeless Services Network address the needs of the homeless in the City of Sanford. With the addition of CARES funding the direct providers of homeless services have increased services in Sanford.

### **Discussion**

Although the City of Sanford does not receive direct funding for homeless services , the City actively collaborate with the recipients of direct funding to advocate for services for the homeless to improve their quality of life and The City works with Seminole County, and Homeless Services Network to meet the needs of homeless families and individuals in Sanford.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

The City of Sanford has taken a couple of measures to address the barriers to affordable.

1. The City of Sanford has appointed a committee to review and suggest strategies to assist with affordable housing. The committee's creation evolved from numerous requests to the City for consideration of reducing or waiving impact fees for affordable housing. The committee is looking into a program to waive or delay payment of impact fees for affordable housing. The City also donate lots to Habitat for Humanity and other non-profit housing developers to build affordable housing for low-income homeowners

2. The City has commissioned a study to rezone the Goldsboro neighborhood to include a commercial zone to off set taxes.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City of Sanford has taken a couple of measures to address the barriers to affordable housing.

1. The City of Sanford has appointed a committee to review and suggest strategies to assist with affordable housing. The committee creation evolved from numerous requests to the City for consideration of reducing or waiving impact fees for affordable housing. The committee looking into a program to waive or delay payment of impact fees for affordable housing. The City also donate lots to Habitat for Humanity and other non-profit housing developers to build affordabel housing for low-income homeowners

2. The City has commissioned a study to rezone the Goldsboro neighborhood to include a commercial zone to off set taxes.

3. the development of a cottage home program for irregular lots. The designs of the units are free to perspective home builders.

### **Discussion:**

What should be done to support affordable housing in addition to reducing/waiving impact fees. Is there more funding from the state or federal government to support affordable housing.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The City of Sanford is committed to implementing the Strategies, Goals and Objectives in the Goldsboro Transformation Plan. The City committed to the use of CDBG funds to support the implementation of the Plan and fully intent to continue the partnership with the Sanford Housing Authority and Goldsboro Front Porch to realize the potential of Goldsboro and transform Goldsboro to vibrant community, with

### **Actions planned to address obstacles to meeting underserved needs**

The Goldsboro Transformation Plan consist of three parts; People, Neighborhood and Community. The City has committed to continuing to implement the strategies in the Transformation Plan and has committed general funds to complete the rezoning of Goldsboro to comply with the recommendations in Plan. Also the City has retained a Small Business Consultant to work with the CDBG program and the City's Economic Development Department to foster growth and development for new and existing businesses in District 2.

### **Actions planned to foster and maintain affordable housing**

The City of Sanford with continue to work with Sanford Housing Authority to ensure the redevelopment of the 480 units demolished.

The City will establish an impact fee waiver/delayed payment program for affordable housing development.

The City will continue to identify and donate lots to non-profit housing developers for development of affordable housing for low-income homeowners.

The City will complete and maintain the cottage home program that provide free house designs for irregular lots

### **Actions planned to reduce lead-based paint hazards**

All affordable housing projects, funded by the City of Sanford will be conducted in accordance with the adopted Seminole County LBP identification and abatement standards. Seminole County requires that all contractors complete a detailed work write-up to document a lead based paint hazard risk prior to construction on any affordable housing activities:

- If the building was constructed in 1978 or after, the construction date of the unit and source of information is to be recorded on the form.
- If the building was constructed before 1978, it requires visual inspection unless one of the

following apply:

- a) No children under the age of 6 reside in the home.
- b) A previous lead based paint inspection has been conducted according to the HUD regulations and the unit was found not to have lead based paint, documentation must be attached.
- c) The property has identified and all lead based paint has been removed in accordance to HUD regulations. Documentation must be attached.
  - If the building was constructed before 1978 and does not meet any of the exemptions above, the following actions must be taken:
    - a) A brochure concerning lead based paint hazards is to be provided to the household.
    - b) The client is to be provided with a Disclosure of Information on Lead Based Paint
    - c) The home must be visually inspected. The preparer must, at a minimum, complete HUD's online visual inspection training before the inspection is conducted. The inspecting party must answer the following questions:
      - Are interior painted surfaces free from deteriorated paint?
      - Are the exterior painted surfaces free from deteriorated paint?
      - Will any paint be disturbed during rehabilitation?

In accordance with the HUD Lead-Based Paint Regulation (24 CFR Part 35), rehabilitation work on housing built before 1978 that is financially assisted by the Federal government is subject to requirements that will control lead-based paint hazards. At the very least, Seminole County will test and repair any painted surface that is disturbed during the work. The County may stabilize deteriorated paint, which includes the correction of moisture leaks or other obvious causes of paint deterioration. Clearance examination will be conducted following most work activities to ensure that the work has been completed; that dust, paint chips and other debris have been satisfactorily cleaned up; and that dust lead hazards are not left behind. As necessary, a risk assessment will be done to identify lead-based paint hazards, perform interim control measures to eliminate any hazards that are identified or, in lieu of a risk assessment, perform standard treatments throughout a unit. The type and amount of Federal assistance and rehabilitation hard costs for the unit will determine the level of lead hazard reduction that will be completed.

Actions to address LBP hazards and increase access to housing without lead based paint hazards include:

- Ensure contractors completing work write-up on housing units are certified to complete the

proper testing

- When selecting homes for rehabilitation/resale, give priority to homes that were constructed after 1978
- Coordinate with the local health department to maintain statistics on housing units identified to contain lead based paint

### **Actions planned to reduce the number of poverty-level families**

The University of Central Florida Department of Public Administration, in partnership with the Seminole County Health Department, completed a detailed analysis of the characteristics of distressed neighborhoods in the City of Sanford. The City is currently in the process of implementing actions to alleviate the poverty in the identified neighborhoods. Some examples of actions being taken to reduce the number of poverty-level families include:

- Providing job training to youth and unemployed
- Working with the Sanford Housing Authority for planning future housing development for very-low and low-income families who suffered from the loss of existing public housing in 2011
- Working with the local Chamber of Commerce to discuss potential opportunities for economic growth throughout these neighborhoods
- Through the collaboration with the Sanford Chamber of Commerce the Goldsboro Front Porch Council, Inc. has received the designation of a Main Street project.
- Working with Habitat for Humanity to design a "Fix-up" program
- The City of Sanford has been designated a "My Brother's Keeper" Community targeting services for young men of color.

The City of Sanford has placed a priority on youth services, particularly those that provide mentoring and employment skills training and leadership development.

Referral services to programs that promote employment, and skills training for individuals and households in poverty.

### **Actions planned to develop institutional structure**

The Goldsboro Transformation Plan is very thorough and included participation from a variety of institutional organizations and agencies in the planning process. Those organizations and agencies continue to work in the Goldsboro area providing services. A good example of a partnership is Habitat for Humanity a member of the Transformation Planning process has committed to building 12-15 affordable for-sale single family house in the Goldsboro neighborhood over the next 18 months.

### **Actions planned to enhance coordination between public and private housing and social**

**service agencies**

The Goldsboro Transformation planning groups continues to meet and assess progress made and challenges taht need to be addressed. Also, the Commissioner of District continue to conduct his monthly meetings that include the County Community Services, Seminole County Public Schools, Health Department of seminole County, etc.

**Discussion:**

The many housing, public services and infrastructure needs of Goldsboro is an ongoing concern for the City and addressed on a regular bases.



## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

This component examines the amount of program income anticipated to be received prior to the start of the next fiscal year from activities and projects currently being implemented from previous CDBG funding allocations. It also addresses whether any urgent need activities are expected to be implemented with 2021 - 2022 CDBG funding and the amount of funding that will benefit low- to moderate-income persons/families. The City of Sanford Affirm it has no program income.

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

The City of Sanford certifies it has elected an overall benefit of one year to expend its CDBG funding to principally benefit low and moderate-income persons in a way that ensures at least 70% of the amount is expended for activities that benefit such persons in the 2021 program year. Sanford seeks to use all of its funding to benefit low and moderate income persons

## Attachments

## Citizen Participation Comments

### Summary of Citizens Participation

1. Tuesday, December 14, 2021 CDBG Advisory Board Meeting: On the agenda of the Publically Noticed CDBG Advisory Board meeting was discussion on the CDBG 2021 – 2022 Annual Action Plan. There was one resident in attendance and no comments on the 2021 – 2022 Action Plan. Public Notice, Agenda and Minutes of the meeting attached.
2. December 12-13, 2021 Sanford Herald: 30-day Public Comment period and January 4, 2022 Public Hearing published.
3. December 16, 2021 District 2 Community meeting: An update on the status of the CDBG 2021 – 2022 AAP was given and time was allocated for discussion at round tables after the formal portion of the meeting. There were approximately 45 people in attendance. There were two questions regarding the Action Plan concerning funding for the minor home repair program and assistance for small businesses.
4. January 4, 2022: Public Hearing held on the 2021 – 2022 CDBG Annual Action Plan held at City Hall in the City Commission Chambers. There were four Advisory Board member in attendance and 7 residents. The following is a summary of the questions:
  - a. Future of the Goldsboro Transformation Plan
  - b. Funding for small businesses
  - c. Why is the City continuing to fund services for homeless individuals
  - d. More funds for home repairs
5. January 11, 2022, CDBG Advisory Board Meeting: On the Agenda of the Publically Noticed meeting was discussion on the CDBG 2021 – 2022 Annual Action Plan. There was one resident in attendance and no questions regarding the Action Plan. Meeting Public Notice, Agenda and Minutes attached.
6. At the February 14, 2022 City Commission meeting the CDBG 2021 – 2022 Annual Action Plan was approved.

**Thomas, Andrew**

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**From:** Teague, Teresa  
**Sent:** Thursday, December 9, 2021 4:22 PM  
**To:** Adkins, Angela; Austin, Patrick; Bonaparte, Norton; Brinson, SHIRLEY; Britton, Sheena; Brooks, Jennifer; Charles Davis; Custodians; Dwyer, Elizabeth; FORD, YOMMY; Fosson, Fred; Frost, David; GEORGE, THOMAS; Hampton, Ashley; Hinson, Eileen; Holder, Lisa; IFTIKHAR, BILAL; Irvin, Raymond; IT Door Schedule Group; Jeff Allen; Johnson, JoAnn; Jones, Lisa; Joseph Dalton; Karla Ray; Kemedontae Tillman; lastandriahillery@hotmail.com; Lindsay, Cynthia; Lonnie Groot; LOLEMPIO, CATHY; Mahary, Patty; MARCOUS, WILLIAM; mcomas; mcomas@tribune.com; Ordonez, Marisol; Osburn, Nicole; Oyewale, Olatunji; Radzak, Craig; RAIMONDO, ANTHONY; rdellanski@misanjardherald.com; Smith, Cecil; Smith, Chris; Teague, Teresa; Thelisha Thomas (thelisha@healthystartorange.org); Thomas, Andrew; Torres, Nikki; Turk, Bob; wesh2news; blax74\_99@yahoo.com; Dyniesha Dye; lemonchristopher48@gmail.com; ronda1@cf.rr.com; s.lillibridge@hqhyundai.com; Adrian Fuller; Anthony Hall; Capt. Cornelius Blue; charles.wright@nationslending.com; ed.cochran78@gmail.com; Fritz Voltaire; Henderson, Britt; Misa Mills; sylvester\_wynn@scps.k12.fl.us  
**Subject:** Public Notice - Community Development Block Grant  
**Attachments:** Agenda - December 14 Meeting.docx

**PUBLIC NOTICE**  
**City of Sanford**  
**Community Development Block Grant Advisory Board**  
**Regular Meeting,**  
**City Hall, City Commission Chamber , 1<sup>st</sup> Floor**  
**Tuesday, December 14, 2021 at 4:00PM**

TO WHOM IT MAY CONCERN:

Please be advised that the City of Sanford Community Development Block Grant Advisory Board will be conducting its Regular Meeting.

ATTENDANCE AS OUTLINED BELOW. ATTENDANCE INSTRUCTIONS CAN BE FOUND BELOW.

**Tuesday, December 14, 2021 at 4:00PM**

Please note that two (2) or more members of the City Commission of the City of Sanford may be in attendance of this meeting.

Please be further advised that subjects and matters involving the City of Sanford may be discussed.

**In accordance with the *Americans with Disabilities Act*, persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at 407.688.5010 at least 48 hours in advance of the meeting.**

1

**Advice to the public: if a person decides to appeal a decision made with respect to any matter considered at the above meeting or hearing, he or she may need a verbatim record of the proceedings, including the testimony and evidence, which record is not provided by the City of Sanford. (FS 286.0105)**

**Agenda and related documents are attached.**

Thank You,

**Teresa Teague**  
Administrative Specialist III  
Office of City Manager  
Office of Community Relations & Neighborhood Engagement  
Office of Economic Development  
Community Redevelopment Agency and Public Arts Commission Support  
City of Sanford  
p: 407.688.5007  
f: 407.688.5002

[facebook.com/SanfordFLCityGov](https://www.facebook.com/SanfordFLCityGov)  
[youtube.com/channel/UCv6sanfordfl](https://www.youtube.com/channel/UCv6sanfordfl)  
[twitter.com/CityofSanfordFL](https://twitter.com/CityofSanfordFL)  
[Instagram.com/CityofSanfordfl](https://www.instagram.com/CityofSanfordfl)



"What is right is not always popular and what is popular is not always right" --Albert Einstein

**Community Development Block Grant Advisory Board  
Regular Meeting,  
City Hall, City Commission Chambers, 1<sup>st</sup> Floor  
Tuesday, December 14, 2021 at 4:00PM**

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Should you require an alternate method to access the information on this agenda or any attachments thereto, please contact ADA@sanfordfl.gov or 407-688-5006 to request information be provided to you in an alternative format

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**AGENDA**

- I. Call to Order**
- II. Roll Call (Confirm Quorum)**
- III. Approve November 9, 2021 Regular Meeting Minutes**
- IV. Elect Vice-Chair**
- V. Updates**
  - a. Goldsboro Resource Center/ Henderson Property
  - b. William Clark Property
- VI. Five Year Consolidated Plan/Goldsboro**
- VII. 2021 -- 2022 Annual Action Plan**
- VIII. CDBG Activities**
  - a. Update on District 2 Special Economic Development Grants
  - b. Review housing and public services activities spreadsheet
- IX. Update on CARES Act CDBG-CV- 1 and CV- 3 Activities**
  - a. Update on MA&FP program
  - b. Update on Action Church agreement
- X. Old Business**
  - a. Reconstruction grant status for 1117 W. 7<sup>th</sup> St.
- XI. New Business**
- XII. Public Comment**
- XIII. Adjourn**

**COMMUNITY DEVELOPMENT BLOCK GRANT ADVISORY BOARD MEETING**

**Sanford City Hall, Regular Meeting, City Hall, City Commission Chambers  
Tuesday, December 14, 2021 at 4:00 PM / 300 North Park Avenue, Sanford, FL. 32771**

Should you require an alternate method to access the information on this agenda or any attachments thereto, please contact [ADA@sanfordfl.gov](mailto:ADA@sanfordfl.gov) or 407-688-5006 to request information be provided to you in an alternative format.

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**Action Minutes**

**I. CALL TO ORDER**

Meeting called to order by Mr. Lillibridge @ 4:09pm

**II. Roll Call - Quorum has been established and confirmed**

**Present:**

Ronda Johnson  
Shane Lillibridge - Chair  
Kenedontae Tillman  
Chris Lemon  
Dyniesha Dye

**Absent:**

**Staff:**

Andrew Thomas  
Teresa Teague  
Olatunji Oyewale  
Nikki Torres

**Guests Present:** Sharon Presley

**III. Approve November 9<sup>th</sup> Meeting Minutes**

Motion made by Mr. Byrd to approve minutes. Seconded by Mr. Lemon. Passed unanimously

**IV. Elect Chair/Co-Chair**

Mr. Lillibridge opened the floor for nominations for Vice Chair. Mr. Byrd nominated Ms. Johnson for Vice Chair. Seconded by Mr. Lemon. Passed unanimously.



**V. Updates**

**a. Goldsboro Resource Center/Henderson Property**

Mr. Thomas updated the board on the Henderson Property/Goldsboro Resource Center land including appraisal having been completed. Appraisal amount is for 2.3 acres at \$210,000 and still working through deed restrictions/zoning in an effort to continue moving forward with purchase negotiations.

**b. William Clark Property** – Appraisal still in progress

**VI. Five Year Consolidated Plan/Goldsboro Transformation Plan update**

Mr. Thomas provided an update to the board in regards to the Plan being submitted to HUD. There was a change in dollar amount and form resubmit request for SF 424. Activities and funds however will remain separate.

Ms. Johnson requested that the board meet with the City Commission during a work session to discuss moving forward with the Goldsboro flyover funding under FDOT contract.

**VII. FY2021 Annual Action Plan**

The Plan was rejected and the City is required to conduct a 30-day Public Comment period on the Plan and proposed allocations. The Public Notice appeared in the Sanford Herald the weekend of December 12 &13.

**VIII. CDBG Activities**

**a. District 2 Economic Development Grants**

Mr. Oyewale provided the board with an overview and spreadsheet. Mr. Oyewale advised the board that there are four businesses in the pipeline.

**b. Review housing and public services activities spreadsheet**

Mr. Oyewale provided the board an updated spreadsheet of activities. There are 2 homes in the reconstruction process. All approved grantees under public services have been closed out.

**IX. Update on CARES Act CDBG-CV Activities**

**a. Updated on MA&FP program**

Mrs. Torres provided an update for the board that all approved applications have been processed for payment. There is a remaining allotment of \$95,000 for second round of applications. The goal is to open the window for applications on January 3, 2022 with three options of printed, online or downloaded versions.

b. Update Action Church agreement

Mrs. Torres updated the board in regards to the agreement having been executed and waiting on vendor packet from Shower Company.

**X. Old Business**

a. Reconstruction grant status for 1117 W. 7<sup>th</sup> St.

Mr. Oyewale advised the board that there was no update.

**XI. New Business**

Mr. Thomas updated the board on the request from HUID for the Goldsboro Farmer's Market for classification change.

**XII. Public Comment**

Reconstruction of 1117 E 17<sup>th</sup> Street, Ms. Presley updated the board on the status of transferring the deed to the son's name. Paperwork is currently on the judges desk.

**XIII. Adjourn**

Motion made by Ms. Johnson to adjourn meeting at 5:02 pm.; Seconded by Mr. Lemon. Passed unanimously.

Minutes recorded by Teresa Teague

**A G E N D A**  
**DISTRICT 2 EAST/WESTSIDE COMMUNITY MEETING**  
**DECEMBER 16, 2021 – 6 PM**  
**DR. VELMA H. WILLIAMS**  
**WESTSIDE COMMUNITY CENTER**

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- 1) Invocation
- 2) Guest Speakers:
  - David Bradley, Executive Director, Recovery House..... 5 min
  - Seminole County Public Schools ..... 5 min
- 3) Introductions – Norton Bonaparte, City Manager
- 4) Department Head Updates:
  - Sanford Police Department – Deputy Chief Trevelle Perkins ..... 3 min
  - Sanford Fire Department – Matt Minnetto..... 3 min
  - Code Enforcement Department – Rose Covin ..... 3 min
  - Parks & Recreation Department -- Lisa Jones..... 3 min
  - Planning & Development Services – Chris Smith ..... 3 min
  - Public Works Department – Jeff Davis..... 3 min
  - CDBG – Andrew Thomas..... 3 min
- 5) Question & Answer Session – Department Breakout Areas ..... 30 min

**Next Meeting: January 27, 2022**



**CITY OF SANFORD  
COMMUNITY DEVELOPMENT BLOCK GRANT  
PUBLIC NOTICE OF PUBLIC COMMENT PERIOD  
AND PUBLIC HEARING FOR  
FY 2021-2022 ANNUAL ACTION PLAN DRAFT**

City of Sanford receives annual Federal grants administered by the U.S. Department of Housing and Urban Development (HUD). These programs include the Community Development Block Grant. The grant funds a wide variety of housing and community development activities for the benefit of low-moderate income persons within the city limits of Sanford. The City is in the process of preparing the 2021-2022 One-Year Action Plan, which develops and funds activities to meet those needs.

HUD allocated \$524,967 to the City of Sanford for FY 2021-2022. The following activities are proposed to be undertaken by the City for the 2021-2022 CDBG Program Year:

ACTIVITY	ALLOCATION
Planning & Administration	\$104,993
Public Facilities	\$75,000
Housing Rehabilitation	\$231,229
Public Services	\$78,745
Economic Development	\$35,000
<b>TOTAL</b>	<b>\$524,967</b>

**Community Input:** The City is making the action plan available on the City of Sanford website at [www.sanfordfl.gov](http://www.sanfordfl.gov) and at Sanford City Hall in the City Manager's Office, 300 N. Park Ave. The 2021-2022 Action Plan will be presented to the City of Sanford commission for approval prior to submittal to HUD in January 2022.

A Community Meeting will be held to discuss the draft action plan, **Tuesday, January 4, 2022**, in the City of Sanford's Commission Chamber, located on the first floor, at 300 N Park Avenue, Sanford, FL 32771. The community meeting will begin from **6:00pm to 7:00pm**. The purpose of the meeting is to receive comments from the public regarding the proposed plan.

To submit a public comment or for further information, please contact Andrew Thomas, Community Relations and Neighborhood Engagement Director, at [Andrew.thomas@sanfordfl.gov](mailto:Andrew.thomas@sanfordfl.gov). Comments may also be mailed to City of Sanford, 300 N Park Ave, Sanford FL 32771. Comments will be received until 5:00 pm Thursday January 14, 2022.

**Advice to the public:** If a person decides to appeal a decision made with respect to any matter considered at the above meeting or hearing, he or she may need a verbatim record of the proceedings, including the testimony and evidence, which record is not provided by the City of Sanford. (FS 286.0105) Please be advised that one or more member of the City Commission of the City of Sanford may possibly be attending this meeting and subjects and matters involving the City of Sanford may be discussed although this event is not a City of Sanford Commission meeting.

**PERSONS WITH DISABILITIES NEEDING ASSISTANCE SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT ADA COORDINATOR 48 HOURS IN ADVANCE OF THE CLOSE OF THE PUBLIC COMMENT PERIOD AT (407) 665-7940. FOR HEARING IMPAIRED INDIVIDUALS, THE FLORIDA RELAY NUMBER IS 1-800-955-8771.**

**PUBLIC HEARING**  
**City of Sanford**  
**Community Development Block Grant**  
**FY 2021-2022 One-Year Annual Action Plan**  
*Tuesday, January 4, 2022 at 6PM*  
*City Hall*  
*300 N. Park Ave*  
*Sanford, FL 32771*  
*Utility Training Room*

**AGENDA**

1. **Welcome & Comments**
2. **Introduction of Staff**
3. **Purpose of Public Hearing**
  - a. To ensure the opportunity for citizen participation in the process
  - b. To receive public input relative to the development of the 2021 -2022 One-Year Annual Action Plan
  - c. To provide the public with an overview of the Community Development Block Grant (CDBG) Program planning process
4. **Community Development Block Grant (CDBG) Program Five-Year Consolidated Plan**
  - a. City of Sanford adopted the Goldsboro Transformation Plan in June of 2018 and Submitted the Plan to HUD as did the Sanford Housing Authority
    - i. **Empower the Community** by strengthen Community Organizations to act as advocated for change, enhance relationship between residents and law enforcement)
    - ii. **Improve Community Connections** (Access to amenities, Digital world Access, local facilities to improve quality of life)
    - iii. **Expand Housing Opportunities** (Rehab programs, opportunities for homeownership, Improve safety in the neighborhood for existing homeowners)
    - iv. **Invest in the Children** (VPK, School Readiness, Early Learning, Last Best Chance, After school program, programs that support parents effectively engage in child's education)

- v. **Encourage Community Wellness** (Improve mental health and reduce substance abuse, Improve physical health outcomes and foster wellness, support healthy life styles)
- vi. **Expand Economic Opportunities** ( Training and skills development to increase career opportunities, Access to career opportunities, promote Section 3 and contracting opportunities, Encourage new and existing businesses growth)

**5. Review of CARES Act CDBG-CV-1 \$298,368 (Prevent and respond to the spread of infectious disease)**

- a. **Public Facilities:** Acquisition, construction, reconstruction or installation of public works, facilities, and site or other improvements
  - i. Rehabilitation of building for infectious disease treatment
- b. **Economic Development:** Assistance to private, for profit entities for business expansion, job creation, avoid job loss, and PPE supplies
- c. **Public Services:** the public services grants to Job training to expand health pool of health care workers, Testing and other diagnostic services, Increase the capacity and availability of targeted health services, Provide equipment, supplies, and materials, and deliver meals to quarantined individuals, and homeless individuals.

**6. CARES Act CV- 3 \$367,418**

- a. **Eviction and Foreclosure prevention:** Mortgage and foreclosure assistance to include HOA late fees.
- b. **Public Services:** Unsheltered homeless- enhanced outreach services, Food security programs and childcare.
- c. **Economic Development:** Job creation and job retention

**7. Overview of FY 2020 – 2021 Annual Action Plan Priorities and Projects**

PROJECTS	ALLOCATION	ACTIVITIES
Planning & Administration	\$101,439	
Housing Rehabilitation	\$279,680	1. Minor home repair program 2. Major Rehab & Reconstruction
Public Services	\$76,079	1. Mentoring 2. Food Security

		3. Early learning 4. Homeless
Economic Development	\$50,000	1. District 2 Spec
<b>TOTAL</b>	<b>\$507,198</b>	

8. Review of the Timing for the 2021-2022 One-Year Annual Action Plan

- a. FY 2021-2022 One-Year Annual Action Plan Public Notice Posted on City Website Monday, December 13<sup>th</sup>, 2021 and in the Sanford Herald Sunday, December 12<sup>th</sup>, 2021
- b. Public Comment Period Monday, December 13<sup>th</sup>, 2021 - Thursday, January 14<sup>th</sup>, 2022
  - i. Verbal comments received at an advertised planned Public Hearing
  - ii. Email comments to Andrew Thomas, [Andrew.Thomas@sanfordfl.gov](mailto:Andrew.Thomas@sanfordfl.gov)
  - iii. Mail comments to:  
Andrew Thomas, Director of Community Relations and Neighborhood  
City of Sanford  
Office of the City Manager  
P.O. Box 1788  
Sanford FL 32771
- c. Reviewed by the CDBG Advisory Board December 14, 2021
- d. Public Hearing Tuesday, January 4, 2022
- e. Comments will be reviewed by the CDBG Advisory Board at their Tuesday, January 11<sup>th</sup> 2022 Meeting.
- f. End of Public Comment period Thursday, January 13<sup>th</sup>, 2022
- g. City Commissioners Meeting Monday, January 24<sup>th</sup>, 2022
- h. Preparation and submittal to HUD January 31<sup>st</sup>, 2022

9. 2021 - 2022 Action Plan – *Proposed* Projects/Activities

For program FY 2021 (October 1, 2021 through September 30, 2022) City of Sanford has been allocated \$524,967 in CDBG funding. The following activities are proposed to be undertaken by the City for the 2021 CDBG Program Year.

ACTIVITY	ALLOCATION
Program & Administration	\$104,993
Public Facilities	\$75,000
Housing Rehabilitation	\$231,229
Public Services	\$78,745
Economic Development	\$35,000
<b>TOTAL</b>	<b>\$524,967</b>



10. Comments Regarding Housing & Community Development Needs
  - Public comments and input
11. Wrap-Up & Adjournment

**Good Night and Stay Safe and Healthy**

**PUBLIC HEARING**  
**City of Sanford**  
**Community Development Block Grant**  
FY 2021-2022 One-Year Annual Action Plan  
Tuesday, January 4, 2022 at 6PM  
City Hall, Utility Training Room  
300 N. Park Ave  
Sanford, FL 32771

**Minutes**

1. **Welcome & Comments** – Mr. Thomas welcomed all the guests
2. **Introduction of Staff** - Mr. Thomas introduced himself and staff
3. **Purpose of Public Hearing** - Mr. Thomas discussed the following points as outlined
  - a. To ensure the opportunity for citizen participation in the process
  - b. To receive public input relative to the development of the 2021 -2022 One-Year Annual Action Plan
  - c. To provide the public with an overview of the Community Development Block Grant (CDBG) Program planning process
4. **Community Development Block Grant (CDBG) Program Five-Year Consolidated Plan**
  - a. City of Sanford adopted the Goldsboro Transformation Plan in June of 2018 and Submitted the Plan to HUD as did the Sanford Housing Authority
    - i. Empower the Community by strengthen Community Organizations to act as advocated for change, enhance relationship between residents and law enforcement)
    - ii. Improve Community Connections (Access to amenities, Digital world Access, local facilities to improve quality of life)
    - iii. Expand Housing Opportunities (Rehab programs, opportunities for homeownership, Improve safety in the neighborhood for existing homeowners)
    - iv. Invest in the Children (VPK, School Readiness, Early Learning, Last Best Chance, After school program, programs that support parents effectively engage in child's education)
    - v. Encourage Community Wellness (Improve mental health and reduce substance abuse, Improve physical health outcomes and foster wellness, support healthy life styles)

- vi. Expand Economic Opportunities ( Training and skills development to increase career opportunities, Access to career opportunities, promote Section 3 and contracting opportunities, Encourage new and existing businesses growth)
5. Review of CARES Act CDBG-CV-1 \$298,368 (Prevent and respond to the spread of infectious disease)
    - a. Public Facilities: Acquisition, construction, reconstruction or installation of public works, facilities, and site or other improvements (note one question listed below)
      - i. Rehabilitation of building for infectious disease treatment
    - b. Economic Development: Assistance to private, for profit entities for business expansion, job creation, avoid job loss, and PPE supplies ( note one question listed below)
    - c. Public Services: the public services grants to Job training to expand health pool of health care workers, Testing and other diagnostic services, Increase the capacity and availability of targeted health services, Provide equipment, supplies, and materials, and deliver meals to quarantined individuals, and homeless individuals.
  6. CARES Act CV- 3 \$367,418
    - a. Eviction and Foreclosure prevention: Mortgage and foreclosure assistance to include HOA late fees.
    - b. Public Services; Unsheltered homeless- enhanced outreach services, Food security programs and childcare.
    - c. Economic Development: Job creation and job retention
  7. Overview of FY 2020 – 2021 Annual Action Plan Priorities and Projects

<b>PROJECTS</b>	<b>ALLOCATION</b>	<b>ACTIVITIES</b>
Planning & Administration	\$101,439	
Housing Rehabilitation	\$279,680	1. Minor home repair program 2. Major Rehab & Reconstruction
Public Services	\$76,079	1. Mentoring 2. Food Security 3. Early learning 4. Homeless
Economic Development	\$50,000	1. District 2 Spec
<b>TOTAL</b>	<b>\$507,198</b>	

8. Review of the Timing for the 2021-2022 One-Year Annual Action Plan

- a. FY 2021-2022 One-Year Annual Action Plan Public Notice Posted on City Website Monday, December 13<sup>th</sup>, 2021 and in the Sanford Herald Sunday, December 12<sup>th</sup>, 2021
- b. Public Comment Period Monday, December 13<sup>th</sup>, 2021 - Thursday, January 14<sup>th</sup>, 2022
  - i. Verbal comments received at an advertised planned Public Hearing
  - ii. Email comments to Andrew Thomas, [Andrew.thomas@sanfordfl.gov](mailto:Andrew.thomas@sanfordfl.gov)
  - iii. Mail comments to:  
Andrew Thomas, Director of Community Relations and Neighborhood  
City of Sanford  
Office of the City Manager  
P.O. Box 1788  
Sanford FL 32771
- c. Reviewed by the CDBG Advisory Board December 14, 2021
- d. Public Hearing Tuesday, January 4, 2022
- e. Comments will be reviewed by the CDBG Advisory Board at their Tuesday, January 11<sup>th</sup> 2022 Meeting. – Public comments and questions are listed below.
- f. End of Public Comment period Thursday, January 13<sup>th</sup>, 2022
- g. City Commissioners Meeting Monday, January 24<sup>th</sup>, 2022
- h. Preparation and submittal to HUD January 31<sup>st</sup>, 2022

9. 2021 - 2022 Action Plan – Proposed Projects/Activities

For program FY 2021 (October 1, 2021 through September 30, 2022) City of Sanford has been allocated \$524,967 in CDBG funding. The following activities are proposed to be undertaken by the City for the 2021 CDBG Program Year.

ACTIVITY	ALLOCATION
Program & Administration	\$104,993
Public Facilities	\$75,000
Housing Rehabilitation	\$231,229
Public Services	\$78,745
Economic Development	\$35,000
<b>TOTAL</b>	<b>\$524,967</b>

10. Comments Regarding Housing & Community Development Needs

- Public comments and input
  - Question was asked in regards to public facilities; what does this cover?
  - Are the funds used for district 2?
  - Churches own a lot of land in the area; what can they do to help the community?
  - What about wellness in the community and mental health awareness?
  - Is Economic Development used for non-for-profit or for-profit groups?
  - When does the City Commission meet?

11. Wrap-Up & Adjournment – Mr. Thomas adjourned the meeting at 6:58pm

**Thomas, Andrew**

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**From:** Teague, Teresa  
**Sent:** Thursday, January 6, 2022 10:31 AM  
**To:** Adkins, Angela; Austin, Patrick; Bonaparte, Norton; Brinson, SHIRLEY; Britton, Sheena; Brooks, Jennifer; Charles Davis; Custodians; Dwyer, Elizabeth; FORD, TOMMY; Fosson, Fred; Frost, David; GEORGE, THOMAS; Hampton, Ashley; Hinson, Eileen; Holder, Lisa; IFFIKHAR, BILAL; Irvin, Raymond; IT Door Schedule Group; Jeff Allen; Johnson, JoAnn; Jones, Lisa; Joseph Dalton; Karla Ray; Kemedortaa Tillman; lastandriahillery@hotmail.com; Lindsay, Cynthia; Lonnie Groot; LOTEPIO, CATHY; Mahany, Patty; MARCOUS, WILLIAM; mcomas; mcomas@tribune.com; Ordonez, Marisol; Osburn, Nicole; Oyewale, Olatunji; Radzak, Craig; RAIMONDO, ANTHONY; rdelinski@mysanfordherald.com; Smith, Cecil; Smith, Chris; Teague, Teresa; Thelisha Thomas (thelisha@healthystartorange.org); Thomas, Andrew; Torres, Nikki; Turk, Bob; wesh2news; blax74\_99@yahoo.com; Dyrlesha Dye; lemonchristopher48@gmail.com; ronda1@cfl.rr.com; s.lillibridge@hqhyundai.com; Adrian Fuller; Anthony Hall; Capt. Cornelius Blue; charles.wright@nationslending.com; ed.cochran78@gmail.com; Fritz Voltaire; Henderson, Britt; Miss Mills; sylvester\_wynn@scps.k12.fl.us  
**Subject:** CDBG Public Notice  
**Attachments:** Agenda - January 11 Meeting.docx  
**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**PUBLIC NOTICE**  
**City of Sanford**  
**Community Development Block Grant Advisory Board**  
**Regular Meeting,**  
**City Hall, City Commission Chamber , 1<sup>st</sup> Floor**  
**Tuesday, January 11, 2022 at 4:00PM**

TO WHOM IT MAY CONCERN:

Please be advised that the City of Sanford Community Development Block Grant Advisory Board will be conducting its Regular Meeting.

ATTENDANCE AS OUTLINED BELOW. ATTENDANCE INSTRUCTIONS CAN BE FOUND BELOW.

Please note that two (2) or more members of the City Commission of the City of Sanford may be in attendance of this meeting.

Please be further advised that subjects and matters involving the City of Sanford may be discussed.

**In accordance with the *Americans with Disabilities Act*, persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at 407.688.5010 at least 48 hours in advance of the meeting.**

1

**Advice to the public: if a person decides to appeal a decision made with respect to any matter considered at the above meeting or hearing, he or she may need a verbatim record of the proceedings, including the testimony and evidence, which record is not provided by the City of Sanford. (FS 286.0105)**

**Agenda and related documents are attached.**

**Community Development Block Grant Advisory Board Regular Meeting**

**City Hall, City Commission Chambers, 1<sup>st</sup> Floor  
Tuesday, January 11, 2022 at 4:00PM**

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Should you require an alternate method to access the information on this agenda or any attachments thereto, please contact ADA@sanfordfl.gov or 407-688-5006 to request information be provided to you in an alternative format

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**AGENDA**

- I. Call to Order**
- II. Roll Call (Confirm Quorum)**
- III. Approve December 14, 2021 Regular Meeting Minutes**
- IV. Updates**
  - a. Goldsboro Resource Center/ Henderson Property
  - b. William Clark Property
- V. Five Year Consolidated Plan/Goldsboro**
- VI. 2021 – 2022 Annual Action Plan**
- VII. CDBG Activities**
  - a. Update on District 2 Special Economic Development Grants
  - b. Review housing and public services activities spreadsheet
- VIII. Update on CARES Act CDBG-CV- 1 and CV- 3 Activities**
  - a. Update on MA&IP program
  - b. Update on Action Church agreement
- IX. Old Business**
  - a. Reconstruction grant status for 1117 W. 7<sup>th</sup> St.
- X. New Business**
  - a. MTM
  - b. Discussion at City Commission Work Session RE: Goldsboro Flyover
- XI. Public Comment**



**XII. Adjourn**

**COMMUNITY DEVELOPMENT BLOCK GRANT ADVISORY BOARD MEETING**

**Sanford City Hall, Regular Meeting, City Hall, City Commission Chambers  
Tuesday, January 11, 2022 at 4:00 PM / 300 North Park Avenue, Sanford, FL 32771**

Should you require an alternate method to access the information on this agenda or any attachments thereto, please contact [ADA@sanfordfl.gov](mailto:ADA@sanfordfl.gov) or 407-688-5006 to request information be provided to you in an alternative format.

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Action Minutes

**I. CALL TO ORDER**

Meeting called to order by Mr. Lillibridge @ 4:00pm

**II. Roll Call - Quorum has been established and confirmed**

**Present:**

Shane Lillibridge - Chair  
Kenedontae Tillman  
Chris Lemon  
Dynesha Dye  
Quinn Byrd

**Absent:**

Ronda Johnson - excused

**Staff:**

Andrew Thomas  
Teresa Teague  
Olajunji Oyewale  
Nikki Torres

**Guests Present:** Jerrod Mason

**III. Approve December 14<sup>th</sup> Meeting Minutes**

Motion made by Mr. Lemon to approve minutes with a correction of adding Mr. Byrd under present. Seconded by Mr. Lemon. Passed unanimously

**IV. Updates**

**a. Goldsboro Resource Center/Henderson Property – no update**

**b. William Clark Property** -- Mr. Thomas updated the board on the appraisal having been completed, it showed 7.3 for a valuation of \$650,000.00 for 6 parcels as opposed to the identified 4 parcels and just over 6 acres.

**V. Five Year Consolidated Plan/Goldsboro Transformation Plan update**

Mr. Thomas provided an update to the board in regards to the Plan being reviewed and approved by HUD. There was a change in dollar amount and form resubmit request for SF 424.

**VI. FY2021 – 2022 Annual Action Plan**

The 30-day Public Comment period on the Plan will close on Thursday, January 14<sup>th</sup> and a public hearing was held on Tuesday, January 4<sup>th</sup>.

**VII. CDBG Activities**

**a. District 2 Economic Development Grants**

Mr. Oyewale provided the board with an overview and spreadsheet.

**b. Review housing and public services activities spreadsheet**

Mr. Oyewale provided the board an updated spreadsheet of activities.

**VIII. Update on CARES Act CDBG-CV Activities**

**a. MA&FP program**

Mrs. Torres provided an updated overview and spreadsheet. There is a remaining allotment of \$95,000 for second round of applications. Ms. Torres also advised the board that the applications were available on January 3, 2022 and they can be printed via downloaded version or picked up at City Hall.

**b. Action Church agreement**

Mrs. Torres updated the board on the agreement having been executed and waiting on vendor packet from Shower Company.

**IX. Old Business**

**a. Reconstruction grant status for 1117 W. 7<sup>th</sup> St.**

Mr. Oyewale advised the board that there was no update or additional information at this time.

**X. New Business**

- a. MTM update – Jerrod Mason provided information to the board on 3 potential businesses to help based upon request however, it was also asked by Mr. Mason if a group session for multiple businesses could be held in order to supply marketing tools and tips.

**XI. Public Comment**

**XII. Adjourn**

Motion made by Ms. Dye to adjourn meeting at 5:10 pm.; Seconded by Ms. Tillman.  
Passed unanimously.


Minutes recorded by Teresa Teague

Grantee SF-424's and Certification(s)

OMB Number: 4640-0034  
 Expiration Date: 12/31/2022

Application for Federal Assistance SF-424	
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	
* 2. Type of Application: * If Revision, select appropriate letter(s): <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
* 3. Date Received: <input type="text"/>	
4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	
5b. Federal Award Identifier: <input type="text"/>	
State Use Only:	
6. Date Received by State: <input type="text"/>	
7. State Application Identifier: <input type="text"/>	
<b>B. APPLICANT INFORMATION:</b>	
* a. Legal Name: <input type="text" value="City of Sanford"/>	
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="59-6909425"/>	
* c. UEI: <input type="text" value="PJJ2R8N31495"/>	
d. Address:	
* Street1: <input type="text" value="300 N. Park Avenue"/>	
Street2: <input type="text"/>	
* City: <input type="text" value="Sanford"/>	
County/Parish: <input type="text"/>	
* State: <input type="text" value="FL: Florida"/>	
Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	
* Zip / Postal Code: <input type="text" value="32771-1788"/>	
e. Organizational Unit:	
Department Name: <input type="text" value="City Manager's Office"/>	
Division Name: <input type="text" value="Community Relations/Neighborhoods"/>	
f. Name and contact information of person to be contacted on matters involving this application:	
Prefix: <input type="text" value="Mr."/> * First Name: <input type="text" value="Andrew"/>	
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Thomas"/>	
Suffix: <input type="text"/>	
Title: <input type="text" value="Dir., Community Relations/Neighborhoods Engager"/>	
Organizational Affiliation: <input type="text" value="City of Sanford"/>	
* Telephone Number: <input type="text" value="407-688-6132"/> Fax Number: <input type="text" value="407-688-2062"/>	
* Email: <input type="text" value="andrew.thomas@sanfordt.fl.gov"/>	

Application for Federal Assistance SF-424	
<b>* 9. Type of Applicant 1: Select Applicant Type:</b> <input type="text" value="City or Township Government"/>	
<b>Type of Applicant 2: Select Applicant Type:</b> <input type="text"/>	
<b>Type of Applicant 3: Select Applicant Type:</b> <input type="text"/>	
<b>* Other (specify):</b> <input type="text"/>	
<b>* 10. Name of Federal Agency:</b> <input type="text" value="U.S. Department of Housing and Urban Development"/>	
<b>11. Catalog of Federal Domestic Assistance Number:</b> <input type="text" value="14-208"/>	
<b>CFDA Title:</b> <input type="text" value="Community Development Block Grant"/>	
<b>* 12. Funding Opportunity Number:</b> <input style="background-color: yellow;" type="text"/>	
<b>* Title:</b> <input type="text" value="Department of Housing and Urban Development, Community Development Block Grant"/>	
<b>13. Competition Identification Number:</b> <input type="text"/>	
<b>Title:</b> <input type="text"/>	
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> <input type="text"/> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <span>Add Attachment</span> <span>Delete Attachment</span> <span>View Attachment</span> </div>	
<b>* 15. Descriptive Title of Applicant's Project:</b> <input style="background-color: yellow;" type="text"/>	
Attach supporting documents as specified in agency instructions. <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <span>Add Attachments</span> <span>Delete Attachments</span> <span>View Attachments</span> </div>	

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant: <input type="text" value="EL-007"/>	* b. Program/Project: <input type="text" value="PL 007"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
<b>17. Proposed Project:</b>	
* a. Start Date: <input type="text" value="11/01/2021"/>	* b. End Date: <input type="text" value="09/30/2022"/>
<b>18. Estimated Funding (\$):</b>	
* a. Federal	<input type="text" value="524,567.00"/>
* b. Applicant	<input type="text" value=""/>
* c. State	<input type="text" value=""/>
* d. Local	<input type="text" value=""/>
* e. Other	<input type="text" value=""/>
* f. Program Income	<input type="text" value=""/>
* g. TOTAL	<input type="text" value="524,567.00"/>
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>	
<input checked="" type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text" value="08/16/2021"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b>	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes" provide explanation and attach:	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)</b>	
<input checked="" type="checkbox"/> ** I AGREE	
<small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
<b>Authorized Representative:</b>	
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Eduardo"/>
Middle Name: <input type="text" value=""/>	
* Last Name: <input type="text" value="Borroparte"/>	
Suffix: <input type="text" value="Jr."/>	
* Title: <input type="text" value="City Manager"/>	
* Telephone Number: <input type="text" value="407-688-5005"/>	Fax Number: <input type="text" value="407-688-5002"/>
* Email: <input type="text" value="borroparte@sanforda.gov"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="05/05/2022"/>

**CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

Norton N. Bonaparte, Jr.  
Norton N. Bonaparte, Jr. (Rev. 12/2020 11:21 EST)  
 Signature of Authorized Official

Nov 23, 2021  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 City Manager  
 Title



### Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** – It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** – It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. **Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2021 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

*Norton N. Bonaparte, Jr.*  
Norton N. Bonaparte, Jr. (Nov 23, 2021 11:21 EST)  
Signature of Authorized Official

Nov 23, 2021  
Date

City Manager  
Title

**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Norton N. Bonaparte, Jr.  
Norton N. Bonaparte, Jr. (Nov 23, 2021 11:21 EST)

Signature of Authorized Official

Nov 23, 2021

Date

City Manager  
Title

**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing:

Norton N. Bonaparte, Jr.  
Norton N. Bonaparte, Jr. (Nov 23, 2021 11:21 EST)  
Signature of Authorized Official

Nov 23, 2021  
Date

City Manager  
Title

### **Emergency Solutions Grants Certifications**

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

*Norton N. Bonaparte, Jr.*

Norton N. Bonaparte, Jr. (Nov 23, 2021 11:21 EST)

Signature of Authorized Official

Nov 23, 2021

Date

City Manager

Title

**Housing Opportunities for Persons With AIDS Certifications**

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Norton N. Bonaparte, Jr.  
Norton N. Bonaparte, Jr. (Nov 23, 2021 11:21 EST)  
Signature of Authorized Official

Nov 23, 2021  
Date

City Manager  
Title

**APPENDIX TO CERTIFICATIONS**

**INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0008  
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance, and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 18 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 930, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4601 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1695-1696), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255) as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 cd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
 

Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of
 

Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1986, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1986 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 108(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Sanford	11/16/2020

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