

Resolution No. 3029

A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.

Whereas, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2021 and terminating on September 30, 2022 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

Whereas, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

Whereas, from time-to-time circumstances and events may require that the original City budget may need revision; and

Whereas, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:

Section 1. Adoption of Budget Amendment.

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2021 and terminating on September 30, 2022 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2021 and

terminating on September 30, 2022 shall remain in full force and effect.

Section 2. Implementing administrative actions.

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

Section 3. Savings.

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

Section 4. Conflicts.

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

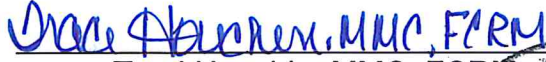
Section 6. Effective Date.

This Resolution shall become effective immediately upon enactment.

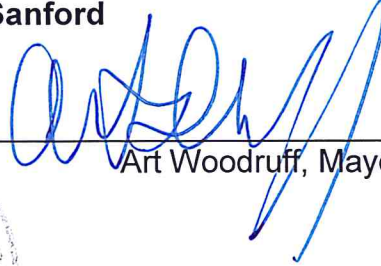
Passed and adopted this 25th day of April, 2022.

Attest:

City Commission of the City of
Sanford




Traci Houchin, MMC, FCRM
City Clerk



Art Woodruff, Mayor

For use and reliance of the Sanford
City Commission only.
Approved as to form and legality.





William Colbert, City Attorney

ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 21/22
Department: Parks & Recreation

Division: Parks

4/11/2022

CHANGES IN REVENUES

REVENUE ACCOUNT NUMBER					Current	Current	Amount of	Adjusted
Fund	Revenue	Act Cd	Ele	Project #	Budget	Balance	Change	Unrealized
360	5508	572	52	00				
Capital Operating Supplies					\$ 335,432	\$ 335,432	\$ 190,179	145,253

TOTAL CHANGES IN REVENUES

\$ 190,179

CHANGES IN EXPENDITURES

EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Remaining
Fund	Dpt Div	Activity	Obj	Ele	Project #	Budget	Balance	Change	Balance
360	5508	572	63	00	PG1903	\$ 430,541	373,362	190,179	563,541
Capital Improvements Other Than						\$ -	-	-	-
						\$ -	-	-	-

TOTAL CHANGES IN EXPENDITURES

\$ 190,179

REASON FOR AMENDMENT: Previous quote for services has increased.

DIRECTOR APPROVAL: _____

Lisa Jones
Director, Parks & Recreation

DATE: Apr 11, 2022

FINANCE APPROVAL: _____

Cynthia Lindsey

DATE: _____

CITY MANAGER APPROVAL: _____

[Signature]

DATE: 4.29.2022

CITY COMMISSION AGENDA DATE: 4.25.2022

APPROVED Y

FOR FINANCE USE

Entry Date: 5/2/2022
S. Posey

Batch Number: B# 3181

Document #: BA 07-101

Res# 3029
CCM# 22-130



City of Sanford

Finance Department | Purchasing Division
 300 N Park Ave
 Sanford, FL 32771
 Telephone: (407) 688-5028/5030
 Fax: (407) 688-5021
 Email: purchasing@sanfordfl.gov

Solicitation Tabulation Sheet Form

Solicitation Number: IFB 21/22-24R
 Solicitation Title: SR46 Landscape Improvement
 Solicitation Opening Date: 3/31/2022
 Solicitation Opening Time: 2:00 P.M. Local Time

VENDOR NAME→	Aero Groundtek LLC				Lafleur Nurseries and Garden Center, LLC			
Solicitation Evaluation Category ↓	Quantity	Unit	Unit Price	Amount	Quantity	Unit	Unit Price	Amount
General Conditions(Bonds, Ins, Misc Project cost)	1	LS	\$6,000.00	\$4,800.00	1	LS	\$20,000.00	\$20,000.00
Mobilization & Demobilization	1	LS	\$11,250.00	\$11,250.00	1	LS	\$20,000.00	\$20,000.00
Maintenance of Traffic	1	LS	\$15,000.00	\$15,000.00	1	LS	\$10,000.00	\$10,000.00
Clearing, Grubbing, Disposal	1	LS	\$28,750.00	\$28,750.00	1	LS	\$80,000.00	\$80,000.00
Fertilization, Herbicide, Inoculants	1	LA	\$15,000.00	\$15,000.00	1	LA	\$5,000.00	\$5,000.00
Paurotis Palm	4	EA	\$1,670.00	\$6,680.00	4	EA	\$1,000.00	\$4,000.00
Japenese Blueberry	18	EA	\$1,500.00	\$27,000.00	18	EA	\$1,350.00	\$24,300.00
Butterscotch Ruffles Daylily	423	EA	\$8.75	\$3,701.25	423	EA	\$4.00	\$1,692.00
Dune Sunflower	682	EA	\$7.50	\$5,115.00	682	EA	\$4.00	\$2,728.00
Dwarf Parson's Juniper	224	EA	\$7.50	\$1,680.00	224	EA	\$4.00	\$896.00
Society Garlic	632	EA	\$8.75	\$5,530.00	632	EA	\$4.00	\$2,528.00
Mulch	1	LS	\$8,125.00	\$8,125.00	1	LS	\$10,000.00	\$10,000.00
St Augustine Grass	3342	SY	\$13.75	\$45,952.50	3342	SY	\$5.00	\$16,710.00
Irrigation System	1	LS	\$98,500.00	\$98,500.00	1	LS	\$140,000.00	\$140,000.00
Maintenance	1	LS	\$33,900.00	\$33,900.00	1	LS	\$12,000.00	\$12,000.00
TOTAL BID PRICE AS SUBMITTED				\$310,983.75				\$349,854.00

Remarks: Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late. Shaded or circled total price indicates apparent low bidder subject to evaluation and review before an intent to award is made.

NOTE:

Rules: All bids accepted by City of Sanford are subject to the City's terms and conditions and any and all additional terms and conditions submitted by the bidders are rejected and shall have no force and effect unless receiving prior consideration and approval of the City in the form of Addenda to this bid.

OPENED BY: Paul Smith, Purchasing Coordinator

VERIFIED BY: Marisol Ordoñez, Purchasing Manager

CITY OF SANFORD, FLORIDA - PURCHASING DIVISION
SOLICITATION OPENING CERTIFICATION AND MINUTES (Section 255.0518, Florida Statutes)

A. Solicitation Title SR 46 Landscape Improvement Project

Number IFB 21/22-24R Opening Date March 31, 2022 Time 2:00PM Solicitation Documents Including
 Announcement of This Opening Are Available for Viewing or Downloading at www.myvendorlink.com

Location of Opening: Commission Chambers

1. On this date the opening of the solicitation response identified above is hereby verified and the public announcements recorded below regarding the solicitations received were duly made. It is noted that no other business was conducted, there were no discussions and no input was received from anyone in attending. There was no attendance record made.

IFB- Announced the name of each bidder and the amount of their bid.

RFP- Announced the name of each respondent.

RFQ- Announced the name of each respondent.

If any submission was not opened and/or announced: check this item and indicate on tabulation below specific information as to why the submission was not opened or announced.

All submissions were opened and read. The tabulation below reflects the information read.

2. Name of City Employee who announced the bids: _____

Certification (1) By: M. Ordonez March 31, 2022 Marisol Ordonez, Purchasing Manager
 Signature date printed name and title

Certification (2) By: Paul Smith March 31, 2022 Paul Smith, Purchasing Coordinator
 Signature date printed name and title

3. The public notice indicated by § 286.0105 and 286.011 Florida Statutes is not required because no rule, resolution, or formal action has taken place or considered at this opening. Therefore, a verbatim record of the solicitation specifically identified above is not required if a person, in accordance with City of Sanford Policy Number 15., elects to file a protest or appeal an action associated with the identified solicitation.

4. **Florida Statute 119.071:** Sealed bids, proposals, or replies received by an agency pursuant to a competitive solicitation are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution until such time as the agency provides notice of an intended decision or until 30 days after opening the bids, proposals, or final replies, whichever is earlier. *Note-City of Sanford Procurement Procedure 6-500 mandates that as applicable to an IFB: the name of each bidder and the specific amount of the bid will be shared at the opening; for an RFP or RFQ the name of each person or firm will be shared at the opening. (Florida Statutes may be found at: <http://www.leg.state.fl.us/statutes/>)*

Bidder/Proposer	Bid Base	Alternate Bid
LaFleur Nurseries	\$349,854.00	
Aero Groundtek, LLC	\$310,983.75	

____ Initial here if tabulation is attached in lieu of using the above tabulation or if additional pages are attached. It is noted that this is page one of ____ pages.ⁱ



CITY OF
SANFORD
FLORIDA

WS RM X

Item No. 8.B

CITY COMMISSION MEMORANDUM 22-130
APRIL 25, 2022 AGENDA

TO: Honorable Mayor and Members of the City Commission
PREPARED BY: Robert Beall, Operations Manager
SUBMITTED BY: Norton N. Bonaparte, Jr., ICMA-CM, City Manager
SUBJECT: Budget Transfer; Procurement of Services: Aero Groundtek, LLC.

STRATEGIC PRIORITIES:

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

SYNOPSIS:

Approval of Resolution No. 3029, to amend the budget for a procurement of services to Aero Groundtek, LLC for the S.R. 46 Landscape Improvement Project are requested.

FISCAL/STAFFING STATEMENT:

The total project cost is \$310,984. Funds in the amount of \$190,179 are available in the Capital Operating Account and will be transferred into the Parks Capital Improvements Other Than Buildings Account.

BACKGROUND:

The project will consist of demolition, grading, irrigation, new landscaping, new turf and one year of site maintenance. Aero Groundtek, LLC of Ocoee has 35 years of experience in landscape installation, irrigation and pest control. Aero Groundtek, LLC provides landscape services for Lake County Public Works, City of Orlando, the Orange County Convention Center and Orange County Public Works.

Aero Groundtek, LLC is being procured by means of Bid IFB 21/22-24R and was determined to be the lowest and most responsive bid at \$310,983.75. There was only one other bidder LaFleur Nurseries and Garden Center, LLC with a bid of \$349,854.

LEGAL REVIEW:

The City Attorney has reviewed this request and has no legal objection to this matter.

RECOMMENDATION:

City staff recommends that the City Commission approve Resolution No. 3029, to amend the budget in the amount of, \$190,179 and authorize a procurement of services to Aero Grountek, LLC in a total amount not to exceed \$310,984.

SUGGESTED MOTION:

“I move to approve Resolution No. 3029, to amend the budget in the amount of, \$190,179 and authorize a procurement of services to Aero Grountek, LLC in a total amount not to exceed \$310,984.”

Attachments: (1). Bid Tab
(2). Contract
(3). Resolution No. 3029