

City of Sanford
ATTACHMENT A
BUDGET AMENDMENT FISCAL YEAR 2019/2020

Account	Title	Current Budget	Increase/Decrease	Revised Budget
001-0000-389.98-00	Use of Fund Balance	462,481	60,000	522,481
001-2024-521.12-00	Regular Salaries	2,855,361	60,000	2,915,361
Total Budget Amendment			60,000	
Budget amendment to cover salaries in excess of budget due to not fully budgeting FTE's				
Total Budget Amendment-General Funds			60,000	
156-0000-389.98-00	Use of Fund Balance	462,481	(13,045)	449,436
156-0108-552.12-00	Regular Salaries	201,868	(13,045)	188,823
Total Budget Amendment			(13,045)	
Budget amendment to true up use of reserves				
108-0000-389.98-00	Use of Fund Balance	10,127	(3,384)	6,743
108-2020-521.52-00	Operating Supplies	8,527	(3,384)	5,143
Total Budget Amendment			(3,384)	
Budget amendment to true up use of reserves				
630-0000-389.98-00	Use of Fund Balance	98,249	(856)	97,393
630-5508-572.46-00	Repairs and Maintenance	137,700	(856)	136,844
Total Budget Amendment			(856)	
Budget amendment to true up use of reserves				
Total Budget Amendment-Special Revenue Funds			(17,285)	
317-7979-599.98-00	Reserves	-	725,527	725,527
317-0000-381.56-00	Transfer In	-	725,527	725,527
Total Budget Amendment			725,527	
Budget amendment for CRA transfer for Heritage Park				
310-0000-389.98-00	Use of Fund Balance	1,320,948	(1,320,948)	-
310-0000-337.37-00	Grant	1,320,948	1,320,948	2,641,896
Total Budget Amendment			-	
Budget amendment to true up use of reserves				
310-0102-559.34-00	Contractual Services	-	11,110	11,110
310-0000-337.30-00	Grant Income	-	11,110	11,110
Total Budget Amendment			11,110	
Budget amendment for remaining Brownsfield Grant Expenditures				
Total Budget Amendment-Capital Project Funds			736,637	
455-0000-381.01-00	Transfers In	310,000	60,000	370,000
455-5502-575.63-00	Improvements Other Than Bldgs	-	60,000	60,000
Total Budget Amendment			60,000	
Budget amendment for original transfer to Mayfair for operations				
Total Budget Amendment-Enterprise Funds			60,000	
CITY-WIDE BUDGET AMENDMENT			839,352	

455-5502-575.31-00
PJS 12/29/2020

REASON FOR AMENDMENT: Adjustments to City Budgets

DIRECTOR APPROVAL: _____ DATE: _____

FINANCE APPROVAL: _____ DATE: _____

CITY MANAGER APPROVAL: _____ DATE: _____

CITY COMMISSION AGENDA DATE: November 9, 2020 APPROVED? Y

FOR FINANCE USE

Entry Date: 12/15/2020 Batch Number: B# 0878 Document #: BA 02-104
S. Posey

Resolution No. 2912

A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.

Whereas, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2020 and terminating on September 30, 2021 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

Whereas, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

Whereas, from time-to-time circumstances and events may require that the original City budget may need revision; and

Whereas, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:

Section 1. Adoption of Budget Amendment.

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2020 and terminating on September 30, 2021 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2020 and

terminating on September 30, 2021 shall remain in full force and effect.

Section 2. Implementing administrative actions.

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

Section 3. Savings.

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

Section 4. Conflicts.

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

Section 6. Effective Date.

This Resolution shall become effective immediately upon enactment.

Passed and adopted this 9th day of November 2020.

Attest:

City Commission of the City of
Sanford

Traci Houchin, MMC, FCRM
Traci Houchin, MMC, FCRM City Clerk

[Signature]
[Signature] Woodruff, Mayor

For use and reliance of the Sanford
City Commission only.
Approved as to form and legality.



[Signature]
William L. Colbert, City Attorney
Lonnie N. Croot
ACA



CITY OF
SANFORD
FLORIDA

WS ___ RM X
Item No. 8.B

CITY COMMISSION MEMORANDUM 20-225
NOVEMBER 9, 2020 AGENDA

TO: Honorable Mayor and Members of the City Commission
PREPARED BY: Cynthia Lindsay, Finance Director
SUBMITTED BY: Norton N. Bonaparte, Jr., City Manager
SUBJECT: Resolution No. 2912 – Year End Budget Adjustment

STRATEGIC PRIORITIES:

- Unify Downtown & the Waterfront
- Promote the City’s Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

SYNOPSIS:

Budget amendments have been prepared which will increase expenditures in the General Fund, Catalyst Site Fund, Capital Fund, and the Mayfair Fund. The budget amendment will decrease expenditures in the CRA Fund, the non-restricted LEFT Fund, and the Cemetery Fund.

FISCAL/STAFFING STATEMENT:

The proposed budget amendment will increase the FY 2020 Citywide budget by \$839,352.

BACKGROUND:

The attached budget amendment is for the following:

1. **GENERAL FUND** A \$60,000 increase to the General Fund budget due to police salaries going over budget since we do not fund 100% FTE’s.
2. **SPECIAL REVENUE FUNDS** An overall \$17,285 decrease to the Special Revenue Funds which was to true up the actual reserve balances of each of the three funds.
3. **CAPITAL PROJECT FUNDS** A \$736,637 increase to the Special Revenue Funds for a transfer from the CRA for the Catalyst street projects of \$725,527, \$11,110 to account for Brownsfield Grant expenditures not previously budgeted.
4. **ENTERPRISE FUNDS** A \$60,000 increase to the Enterprise Funds to cover the budgeted transfer for operation into the Mayfair Fund from the General Fund.

LEGAL REVIEW:

No legal review requested of the City Attorney.

RECOMMENDATION:

It is staff's recommendation that the City Commission approve Resolution No. 2912 amending the FY 2020 budget by \$839,352.

SUGGESTED MOTION:

"I move to approve Resolution No. 2912."

Attachments: Budget Resolution No. 2912
Attachment "A"

GROUP NUMBER . : 00878 TRUE UP VARIOUS ACCTS
 GROUP USER . . : POSEYS Posey, Shanna - Executive

TRANS NO	TRANS DATE	DOCUMENT	ACCOUNT NUMBER	DESCRIPTION 1	PROJECT	BUDGET AMOUNT	ORIG(Y/N)
DESCRIPTION 2		TYPE					
0000100 RES# 2912 / CCM#	11/11/2020	BA 02-104 20-225	001-0000-389.98-00	COVER FTE SALARIES		60,000.00	
0000200 RES# 2912 / CCM#	11/11/2020	BA 02-104 20-225	001-2024-521.12-00	COVER FTE SALARIES		60,000.00	
0000300 RES# 2912 / CCM#	11/11/2020	BA 02-104 20-225	156-0000-389.98-00	TRUE UP USE OF RESERVES		13,045.00-	
0000400 RES# 2912 / CCM#	11/11/2020	BA 02-104 20-225	156-0108-552.12-00	TRUE UP USE OF RESERVES		13,045.00-	
0000500 RES# 2912 / CCM#	11/11/2020	BA 02-104 20-225	108-0000-389.98-00	TRUE UP USE OF RESERVES		3,384.00-	
0000600 RES# 2912 / CCM#	11/11/2020	BA 02-104 20-225	108-2020-521.52-00	TRUE UP USE OF RESERVES		3,384.00-	
WARNING! Transaction exceeds account budget.							
0000700 RES# 2912 / CCM#	11/11/2020	BA 02-104 20-225	630-0000-389.98-00	TRUE UP USE OF RESERVES		856.00-	
0000800 RES# 2912 / CCM#	11/11/2020	BA 02-104 20-225	630-5508-572.46-00	TRUE UP USE OF RESERVES		856.00-	
0000900 RES# 2912 / CCM#	11/11/2020	BA 02-104 20-225	317-7979-599.98-00	CRA TRNSFR RE HERITAGE PK		725,527.00	
0001000 RES# 2912 / CCM#	11/11/2020	BA 02-104 20-225	317-0000-381.56-00	CRA TRNSFR RE HERITAGE PK		725,527.00	
0001100 RES# 2912 / CCM#	11/11/2020	BA 02-104 20-225	310-0000-389.98-00	TRUE UP USE OF RESERVES		1,320,948.00-	
0001200 RES# 2912 / CCM#	11/11/2020	BA 02-104 20-225	310-0000-337.37-00	TRUE UP USE RESERVES-GRNT		1,320,948.00	
0001300 RES# 2912 / CCM#	11/11/2020	BA 02-104 20-225	310-0102-559.34-00	BROWNSFIELD GRANT EXPENSE		11,110.00	
0001400 RES# 2912 / CCM#	11/11/2020	BA 02-104 20-225	310-0000-337.30-00	BROWNSFIELD GRANT EXPENSE		11,110.00	
0001500 RES# 2912 / CCM#	11/11/2020	BA 02-104 20-225	455-0000-381.01-00	TRNSFR MAYFAIR OPERATIONS		60,000.00	
0001600 RES# 2912 / CCM#	11/11/2020	BA 02-104 20-225	455-5502-575.31-00	TRNSFR MAYFAIR OPERATIONS		60,000.00	

PROGRAM GM312V

BUDGET ADJUSTMENT EDIT LIST BY TRANSACTION NUMBER

ACCOUNTING PERIOD 02/2021

GROUP NUMBER . : 00878 TRUE UP VARIOUS ACCTS
GROUP USER . . : POSEYS Posey, Shanna - Executive

TRANS NO	TRANS DATE	DOCUMENT	ACCOUNT NUMBER	DESCRIPTION 1	PROJECT	BUDGET AMOUNT	ORIG(Y/N)
DESCRIPTION 2		TYPE					

TOTALS:

AMOUNT CALCULATED	AMOUNT ENTERED	DIFFERENCE
-------------------	----------------	------------

COUNT:	16	16
AMOUNT:	1,678,704.00	1,678,704.00

*** WARNINGS exist in this Group. ***