

Resolution No. 2966

A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.

Whereas, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2020 and terminating on September 30, 2021 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

Whereas, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

Whereas, from time-to-time circumstances and events may require that the original City budget may need revision; and

Whereas, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:

Section 1. Adoption of Budget Amendment.

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2020 and terminating on September 30, 2021 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2020 and

terminating on September 30, 2021 shall remain in full force and effect.

Section 2. Implementing administrative actions.

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

Section 3. Savings.

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

Section 4. Conflicts.

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

Section 6. Effective Date.


This Resolution shall become effective immediately upon enactment.

Passed and adopted this 28th day of June, 2021.

Attest:


City Commission of the City of
Sanford


Traci Houchin, MMC, FCRM
City Clerk


Art Woodruff, Mayor



For use and reliance of the Sanford
City Commission only.
Approved as to form and legality.


William Colbert, City Attorney

ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2021

Department: Various

Division: Various

6/17/2021

CHANGES IN REVENUES

REVENUE ACCOUNT NUMBER						Current	Current	Amount of	Adjusted
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Balance	Change	Unrealized
105	0000	389	98	00	CDBG Grant Revenue	\$ 686,958	\$ 333,529	\$ 367,418	700,947
		331	54						
TOTAL CHANGES IN REVENUES								\$ 367,418	

CHANGES IN EXPENDITURES

EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Remaining	
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
105	1105	554	31	00	CDCAAD	Professional Services	\$ 31,095	\$ -	\$ 62,325	\$ 62,325
105	1105	554	40	00	CDCAAD	Travel and Per Diem	2,551	2,469	200	2,669
105	1105	554	41	00	CDCAAD	Communications	1,584	783	1,860	2,643
105	1105	554	42	00	CDCAAD	Postage and Transportation	200	182	100	282
105	1105	554	44	00	CDCAAD	Rental and Leases	530	-	2,894	2,894
105	1105	554	49	00	CDCAAD	Other Charges/Obligations	5,567	1,714	1,589	3,303
105	1105	554	51	00	CDCAAD	Office Supplies	2,700	1,517	1,000	2,517
105	1105	554	52	00	CDCAAD	Operating Supplies	6,164	423	3,015	3,438
105	1105	554	54	02	CDCAAD	Registration/Conf/Seminars	1,045	1,045	500	1,545
105	1105	554	83	01	CDCAEF	Other grants and Aid E/F	76,079	76,079	150,000	226,079
105	1105	554	83	04	CDCAPS	Other grants and aid P/S	159,680	93,564	70,452	164,016
105	1105	554	83	05	CDCAEC	Economic Development	57,959	36,953	73,483	110,436
TOTAL CHANGES IN EXPENDITURES								\$ 367,418		

REASON FOR AMENDMENT: CDBG Cares 3

DIRECTOR APPROVAL: _____

DATE: _____

FINANCE APPROVAL: _____

DATE: 6/22/21

CITY MANAGER APPROVAL: _____

DATE: 6-22-2021

CITY COMMISSION AGENDA DATE: JUNE 28, 2021

APPROVED Y

FOR FINANCE USE

Entry Date: 10/27/2021
S. Posey

Batch Number: B# 5655

Document #: BA 12-112

Res# 2966
CCM# 21-156



CITY OF
SANFORD
FLORIDA

WS ____ RM __x__

Item No. **8.G**

**CITY COMMISSION MEMORANDUM 21-156
JUNE 28, 2021 AGENDA**

TO: Honorable Mayor and Members of the City Commission
PREPARED BY: Cynthia Lindsay, Finance Director
SUBMITTED BY: Norton N. Bonaparte, Jr., City Manager
SUBJECT: CDBG III Cares Budget Amendment

STRATEGIC PRIORITIES:

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

SYNOPSIS:

Approval of Resolution No. 2966 to amend the CDBG Grant funds in the amount of \$367,418 is requested.

FISCAL/STAFFING STATEMENT:

The budget amendment is a grant-supported adjustment that will aid the city's citizens during and because of the COVID-19 crisis and does not affect the City's general fund budget.

BACKGROUND:

During 2020, COVID-19 caused business to close or modify operations for social distancing purposes and as such, has had a negative effect upon them and their employees. To assist those impacted, the federal government allocated CARES funds to assist those business' and residents. The City was awarded \$367,418 for this third round of CDBG funds.

The City Commission approved this grant at the March 8, 2021 Commission meeting.

LEGAL REVIEW:

No legal review requested of the City Attorney.

RECOMMENDATION:

Staff recommends that the City Commission approve Resolution No. 2966 to amend the budget by increasing the City's CDBG fund by \$367,418.

SUGGESTED MOTION:

“I move to approve Resolution No. 2966 to amend the budget in the amount of \$367,418 by increasing the CDBG fund.

Attachments:

Budget Amendment Resolution No. 2966

GROUP NUMBER . : 05655 CDBG GRANT CARES III
 GROUP USER . . : POSEYS Posey, Shanna - Executive

TRANS NO	TRANS DATE	DOCUMENT	ACCOUNT NUMBER	DESCRIPTION 1	PROJECT	BUDGET AMOUNT	ORIG(Y/N)
DESCRIPTION 2		TYPE					
0000100 RES# 2966 / CCM#	09/30/2021	BA 12-112 21-156	105-0000-331.54-00	CDBG CARES GRANT REVENUE		367,418.00	
0000200 RES# 2966 / CCM#	09/30/2021	BA 12-112 21-156	105-1105-554.31-00	CDBG CARES GRANT REVENUE	CDCAAD	62,325.00	
0000300 RES# 2966 / CCM#	09/30/2021	BA 12-112 21-156	105-1105-554.40-00	CDBG CARES GRANT REVENUE	CDCAAD	200.00	
0000400 RES# 2966 / CCM#	09/30/2021	BA 12-112 21-156	105-1105-554.41-00	CDBG CARES GRANT REVENUE	CDCAAD	1,860.00	
0000500 RES# 2966 / CCM#	09/30/2021	BA 12-112 21-156	105-1105-554.42-00	CDBG CARES GRANT REVENUE	CDCAAD	100.00	
0000600 RES# 2966 / CCM#	09/30/2021	BA 12-112 21-156	105-1105-554.44-00	CDBG CARES GRANT REVENUE	CDCAAD	2,894.00	
0000700 RES# 2966 / CCM#	09/30/2021	BA 12-112 21-156	105-1105-554.49-00	CDBG CARES GRANT REVENUE	CDCAAD	1,589.00	
0000800 RES# 2966 / CCM#	09/30/2021	BA 12-112 21-156	105-1105-554.51-00	CDBG CARES GRANT REVENUE	CDCAAD	1,000.00	
0000900 RES# 2966 / CCM#	09/30/2021	BA 12-112 21-156	105-1105-554.52-00	CDBG CARES GRANT REVENUE	CDCAAD	3,015.00	
0001000 RES# 2966 / CCM#	09/30/2021	BA 12-112 21-156	105-1105-554.54-02	CDBG CARES GRANT REVENUE	CDCAAD	500.00	
0001100 RES# 2966 / CCM#	09/30/2021	BA 12-112 21-156	105-1105-554.83-01	CDBG CARES GRANT REVENUE	CDCAEF	150,000.00	
0001200 RES# 2966 / CCM#	09/30/2021	BA 12-112 21-156	105-1105-554.83-04	CDBG CARES GRANT REVENUE	CDCAPS	70,452.00	
0001300 RES# 2966 / CCM#	09/30/2021	BA 12-112 21-156	105-1105-554.83-05	CDBG CARES GRANT REVENUE	CDCAEC	73,483.00	

PROGRAM GM312V

BUDGET ADJUSTMENT EDIT LIST BY TRANSACTION NUMBER

ACCOUNTING PERIOD 12/2021

GROUP NUMBER . : 05655 CDBG GRANT CARES III
GROUP USER . . : POSEYS Posey, Shanna - Executive

TRANS NO	TRANS DATE	DOCUMENT	ACCOUNT NUMBER	DESCRIPTION 1	PROJECT	BUDGET AMOUNT	ORIG(Y/N)
DESCRIPTION 2		TYPE					

TOTALS:

AMOUNT CALCULATED	AMOUNT ENTERED	DIFFERENCE
-------------------	----------------	------------

COUNT:	13	13
AMOUNT:	734,836.00	734,836.00