

Resolution No. 2803

A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.

Whereas, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2018 and terminating on September 30, 2019 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

Whereas, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

Whereas, from time-to-time circumstances and events may require that the original City budget may need revision; and

Whereas, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:

Section 1. Adoption of Budget Amendment.

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2018 and terminating on September 30, 2019 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2018 and terminating

on September 30, 2019 shall remain in full force and effect.

Section 2. Implementing administrative actions.

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

Section 3. Savings.

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

Section 4. Conflicts.

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

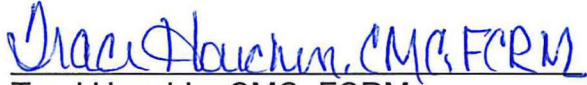
Section 6. Effective Date.

This Resolution shall become effective immediately upon enactment.

Passed and adopted this 12th Day of August, 2019.

Attest:

City Commission of the City of
Sanford

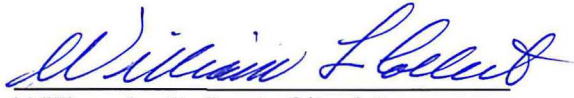


Traci Houchin, CMC, FCRM



Jeff Triplett, Mayor

For use and reliance of the Sanford
City Commission only.
Approved as to form and legality.



William L. Colbert, City Attorney



ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2019

Department: Parks and Recreation

Division: Parks and Grounds

7/17/2019

CHANGES IN REVENUES

REVENUE ACCOUNT NUMBER						Current	Current	Amount of	Adjusted
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Balance	Change	Unrealized
002	0000	389	98	00	IRMA17 Reserves			\$ 88,206	
TOTAL CHANGES IN REVENUES								<u>\$ 88,206</u>	

CHANGES IN EXPENDITURES

EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Remaining	
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
002	5508	572	46	00	IRMA17	Repair & Maintenance	\$ 207,800	2,611	88,206	296,006
							\$ -		-	-
							\$ -		-	-
TOTAL CHANGES IN EXPENDITURES								<u>\$ 88,206</u>		

REASON FOR AMENDMENT: Riverwalk Phase I Hurricane Irma Remediation Project

DIRECTOR APPROVAL: *Recall 7/24/19* *Lindsay* DATE: 7.24.19

FINANCE APPROVAL: *Cynthia Lindsay* DATE: 7/24/19

CITY MANAGER APPROVAL: *Jy ACM* DATE: 7/24/19

CITY COMMISSION AGENDA DATE: 8.12.2019 APPROVED Y

FOR FINANCE USE

Entry Date: _____ Batch Number: _____ Document #: _____



**CITY COMMISSION MEMORANDUM 19-184
AUGUST 12, 2019 AGENDA**

TO: Honorable Mayor and Members of the City Commission
PREPARED BY: Robert Beall, Parks and Recreation Manager
SUBMITTED BY: Norton N. Bonaparte Jr., City Manager
SUBJECT: Approve Award of Bid/Procurement to Kirton Enterprises, Inc.; Repair Services on Riverwalk Phase I; Associated Budget Amendment Resolution No. 2803

STRATEGIC PRIORITIES:

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

SYNOPSIS:

Award of Bid #IFB 18/19-32 to the lowest responsive and responsible bidder, Kirton Enterprises, Inc., approval of associated procurement activity and approval of Resolution No. 2803 to amend the budget is requested.

FISCAL/STAFFING STATEMENT:

FEMA is funding \$136,573.37 of the mitigation project. Staff is requesting use of Reserve Funds in an amount not to exceed \$88,206; \$67,771 for the construction and \$20,434 or ten percent of the construction cost for any contingencies during the project.

BACKGROUND:

The procurement is for repairs of the trail, lighting, irrigation and an addition of five hundred feet of stacked stone wall along Riverwalk Phase I. The new stacked stone wall has been designed to help reduce the chance for future erosion during high flood waters.

On May 14, 2019, the City advertised the bid for the requested services with the opening on June 13, 2019. The department is requesting approval to include FEMA 2 CFR pt. 200 Uniform Administrative Requirement for Cost Principles for Federal Awards. Kirton Enterprises, Inc. whose address is 1630 Tomoka Farms Road, Port Orange, Florida, was determined the lowest and most responsive bidder. The contract is for repairs to Riverwalk Phase I and the lowest bid is \$204,344.68 plus a contingency amount of \$20,434.47 for a total of \$224,779.15. The City Manager, or designee, and City Attorney will implement the procurement activity and take any and all necessary administrative actions.

The other bidders for the project are ThadCon, LLC and Central Florida Environmental, Corp.

LEGAL REVIEW:

The City Attorney's office has reviewed this agenda item and has no legal objection if all procurement activity is implemented in accordance with the City's Purchasing Policies

RECOMMENDATION:

Staff recommends the City Commission approve inclusion of FEMA 2 CFR pt. 200 Uniform Administrative Requirement for Cost Principles for Federal Awards to Bid #IFB 18/19-32 to Kirton Enterprises, Inc. and approve Resolution No. 2803 amending the budget in an amount of \$88,205.78 with a total project amount not to exceed \$224,779.15.

SUGGESTED MOTION:

"I move to approve Resolution No. 2803, amending the budget in an amount of \$88,206, to award Bid #IFB 18/19-32 to Kirton Enterprises, Inc., and authorize required purchasing and procurement activity in an amount not to exceed \$224,779.15."

Attachments: Contract
Budget Amendment Resolution No. 2803
Solicitation Tabulation
FEMA 2 CFR pt. 200 Uniform Administrative Requirements for Cost Principles for Federal Awards