



CITY OF
SANFORD
FLORIDA

FINAL BUDGET
2023 – 2024 FISCAL YEAR



OCTOBER 1, 2023 – SEPTEMBER 30, 2024

**PREPARED BY THE
OFFICES OF THE CITY MANAGER AND FINANCE**



CITY OF
SANFORD
FLORIDA

City of Sanford, Florida

2023/2024 Budget

October 1, 2023 – September 30, 2024

City Commission

Art Woodruff, Mayor
Sheena Britton, District 1, Vice Mayor
Kerry Wiggins, Sr., District 2
Patrick Austin, District 3
Patty Mahany, District 4

City Manager

Norton N. Bonaparte, Jr.

Assistant City Manager

Craig Radzak

Finance Director

Cynthia Lindsay, CPA, CGFO



CITY OF
SANFORD
FLORIDA

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Community Profile

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- **City of Sanford Profile**
- **Sanford Demographics**
- **Largest Local Taxpayers**
- **Mayor, City Commission and Staff**
- **Strategic Plan**



CITY OF
SANFORD
FLORIDA



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OUR VISION

Sanford is a significant cultural and business hub for the Central Florida region. With its showcase waterfront, extensive transportation network, distinctive cultural corridor and historic downtown, Sanford is a vibrant and safe City in which people choose to live, work, raise a family, attend school, shop, play and retire.

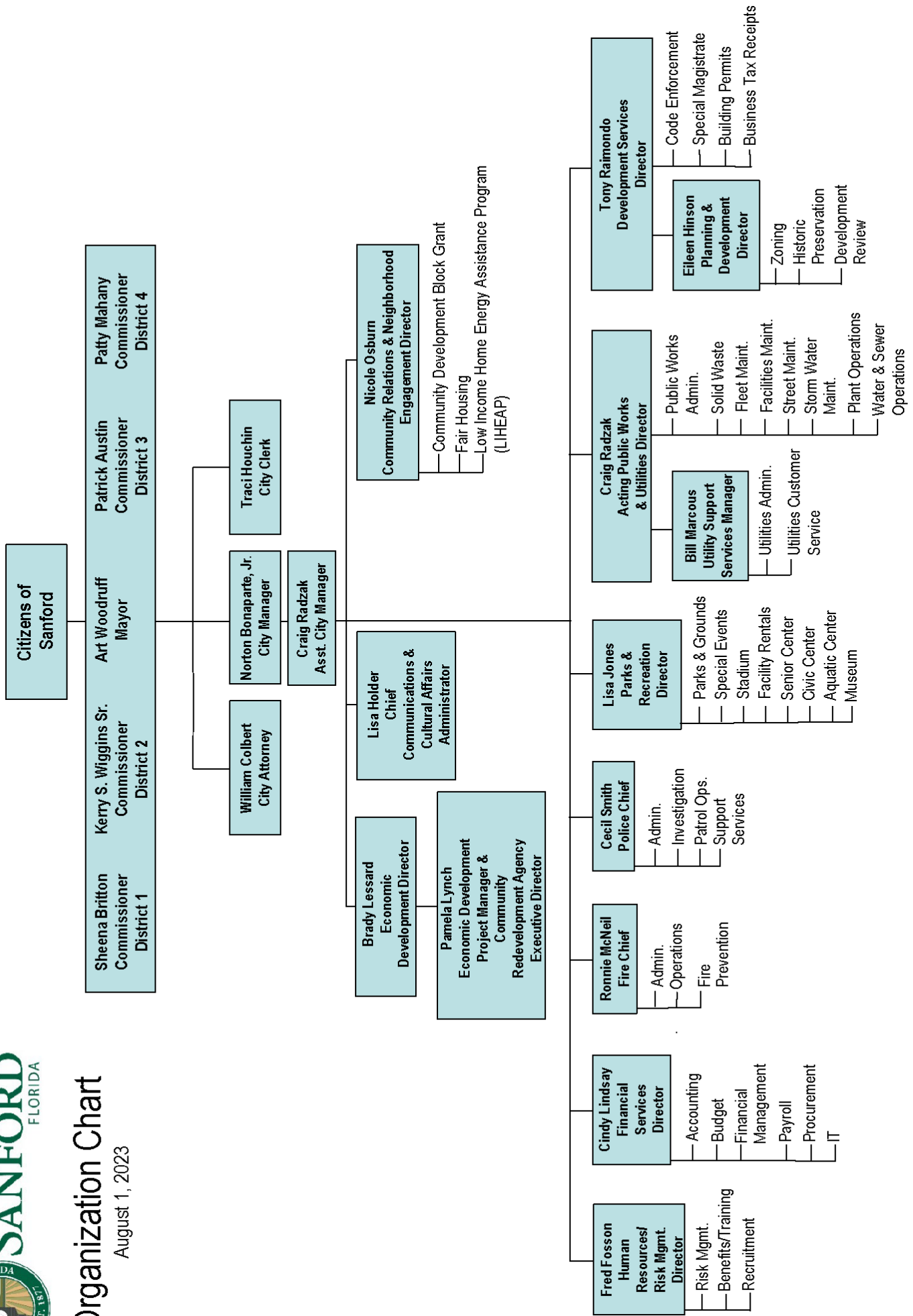
OUR MISSION

The City of Sanford is dedicated to the delivery of a high standard of service that cultivates a vibrant business and citizen partnership and fosters a well-connected, economically thriving community that celebrates its distinctive historical, natural, social and cultural character.

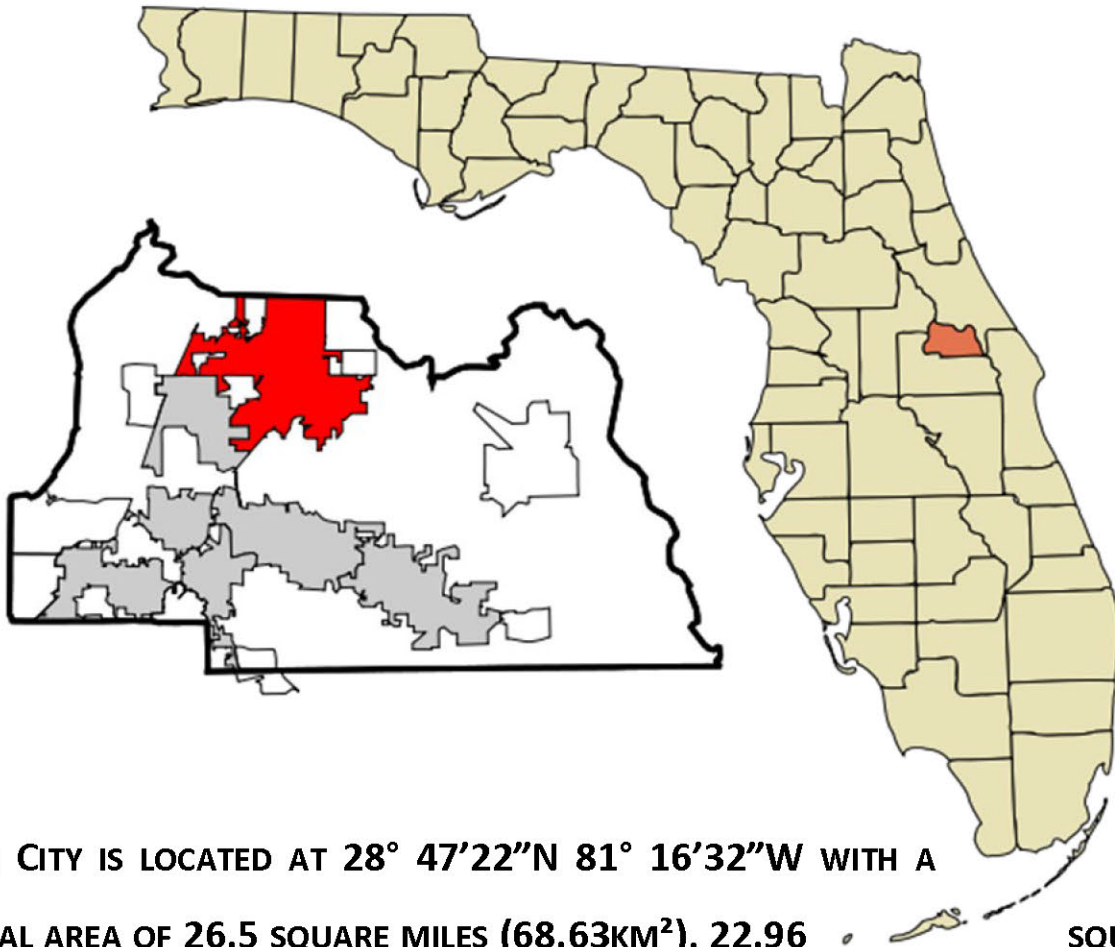


Organization Chart

August 1, 2023



CITY OF SANFORD LOCATION



THE CITY IS LOCATED AT $28^{\circ} 47'22''N$ $81^{\circ} 16'32''W$ WITH A
TOTAL AREA OF 26.5 SQUARE MILES (68.63KM^2), 22.96 SQUARE
MILES (59.47KM^2) OF LAND, AND 3.54 SQUARE MILES (9.17KM^2) OF WATER.

SOURCE: WIKIPEDIA.ORG

City of Sanford Profile

Sanford is located in Central Florida in Seminole County, one of the fastest growing counties in the nation and sits on the south shore of Lake Monroe at the head of the navigation on the St. John's River. During the Seminole Wars of the 1830's, the area was the site of an U.S. Army post named Fort Mellon. As settlers moved into the area, the town of Mellonville was established. With the advent of commercial steamboat service, the town became a distribution point for goods essential for the growth of Central Florida. When Orange County was created in 1845, Mellonville became the county seat.



In 1870, Henry Shelton Sanford purchased the land west of Mellonville. He planned a new city "the Gate City of South Florida," which he believed would become the transportation hub for all of southern Florida. In 1877, the City of Sanford was incorporated and Mellonville was annexed six years later. In 1880, Henry S. Sanford formed a land company in London to encourage investments in the new city. That same year construction began on the South Florida Railroad with a terminus in Sanford. By 1884, Sanford was a prosperous town with wharves, a railroad station and a large hotel.



Mr. Sanford's greatest interest in Florida was the development of Belair, a citrus grove and experimental garden near Sanford. More than 140 varieties of citrus, including the Valencia orange, were tested for adaptability to the Florida climate.

In September 1887, a bakery on First Street caught fire. The blaze spread rapidly through the wooden buildings on the east side of town until it was stopped by the volunteer fire department. When the town was rebuilt, the new structures were made of brick.

During the winter of 1894-95, the citrus industry received a serious blow when freezing temperatures destroyed the year's entire crop. Many citizens faced economic ruin and left the area. Those who stayed harnessed artesian wells and developed a sub-irrigation system that permitted commercial agriculture. By the first decade of the 20th century, Sanford was one of the largest vegetable shipping centers in the United States, and received the nickname "Celery City" for the most successful crop.



On April 25, 1913, Seminole County was officially established with Sanford as the county seat. In the boom and bust years that followed, Sanford shared in the growth of Central Florida.

From 1942 to 1968, the Sanford U.S. Naval Air Station drew many residents away from agriculture and brought new people to the city. Today the old station is Sanford's International Airport. The Sanford Commercial District was proclaimed a historic district and placed on the National Register in 1976.

Sanford, one of Central Florida's oldest incorporated cities, is home to brick lined streets, towering oaks, elegant store-fronts and large, nineteenth-century Victorian homes. The downtown, which once featured feed stores and dry good sellers, now showcases antique shops, restaurants and art galleries. Picturesque



First Street, the center of downtown Sanford, is a vibrant, enticing destination. Events, such as the Saturday morning Farmers Market and jazz concerts in Magnolia Square; theatrical productions at the newly renovated Wayne Densch Performing Arts Center; and the monthly Alive After 5 street parties attract visitors from all over Central Florida.

Sanford sits on the south shore of Lake Monroe, providing a waterfront backdrop for walking, jogging or just enjoying the natural beauty. Riverwalk, with its gazebos and swinging benches, has 1.2 miles of pedestrian walking paths. Along the way, you can visit Veterans Memorial Park, Marina Island, Ft. Mellon Park, and the Sanford Museum or have lunch at one of the lakeside restaurants.



The booming retail activity just west of downtown includes one of the largest malls in Central Florida, The Seminole Towne Center, as well as numerous retail enclaves surrounding it. One of the area's largest congregation of auto and motorcycle dealers is located in this vicinity, as well.

Restaurants, movie theaters, bookstores and other service facilities are readily available "close to home." And the marinas at the Port of Sanford, at the Osteen Bridge and in Downtown offer boaters of every level ready access to Lake Monroe and the beautiful St. John's River.

The City of Sanford is well protected by the authorized 141 sworn officers and 79 certified firefighters. The men and women of the Sanford Police Department are proud of the partnership they have created with our community. The Sanford Fire Department personnel are EMT trained and paramedic trained which allows the City to provide emergency medical service to its



residents. The fire protection service has an Insurance Services Office (ISO) rating of 2. The Sanford Police Department has many specialized units to better serve the citizens within our community. The units include: Traffic, K-9, Investigations, School

Resource Officers, Crime Prevention and Community Policing Officers.

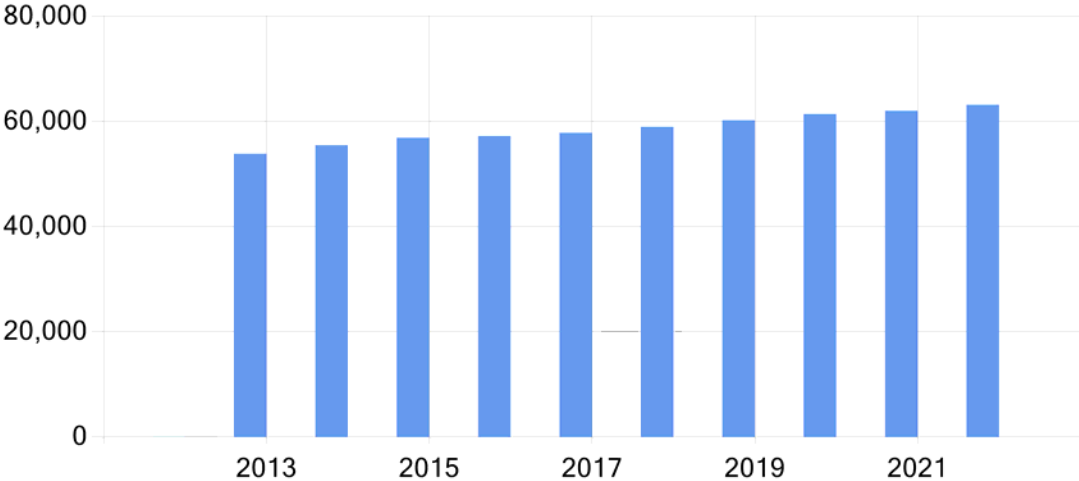
Sanford Demographics

| Employer Name | Business Type | Employees |
|---------------------------------------|----------------------|-----------|
| Orlando Sanford International Airport | Airport | 3,500 |
| Seminole County Public Schools | Public Schools | 1,727 |
| Seminole State College | College | 1,500 |
| Seminole County Sheriff | Government | 1,312 |
| Seminole County Government | Government | 1,400 |
| Central Florida Regional Hospital | Medical | 850 |
| Rremc, LLC | Restaurant | 624 |
| City of Sanford | Government | 553 |
| Seminole Town Center | Retail | 400 |
| Ethnos 360 | Mission Organization | 368 |

| Unemployment Rate | FY 2019 | FY 2020 | FY 2021 | FY 2022 |
|-------------------|---------|---------|---------|---------|
| City of Sanord | 2.6% | 6.5% | 4.4% | 2.7% |

Sanford Demographics

City of Sanford Population by Fiscal Year



Source Office of Economic and Demographic Research-Florida Population Estimates for Count...

Largest Local Taxpayers

| Taxpayer Name | Taxable Value | Total Taxes |
|----------------------------------|---------------|-------------|
| Florida Power & Light Co. | 83,858,048 | 614,260 |
| Solstice Loop Holdings LLC | 50,762,885 | 371,838 |
| CRLP Twin Lakes LLC | 53,400,106 | 391,156 |
| SPU8 FB Seminole JV Prop LLC | 42,670,304 | 312,560 |
| Lakes Edge Apartments LLC | 49,146,184 | 359,996 |
| Seminole Mall Realty Holding LLC | 43,856,104 | 321,246 |
| Solara Holdings - CJ LLC | 38,361,102 | 280,995 |
| Bre Piper MF Westlake FL LLC | 39,329,846 | 288,091 |
| Wal-Mart Stores East LP | 34,729,643 | 254,395 |
| Vue on Lake Monroe | 40,079,496 | 293,582 |

Sanford City Commission

The City of Sanford operates with a Commission-Manager form of government. The City Commission is comprised of a Mayor, who is elected at large, and four Commission Members, one elected from each district. The Commission appoints the City Manager, City Attorney, and City Clerk, who work with direction both from the City Commission and City Manager. All other staff members work under the direction of the City Manager.

Mayor Art Woodruff
Appointed in 2020; Elected to Mayor: 2022
Current Term Expires: 2026

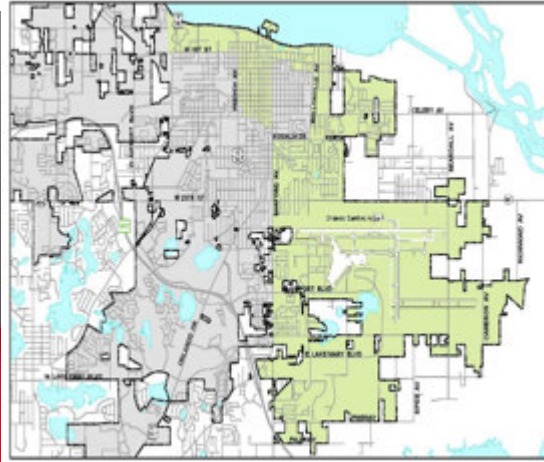


Art Woodruff was born and raised in Sanford as a sixth generation Sanfordite. Graduating from Seminole High School in 1980 he attended the University of North Carolina and returned to Sanford where he started teaching in Seminole County Public Schools. After fourteen years at Seminole High School as a science teacher and yearbook adviser, he transferred to Oviedo High School where he currently teaches science and computer science.

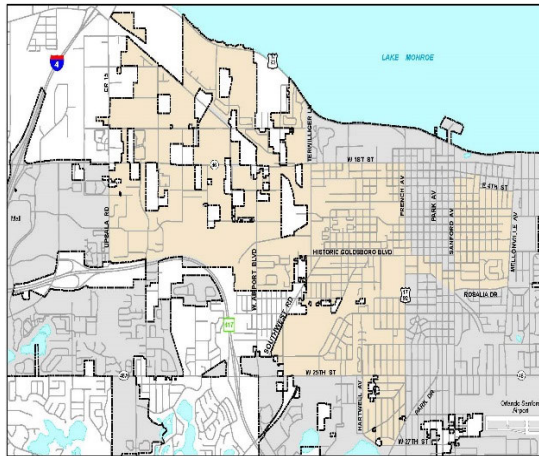
Art and his wife Patti have been married since 1995 and have two children, Daniel and Rachel. Patti is a health care coordinator for Kindred at Home. First elected as the District 1 Commissioner in 2001, he served through 2010. After one term off, he was again elected in November 2014. In July 2020 he was appointed Mayor following the resignation of Mayor Jeff Triplett.

Mayor Woodruff serves on the boards of the Community Improvement Association of Seminole County, the Wayne Densch Performing Arts Center, Run for God has been instrumental in the restoration of Historic, Hopper Academy. He also serves as a leader in Boy Scout Troop 787.

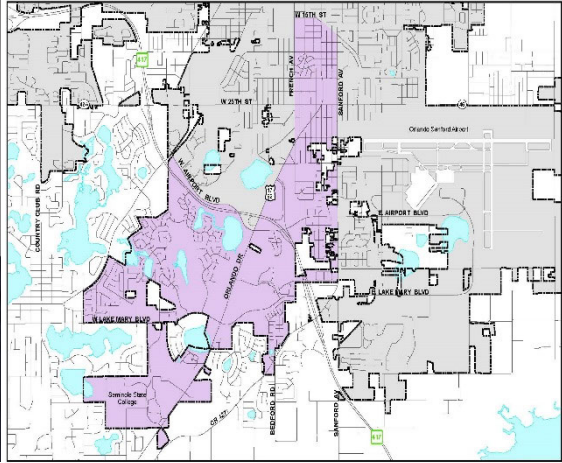
Art looks forward to building on the many positive improvements that have taken place while he has served on the City Commission and continuing to make Sanford a place where we want to live, work, and play.



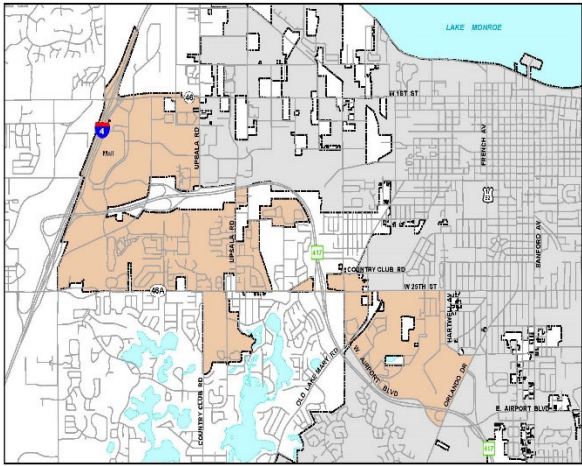
Vice Mayor, Sheena Britton District 1
Appointed 2020; Elected: 2022
Current Term Expires: 2026



Kerry Wiggins, Sr., District 2
Elected: 2019
Current Term Expires: 2026



Patrick Austin, District 3
Elected: 2016
Current Term Expires: 2024



Patty Mahany, District 4
Elected: 2010
Current Term Expires: 2024



Norton N. Bonaparte, Jr.
City Manager
Since: 2011



Craig Radzak
Assistant City Manager
Since: 2022

Strategic plan

A core principle of the City of Sanford is to listen to its Citizens. By better understanding the priorities and needs of our customers we can better shape our service delivery and programs to meet those needs.

The City of Sanford strives to address community issues as they arise and anticipate the needs of the community by taking positive and proactive measures to address major issues and concerns of the Citizens. To achieve this end, the City Commission and City Manager initiated the Imagine Sanford Community Strategic Planning Initiative. This outreach to our community, our customers and all our stakeholders has resulted in the Sanford Vision and Strategic Plan document that will provide guidance for our budgeting process each year.



Strategic Planning

Strategic planning is a group dynamic process, which enables an organization to address immediate issues, examine trends, assess capabilities, re-examine its reason for existence, define a new sense of direction, and develop an action plan to put the new direction into effect. The goal of strategic planning is to have the stakeholders work collectively to identify the purpose and direction for the organization, identify the issues and trends that may inhibit that vision, assess the resources and capabilities of the organization, and then develop an action plan to put the vision into effect.

At its foundation, strategic planning is about facing change, planning for it, and positioning the community to make the most of change. An organization and individuals must cope with change through communication and participation, these are core principles of this process. The primary objective of Strategic Planning is to focus on organizational direction or purpose. In strategic planning, the objective is to ensure that the organization's direction guides the development of programs, the delivery of services and provides focus for our planning and budgeting efforts.

During the recent Imagine Sanford Community Strategic Planning Initiative the following Vision, Mission, Values and Initiatives were identified and adopted. These were the result of many hours of interaction and discussions between our citizens and communities, a very dedicated and representative Steering Committee and the Sanford City Commission.

Vision

Sanford is a significant cultural and business hub for the Central Florida Region. With its showcase waterfront, extensive transportation network, distinctive cultural corridor and historic downtown, Sanford is a vibrant and safe City in which people choose to live, work, raise a family, attend school, shop, play and retire.

Mission

The City of Sanford is dedicated to the delivery of a high standard of services that cultivates a vibrant business and citizen partnership and fosters a well-connected, economically thriving community that celebrates its distinctive historical, natural, social, and cultural character.

Community Values

The core values that stand at the center of Sanford's unique identity and vision:

Character

We value Sanford's authenticity as a resilient, hardworking community that preserves its history.

Culture

We enjoy a distinctive identity that reflects our diversity, friendliness and faith, each enriching our culture and history.

Connections

Sanford is a well-connected regional hub that offers opportunity through accessibility and a collaborative spirit of problem solving.

Commerce

Our growth depends on regional access, a thriving downtown, opportunities for personal growth and promotion of our cultural and economic assets.

Six Vision Themes/Goals

1. Unify Downtown and the Waterfront
2. Improve Connectivity
3. Promote Sanford's Distinct Culture
4. Build Capacity for Civic Leadership
5. Redevelop and Revitalize Disadvantaged Communities
6. Update the Regulatory & Policy Framework

Six Target Areas and Initiatives/Strategies to implement Goals

Downtown Area

- Improve east/west connectivity across 17-92 and between neighborhoods
- Strengthen Sanford Avenue corridor with appropriate retail and civic uses at key intersections
- Relocate civic uses away from the waterfront to provide locations for mixed-use development and better waterfront access
- Improve connections to the water by strengthening north/south streets and establishing higher value uses along the waterfront
- Connect parks, open space and civic uses within the walkable downtown area
- Preserve the character of the historic neighborhoods south of 3rd Street

Goldsboro Area

- Strengthen connections across SR 46 to SunRail and the waterfront
- Enhance safety and the character of the SR 46 Corridor
- Focus on revitalization within the neighborhood through infill housing initiatives and a proposed civic hub along the 17-92 Corridor
- Re-stitch the fabric of the neighborhood by connecting streets and adding small neighborhood parks
- Strengthen north/south connectivity with proposed at-grade, street crossings across existing railroad tracks

- Improve east/west connectivity by extending the Goldsboro Trail and making both 4th & 7th Streets better for bicyclists and pedestrians
- Enhance and reinforce Historic Goldsboro Boulevard with neighborhood scale commercial infill

SunRail Station Area

- Capitalize on the location of SunRail transit stop by improving connectivity east/west along SR 46, to the neighborhoods beyond the railroad track to the north, and south across SR 46
- Reinforce Transit Oriented Development (TOD) with higher density multi-family uses and mixed-use infill
- Strengthen the SR 46 corridor with infill office and retail opportunities, enhancing the future character along this entry into downtown Sanford
- Create a new mixed-use and residential community in the mid-point of Sanford that capitalizes on great highway and regional transit access, offering proximity to Seminole Towne Center and historic downtown Sanford
- Redesignate 17-92 along the SR 46 and Monroe Avenue corridors, providing better connectivity and strengthening the visibility of the industrial area on the western edge along Monroe Avenue



Seminole Towne Center/St. Johns Parkway Area

- Orient land uses to regional highway access and improve connectivity to SR 46
- Improve north/south connectivity and general access through the area with more complete street network
- Improve walking and bicycling along St Johns Parkway
- Provide for both light and heavy industrial expansion as employment base for the city
- Create a "place" for residents in surrounding high-density communities by focusing on entertainment-based retail opportunities
- Infill with appropriate retail, mixed-use, and multi-family uses within the immediate vicinity of Seminole Towne Center

Seminole State College Area

- Create gateway focal point at intersection of Airport Boulevard and 17-92 with service related retail and hotel uses
- Reinforce and enhance the character along 17-92 through streetscape improvements and appropriate infill projects
- Establish new mixed-use hub anchored by civic uses at the intersection of Lake Mary Boulevard and 17-92
- Strengthen Airport Boulevard connectivity from airport to planned SunRail stations
- Enhance connectivity across 17-92 for bicyclists and pedestrians

Airport Area

- Create gateway focal point at intersection of Airport Boulevard and Sanford Avenue with service-related retail and hotel uses
- Improve connectivity eastward to 17-92 by reinforcing Lake Mary Boulevard and Airport Boulevard
- Prepare for future passenger transit along existing RR spur
- Increase residential densities around the proposed gateway with appropriate multi-family uses
- Improve directional signage and way finding along Sanford Avenue
- Expand airport-related services to the south with office and distribution uses

The above Vision, Mission, Values and Initiatives will guide and direct our budget process and annual allocation of funds. In order to remain current and relevant, the City will periodically revisit our initiatives and progress. We will continue to engage and interact with our citizens, our customers and our City Commission in order to update and, when necessary, revise our initiatives, goals and priorities.





CITY OF
SANFORD
FLORIDA

BUDGET MESSAGE

- **CITY MANAGER'S MESSAGE**



CITY OF
SANFORD
FLORIDA

September 30, 2023

Mayor Art Woodruff and Members of the City Commission
Sanford, Florida

In compliance with state law and the City Charter, we are submitting the 2023/2024 Budget. As required by Section 5.04 of the City Charter, the final budget for 2024 is balanced such that, “The total expenditures shall not exceed the total of estimated income and prior year surpluses, if any.”

Citywide Budget

The City’s final 2023/2024 budget totals approximately \$190.7 million for all activities, including utility funds, capital projects, debt service and other special revenue funds. Total expenditures are increasing \$12,506,532, an increase of 7.18% from last year’s final budget. The increase is attributed to the General Fund increasing \$7,960,376, the Debt Service Fund increasing \$184,057, the Capital Project Funds increasing \$3,629,504, the CRA Fund increasing \$439,754, the Enterprise Funds increasing \$1,876,980, and the Internal Service Funds increasing \$1,416,799 and offset decreases in the Special Revenue Funds of \$3,000,938.

General Fund

By employing zero-based budgeting, the 2024 budget is balanced.

The final budget is composed with a millage rate at 7.325 mills, this millage rate has been in effect since FY 2016. This represents a 11.2562% increase over the prior year when compared to the rollback rate. The budget is balanced at this millage rate.

Budget Highlights:

- The final budget includes funds for a 5% raise (hired between 10/1/22 and 9/30/23 prorated based on days of service) a 2% merit increase and funds to make sure employees are paid for their experience in their pay scale for non-union and USW employees. The IAFF and FOP pay adjustments are per their approved contracts.
- Capital – this proposal includes funding for various infrastructure and equipment needs of which funding from General Fund amounts to \$5,433,917. Please see the CIP plan under the Capital Improvement Plan Section for further details.

Future budgets will staff the proposed six Fire Lieutenants and 12 additional Firefighter/Paramedic positions as well as operational costs and remaining equipment at an additional cost estimate of \$5,500,000.

Property Tax Rate and Revenues

On May 22, the Seminole County Property Appraiser provided the required Certification of Value with a total current year taxable value for property in Sanford of \$5.4 billion. This was a 15.2% increase from the prior year's valuation. For this reason, the rolled-back rate (that is the rate at which the prior year's tax amount can be raised from the new valuation) is 6.5839%, compared to the current year's rate of 7.325 mills. The current millage rate of 7.325 will increase revenues by 14.3%.

Under new laws adopted in 2008 to implement the provisions of Amendment 1, and to further restrict the ability of local government to make local funding decisions, the City Commission has the following options when considering the property tax rate for the City.

| Millage Rate Options | Two-thirds 4-1 or 4-0 | Majority 3-2 | Majority 3-2 |
|---|--------------------------|-----------------|-----------------|
| Taxable Value | 5,406,083,163 | 5,406,083,163 | 5,406,083,163 |
| Roll-back Rate | 5.5839 | 5.5839 | 5.5839 |
| Rate Options | 10.0000 | 5.5839 | 7.325 |
| Current Rate | 7.325 | 7.325 | 7.325 |
| Percent Increase (Decrease) over Rollback | 31.1807% | -% | 31.1807% |
| Property Tax Revenues at Rate Option | 51,357,790 | 28,677,676 | 37,619,581 |
| Property Tax Revenue at Roll-back Rate | 30,187,028 | 30,187,028 | 30,187,028 |
| Revenues at Rate Options vs. Roll-back Rate | 21,170,762 | (1,509,351) | 7,432,553 |

At the final millage rate of 7.325, on average, the single family homeowner will pay \$999.86 a year or \$108.08 per month in taxes to the City of Sanford.

Special Revenue Funds

The City receives revenues that are restricted to certain governmental purposes, such as fuel taxes dedicated to street projects (Local Option Gas Tax), the 3rd Generation Sales Tax which is dedicated to transportation infrastructure projects, as well as impact fees for expanding recreation, police and fire services, and confiscations and fine revenue dedicated to police training and equipment (2nd Dollar Fund and Police Trust Fund). The budget also includes the Building Inspection Fund, where new construction fees and service charges fund Florida Building Code compliance and adherence to City codes, as well as the Cemetery Fund, which receives revenues for plot sales and provides maintenance services. The City also maintains two separate special revenue funds for grants, the Low Income Home Energy Fund (LIHEAP) and the Community Development Block Grant Fund (CDBG). The LIHEAP grant is a program that provides energy assistance to help eligible low income households. The CDBG grant is a program that provides assistance to designated low income areas in the City for social programs and infrastructure improvements.

The Local Option Gas Tax Fund will provide about \$1.4 million for road work in 2023/2024. The Third Generation Sales Tax Fund will provide about \$5 million in new revenues for capital street projects.

Component Funds

The budget includes a Community Redevelopment Agency, a funding mechanism for infrastructure improvements targeting redevelopment and economic development in Sanford, the Downtown Waterfront Agency. In 2023/2024 the City's obligation to this agency will exceed \$2.3 million.

Debt Service Fund

The Debt Service Fund provides for the repayment of debt for general government obligations (debt payments for enterprise and redevelopment funds are shown in their respective funds). This fund pays for the City's fire truck leases, police vehicle leases, and the Public Safety Complex Bond – approximately \$2.1 million in annual payments.

Capital Projects Funds

The Capital Projects Funds contain governmental capital projects, usually funded through a combination of transfers from the General Fund, Grants, Impact Fees, Donations and other funds as applicable. Capital funded from the General Fund in the 2024 budget is \$5,433,917 for various infrastructure and equipment replacement needs.

Enterprise Funds (Utilities)

Enterprise services, such as solid waste collection, storm water management and water and wastewater treatment are funded through service charges; the only rate increases planned for 2024 are 5% for water and sewer fees.

Internal Service Funds

The City has two insurance funds, the General Insurance Fund, which administers the City's liability and workers compensation insurance, and the Health Insurance Fund, which administers all employee and retiree health insurance costs. These are internal service funds, which means that the costs are charged back to the "client" funds based on an allocation related to the type of insurance. General Insurance Fund costs are managed by Risk Management staff in the Human Resources Department.

Guiding Principles for Budget Development

As in prior years, certain principles were employed to develop the 2024 budget. They are:

The City's budget is synonymous with policy. The budget establishes what programs and activities are important to the community.

The City is a service organization. The most important asset of a service organization is trained, motivated, adequately compensated, and properly led employees. With the exception of most Police Department personnel, employees from 2008 through 2022 went through nine years without merit raises and six years without COLA's while having many benefits reduced or eliminated.

The City's current services are to be given priority. In line with Commission direction, we have focused on maintaining basic services especially in the areas of public safety.

All fee schedules and user charges are to be reviewed and adjusted to ensure that rates are equitable and cover the cost of the service deemed appropriate by the City Commission. Residents will experience an increase in solid waste collection fees and water fees.

The City will avoid budget and accounting procedures that balance the current budget at the expense of future budgets. With only enough funding for operating costs and limited capital replacement, the City risks more unanticipated costs as equipment and infrastructure age, which may also impact our ability to maintain a 14% operating reserve.

The City will maintain reserves adequate to ensure that resources are available annually for the replacement of vehicles and equipment. As noted above, this budget calls for very limited capital replacements.

The City will maintain reserves that are adequate to protect against unforeseen events. In 2018 the City Commission voted a minimum operating reserve for the General Fund of 14% of expenditures.

Local funds will be leveraged by aggressively seeking outside funding sources. The City continues to aggressively pursue both federal and state grants; however Federal and State agencies are also struggling to balance their budgets, so funds are severely limited.

High priority will be given to expenditures that will reduce future operating costs — such as better use of technology, equipment, and better business methods. Many improvements to the information technology “infrastructure” have been made in the last six years. However, in order to maintain this progress, we need to continue to fund capital replacements as well as investigate improved technology to aid in basic services.

Future Budget Impacts

The current forecast on general fund revenues is approximately 3.48% in FY 2025 for a total revenue increase of \$2,391,957 and the following increases in expenditures are expected:

- | | |
|---|--------------|
| ➤ Salary and Benefit Increases | \$ 2,956,060 |
| ➤ Operational costs | \$ 651,861 |
| ➤ Fire station personnel and operations | \$ 2,300,000 |

As noted earlier – the property tax values in the City have increased over prior years. The City has approximately \$273.7 million dollars worth of asset repairs and replacements that must be addressed on average every 23 years. The past eleven years, these assets have been addressed on a limited to no basis. The amount of funds needed to address the assets neglected over the past several years is currently \$31 million dollars and going forward to address recurring repairs and replacements, the City is looking at needing a replacement plan that would allow for funding of \$6 million dollars per year. We continue to urge the City Commission to think strategically and long-term as it relates to budget development.

Sincerely,



Norton N. Bonaparte, Jr.
City Manager



Cynthia M. Lindsay
Director of Finance



CITY OF
SANFORD
FLORIDA

BUDGET OVERVIEW

- **BUDGET PROCESS**
- **BUDGET CALENDAR**
- **UNDERSTANDING THE BUDGET DOCUMENT**
- **MAJOR REVENUE SOURCES**
- **FINANCIAL STRUCTURE**
- **FINANCIAL POLICIES**

Budget Process

The City's fiscal year runs from October 1st through September 30th. The annual budget process is approximately eight months starting in February and proceeding through the end of September.

Budget Guidelines (February)

February is the beginning of the Budget process. Budget guidelines, information, training session, and forms to be used are provided to each department. Departments prepare their budget requests, which include operating, 5 year capital plan, equipment replacements, and personnel.

Budget Submission and Review (March/April)

The Finance Department reviews and analyzes each Department's budget submission. Finance meets with Department Directors and Staff.

Budget Review (May)

During the first two weeks of the month of May, the City Manager reviews the details of each proposed budget for efficiency and compliance with the Commission's direction, and make any necessary adjustments to the requested budget.

Budget Workshop (July)

The City Commission holds a budget workshop to discuss the proposed budget and capital improvement program. Citizens are encouraged to attend.

1st and 2nd Public Hearings (September)

The City Commissioners first public hearing date is normally set during the second Monday of September. During the first public hearing the budget is tentatively approved. The second hearing date is usually set for the fourth Monday of September. The final public hearing is when the millage rate and the approved budget are adopted. Citizen participation and attendance is encouraged during the public hearings for input.

Amending the Budget

After the annual budget is adopted, any changes in appropriations that cause an increase or decrease to fund totals is considered a Budget Amendment. The budget can only be amended by Resolution by the City Commission.

BUDGET CALENDAR

| FY 2023-2024 | | |
|----------------------------|--|---|
| DATE | ACTIVITY | PARTICIPANTS |
| February 13 | Distribute Budget Materials.Training Session | Department Directors Division Managers Finance Manager |
| March 3 | Submit updated CIP Budgets & Finance | Department Directors Division Managers |
| March 10 | Submit Budget Request to Finance | Department Directors Division Managers |
| March 20 | Finance reviews Budget Requests and returns with questions to Departments | Finance Manager |
| April 3 | Departments return Budget Requests with all questions answered to Finance | Department Directors Division Managers |
| April 10 | Health, Liability, Property and Workers Compensation Insurance Cost Estimates Dues | Department Directors Division Managers |
| April 17 - April 27 | Departments & Finance Budget Review Meetings | Finance Director Finance Manager Department Directors Division Managers |
| May 1- May 11 | Budget Review Meetings | City Manager Deputy City Manager Finance Director Finance Manager Department Directors Division Managers |
| June 1 | Preliminary estimate of taxable value submitted to City | Property Appraiser |
| June 9 | Draft of Proposed Budget to City Manager | Finance City Manager |
| June 30 | Proposed Budget submitted to Commission | City Manager |
| June 30 | Certification of Taxable Value submitted to City | Property Appraiser |

BUDGET CALENDAR

| FY 2023-2024 | | |
|------------------------------------|---|---|
| DATE | ACTIVITY | PARTICIPANTS |
| July 10 | Budget Workshop | City Commission City Manager Deputy City Manager Department Directors Division Managers |
| July 12/17 | Budget Workshop (2nd Day) | City Commission City Manager Deputy City Manager Department Directors Division Managers |
| July 10 | Last Regular Meeting to approve tentative millage rate and hearing schedule | City Commission City Manager |
| Not Later than July 30 | Notification to Property Appraiser of proposed millage rate rolled back tax rate, and date, time and place of First Public hearing. | City Manager Finance Director |
| August 4 | Final Changes to budget completed | City Manager Finance Director |
| Not later than August 20 | Mailing of Notice of Proposed Property Taxes (TRIM notice) | Property Appraiser |
| September 11 | First Public Hearing to adopt proposed millage rates and budget | City Commission City Manager Finance Director |
| September 21 | Newspaper advertisement of Second Public Hearing and Budget Summary Statement | Finance Director |
| September 25 | Second and Final Public Hearing to adopt final millage rates and budget | City Commission City Manager Finance Director |
| Not Later Than September 27 | Submission of approved millage resolution and budget to Property Appraiser, Tax Collector and Florida Department of Revenue | Finance Director |

Understanding the Budget

The budget document is split into two main parts: the Operating Budget, and the Capital Budget.

Operating Budget - The Operating Budget provides quick access to general financial information for the City. It contains estimates of the total resources expected to come into the City and the total appropriations to fund City services. Each fund and anticipated revenue and expenditure budgets are described within the Operating Budget, including explanations of any major increases and decreases of budgeted amounts. Funds have been established to provide accountability for the different types of financial resources. Each fund is a separate entity with its own resources, liabilities, and fund balance. Some funds are consolidated for budget adoption and presentation. Funds with similar objectives, activities and legal restrictions are, for reporting purposes, placed in one of two groups: Governmental Funds and Proprietary Funds.

Governmental Funds - Governmental Funds account for general governmental activities which are largely supported by taxes and fees. They are accounted for on a “modified accrual basis” or current financial resources basis. They recognize revenue as income only when it becomes “measurable” and “available” to meet current liabilities and expenditures of the current period.

Governmental Funds include the following fund types:

General Fund accounts for all resources not reported in other funds. Most citywide activities are accounted for in this fund.

Special Revenue Funds account for resources received from special sources which are dedicated or restricted to specific uses.

Debt Service Funds account for the accumulation of resources for, and the payment of, interest, principal and other costs of debt.

Capital Projects Funds account for the accumulation and use of resources for the acquisition of major buildings and other capital facilities where a specific project is designated or required.

Proprietary Funds - Proprietary Funds account for those external and internal business-type activities that are provided on a basis consistent with private enterprise. They are accounted for on “accrual” basis of accounting, recognizing revenues when earned and expenditures as the liability is incurred.

Proprietary Funds include the following two fund types:

Enterprise Funds account for activities such as water and solid waste disposal services that are similar to those provided by private enterprise and whose costs are paid from user charges or from revenue sources other than general governmental revenue.

Internal Service Fund (“Insurance Fund”) accounts for all types of insurance utilized by the City, including the self-insurance programs for workers’ compensation, general and automotive liability, and property as well as employee group health and life insurance. These costs are allocated to departments.

Major Revenue Sources

General Fund

Taxes

Ad Valorem Taxes – A tax on property paid by owners of real and personal property within the city limits. The tax is based on an assessment by the Seminole County Property Appraiser of the market value of property and improvements. A tax rate of one mill produces \$1 of tax revenue on each \$1,000 of taxable property value. The 2023-24 budget is based on an operating millage of 7.325. Anticipated collection of Ad Valorem Taxes (Property Taxes) revenues for the General Fund in FY23-24 is \$36,265,248 which represents approximately 52.61% of total General Fund revenues.

Community Service Tax - The Communications Services Tax took effect October 1, 2001, and represents a combination of the former Cable Television and Telecommunication Franchise Fees as well as the Public Service Tax on telecommunications services. Revenue estimates are based on expected growth, and historical trends. Collections from Communications Service Taxes are estimated at \$2,596,174 for fiscal year 2023-24, representing approximately 3.77% of total General Fund Revenues.

Utility Taxes - A tax levied on the purchase of electricity, natural gas, propane, and water. This revenue is based on a contracted percentage applied to the taxable amounts charged by the seller of the service. The City collects utility taxes for electric, water, and gas. Revenue estimates are based on expected growth and historical trends. Collections from utility taxes are estimated at \$6,664,411 for fiscal year 2023-24; \$5,425,503 for electricity, \$959,933 for water, \$184,467 for gas, and \$94,508 for propane. Utility Tax revenue represents approximately 9.67% total General Fund Revenues.

Franchise Fees - Franchise Fees are negotiated percentages of sales to a company or utility for the use of municipal right-of-ways (poles, lines, pipes, etc.) and may include the value of the right for the utility to be the exclusive provider of its services within the City. The City has franchise agreements for electricity, solid waste, and propane gas. Revenue estimates are based on rate increase information provided by the respective companies, expected growth and historical trends. Collections from franchise fees are estimated at

\$6,176,520 for fiscal year 2023-24; which represents approximately 8.96% of total General Fund revenues.

Other Taxes – Other taxes consists of Professional & Occupational Licenses, Permit Transfer Fees and Other Permits. Collections related to these other taxes are estimated at \$839,074 for fiscal year 23-24, which represents approximately 1.22% of total General Fund Revenues.

Intergovernmental

Intergovernmental Revenues - Intergovernmental revenue consists of revenues that are received from other government agencies. The majority of these revenues consist of State Sales Tax, State Shared Revenue, Occupational and Mobile Home Licenses. Other revenues in this category consist of Federal, State and Local grants. Revenue estimates are based on expected growth and historical trends. Collections from Intergovernmental Revenues are estimated at \$7,900,650 for fiscal year 2023-24; this represents \$2,445,987 for State Revenue Sharing, \$14,573 for Mobile Home Licenses Tax, \$65,810 for Alcoholic Beverage License Tax, \$5,185,358 for Half-Cent Sales Tax, \$41,717 for Occupational Licenses, \$31,164 for Firefighters Supplemental Compensation Fund \$35,693 for Other Transportation, and \$80,345 in federal and state grants. Intergovernmental Revenues represent approximately 11.46% of total General Fund Revenues.

Charges for Services

Charges for Services - Charges for Services represents fees charged as a result of direct benefit or in lieu of other charges. Charges for service revenue represents all fees collected by General Fund departments for services provided to residents and non-resident users. These charges include fees for building and planning services; public safety fees; fees for parks and recreation services such as pool fees, team sports activities, and admission charges; special events rentals, facilities usage fees (Civic Center, Stadium, Splash Pad, etc.). Other charges for services include miscellaneous protective inspection fees, EMS transport fees, and other miscellaneous fees. For fiscal year 2023-24, charges for service fees are estimated at \$4,668,323, which represents approximately 6.77% of General Fund revenues.

Administrative Reimbursement

Other Revenues – Other revenues include various reimbursements to the General Fund from the City’s Building Fund and Enterprise Funds (Solid Waste, Stormwater and Water and Wastewater). This includes an administrative charge representing an annual allocation distributing the estimated costs for General Fund administrative support departments such as Information Technology, Engineering, Human Resources, Finance, Administration, Fleet, and Utilities. The Administrative Reimbursements (Other Revenues) are budgeted at \$3,133,113 for fiscal 23-24, which represents approximately 4.54% of General Fund revenues.

Miscellaneous Revenues

Fines & Forfeitures - Includes revenues received from court fines and public safety ordinances. For fiscal year 2023-24, Fines and Forfeitures are estimated at \$143,530 which represents less than 1% of General Fund revenues.

Rents and Royalties – Marina Motel Lease Rent, and other leases. For fiscal year 2023-24, Rents and Royalties are estimated at \$39,236, which represents approximately less than 1% of General Fund revenues.

Miscellaneous Revenues – Includes revenues received from Disposition of Property, Contributions and Donations, and Interests. For fiscal year 2023-24, Miscellaneous Revenues are estimated at \$510,791, which represents less than 1% of General Fund revenues

Enterprise Funds

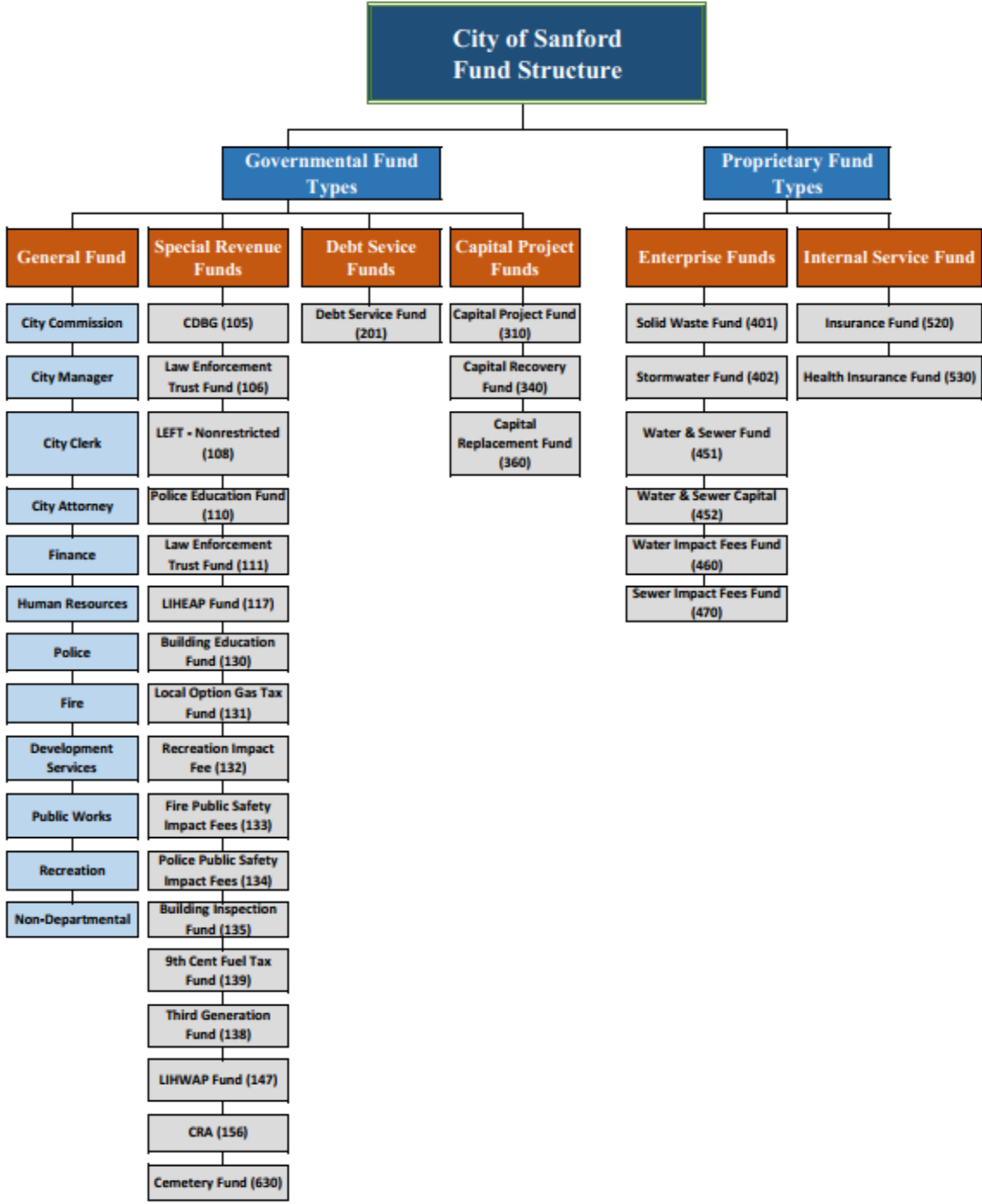
Water & Wastewater Charges – Charges paid by residents and businesses for the use of water and sewer services. Water and sewer charges are billed monthly and include a monthly minimum charge to cover administrative costs and specified monthly minimum gallons. These revenues are accounted for in the Utility Fund. For fiscal year 2023-24, Water and Wastewater Revenues are estimated at \$30,462,006, which approximately 65.07% of Enterprise Funds revenues.

Water and Wastewater Impact Fees – Impact Fees are collected for commercial and residential developments. For fiscal year 2023-24, Water Impact Fee Revenues are estimated at \$830,000, and Wastewater Impact Fee Revenues are estimated at \$2,000,000. Both represents approximately 6.04% of the total Enterprise Fund revenues.

Stormwater Fees – Stormwater activities are derived from fees through Stormwater Utility fees. For fiscal year 2023-24, Stormwater fees are estimated at \$6,046,536, which represents approximately 12.92% of Enterprise Fund revenues.

Solid Waste Fees – The operating revenue of the Solid Waste Fund are derived from services provided for the commercial and residential collection of garbage and yard waste; and a residential, multi-family and commercial recycling operation through a franchise agreement. For fiscal year 2023-24, Solid Waste fees are estimated at \$7,478,179, which represents approximately 15.98% of Enterprise Fund revenues.

Financial Structure



Financial Structure

Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting also relates to the timing of the measurements made regardless of the measurement focus. The term measurement in this definition relates to the accounting of revenues and expenditures and how they are grouped for reporting in the City's financial statements.

The City of Sanford maintains accounting records on a budget basis as well as a GAAP (Generally Accepted Accounting Principles) basis. For financial reporting purposes (not budgeting itself), governmental funds rely on the modified accrual basis of accounting whereas proprietary funds use full accrual. Under the modified accrual basis revenues are recognized when they are both measurable and available and expenditures are recognized when incurred. Under full accrual method, revenues are recorded when earned and expenses are recorded when the liability is incurred.

Basis of Budgeting

Annual budgets are adopted on a basis consistent with U.S. generally accepted accounting principles, and the City uses a cash basis for budgeting governmental funds. The revenues projected are expected to be received within the budget year presented. Likewise the expenditures projected are expected to be paid out during the budget year. Using this assumption, the current year revenues are compared to the expenditures to ensure that each fund has sufficient revenues to cover expenditures during the budget year or that there are sufficient cash reserves in the fund to cover a revenue shortfall. Annual appropriated budgets are adopted for the General, Special Revenue, Debt Service, Capital Projects, Enterprise, and Internal Service Funds. All operating and capital expenditures and revenues are identified in the budgeting process because of the need for appropriation authority.

The accounts of the City are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts which comprise its assets, liabilities, fund balances, revenues and expenditures. The City prepares its budget on a fund accounting basis, which segregates funds according to their intended purpose and it is used to aid management in demonstrating compliance with financial related legal and contractual provisions. The City maintains the minimum number of funds consistent with legal and managerial requirements. The Funds that are not budgeted for but are included in the City's ACFR are indicated in each Fund description. The City reports the following funds in its annual budget.

General Fund

This is the general operating fund of the City. General tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. General operating expenditures, fixed charges, and capital improvement costs not paid through other funds are paid from this fund.

Special Revenue Funds – are used to account for and report revenues from specific taxes or other earmarked revenue sources which, by law, are designated to finance particular functions or activities of government. The City has the following Special Revenue Funds:

Recreation Donation Fund – To account for donations received by the City for recreation programs.

CDBG Fund – To account for grants received by the City; grant proceeds are utilized to provide economic and infrastructure improvement grants to citizens in designated areas.

Police Education Fund – To account for the portion of fines on certain violations, per statute, to fund continuing education for police officers.

Law Enforcement Trust Fund – To account for proceeds obtained through forfeiture of confiscated and unclaimed property through court judgment. The proceeds are to be used solely for law enforcement purposes, with emphasis given to community policing activities, training & law enforcement operations.

LIHEAP Fund – To account for grants received by the City as a sub grantee; grant proceeds are utilized to provide home energy assistance to qualifying Seminole County residents.

Local Option Gas Tax Fund – To account for the City’s allocation of the 6-cent local option gas tax collected in Seminole County and the expenditures used for the additions to or maintenance of the City’s transportation system.

Recreation Facilities Impact Fees Fund, Fire Public Safety Facilities Impact Fees Fund, and Police Public Safety Facilities Impact Fees Funds – To account for impact fees collected by the City to be used solely for the expansion or acquisition of

capital facilities or equipment made necessary by the new construction from which the fees were collected or for principal payments (including sinking fund payments) on bonds to expand or acquire such facilities or equipment.

Building Inspection Fund – To account for the activities related to administering and enforcing building regulations in the City.

Local Option Sales Tax Fund – To account for the City’s share of distributions related to the local government infrastructure surtax. Monies are used to fund transportation projects.

Cemetery Fund – To account for certain funds set aside to be used for capital improvements and perpetual care of a local cemetery.

Public Art Commission Fund – To account for certain funds set aside to be used for public art.

9th Cent Fuel Tax – To account for the City’s share of distributions related to the local government revenue sharing tax. Monies are used to fund transportation projects.

LIHWAP Fund – To account for grants received by the City as a sub grantee; grant proceeds are utilized to provide home utility assistance to qualifying Seminole County residents.

CRA Fund – To account for ad valorem revenues associated with the community development area in the city's downtown to be used solely for revitalization.

State Pension Contribution Fund – To account for revenue received from the state collected from insurance policies for the fire and pension fiduciary funds. These funds are not budgeted.

Debt Service Fund

The Debt Service Fund is used to account for the accumulation of resources and for payment of principal, interest and related costs on Special Facilities Revenue Bonds and capital leases.

Capital Projects Funds

The Capital Projects Funds are used to account for and report financial resources earmarked for the replacement of capital equipment, acquisition or construction of major capital facilities, and other project-oriented activities (other than those financed by proprietary funds):

Capital Project Fund – To account for funds set aside for capital projects.

Capital Recovery Fee Fund – To account for funds collected as a surcharge on recreation fees for the maintenance and improvement of recreation facilities.

Capital Replacement Fund – To account for funds set aside for replacement of equipment and vehicles.

Enterprise Funds

The Enterprise Funds are used to account for and report financial resources for self-supporting goods and services sold to the public.

Water & Wastewater Charges - Charges paid by residents and businesses for the use of water and sewer services. Water and sewer charges are billed monthly and include a monthly minimum charge to cover administrative costs and specified monthly minimum gallons. These revenue are accounted for in the Utility Fund. For fiscal year 2023-24, Water and Wastewater Revenues are estimated at \$30,462,006, which represents approximately 65.07% of Enterprise Funds revenues.

Water and Wastewater Impact Fees – Impact Fees are collected for commercial and residential developments. For fiscal year 2023-24, Water Impact Fees Revenues are estimated at \$830,000, and Wastewater Impact Fees Revenues are estimated at \$2,000,000. Both represents approximately 6.04% of the total Enterprise Funds revenues.

Stormwater Fees - Stormwater activities are derived from fees through Stormwater Utility fees. For fiscal year 2023-24, Stormwater Fees are estimated at \$6,046,536, which represents approximately 12.92% of Enterprise funds revenues.

Solid Waste Fees - The operating revenue of the Solid Waste Fund are derived from services provided for the commercial and residential collection of garbage and yard waste; and a residential, multi-family and commercial recycling operation through a franchise agreement. For fiscal year 2023-24, Solid Waste Fees are estimated at \$7,478,179, which represents approximately 15.98% of Enterprise funds revenues.

Mayfair Golf Course - To account for the operations of the city's municipal golf course. The City does not budget for this facility ran by a contracted management company.

Marina - To account for the operations of the city's municipal marina. The City does not budget for this facility ran by a contracted management company.

Internal Service Funds

The Internal Service Funds are used to account for and report financial resources charged to City departments. The City uses Internal Service Funds to account for our self insurances.

Insurance Fund - To account for the charges paid by city departments for the cost of operating, liability, and workers compensation insurance.

Health Insurance Fund – To account for the charges and expenditures paid by city departments and employees for the cost of the city's self insurance health fund.

Fiduciary Funds

The Fiduciary Funds are used to account for and report financial resources held in trust for others. The city does not budget for the two fiduciary funds.

Police Pension Fund - To account for the assets held in trust for the police pension defined benefit plan.

Fire Pension Fund - To account for the assets held in trust for the fire pension defined benefit plan.

Financial Policies

This section describes the major financial policies that affect the City's long term financial planning and budgeting processes. The City's financial policies serve to match fluctuating spending needs with available resources. The annual budget is prepared as a balanced budget, with total revenues and other financing sources equaling total expenditures/expenses and other financing uses for each fund. Any shortfalls of current revenue sources matched against anticipated expenditures are supplemented with a reduction in existing fund balance.

The use of fund balance to balance a fund's budget makes a fund balance reserve policy an important planning and budget tool. Large scale capital project spending needs and fluctuating interest rates make debt management a closely watched financial policy issue. Investing the City's financial resources so that the fund's values keep pace with rising costs is aggressively administered.

Operating Policies - To adequately safeguard the assets held in public trust, the City will develop and maintain accounting and budgetary control systems.

The City will limit current expenditures to match against current anticipated revenues. The City will avoid balancing current operating expenditures with borrowed revenues.

The City will provide for adequate maintenance of capital, plant and equipment and for their orderly replacement.

The City will balance its budget year so that each fund's anticipated revenues equal the anticipated expenditures. Utilization of existing fund balance as a revenue source to meet current needs will be monitored.

The City will monitor budget to actual activity to ensure compliance with budgetary policy.

The City will annually prepare a Five-year Forecast for the General Fund. The forecast will include estimated operating costs, revenues, and future capital improvements. The City uses trend analysis for all revenues and expenditures in forecasting and allows for adjustments due to expected increases in services.

The Water and Sewer Fund will cause a Utility Rate Study to be performed every three to five years in which estimated operating costs will be identified.

Revenue Policies - The City shall maintain, as permitted by State law, a diversified revenue base to offset the effects of short-term fluctuations in any one revenue source and reduce reliance on any one revenue source.

The City shall estimate its annual revenues as part of the budgetary process through a conservative, objective and analytical process.

It will review and evaluate new revenue sources to fund operating expenditures consistent with City Commission goals and objectives.

The City shall establish all user charges and fees to recover all or a portion of the cost of providing a service.

The City shall review user fees/charges periodically to ensure they are fair and equitable to all users.

Annual transfers from the Water and Sewer Utility Fund, Stormwater Fund, Building Safety Fund, and Solid Waste Fund to the General Fund are based on FTE's, budgeted expenditures, fleet value, and building value as appropriate.

The Water and Sewer Fund shall establish utility rates sufficient to support the revenue requirements of the short and long-term anticipated operating and renewal and replacement costs of the utility system, consistent with the goals and objectives of the City.

The Water and Sewer Fund will transfer to the Renewal and Replacement Fund an amount equal to the anticipated capital expenditures for renewal and replacement each year.

The Water and Sewer Capital Improvement Fund shall capture impact fees charged to developers for funding infrastructure expansion and related expenditure in accordance with Florida Statutes Sec. 163.31801.

Fund Balance Policy - The City has established a Fund Balance Policy in accordance with Governmental Accounting Standards Board Statement No. 54. Fund Balances have been designated as non-spendable, restricted, committed, assigned and unassigned fund amounts. Actual fund balances and classifications are determined annually in the preparation of the Annual Comprehensive Financial Report (ACFR).

A 14% reserve balance in General Fund will be calculated as a percentage of total expenditures. This reserve will be used to cover short-term cash flow variations, economic downturns, and emergencies.

Fund balance reserves for the Water & Sewer Utility Fund are calculated as 25% (approximately 3 months) of the operating budget or 90 days of cash reserves. This reserve will be used to cover short-term cash flow variations, economic downturns, and emergencies.

Investment Policy - The City has established an investment policy as adopted in Resolution 2907. The City will comply with all applicable Florida Statutes guiding investment policies of local governments and the current Investment Policy of the City of Sanford.

The City's investment policy applies to all of the City's funds except deferred compensation and other employee benefit plans, which have other existing policies or indentures in effect.

The investment objectives are: 1) protection of investment principal, 2) liquidity to meet anticipated cash flows, 3) attainment of a market rate of return 4) diversification to avoid incurring unreasonable market risks, and 5) conformance with all applicable City policies and State and Federal regulations.

The City will utilize an investment manager and investment advisor in order to diversify the City's investment options while minimizing the cost of administering such a program.

Authorized investment instruments are detailed in the policy document and consist of an array of conservative instruments including U.S. Treasuries, Federal Agencies, Federal Instrumentality Securities, Repurchase Agreements, Commercial Paper, Corporate Securities, Intergovernmental Investment Pools under Chapter 163.01, Florida Local Government Surplus Funds, Money Market Mutual Funds, Time Certificate of Deposit, and Guaranteed Investment Contracts.

Debt Management Policy - The City will issue debt only in cases where it is a practical method for financing large capital projects. Debt may not be issued to cover operating expenditures.

The City will match the length of financing with the useful life of the asset being financed, wherever practical. The City will utilize the services of an outside financial advisor in the debt decision-making process. Refunding of existing debt is periodically analyzed to take advantage of lower interest rates where possible. The City will adhere to the bond covenants of each debt issue.

Legal Debt Limits - The City of Sanford currently has no legal debt limitations imposed on its ability to borrow funds.

Capital Improvement Policy - The City will develop multi-year business plans every three to five years for capital improvements. These plans will be updated as necessary and used for future annual and five-year capital budgets.

The five-year Capital Improvement Plan will be incorporated into the City's Comprehensive Plan.

In the development of capital improvement Projects, the City will review the operational impact of each project.

Capital Asset Policy - The City will comply with the standards established by the Governmental Accounting Standards Board Statement (GASB) 34 and all subsequent pronouncements set forth by the GASB regarding Capital Asset Accounting.

The City has adopted a Capital Asset Policy Number 2.2.

The City will capitalize all property, plant and equipment with a cost of \$5,000 or more with an estimated useful life of at least two years. Short-lived assets which do not meet the capital asset threshold will be budgeted as operational materials and supplies.

Roads, bridges, water/sewer/stormwater lines and sidewalks will be capitalized when initial costs equal or exceed \$20,000 and have an estimated useful life of more than ten years. Short-lived assets which do not meet the capital asset threshold will be budgeted as operational materials and supplies.

Capital assets will be depreciated utilizing a straight-line method of depreciation.



CITY OF
SANFORD
FLORIDA

Citywide Budget

- **Citywide Budget**
- **Fund Balance Analysis**
- **Budget Summaries**
- **FTE's Citywide**

2024 Citywide Budget

| | <i>General Fund</i> | <i>Special Revenue</i> | <i>Debt Service</i> | <i>Capital Projects</i> |
|--|-------------------------|----------------------------|-------------------------|-----------------------------|
| Use of Fund Balance | \$ - | \$ 351,121 | \$ - | \$ 355,791 |
| Estimated Revenues | | | | |
| Taxes | | | | |
| Property (Ad Valorem) | \$ 36,265,248 | \$ - | \$ - | \$ - |
| Utility and Other Taxes | 15,437,105 | 6,142,978 | - | - |
| Business Tax | 742,485 | - | - | - |
| Other General Tax | 72,537 | - | - | - |
| Permits and Special Assessments | 24,052 | 1,988,188 | - | - |
| Intergovernmental | 7,900,650 | 2,760,943 | - | - |
| Charges for Services | 4,668,323 | 72,863 | - | 5,654 |
| Fines and Forfeitures | 143,530 | 7,824 | - | - |
| Other Revenues | 3,683,140 | 1,563,031 | - | 2,179 |
| Total Revenues | 68,937,070 | 12,535,827 | - | 7,833 |
| Transfers In | - | 221,230 | 2,178,023 | 5,433,917 |
| Debt Proceeds | - | - | - | 1,108,985 |
| Total Revenues and Other Sources | 68,937,070 | 12,757,057 | 2,178,023 | 6,550,735 |
| Total Revenues, Transfers, and Balances | \$ 68,937,070 | \$ 13,108,178 | \$ 2,178,023 | \$ 6,906,526 |
| Expenditures | | | | |
| General Government | \$ 11,265,855 | \$ 2,104,127 | \$ - | \$ 489,050 |
| Public Safety | 36,459,797 | 423,438 | 2,178,023 | 2,618,885 |
| Physical Environment | 2,570,380 | 133,676 | - | 2,680,000 |
| Transportation | 1,926,651 | 7,244,610 | - | 240,000 |
| Economic Environment | 716,547 | 968,252 | - | - |
| Human Services | 144,411 | 1,144,918 | - | - |
| Culture and Recreation | 7,630,180 | 333,484 | - | 870,758 |
| Total Expenditures/Expenses | 60,713,821 | 12,352,505 | 2,178,023 | 6,898,693 |
| Transfers Out | 7,905,734 | - | - | - |
| Other Uses | 315,000 | - | - | - |
| Total Expenditures and Other Uses | 68,934,555 | 12,352,505 | 2,178,023 | 6,898,693 |
| Addition to Reserve (Fund Balance) | 2,515 | 755,673 | - | 7,833 |
| Total Appropriations and Reserves | \$ 68,937,070 | \$ 13,108,178 | \$ 2,178,023 | \$ 6,906,526 |

The tentative, adopted, and/or final budgets are on file in the office of the above mentioned taxing authority as a public record.

2024 Citywide Budget

| | <i>Enterprise Fund</i> | <i>CRA Component</i> | <i>Internal Service</i> | <i>Total</i> |
|--|----------------------------|--------------------------|-----------------------------|-----------------------|
| Use of Fund Balance | \$ 26,280,927 | \$ - | \$ 1,054,012 | \$ 28,041,851 |
| Estimated Revenues | | | | |
| <i>Taxes</i> | | | | |
| Property (Ad Valorem) | \$ - | \$ 1,354,334 | \$ - | \$ 37,619,582 |
| Utility and Other Taxes | - | - | - | 21,580,083 |
| Business Tax | - | - | - | 742,485 |
| Other General Tax | - | - | - | 72,537 |
| Permits and Special Assessments | 2,830,000 | - | - | 4,842,240 |
| Intergovernmental | 10,000 | 901,367 | - | 11,572,960 |
| Charges for Services | 43,797,328 | - | 13,586,196 | 62,130,364 |
| Fines and Forfeitures | - | - | - | 151,354 |
| Other Revenues | 4,288,682 | 122,487 | 121,303 | 9,780,822 |
| Total Revenues | 50,926,010 | 2,378,188 | 13,707,499 | 148,492,427 |
| Transfers In | 1,100,000 | - | - | 8,933,170 |
| Debt Proceeds | - | - | - | 1,108,985 |
| Total Revenues and Other Sources | 52,026,010 | 2,378,188 | 13,707,499 | 158,534,582 |
| Total Revenues, Transfers, and Balances | \$ 78,306,937 | \$ 2,378,188 | \$ 14,761,511 | \$ 186,576,433 |
| Expenditures | | | | |
| General Government | \$ - | \$ - | \$ - | \$ 13,859,032 |
| Public Safety | - | - | - | 41,680,143 |
| Physical Environment | 77,101,174 | - | - | 82,485,230 |
| Transportation | - | - | - | 9,411,261 |
| Economic Environment | - | 1,652,661 | - | 3,337,460 |
| Human Services | - | - | - | 1,289,329 |
| Culture and Recreation | - | - | - | 8,834,422 |
| Total Expenditures/Expenses | 77,101,174 | 1,652,661 | - | 160,896,877 |
| Transfers Out | 1,100,000 | 725,527 | - | 9,731,261 |
| Other Uses | - | - | 14,761,511 | 15,076,511 |
| Total Expenditures and Other Uses | 78,201,174 | 2,378,188 | 14,761,511 | 185,704,649 |
| Addition to Reserve (Fund Balance) | 105,763 | - | - | 871,784 |
| Total Appropriations and Reserves | \$ 78,306,937 | \$ 2,378,188 | \$ 14,761,511 | \$ 186,576,433 |

The tentative, adopted, and/or final budgets are on file in the office of the above mentioned taxing authority as a public record.

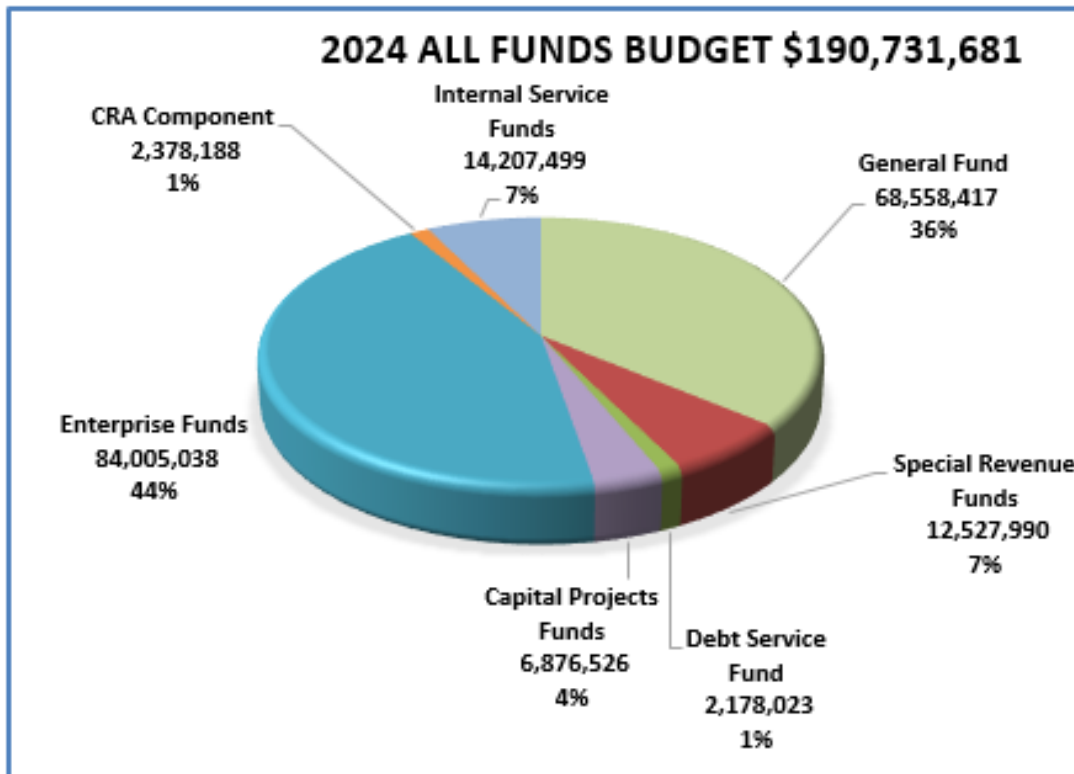
Changes in Fund Balance Analysis

| | Actual Balance as of 9/30/22 | Estimated Revenues 2022-23 | Estimated Expenditures 2022-23 | Net Change | Estimated Balance 9/30/23 | Budgeted Revenues 2023-24 | Budgeted Expenditures 2023-24 | Net Change | Estimated Balance 9/30/2024 | |
|-----------------------------------|------------------------------------|----------------------------------|--------------------------------------|---------------|---------------------------------|---------------------------------|-------------------------------------|---------------|-----------------------------------|------|
| General Fund | 39,537,912 | 60,976,694 | (60,210,049) | 766,645 | 40,304,557 | 68,937,070 | (68,934,555) | 2,515 | 40,307,072 | 0% |
| 2nd Dollar Fund | 93,108 | 10,000 | (45,000) | (35,000) | 58,108 | 13,116 | (20,388) | (7,272) | 50,836 | -13% |
| Law Enforcement Trust Fund | 247,213 | 6,300 | (29,500) | (23,200) | 224,013 | 21,926 | 0 | 21,926 | 245,939 | 10% |
| LIHEAP | 217,056 | 1,430,208 | (1,430,208) | 0 | 217,056 | 1,123,718 | (1,123,718) | 0 | 217,056 | 0% |
| Local Option Gas Tax Fund | 2,112,663 | 1,108,440 | (1,513,860) | (405,420) | 1,707,243 | 1,340,977 | (1,403,860) | (62,883) | 1,644,360 | -4% |
| Impact Fee Funds | 4,164,929 | 1,300,000 | (1,061,348) | 238,652 | 4,403,581 | 519,699 | (721,534) | (201,835) | 4,201,746 | -5% |
| Building Fund | 9,533,879 | 3,580,489 | (1,910,958) | 1,669,531 | 11,203,410 | 2,134,981 | (1,984,127) | 150,854 | 11,354,264 | 1% |
| CRA Fund | 557,039 | 1,881,434 | (1,995,434) | (114,000) | 443,039 | 2,378,188 | (2,378,188) | 0 | 443,039 | 0% |
| 3rd Generation Fund | 12,327,916 | 3,878,944 | (4,967,000) | (1,088,056) | 11,239,860 | 5,782,228 | (5,267,000) | 515,228 | 11,755,088 | 5% |
| Cemetery Fund | 131,101 | 136,670 | (136,670) | 0 | 131,101 | 133,676 | (133,676) | 0 | 131,101 | 0% |
| Solid Waste Fund | 550,645 | 7,175,960 | (7,092,352) | 83,608 | 634,253 | 7,478,179 | (7,384,801) | 93,378 | 727,631 | 15% |
| Stormwater Fund | 43,331,177 | 6,005,321 | (15,935,393) | (9,930,072) | 33,401,105 | 7,584,062 | (14,592,804) | (7,008,742) | 26,392,363 | -21% |
| Water and Wastewater Fund | 202,319,977 | 31,953,419 | (53,318,604) | (21,365,185) | 180,954,792 | 36,963,769 | (56,223,569) | (19,259,800) | 161,694,992 | -11% |

Fund balance is the excess of assets over liabilities. Fund Balance does not necessarily mean funds available for expenditure. Fund Balance can be restricted, committed, or assigned. Only the unassigned balance over the minimum fund balance policy, which for City of Sanford is 14% and is available for allocation for future year budgets. A negative fund balance is often referred to as a deficit.

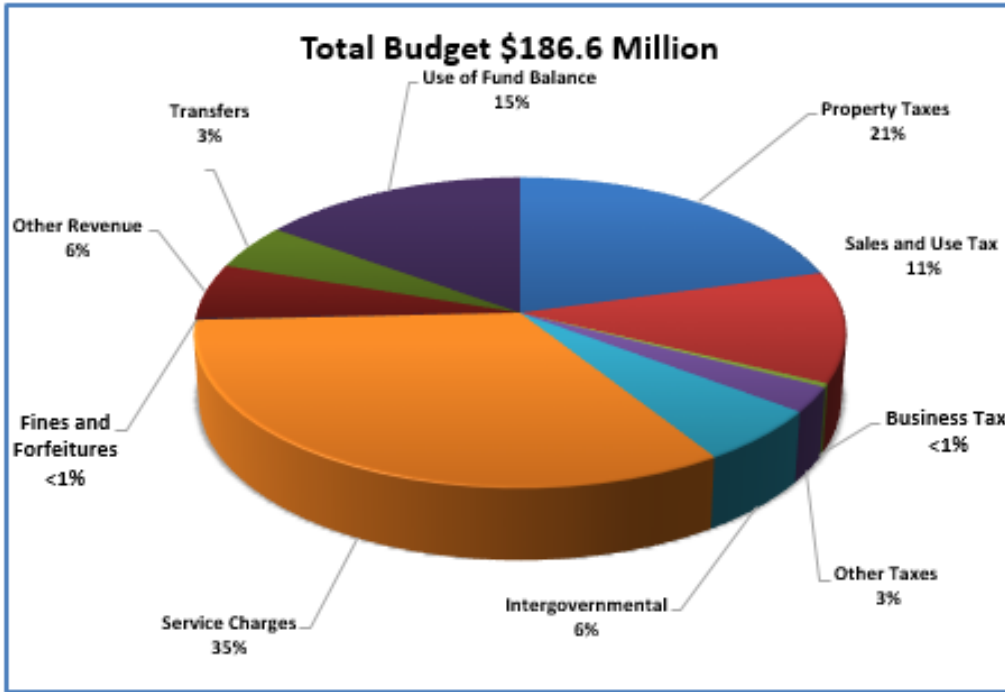
The 2nd Dollar Fund is decreasing more than 10% due to a decline in anticipated revenues and thus the use of fund balance to cover expenditures and does not have an anticipated impact on future budgets. The Solidwaste Fund is replenishing reserves and savings for future capital project, and the Stormwater, and Water and Wastewater Funds are planned uses for capital projects.

Citywide Budget

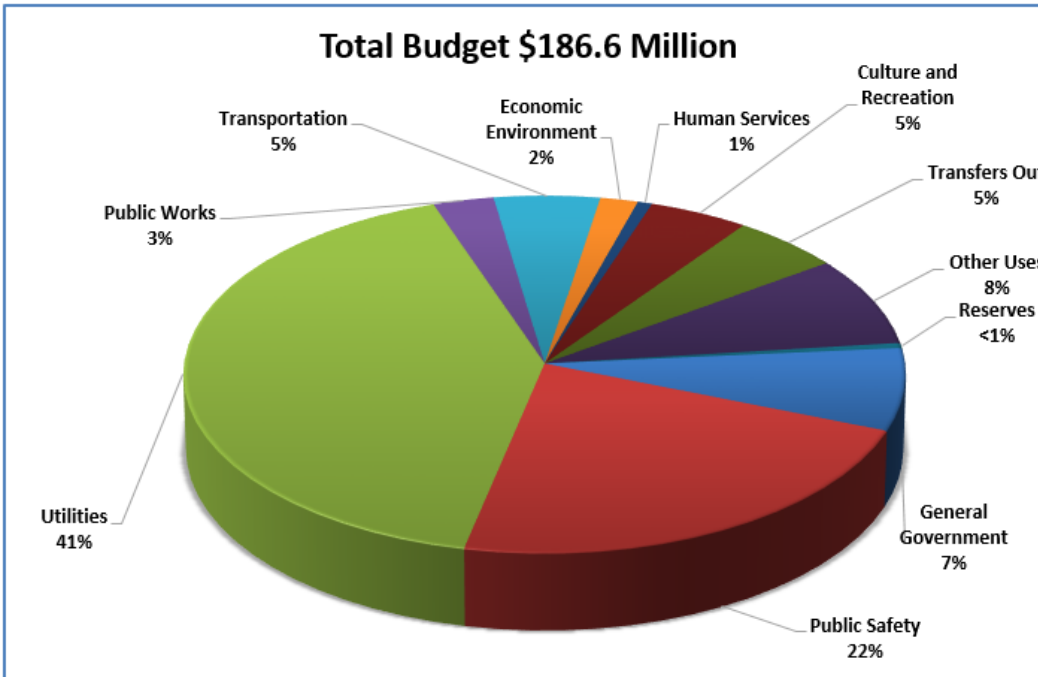


Citywide Budget Summaries

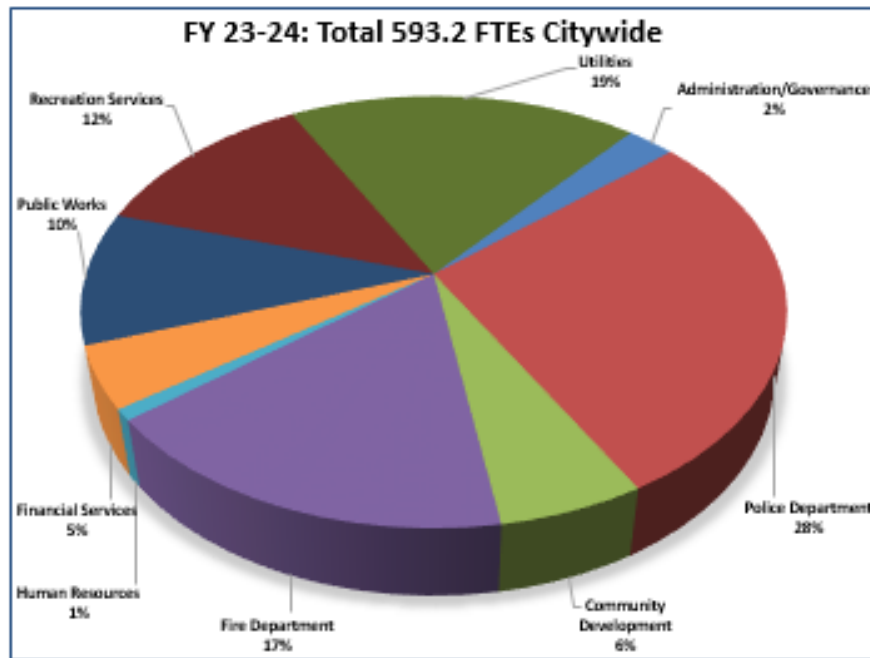
Revenues



Expenses



Authorized Positions by Service Area





CITY OF
SANFORD
FLORIDA

GENERAL FUND BUDGET

- **GENERAL FUND BUDGET SUMMARIES**
- **GENERAL FUND FUNDING SOURCES**
- **GENERAL FUND EXPENDITURES**
- **GENERAL FUND FIVE YEAR FORECAST**



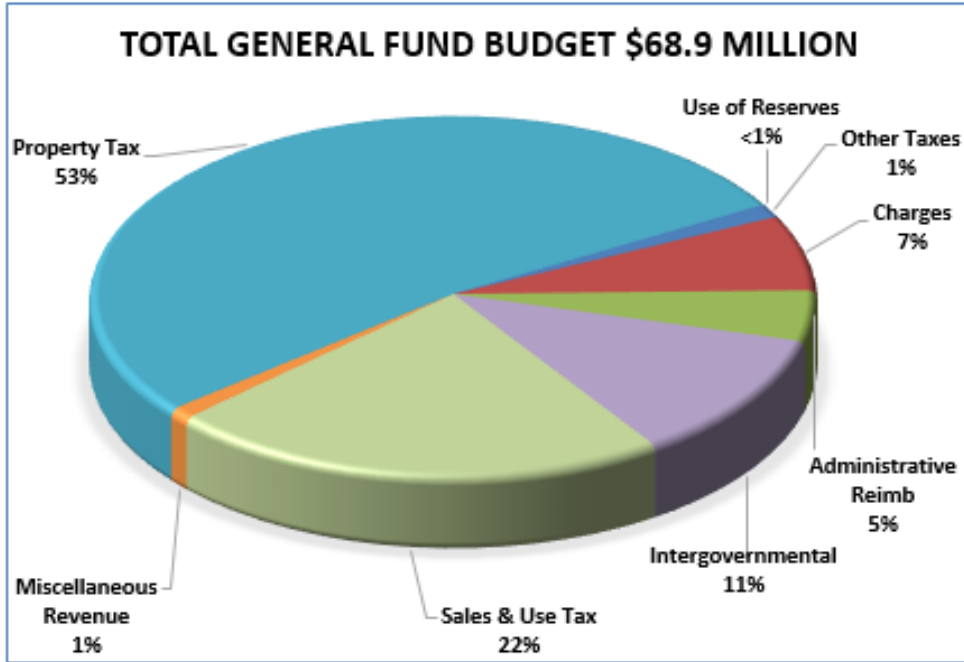
CITY OF
SANFORD
FLORIDA

General Fund Budget Summary

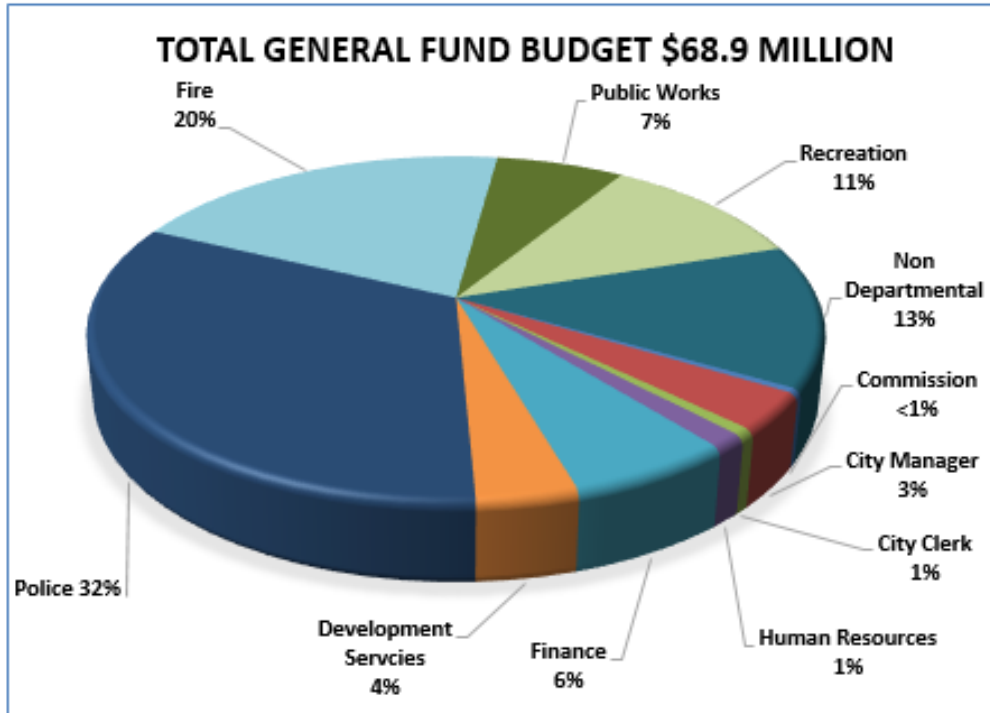
| General Government Fund | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|
| Revenues | | | | | |
| Taxes | 37,148,048 | 39,840,739 | 43,045,538 | 45,769,549 | 52,541,427 |
| Intergovernmental | 7,194,985 | 8,123,998 | 8,374,439 | 7,865,614 | 7,900,650 |
| Charges for Services | 3,791,988 | 4,392,419 | 6,584,996 | 3,906,948 | 4,668,323 |
| Fines and Forfeitures | 390,078 | 313,388 | 203,069 | 202,169 | 143,530 |
| Interest | 1,279,691 | 57,780 | (1,093,668) | 67,921 | 413,235 |
| Rents and Royalties | 64,376 | 65,874 | 66,499 | 39,309 | 39,236 |
| Disposition of Property | - | 502 | - | - | - |
| Contributions and Donations | 5,604 | 22,078 | 2,200 | 996 | - |
| Other | 2,581,618 | 2,528,596 | 2,854,283 | 3,124,188 | 3,230,669 |
| Transfers | - | 91,368 | 84,000 | - | - |
| Use of Fund Balance | - | - | - | - | - |
| Total Revenues | \$ 52,456,388 | \$ 55,436,742 | \$ 60,121,356 | \$ 60,976,694 | \$ 68,937,070 |
| Expenditures | | | | | |
| Commission | 438,633 | 425,093 | 233,726 | 275,775 | 291,004 |
| City Manager | 1,675,662 | 1,686,059 | 1,984,592 | 2,247,678 | 2,412,805 |
| City Clerk | 328,584 | 318,497 | 366,589 | 405,339 | 437,919 |
| Human Resources | 516,664 | 484,596 | 719,658 | 722,514 | 888,838 |
| Finance | 2,614,652 | 2,771,242 | 2,869,054 | 3,355,453 | 4,318,204 |
| Development Services | 1,684,537 | 1,761,661 | 1,796,548 | 2,531,318 | 2,644,832 |
| Police | 17,288,760 | 17,241,723 | 18,172,826 | 20,409,562 | 22,586,634 |
| Fire | 9,560,997 | 9,783,366 | 10,456,138 | 12,484,770 | 13,873,163 |
| Public Works | 3,195,889 | 3,325,383 | 3,567,596 | 4,224,940 | 4,619,642 |
| Recreation | 5,061,317 | 5,459,544 | 5,955,855 | 7,625,650 | 7,630,180 |
| Non Departmental | 7,469,158 | 6,524,580 | 9,300,384 | 6,693,695 | 9,231,634 |
| Total Expenditures | <u>\$ 49,834,853</u> | <u>\$ 49,781,744</u> | <u>\$ 55,422,966</u> | <u>\$ 60,976,694</u> | <u>\$ 68,934,855</u> |
| Surplus/(Deficit) | \$ 2,621,535 | \$ 5,654,998 | \$ 4,698,390 | \$ - | \$ 2,215 |
| Total Appropriation and Reserves | \$ 52,456,388 | \$ 55,436,742 | \$ 60,121,356 | \$ 60,976,694 | \$ 68,937,070 |

General Fund Budget Summaries

Revenues



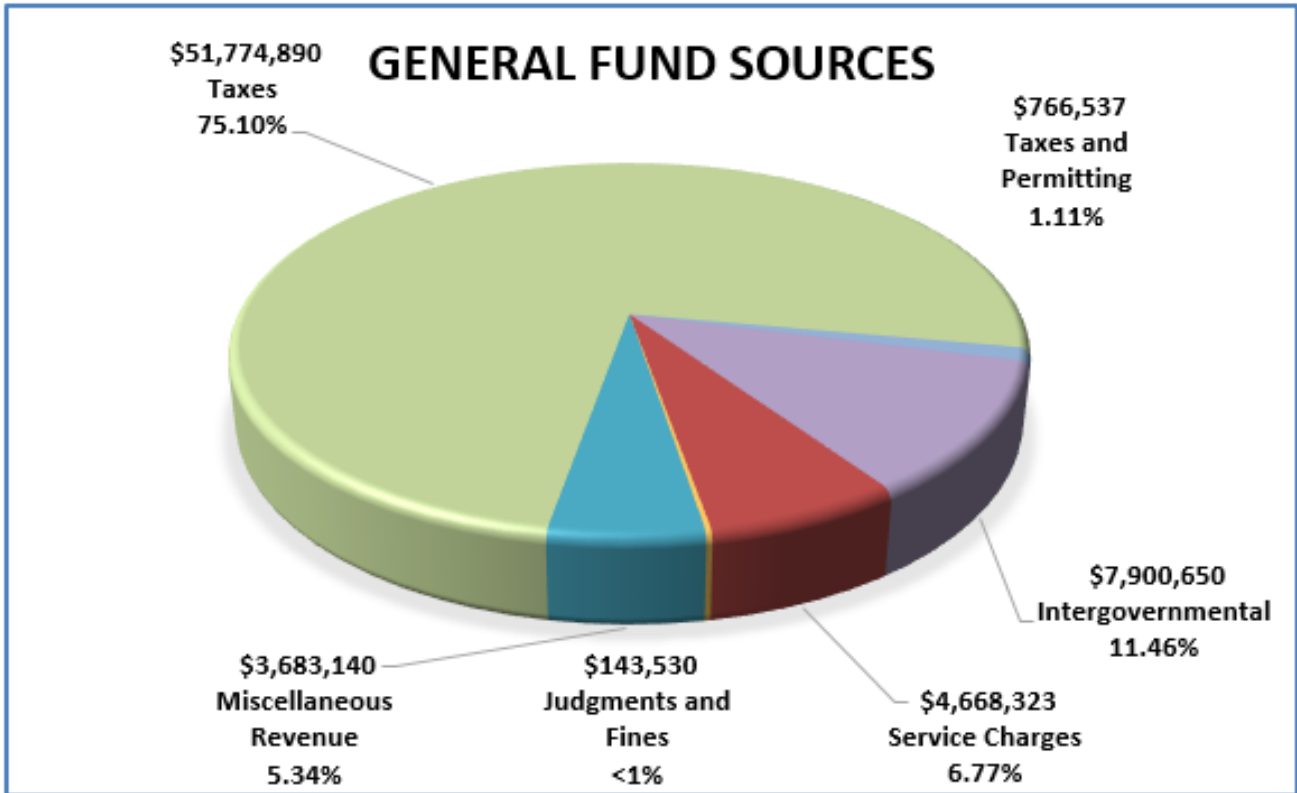
Expenditures



General Fund Sources

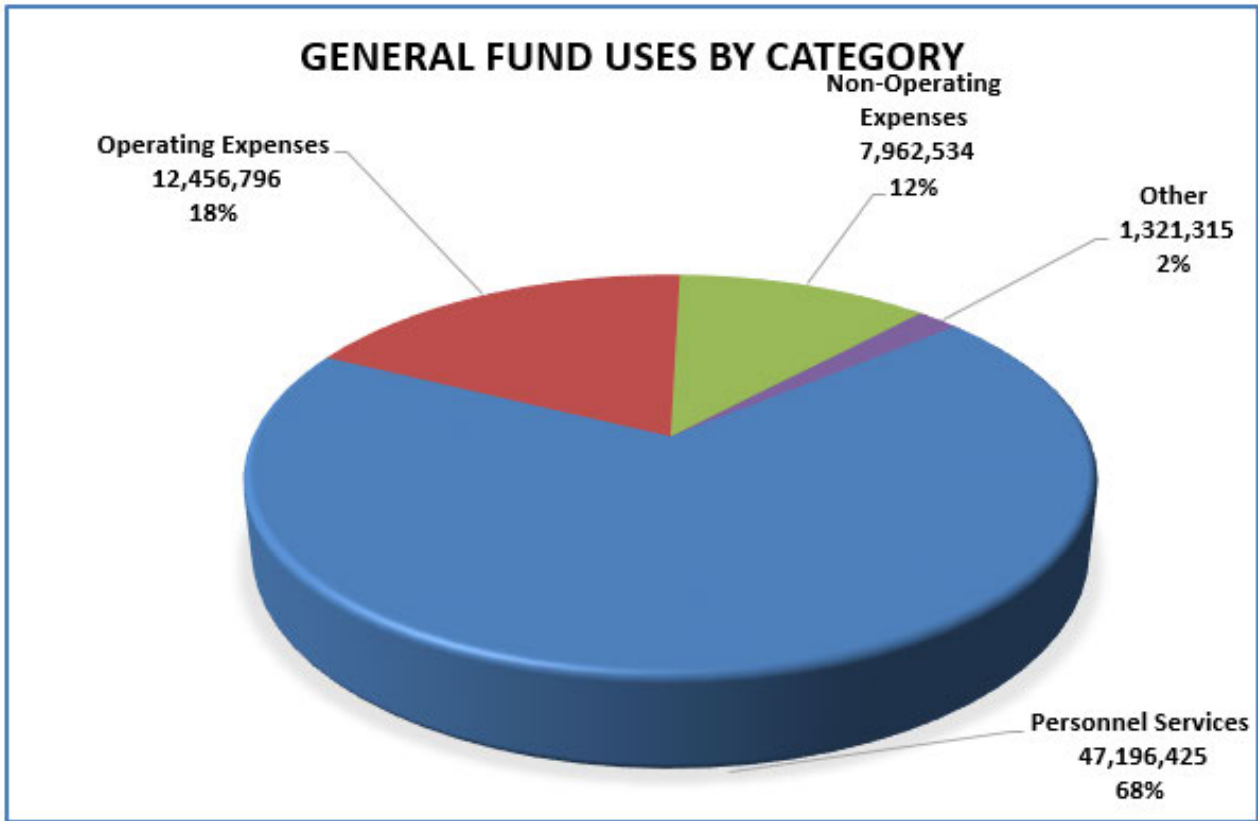
| Sources | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|----------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Property Taxes | \$ 23,535,658 | \$ 25,706,262 | \$ 27,658,623 | \$ 31,628,033 | \$ 36,265,248 |
| Franchise Fees | 4,849,679 | 5,185,468 | 5,899,095 | 5,113,115 | 6,176,520 |
| Utility Service Tax | 5,863,127 | 6,047,333 | 6,371,851 | 5,979,746 | 6,664,411 |
| Communication Service Tax | 2,092,025 | 2,177,860 | 2,329,129 | 2,356,794 | 2,596,174 |
| Other General Tax | 64,177 | 75,416 | 41,946 | 95,362 | 72,537 |
| Total Taxes | \$ 36,404,666 | \$ 39,192,339 | \$ 42,300,644 | \$ 45,173,050 | \$ 51,774,890 |
| Business Tax Receipts | \$ 687,048 | \$ 636,130 | \$ 720,809 | \$ 581,431 | \$ 742,485 |
| Building Permits | 56,334 | 12,271 | 24,085 | 15,068 | 24,052 |
| Total Taxes and Permits | \$ 743,382 | \$ 648,401 | \$ 744,894 | \$ 596,499 | \$ 766,537 |
| Federal Grants | \$ 1,032,939 | \$ 1,046,345 | \$ 106,503 | \$ 67,513 | \$ 73,708 |
| State Grants | 47,351 | 32,726 | 9,051 | - | - |
| State Shared Revenue | 6,074,194 | 6,984,317 | 8,255,729 | 7,749,744 | 7,778,585 |
| Local Grants | 7,183 | 12,111 | 14,413 | 6,640 | 6,640 |
| County Shared Revenue | 33,491 | 48,499 | 42,832 | 41,717 | 41,717 |
| Total Intergovernmental | \$ 7,195,158 | \$ 8,123,998 | \$ 8,428,528 | \$ 7,865,614 | \$ 7,900,650 |
| Payment in Lieu of Taxes | \$ 5,407 | \$ 5,527 | \$ 5,623 | \$ 5,300 | \$ - |
| General Government | 492,613 | 828,191 | 1,391,116 | 519,929 | 851,958 |
| Public Safety | 2,939,863 | 2,786,718 | 3,541,208 | 3,021,872 | 3,443,558 |
| Physical Environment | 130,039 | 444,712 | 1,242,524 | 56,033 | 56,656 |
| Transportation | - | - | - | - | - |
| Culture and Recreation | 224,066 | 327,271 | 424,475 | 303,814 | 316,151 |
| Total Service Charges | \$ 3,791,988 | \$ 4,392,419 | \$ 6,604,946 | \$ 3,906,948 | \$ 4,668,323 |
| Fines and Forfeitures | \$ 67,744 | \$ 83,853 | \$ 94,617 | \$ 76,663 | \$ 64,568 |
| Violations of Local Ordinances | 322,334 | 229,534 | 108,453 | 125,506 | 78,962 |
| Total Judgments and Fines | \$ 390,078 | \$ 313,387 | \$ 203,070 | \$ 202,169 | \$ 143,530 |
| Interest | \$ 1,279,691 | \$ 57,780 | \$ (1,093,668) | \$ 67,921 | \$ 413,235 |
| Rents and Royalties | 64,376 | 65,874 | 66,499 | 39,309 | 39,236 |
| Disposition of Property | - | 502 | - | - | - |
| Contributions and Donations | 5,604 | 22,078 | 2,200 | 996 | - |
| Other Miscellaneous Revenues | 2,581,618 | 2,528,596 | 2,854,283 | 3,124,188 | 3,230,669 |
| Interfund Transfers | - | 91,368 | 84,000 | - | - |
| Use of Reserves (Fund Balances) | - | - | - | - | - |
| Total Other Revenues | \$ 3,931,289 | \$ 2,766,198 | \$ 1,913,314 | \$ 3,232,414 | \$ 3,683,140 |
| Total Sources | \$ 52,456,561 | \$ 55,436,742 | \$ 60,195,396 | \$ 60,976,694 | \$ 68,937,070 |

General Fund Sources



General Fund Uses

| Uses | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|
| Salary | \$ 22,426,320 | \$ 22,664,724 | \$ 23,851,133 | \$ 27,662,164 | \$ 30,806,732 |
| Benefits | 10,697,446 | 10,471,088 | 11,436,657 | 14,889,430 | 16,389,693 |
| Operating | 7,296,976 | 8,075,041 | 8,622,336 | 9,038,261 | 9,825,802 |
| Supplies | 1,668,372 | 1,900,145 | 2,289,394 | 2,512,164 | 2,630,994 |
| Capital | 10,380 | - | - | - | - |
| Transfers | 6,685,573 | 5,789,959 | 8,410,331 | 4,604,110 | 7,905,734 |
| Insurance | - | - | - | - | - |
| CRA Payment | - | - | - | - | - |
| Grants-in-Aid | 272,548 | 152,695 | 57,856 | 6,800 | 56,800 |
| Retiree Obligations | 675,095 | 604,505 | 804,945 | 1,167,120 | 988,800 |
| Other | 102,141 | 123,588 | 77,839 | 1,096,645 | 332,515 |
| <i>Total Revenue Over/(Under) Expenditures</i> | - | - | - | - | - |
| Total Uses | \$ 49,834,851 | \$ 49,781,745 | \$ 55,550,491 | \$ 60,976,694 | \$ 68,937,070 |



General Fund Five Year Forecast

| | 2024 | 2025 | 2026 | 2027 | 2028 |
|---|----------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| | <i>Budget</i> | <i>Projected</i> | <i>Projected</i> | <i>Projected</i> | <i>Projected</i> |
| Taxes | \$ 52,541,427 | \$ 54,274,409 | \$ 57,450,166 | \$ 62,116,075 | \$ 66,089,174 |
| Intergovernmental | 7,900,650 | 7,982,075 | 8,212,871 | 8,453,862 | 8,704,506 |
| Charges for Services | 4,668,323 | 4,503,008 | 4,551,828 | 4,504,004 | 4,599,981 |
| Fines and Forfeitures | 143,530 | 232,374 | 205,019 | 196,547 | 194,707 |
| Interest | 413,235 | 442,161 | 473,113 | 506,231 | 541,667 |
| Rents and Royalties | 39,236 | 53,701 | 51,099 | 39,440 | 39,457 |
| Contributions and Donations | - | 1,163 | 842 | 694 | 1,200 |
| Other | 3,230,669 | 3,096,984 | 3,091,376 | 2,998,249 | 3,079,686 |
| Use of Fund Balance | - | - | - | - | - |
| Total Revenues | \$ 68,937,070 | \$ 70,585,875 | \$ 74,036,314 | \$ 78,815,102 | \$ 83,250,378 |
| Personnel Services | \$ 47,196,425 | \$ 51,595,590 | \$ 55,205,476 | \$ 59,535,930 | \$ 63,701,525 |
| Operating | 12,456,796 | 13,063,539 | 13,455,445 | 14,585,199 | 15,022,754 |
| Capital Outlay | - | - | - | - | - |
| Non-Operating Expenses | 9,281,334 | 9,442,710 | 9,475,483 | 9,509,238 | 9,579,818 |
| Total Expenditures | \$ 68,934,555 | \$ 74,101,839 | \$ 78,136,404 | \$ 83,630,367 | \$ 88,304,097 |
| Surplus/(Deficit) | \$ 2,515 | \$ (3,515,964) | \$ (4,100,090) | \$ (4,815,265) | \$ (5,053,719) |
| Surplus/(Deficit) as % of Operating Budget | 0.0% | -4.7% | -5.2% | -5.8% | -5.7% |

Departments

- **Administration and Governance**
- **Human Resources**
- **Financial Services**
- **Non-Departmental**
- **Community Development**
- **Police Department**
- **Fire Services**
- **Public Works**
- **Recreation**
- **Water and Wastewater**



CITY OF
SANFORD
FLORIDA

Administration and Governance



Administration and Governance includes the City Commission, City Manager's Department, City Attorney, Economic Development, Community Relations, and City Clerk functions. The City Commission is responsible for making policy, passing ordinances and adopting the annual budget and tax rates. The Commission works directly with the City Manager, who is responsible for supervising government operations and implementing the policies adopted by the Commission. The City Clerk is the official keeper of the City's records, and documenting the decisions of the Commission for publication and compliance with Florida's stringent public records laws.

Summary

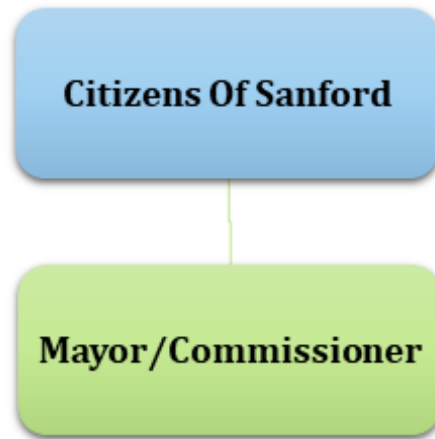
| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|---------------------|---------------------|---------------------|---------------------|
| Salaries | \$ 1,036,897 | \$ 1,209,264 | \$ 1,224,626 | \$ 1,310,811 |
| Benefits | 422,102 | 511,213 | 599,653 | 666,984 |
| Operating | 771,275 | 827,617 | 1,017,531 | 1,022,666 |
| Supplies | 53,205 | 51,643 | 86,982 | 91,267 |
| Debt service | - | 3,112 | - | - |
| Other | 146,167 | 50,587 | - | 50,000 |
| Total | \$ 2,429,646 | \$ 2,653,436 | \$ 2,928,792 | \$ 3,141,728 |

| Funding Source | | | | |
|----------------|---------------------|---------------------|---------------------|---------------------|
| Total | 2,429,646 | 2,653,436 | 2,928,792 | 3,141,728 |
| Total | \$ 2,429,646 | \$ 2,653,436 | \$ 2,928,792 | \$ 3,141,728 |

Administration and Governance as a percentage of General Fund



CITY COMMISSION



Role of City Commission

The legislative branch of the City is composed of a five-member elected Commission, including a citywide elected Mayor. The City Commission is governed by the City Charter and by State and Local laws and regulations. The City Commission is responsible for the establishment and adoption of policy. The execution of such policy is delegated by the Commission to their appointed City Manager.

The City Manager, City Clerk, and City Attorney serve at the pleasure of the City Commission. As the elected representatives for the citizens of Sanford, the City Commission is dedicated to a high level of communication with citizens. Individually and collectively, Commission members interact continually with citizens, community groups, business owners, as well as working together with other governmental agencies and jurisdictions. These relationships inform the policy-making decisions that the Commission undertakes in their bi-monthly Workshops and Regular public meetings, which are held "in the Sunshine". These meetings provide opportunities for citizen input and published minutes are available on the City's web site.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------|------------------------|------------------------|------------------------|------------------------|
| Salaries | \$ 109,803 | \$ 112,959 | \$ 115,313 | \$ 123,971 |
| Benefits | 42,054 | 50,337 | 60,809 | 63,031 |
| Operating | 113,235 | 25,608 | 81,813 | 45,512 |
| Supplies | 13,832 | 3,371 | 17,840 | 8,490 |
| Other | 146,167 | 50,587 | - | 50,000 |
| Total \$ | 425,091 | \$ 242,862 | \$ 275,775 | \$ 291,004 |

| Funding Source | | | | |
|-----------------------|----------------|-------------------|-------------------|-------------------|
| Total | 425,091 | 242,862 | 275,775 | 291,004 |
| Total \$ | 425,091 | \$ 242,862 | \$ 275,775 | \$ 291,004 |

Our Accomplishments for 2022-23

- ❖ Adopted 60 ordinances and 90 resolutions in order to improve the quality of life of the residents.

Goals and Objectives for 2023-24

- ❖ To meet the needs and concerns of the residents and businesses of the City of Sanford with effective representation and legislation.

| City Commission Performance Measures | | | | |
|---|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
| Ordinances Adopted | 72 | 97 | 50 | 60 |
| Resolutions Approved | 79 | 89 | 90 | 90 |

City Commission

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| Personnel Services | | | | | | |
| 001-0101-511.11-00 | Executive Salaries | 103,936 | 106,203 | 109,359 | 111,713 | 120,371 |
| 001-0101-511.12-06 | Reg Salaries - Opt Out Health Insurance | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |
| 001-0101-511.21-00 | FICA/Medicare Taxes | 7,522 | 8,053 | 8,294 | 8,855 | 9,520 |
| 001-0101-511.22-01 | Retirement Contributions - FRS | 9,294 | 10,832 | 12,217 | 13,500 | 17,032 |
| 001-0101-511.23-00 | Medical Insurance | 24,907 | 22,511 | 29,152 | 37,572 | 35,432 |
| 001-0101-511.23-02 | Medical Insurance - Life & ST Disability | 430 | 422 | 434 | 742 | 799 |
| 001-0101-511.24-00 | Worker's Compensation | 195 | 236 | 240 | 140 | 248 |
| | Subtotal Personnel Services | \$ 149,884 | \$ 151,857 | \$ 163,296 | \$ 176,122 | \$ 187,002 |
| Operating | | | | | | |
| 001-0101-511.34-00 | Contractual Services | 5,188 | 50,488 | 5,301 | 8,633 | 8,633 |
| 001-0101-511.40-00 | Travel & Per Diem | 240 | - | 6,532 | 6,500 | 15,850 |
| 001-0101-511.41-00 | Communications Services | 3,301 | 2,272 | 1,966 | 1,971 | 1,971 |
| 001-0101-511.44-00 | Rentals & Leases | - | 272 | - | - | - |
| 001-0101-511.45-01 | Insurance - Operating Liability | 1,373 | 668 | 668 | 868 | 787 |
| 001-0101-511.47-00 | Printing & Binding | 569 | 204 | 667 | 421 | 321 |
| 001-0101-511.48-00 | Promotional Activities | 44 | 790 | 1,149 | 1,100 | 1,850 |
| 001-0101-511.49-00 | Other Charges/Obligations | 9,846 | 58,541 | 9,325 | 62,320 | 16,100 |
| 001-0101-511.51-00 | Office Supplies | 503 | - | - | 200 | 200 |
| 001-0101-511.52-00 | Operating Supplies | 105 | 13,832 | 75 | 2,000 | 2,000 |
| 001-0101-511.52-05 | Operating Supplies - Uniforms | 28 | - | 246 | 600 | 600 |
| 001-0101-511.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | 1,350 | - | - | 215 | 215 |
| 001-0101-511.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | - | - | 3,050 | 14,250 | 4,900 |
| 001-0101-511.54-03 | Books/Pubs/Subsc/Memb - Subscriptions | - | - | - | 575 | 575 |
| | Subtotal Operating | \$ 22,547 | \$ 127,067 | \$ 28,979 | \$ 99,653 | \$ 54,002 |
| Other | | | | | | |
| 001-0101-511.81-00 | Grants | 266,200 | 146,167 | 50,587 | - | 50,000 |
| | Subtotal Other | \$ 266,200 | \$ 146,167 | \$ 50,587 | \$ - | \$ 50,000 |
| Total | | \$ 438,631 | \$ 425,091 | \$ 242,862 | \$ 275,775 | \$ 291,004 |

CITY MANAGER'S OFFICE



The purpose of the Office of the City Manager is to oversee the implementation of the City Commission policy directives and to oversee all City operations. The City Manager's Office includes the Chief Communications & Cultural Affairs Administrator, Community Relations Director, Economic Development, and the City Attorney.

Mission Statement

To provide the citizens of Sanford with efficient and effective services that meet their needs and to deliver them in a friendly and courteous manner. To manage and direct all activities of City government in a manner consistent with the City Charter, Code of Ordinances, and as directed by the City Commission.

Role of City Manager

The City Manager is the Chief Administrative Officer of the City. While the Commission sets the policies of the City, the City Manager is responsible for the operational management of all day-to-day City activities, the direct supervision and administration of all departments, offices and agencies of the City, the enforcement of the City's laws and policies, preparation and the presentation of annual financial reports and the annual budget.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------|------------------------|------------------------|------------------------|------------------------|
| Salaries | \$ 467,386 | \$ 523,706 | \$ 509,938 | \$ 518,582 |
| Benefits | 190,849 | 217,510 | 238,699 | 269,391 |
| Operating | 160,281 | 129,652 | 60,589 | 63,237 |
| Supplies | 23,877 | 27,338 | 31,368 | 31,368 |
| Debt service | - | 1,498 | - | - |
| Total | \$ 842,393 | \$ 899,704 | \$ 840,594 | \$ 882,578 |

| Funding Source | | | | |
|-----------------------|-------------------|-------------------|-------------------|-------------------|
| Total | 842,393 | 899,704 | 840,594 | 882,578 |
| Total | \$ 842,393 | \$ 899,704 | \$ 840,594 | \$ 882,578 |

Our Accomplishments for 2022-23

- ❖ Henderson property donations agreement executed.
- ❖ Started permitting process for Marina dock replacements.
- ❖ Purchased updated equipment for Marina operations.
- ❖ Completed energy audit.
- ❖ Bid the parking garage/Monroe Hall redevelopment.

Goals and Objectives for 2023-24

- ❖ Execute the design contract for Fire Station 40.
- ❖ Complete the Marina office renovations and commence operations inside.
- ❖ Submit permit for marina docks.
- ❖ Begin construction on Mayfair Clubhouse.
- ❖ Support the development of Heritage Park as directed by the Commission.

| City Manager Performance Measures | | | | |
|---|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
| % of City Commission who are satisfied with the quality and timeliness of information they are provided to identify and establish policy, priorities and strategic goals. | - | 99% | 99% | 99% |
| % of citizen inquiries/complaints received from the City Manager's office responded to within 3 business days from receipt | - | 98% | 99% | 99% |
| Unassigned Fund Balance as a % of annual General Fund expenditures | - | 14 | 14 | 14 |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|---|------------------------|------------------------|------------|------------------------|--------------------------------------|
| City Manager | | | | | |
| City Manager | 1.00 | 1.00 | - | 1.00 | - |
| Assistant City Manager | - | 1.00 | - | 1.00 | - |
| Deputy City Manager | 1.00 | - | - | - | - |
| Executive Assistant to the City Manager | 1.00 | 1.00 | - | 1.00 | - |
| Administrative Coordinator ** | - | - | - | - | 0.50 |
| Intern | 1.00 | 1.00 | - | 1.00 | - |
| Total Full Time Equivalents | 4.00 | 4.00 | - | 4.00 | 0.50 |

City Manager

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| Personnel Services | | | | | | |
| 001-0102-512.11-00 | Executive Salaries | - | - | - | 221,187 | 223,978 |
| 001-0102-512.12-00 | Regular Salaries & Wages | 430,834 | 444,929 | 507,885 | 238,914 | 242,704 |
| 001-0102-512.12-02 | Regular Salaries - Additional Pays | 18,561 | 15,723 | 15,768 | 14,893 | 14,893 |
| 001-0102-512.13-00 | Part Time Wages | - | 6,734 | - | 34,944 | 37,007 |
| 001-0102-512.14-00 | Overtime | - | - | 53 | - | - |
| 001-0102-512.21-00 | FICA/Medicare Taxes | 29,963 | 31,477 | 33,604 | 31,777 | 33,721 |
| 001-0102-512.22-01 | Retirement Contributions - FRS | 92,670 | 103,534 | 126,871 | 134,737 | 166,005 |
| 001-0102-512.22-06 | Retirement Contributions - City Cont 457 | 6,968 | 7,042 | 6,655 | 11,903 | 12,075 |
| 001-0102-512.23-00 | Medical Insurance | 50,896 | 45,016 | 46,765 | 56,358 | 53,147 |
| 001-0102-512.23-02 | Medical Insurance - Life & ST Disability | 2,701 | 2,754 | 2,608 | 3,291 | 3,374 |
| 001-0102-512.24-00 | Worker's Compensation | 832 | 1,026 | 969 | 633 | 1,069 |
| 001-0102-512.25-00 | Unemployment Compensation | - | - | 38 | - | - |
| | Subtotal Personnel Services | \$ 633,425 | \$ 658,235 | \$ 741,216 | \$ 748,637 | \$ 787,973 |
| Operating | | | | | | |
| 001-0102-512.31-00 | Professional Services | 5,300 | - | - | - | - |
| 001-0102-512.34-00 | Other Contractual Services | - | 17,337 | 20,000 | 1,600 | 1,600 |
| 001-0102-512.34-21 | Other Contractual Services-Lobbying Activity | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| 001-0102-512.40-00 | Travel & Per Diem | 10,091 | 2,549 | 6,482 | 6,106 | 6,106 |
| 001-0102-512.41-00 | Communications Services | 2,757 | 3,460 | 3,021 | 3,198 | 3,331 |
| 001-0102-512.42-00 | Postage & Transportation | 5,378 | 45 | 150 | 250 | 250 |
| 001-0102-512.44-00 | Rentals & Leases | 1,384 | 1,493 | 1,596 | 1,500 | 1,623 |
| 001-0102-512.44-10 | Rentals & Leases-GASB87 | - | - | 2,482 | - | - |
| 001-0102-512.45-01 | Insurance - Operating Liability | 9,983 | 7,746 | 6,551 | 7,137 | 7,229 |
| 001-0102-512.46-00 | Repair & Maintenance Services | 1,062 | 2,115 | 931 | 1,000 | 1,000 |
| 001-0102-512.47-00 | Printing & Binding | 10,450 | 1,244 | 1,535 | 1,430 | 3,630 |
| 001-0102-512.48-00 | Promotional Activities | 7,225 | 5,281 | 1,070 | 5,000 | 5,000 |
| 001-0102-512.48-01 | Promotional Activities-Marketing | 71,031 | 85,928 | 51,770 | - | - |
| 001-0102-512.49-00 | Other Charges/Obligations | 2,052 | 3,083 | 4,064 | 3,368 | 3,468 |
| 001-0102-512.51-00 | Office Supplies | 211 | 518 | 454 | 2,100 | 2,100 |
| 001-0102-512.52-00 | Operating Supplies | 5,715 | 1,868 | 2,160 | 2,000 | 2,000 |
| 001-0102-512.52-05 | Operating Supplies - Uniforms | - | 170 | (45) | 500 | 500 |
| 001-0102-512.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | 12,132 | 12,704 | 15,192 | 13,453 | 13,453 |
| 001-0102-512.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | 5,078 | 8,617 | 9,577 | 13,315 | 13,315 |
| | Subtotal Operating | \$ 179,849 | \$ 184,158 | \$ 156,990 | \$ 91,957 | \$ 94,605 |
| Debt service | | | | | | |
| 001-0102-512.71-01 | Lease Payment/GASB87 | - | - | 1,408 | - | - |
| 001-0102-512.72-01 | Int Payment/GASB87 | - | - | 90 | - | - |
| | Subtotal Debt service | \$ - | \$ - | \$ 1,498 | \$ - | \$ - |
| Total | | \$ 813,274 | \$ 842,393 | \$ 899,704 | \$ 840,594 | \$ 882,578 |

Communications Office

Role of Communications Office

The Communications Office is responsible for overall online and offline communications, branding, and media content across all City of Sanford communications channels while managing and overseeing the creation and production of engaging written, visual, and video communications including: social media, the City's website and the City's Podcast, "Sanford Says". The Communications office ensures consistency of messaging and brand identity compliance across all the organization. The Communications Office also helps foster citizen engagement, overseeing the Citizens Academy, and the Mayor's youth Council.

The Communication Office serves to keep the public and stakeholders informed of city services, programs, and events through effective marketing, communications, media relations and promotional strategies, both digital and print, at the same time managing the City of Sanford's brand. The Communications Office is responsible for administering, marketing, promoting, and advocating for the City's emerging public art program.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------|------------------------|------------------------|------------------------|------------------------|
| Salaries | \$ - | \$ 82,264 | \$ 83,147 | \$ 93,083 |
| Benefits | - | 25,960 | 35,789 | 38,748 |
| Operating | 377 | 68,737 | 81,464 | 53,187 |
| Supplies | - | 436 | 2,254 | 4,298 |
| Total | \$ 377 | \$ 177,397 | \$ 202,654 | \$ 189,316 |

| Funding Source | | | | |
|-----------------------|---------------|-------------------|-------------------|-------------------|
| Total | 377 | 177,397 | 202,654 | 189,316 |
| Total | \$ 377 | \$ 177,397 | \$ 202,654 | \$ 189,316 |

Our Accomplishments in 2022-23

- ❖ Launched and promoted Sanford Connects Mobile app.
- ❖ Completed 26 utility box art wraps.
- ❖ Awarded Excellence in Government Communications by Florida Municipal Communicators Association (FMCA).
- ❖ Established Mayor's Gallery on 2nd floor of City Hall.

- ❖ Won honorable mention for best podcast episode "Vacuum Sewer 101" by FMCA.

Goals and Objectives for 2023-24

- ❖ Ensure consistency of messaging and brand identity compliance across all the organization outside of Public Safety.
- ❖ Increase marketing campaigns that showcase the city's amenities, services, and programs.
- ❖ Develop key communication strategies for each city department.
- ❖ Increase video production across all departments.
- ❖ Increase awareness of City's public art programs.

| Communications Office Performance Measures | | | | |
|---|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
| Social media impressions/Reach | 4,057,779 | 2,347,511 | 2,500,000 | 2,500,000 |
| Nextdoor Users | N/A | N/A | 16,987 | 17,500 |
| Sanford Connects App Downloads | N/A | 1,122 | 865 | 900 |
| YouTube subscribers | N/A | N/A | 680 | 200 |
| Podcast Downloads | 2,040 | N/A | 2,435 | 2,450 |
| # of podcast Recordings uploaded yearly | 35 | 35 | 35 | 35 |
| Website visits | 1,160,460 | 3,500,826 | 3,750,000 | 3,750,000 |
| Media request/interactions | N/A | N/A | 57 | 50 |
| Public art installations | N/A | N/A | 45 | 50 |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|---|------------------------|------------------------|------------|------------------------|--------------------------------------|
| City Manager-Communications Office | | | | | |
| Public Information Officer | 1.00 | 1.00 | - | 1.00 | - |
| Total Full Time Equivalents | 1.00 | 1.00 | - | 1.00 | - |

Communications Office

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|--|----------------|----------------|-------------------|-------------------|-------------------|
| Personnel Services | | | | | | |
| 001-0102-515.12-00 | Regular Salaries & Wages | - | - | 81,714 | 82,547 | 92,483 |
| 001-0102-515.12-02 | Regular Salaries - Additional Pays | - | - | 550 | 600 | 600 |
| 001-0102-515.21-00 | FICA/Medicare Taxes | - | - | 4,999 | 6,384 | 7,148 |
| 001-0102-515.22-01 | Retirement Contributions - FRS | - | - | 7,608 | 9,975 | 13,086 |
| 001-0102-515.23-00 | Medical Insurance | - | - | 12,754 | 18,786 | 17,716 |
| 001-0102-515.23-02 | Medical Insurance - Life & ST Disability | - | - | 446 | 540 | 606 |
| 001-0102-515.24-00 | Worker's Compensation | - | - | 153 | 104 | 192 |
| | Subtotal Personnel Services | \$ - | \$ - | \$ 108,224 | \$ 118,936 | \$ 131,831 |
| Operating | | | | | | |
| 001-0102-515.31-00 | Professional Services | - | 250 | 250 | 15,000 | 15,000 |
| 001-0102-515.40-00 | Travel & Per Diem | - | - | 700 | 6,458 | - |
| 001-0102-515.41-00 | Communications Services | - | 127 | 177 | - | 179 |
| 001-0102-515.45-01 | Insurance - Operating Liability | - | - | 2,185 | 2,381 | 858 |
| 001-0102-515.46-00 | Repair & Maintenance Services | - | - | 802 | - | 15,050 |
| 001-0102-515.47-00 | Printing & Binding | - | - | 58 | 1,225 | 100 |
| 001-0102-515.48-00 | Promotional Activities | - | - | 63,773 | 56,200 | 21,050 |
| 001-0102-515.49-00 | Other Charges/Obligations | - | - | 792 | 200 | 950 |
| 001-0102-515.51-00 | Office Supplies | - | - | 11 | 1,000 | 1,000 |
| 001-0102-515.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | - | - | 100 | 254 | 425 |
| 001-0102-515.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | - | - | 325 | 1,000 | 2,873 |
| | Subtotal Operating | \$ - | \$ 377 | \$ 69,173 | \$ 83,718 | \$ 57,485 |
| Total | | \$ - | \$ 377 | \$ 177,397 | \$ 202,654 | \$ 189,316 |

Economic Development

Role of Economic Development

The Economic Development Department serves as the Ombudsman to the business community. More specifically, the department strives to retain, expand, and attract business throughout the city. Understanding the trends and conditions of the market helps the economic development team respond to various business assistance needs. Although the department offers incentives for businesses that meet strict criteria, the daily role of the department is to directly assist businesses with opening and operations. Another critical department responsibility is to communicate the benefits of investing in the City; through strategic marketing efforts, the department communicates to both business and potential customers. Longer term, the department intends to establish the city as an economic hub of statewide importance.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------|------------------------|------------------------|------------------------|------------------------|
| Salaries | \$ 155,839 | \$ 153,797 | \$ 173,485 | \$ 201,118 |
| Benefits | 68,358 | 74,483 | 92,195 | 108,277 |
| Operating | 70,865 | 120,449 | 314,471 | 377,702 |
| Supplies | 10,039 | 13,702 | 21,600 | 29,450 |
| Total | \$ 305,101 | \$ 362,431 | \$ 601,751 | \$ 716,547 |

| Funding Source | | | | |
|-----------------------|-------------------|-------------------|-------------------|-------------------|
| Total | 305,101 | 362,431 | 601,751 | 716,547 |
| Total | \$ 305,101 | \$ 362,431 | \$ 601,751 | \$ 716,547 |

Our Accomplishments in 2022-23

- ❖ Worked to identify various parking solutions, including revenue streams for downtown Sanford.
- ❖ Coordinated with the Chamber of Commerce to connect Sanford businesses with potential customers.
- ❖ Partnership with the City Planning division and advised and participated in land use policy matters.
- ❖ Coordinated with the Sanford Airport on new active projects and prospect visits.

Goals and Objectives for 2023-24

- ❖ Grow an effective business retention and expansion (BRE) program. We anticipate an increase in business data request with the purchase of an economic demographic platform.
- ❖ Continue to evolve the Sanford message for business recruitment/attraction, including Entrepreneur start-ups.
- ❖ Internal resource to City departments, with focus on Strategic planning for future development.
- ❖ Continue to provide economic development support for the East Lake Mary Blvd. small area study.
- ❖ Leverage CRA resources to enhance the economic vitality of downtown.

| City Manager - Economic Development Performance Measures | | | | |
|---|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
| Existing Business Assistance | N/A | 49 | 30 | 40 |
| Existing Business Outreach | N/A | 225 | 250 | 200 |
| Partner Collaboration | N/A | 39 | 20 | 30 |
| Public or other Group Meeting | N/A | 70 | 60 | 55 |
| Business Data/Analysis Request | N/A | 28 | 45 | 60 |
| New Active Projects | N/A | 15 | 15 | 15 |
| Prospective Development | N/A | 122 | 90 | 100 |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|--|------------------------|------------------------|------------|------------------------|--------------------------------------|
| City Manager-Economic Development | | | | | |
| Economic Development and Promotions Director | 1.00 | 1.00 | - | 1.00 | - |
| Administrative Coordinator ** | - | - | - | - | 0.50 |
| Economic Development Project Manager ** | 0.40 | 0.40 | - | 0.40 | - |
| Farmers Market Coordinator (Part-Time) | - | - | - | - | 0.15 |
| Administrative Specialist III ** | 0.50 | 0.50 | - | 0.50 | - |
| Total Full Time Equivalents | 1.90 | 1.90 | - | 1.90 | 0.65 |

**Split between funds or departments/divisions

Economic Development

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| Personnel Services | | | | | | |
| 001-0102-559.12-00 | Regular Salaries & Wages | 168,686 | 153,433 | 152,607 | 161,378 | 198,618 |
| 001-0102-559.12-02 | Regular Salaries - Additional Pays | 4,238 | 2,319 | 600 | 11,107 | 900 |
| 001-0102-559.14-00 | Overtime | - | 87 | 590 | 1,000 | 1,600 |
| 001-0102-559.21-00 | FICA/Medicare Taxes | 13,034 | 11,357 | 10,797 | 13,319 | 15,443 |
| 001-0102-559.22-01 | Retirement Contributions - FRS | 31,643 | 33,576 | 34,058 | 41,884 | 57,460 |
| 001-0102-559.23-00 | Medical Insurance | 27,724 | 22,035 | 28,286 | 35,694 | 33,660 |
| 001-0102-559.23-02 | Medical Insurance - Life & ST Disability | 1,260 | 1,079 | 1,008 | 1,068 | 1,299 |
| 001-0102-559.24-00 | Worker's Compensation | 323 | 311 | 334 | 230 | 415 |
| | Subtotal Personnel Services | \$ 246,908 | \$ 224,197 | \$ 228,280 | \$ 265,680 | \$ 309,395 |
| Operating | | | | | | |
| 001-0102-559.31-00 | Professional Services | 23,156 | 5,574 | 7,695 | 24,000 | 24,000 |
| 001-0102-559.34-00 | Other Contractual Services | 10,661 | 2,031 | 10,556 | 45,000 | 72,500 |
| 001-0102-559.40-00 | Travel & Per Diem | 121 | - | 1,769 | 8,000 | 7,100 |
| 001-0102-559.41-00 | Communications Services | 1,390 | 1,744 | 2,161 | 1,413 | 2,315 |
| 001-0102-559.42-00 | Postage & Transportation | 13 | 17 | 12 | 200 | 100 |
| 001-0102-559.45-01 | Insurance - Operating Liability | 4,236 | 1,809 | 3,278 | 6,031 | 4,753 |
| 001-0102-559.46-00 | Repair & Maintenance Services | 15,857 | 7,718 | 1,200 | 500 | 4,767 |
| 001-0102-559.47-00 | Printing & Binding | 564 | 1,096 | 2,190 | 1,567 | 1,567 |
| 001-0102-559.48-00 | Promotional Activities | 68,315 | 50,393 | 91,438 | 226,260 | 259,600 |
| 001-0102-559.49-00 | Other Charges/Obligations | 975 | 483 | 150 | 1,500 | 1,000 |
| 001-0102-559.51-00 | Office Supplies | 112 | 366 | 81 | 500 | 500 |
| 001-0102-559.52-00 | Operating Supplies | - | 406 | 31 | - | - |
| 001-0102-559.52-05 | Operating Supplies - Uniforms | - | 217 | - | 250 | - |
| 001-0102-559.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | 11,230 | 8,450 | 11,950 | 14,750 | 22,850 |
| 001-0102-559.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | 2,025 | 600 | 1,640 | 6,000 | 6,000 |
| 001-0102-559.54-03 | Books/Pubs/Subsc/Memb - Subscriptions | - | - | - | 100 | 100 |
| | Subtotal Operating | \$ 138,655 | \$ 80,904 | \$ 134,151 | \$ 336,071 | \$ 407,152 |
| | Total | \$ 385,563 | \$ 305,101 | \$ 362,431 | \$ 601,751 | \$ 716,547 |

CRA Fund

The Economic Development division manages the Sanford Community Redevelopment (CRA). The CRA manages tax increment funding with a goal of multiplying the TIF by managing grants and other programs. The CRA district is comprised of the historic downtown, and as such, represents the center of what is commonly known as "Sanford". Secondary efforts pursued by the CRA are special event promotion, public art, and the trolley system connecting downtown with SunRail and Amtrak. The CRA budget for 2024 is \$2,378,188.

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|---|----------------|----------------|-----|----------------|--------------------------|
| CRA | | | | | |
| Police Officer | 2.00 | 2.00 | - | 2.00 | - |
| Purchasing Manager ** | 0.03 | 0.03 | - | 0.03 | - |
| Economic Development Project Manager ** | 0.60 | 0.60 | - | 0.60 | - |
| Project Manager ** | 0.15 | 0.15 | - | 0.15 | - |
| Maintenance Worker, Lead | 1.00 | 1.00 | - | 1.00 | - |
| Total Full Time Equivalents | 3.78 | 3.78 | - | 3.78 | - |

**Split between funds or departments/divisions

The budget for this program is located in the Special Revenue Fund section of this budget document.

Community Relations

Role of Community Relations

To ensure the City of Sanford embraces diversity and inclusion and promotes equality, justice and equal protection under the law for all its citizens. Also, to ensure that all residents in the City of Sanford are treated fairly and have equal access to opportunities in education, employment, housing, and certain public accommodations regardless of race, color, religion, sex (gender) or national origin.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|----------------|----------------|----------------|----------------|
| Salaries | \$ 106,616 | \$ 114,597 | \$ 108,245 | \$ 125,089 |
| Benefits | 34,246 | 39,941 | 46,217 | 51,303 |
| Operating | 66,405 | 108,776 | 98,627 | 89,388 |
| Supplies | 1,265 | 1,671 | 7,230 | 11,431 |
| Total | \$ 208,532 | \$ 264,985 | \$ 260,319 | \$ 277,211 |

| Funding Source | | | | |
|----------------|------------|------------|------------|------------|
| Total | 208,532 | 264,985 | 260,319 | 277,211 |
| Total | \$ 208,532 | \$ 264,985 | \$ 260,319 | \$ 277,211 |

Our Accomplishments in 2022-23

- ❖ Hired CDBG Program Manager.
- ❖ Hired two LIHEAP Outreach staff members.
- ❖ Secured a part-time MBK Program Coordinator.
- ❖ Commission approved REEI committee report of recommendations.
- ❖ Commission approved REEI standing committee.

Goals and Objectives for 2023-24

- ❖ Participate in National Community Development Week.
- ❖ Participate in National Fair Housing Month.
- ❖ Complete 19 minor home repairs.
- ❖ REEI to hold two community dialogues.

| City Manager - Community Relations Performance Measures | | | | |
|--|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
| MBK 100 Mentors Lunch & Learns | 0 | 3 | 6 | 6 |
| MBK 100 Mentors sessions | 0 | 3 | 6 | 6 |
| YELDA Summer Employment Program | 17 | 20 | 17 | 20 |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|--|------------------------|------------------------|------------|------------------------|--------------------------------------|
| City Manager-Community Relations | | | | | |
| Community Relations and Neighborhood Engagement Director ** | 0.78 | 0.78 | - | 0.78 | - |
| Administrative Specialist III ** | 0.50 | 0.50 | - | 0.50 | - |
| Total Full Time Equivalents | 1.28 | 1.28 | - | 1.28 | - |

**Split between funds or departments/divisions

Community Relations

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| Personnel Services | | | | | | |
| 001-0102-569.12-00 | Regular Salaries & Wages | 107,787 | 105,929 | 113,507 | 106,777 | 123,189 |
| 001-0102-569.12-02 | Regular Salaries - Additional Pays | 600 | 600 | 500 | 468 | 300 |
| 001-0102-569.14-00 | Overtime | - | 87 | 590 | 1,000 | 1,600 |
| 001-0102-569.21-00 | FICA/Medicare Taxes | 8,150 | 7,941 | 8,244 | 8,312 | 9,718 |
| 001-0102-569.22-01 | Retirement Contributions - FRS | 9,559 | 10,893 | 12,689 | 13,024 | 17,865 |
| 001-0102-569.23-00 | Medical Insurance | 17,665 | 14,480 | 18,186 | 24,047 | 22,677 |
| 001-0102-569.23-02 | Medical Insurance - Life & ST Disability | 722 | 699 | 620 | 698 | 782 |
| 001-0102-569.24-00 | Worker's Compensation | 251 | 233 | 202 | 136 | 261 |
| | Subtotal Personnel Services | \$ 144,734 | \$ 140,862 | \$ 154,538 | \$ 154,462 | \$ 176,392 |
| Operating | | | | | | |
| 001-0102-569.31-00 | Professional Services | 11,113 | 11,468 | 35,000 | 11,468 | - |
| 001-0102-569.34-00 | Other Contractual Services | - | 41,168 | 59,300 | 67,500 | 78,500 |
| 001-0102-569.40-00 | Travel & Per Diem | 3,450 | 592 | 1,471 | 6,000 | 4,900 |
| 001-0102-569.41-00 | Communications Services | 1,385 | 2,193 | 2,337 | 2,428 | 2,428 |
| 001-0102-569.42-00 | Postage & Transportation | 151 | 19 | 144 | 160 | 170 |
| 001-0102-569.44-00 | Rentals & Leases | - | - | 348 | - | - |
| 001-0102-569.45-01 | Insurance - Operating Liability | - | 1,809 | 3,278 | 3,571 | 858 |
| 001-0102-569.46-00 | Repair & Maintenance Services | - | 216 | - | 300 | - |
| 001-0102-569.47-00 | Printing & Binding | - | 50 | 209 | 200 | 1,000 |
| 001-0102-569.48-00 | Promotional Activities | 1,542 | 7,380 | 1,519 | 500 | 532 |
| 001-0102-569.49-00 | Other Charges/Obligations | 1,525 | 1,510 | 5,170 | 6,500 | 1,000 |
| 001-0102-569.51-00 | Office Supplies | 321 | 739 | 168 | 750 | 1,000 |
| 001-0102-569.52-00 | Operating Supplies | - | 203 | 563 | 500 | 7,000 |
| 001-0102-569.52-05 | Operating Supplies | - | 56 | - | 150 | 300 |
| 001-0102-569.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | - | - | 940 | 1,665 | 1,535 |
| 001-0102-569.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | 778 | 115 | - | 4,165 | 1,596 |
| 001-0102-569.54-03 | Books/Pubs/Subsc/Memb - Subscriptions | - | 152 | - | - | - |
| | Subtotal Operating | \$ 20,265 | \$ 67,670 | \$ 110,447 | \$ 105,857 | \$ 100,819 |
| Total | | \$ 164,999 | \$ 208,532 | \$ 264,985 | \$ 260,319 | \$ 277,211 |

The Community Relations Director also oversees two grant funded programs: the Community Development Block Grant (CDBG) and the Neighborhood Stabilization Program (NSP). CDBG provides grants to entitled cities, urban counties and states to develop viable urban communities by providing decent housing and a suitable living environment. The NSP is currently spent down but there is still necessary monitoring going forward.

CDBG Fund

The Community Relations division also oversees the Community Development Block Grant (CDBG). CDBG will help to ensure the sustaining of viable communities within the City by helping to support decent housing initiatives and living environments, through expansion of economic opportunities for low to moderate income families.

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|--|----------------|----------------|-----|----------------|--------------------------|
| Community Relations - CDBG (Grant Funded) | | | | | |
| CDBG Program Manager | 1.00 | 1.00 | - | 1.00 | - |
| Total Full Time Equivalents | 1.00 | 1.00 | - | 1.00 | - |

The budget for this program is located in the Special Revenue Fund section of this budget document.

Our Accomplishments in 2022-23

- ❖ Completed two major home reconstructions.
- ❖ Completed 19 home owner occupied minor home repairs.
- ❖ Continued support in area of low-income housing initiatives.
- ❖ Continued support with community partners to address homelessness and their needs.
- ❖ Continued support for Goldsboro Transformation Plan.

Goals and objectives for 2023-24

- ❖ Increase awareness of available community grants, programs, and support available to residents.
- ❖ Improve community conversations utilizing current community meets and local agencies.
- ❖ Apply for new Community Development grants to better aide the community.
- ❖ Add new home repair programs to meet community needs.
- ❖ Collaborate with other departments to better assist the community.

City Manager - CDBG
Performance Measures

| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
|-----------------------------|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| Minor home repairs grantr | 7 | 10 | 19 | 10 |
| ERconomic Development Grant | 8 | 1 | 3 | 5 |
| Home Reconstruction Grant | 0 | 0 | 2 | 0 |
| Public Services Grant | 6 | 8 | 5 | 8 |

LIHEAP Division & LIHEAP Fund

The Community Relations division also oversees the Low Income Home Energy Assistance Program (LIHEAP) grant program. LIHEAP provides grants to local governments to assist eligible low-income households in meeting the cost of home heating and cooling.

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|---|----------------|----------------|---------------|----------------|--------------------------|
| Community Relations - LIHEAP (Grant Funded) | | | | | |
| Community Relations and Neighborhood Engagement Director ** | 0.22 | 0.22 | - | 0.22 | - |
| Case Worker | 1.00 | 1.00 | - | 1.00 | - |
| Program Coordinator | 1.00 | 1.00 | 0.50 | 1.50 | - |
| LIHEAP Outreach Technician | 1.00 | 1.00 | (1.00) | - | 3.50 |
| Total Full Time Equivalents | 3.22 | 3.22 | (0.50) | 2.72 | 3.50 |

**Split between funds or departments/divisions

The budget for this program is located in the Special Revenue Fund section of this budget document.

Our Accomplishments in 2022-23

- ❖ Purchased new online scheduling software.
- ❖ Decreased application processing time by purchasing data entry licenses for all staff.
- ❖ Eliminated staffing agencies fees by hiring two full-time staff members.
- ❖ Added an additional staff member at the Casselberry office.
- ❖ Advancements made utilizing customer feedback surveys.

Goals and objectives for 2023-24

- ❖ Conduct employee training and seek technical support as needed.
- ❖ Track LIHEAP customers by jurisdiction utilizing software programs.
- ❖ Ensure vendor payments are received no later than 45 days.
- ❖ Submit transmittal payments every two weeks to Finance.

City Manager - LIHEAP Performance Measures

| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
|---|---------------------|---------------------|-----------------------|-----------------------|
| Number of clients served | 2,368 | 4,045 | 4,045 | 4,500 |
| Percentage of funding expended for services | 100% | 100% | 100% | 100% |

City Attorney

Representing the interests of the City and its Commission, the law firm of Stenstrom, McIntosh, Colbert & Whigham, P.A., provides legal advice to the City covering municipal law, liability issues, and contractual reviews, as well as recommending additional legal expertise when needed.

Summary

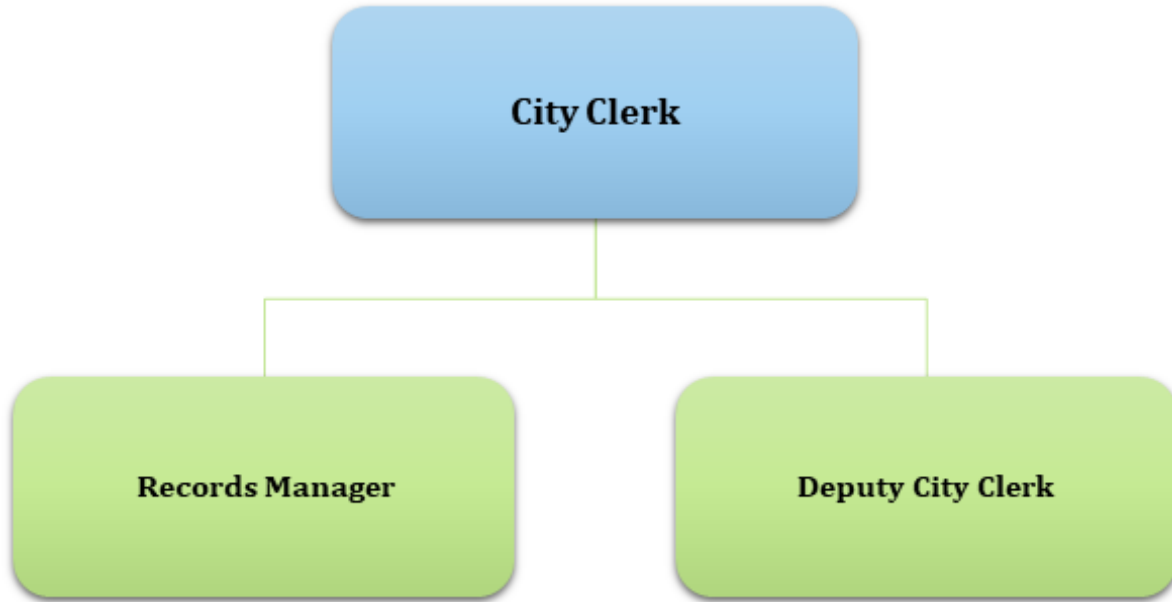
| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|----------------|----------------|----------------|----------------|
| Operating | \$ 329,305 | \$ 326,780 | \$ 341,310 | \$ 346,103 |
| Supplies | 350 | 350 | 1,050 | 1,050 |
| Total | \$ 329,655 | \$ 327,130 | \$ 342,360 | \$ 347,153 |

| Funding Source | | | | |
|----------------|------------|------------|------------|------------|
| Total | 329,655 | 327,130 | 342,360 | 347,153 |
| Total | \$ 329,655 | \$ 327,130 | \$ 342,360 | \$ 347,153 |

City Attorney

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------------|-------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Operating | | | | | | |
| 001-0103-514.31-00 | Professional Services | 311,824 | 328,498 | 325,828 | 340,500 | 345,000 |
| 001-0103-514.40-00 | Travel & Per Diem | - | 807 | 659 | 810 | 810 |
| 001-0103-514.49-00 | Other Charges/Obligations | - | - | 293 | - | 293 |
| 001-0103-514.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | - | - | - | 700 | 700 |
| 001-0103-514.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | - | 350 | 350 | 350 | 350 |
| | Subtotal Operating | \$ 311,824 | \$ 329,655 | \$ 327,130 | \$ 342,360 | \$ 347,153 |
| | Total | \$ 311,824 | \$ 329,655 | \$ 327,130 | \$ 342,360 | \$ 347,153 |

CITY CLERK





Mission Statement

The City Clerk's mission is to provide effective and efficient administrative support to the City Commission in accordance with Statutes, Charter, Code and City Commission directives. It is also to provide information to the public in a fair, impartial and efficient manner.

Role of City Clerk

The City Clerk serves as the official record-keeper for the City, perpetuating the minutes of all City Commission meetings and recording all ordinances, resolutions and other actions of the City Commission. The City Clerk is responsible for publishing the agenda and supplemental information for all City Commission meetings. In addition, the Clerk must ensure that all meetings are held "in the Sunshine" with legal notice and in compliance with public records laws.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|-------------------|-------------------|-------------------|-------------------|
| Salaries | \$ 197,253 | \$ 221,941 | \$ 234,498 | \$ 248,968 |
| Benefits | 86,595 | 102,982 | 125,944 | 136,234 |
| Operating | 30,807 | 47,615 | 39,257 | 47,537 |
| Supplies | 3,842 | 4,775 | 5,640 | 5,180 |
| Debt service | - | 1,614 | - | - |
| Total | \$ 318,497 | \$ 378,927 | \$ 405,339 | \$ 437,919 |

| Funding Source | 2021 | 2022 | 2023 | 2024 |
|----------------|-------------------|-------------------|-------------------|-------------------|
| Total | 318,497 | 378,927 | 405,339 | 437,919 |
| Total | \$ 318,497 | \$ 378,927 | \$ 405,339 | \$ 437,919 |

Authorized Positions

| | Funded 2021 | Funded 2022 | +/- | Funded 2023 | Authorized & Unfunded |
|-------------------|----------------|----------------|----------|----------------|--------------------------|
| City Clerk | 1.00 | 1.00 | - | 1.00 | - |
| Records Manager | 1.00 | 1.00 | - | 1.00 | - |
| Deputy City Clerk | 1.00 | 1.00 | - | 1.00 | - |
| Total | 3.00 | 3.00 | - | 3.00 | - |

Our Accomplishments in 2022-23

- ❖ Responded to 3,009 public records requests and scanned over 50,000 pages into laserfische.
- ❖ Served on the host committee for the Florida Association of City Clerks Fall Academy - October 2022.
- ❖ Conducted records management training with the State of Florida.
- ❖ Served on the Florida League of Cities Municipal Administration Committee.
- ❖ Conducted Annual Florida Ethics and Sunshine Law Training.

Goals and Objectives for 2023-24

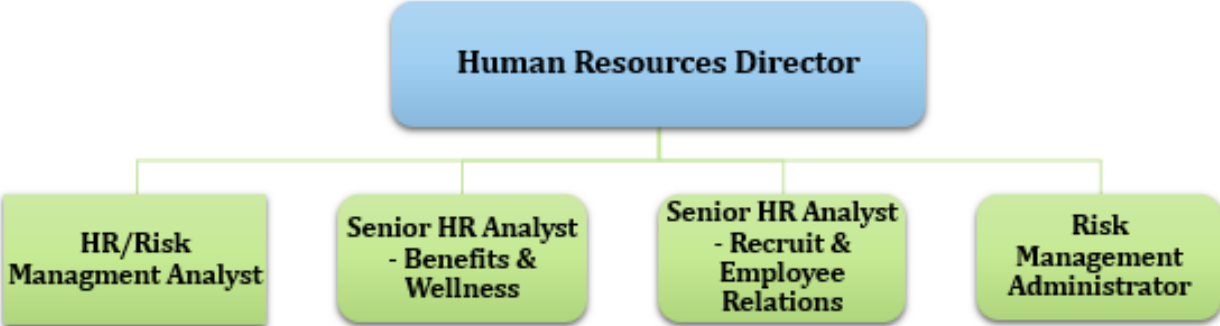
- ❖ Continue to respond promptly to all public records requests.
- ❖ Recodify Ordinances.
- ❖ Continue to scan old documents from storage onto laserfische.
- ❖ Network with outside entities and continued education.

| City Clerk Performance Measures | | | | |
|--|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
| Commission Agendas Prepared | 50 | 42 | 50 | 50 |
| Minutes Prepared | 50 | 42 | 50 | 50 |
| Ordinances Prepared for Adoption | 72 | 97 | 50 | 60 |
| Resolutions Prepared for Approval | 79 | 89 | 90 | 90 |
| Laserfische Documents Scanned | 19,035 | 51,689 | 55,000 | 55,000 |
| Documents Disposed (cubic feet) | 525 | 205 | 400 | 400 |
| Public Records Requests Processed | 275 | 3,009 | 3,000 | 3,000 |

City Clerk

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| Personnel Services | | | | | | |
| 001-0104-512.12-00 | Regular Salaries & Wages | 204,486 | 194,230 | 218,021 | 230,658 | 244,528 |
| 001-0104-512.12-02 | Regular Salaries - Additional Pays | 1,100 | 1,080 | 1,308 | 840 | 1,440 |
| 001-0104-512.14-00 | Overtime | 1,492 | 1,943 | 2,612 | 3,000 | 3,000 |
| 001-0104-512.21-00 | FICA/Medicare Taxes | 15,368 | 14,783 | 15,850 | 18,005 | 19,116 |
| 001-0104-512.22-01 | Retirement Contributions - FRS | 35,445 | 36,293 | 41,533 | 49,786 | 61,858 |
| 001-0104-512.23-00 | Medical Insurance | 39,107 | 33,755 | 43,728 | 56,358 | 53,147 |
| 001-0104-512.23-02 | Medical Insurance - Life & ST Disability | 1,320 | 1,326 | 1,406 | 1,504 | 1,600 |
| 001-0104-512.24-00 | Worker's Compensation | 371 | 438 | 465 | 291 | 513 |
| | Subtotal Personnel Services | \$ 298,689 | \$ 283,848 | \$ 324,923 | \$ 360,442 | \$ 385,202 |
| Operating | | | | | | |
| 001-0104-512.31-00 | Professional Services | 3,270 | - | - | - | - |
| 001-0104-512.34-00 | Other Contractual Services | 104 | 1,136 | 1,156 | 3,000 | 2,200 |
| 001-0104-512.40-00 | Travel & Per Diem | 899 | 2,922 | 3,709 | 3,628 | 3,628 |
| 001-0104-512.41-00 | Communications Services | 2,133 | 2,075 | 1,145 | 1,156 | 1,153 |
| 001-0104-512.42-00 | Postage & Transportation | 164 | 150 | 274 | 250 | 280 |
| 001-0104-512.44-00 | Rentals & Leases | 1,499 | 1,608 | 1,595 | 1,500 | 1,600 |
| 001-0104-512.44-10 | Rentals & Leases/GASB87 | - | - | 2,673 | - | - |
| 001-0104-512.45-01 | Insurance - Operating Liability | 1,248 | 686 | 4,048 | 4,583 | 2,386 |
| 001-0104-512.46-00 | Repair & Maintenance Services | - | - | 534 | - | - |
| 001-0104-512.47-00 | Printing & Binding | 5,069 | 4,589 | 5,028 | 5,150 | 5,350 |
| 001-0104-512.49-00 | Other Charges/Obligations | 13,083 | 17,641 | 27,453 | 19,990 | 30,940 |
| 001-0104-512.51-00 | Office Supplies | 546 | 764 | 898 | 750 | 750 |
| 001-0104-512.52-00 | Operating Supplies | 356 | 101 | 620 | 400 | 400 |
| 001-0104-512.52-05 | Operating Supplies - Uniforms | - | 155 | - | 300 | 300 |
| 001-0104-512.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | 830 | 960 | 794 | 1,450 | 1,400 |
| 001-0104-512.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | 695 | 1,825 | 2,435 | 2,700 | 1,600 |
| 001-0104-512.54-03 | Books/Pubs/Subsc/Memb - Subscriptions | - | 37 | 28 | 40 | 30 |
| 001-0104-512.55-00 | Training | - | - | - | - | 700 |
| | Subtotal Operating | \$ 29,896 | \$ 34,649 | \$ 52,390 | \$ 44,897 | \$ 52,717 |
| Debt service | | | | | | |
| 001-0104-512.71-01 | Lease Payment/GASB87 | - | - | 1,517 | - | - |
| 001-0104-512.72-01 | Int Payment/GASB87 | - | - | 97 | - | - |
| | Subtotal Debt service | \$ - | \$ - | \$ 1,614 | \$ - | \$ - |
| Total | | \$ 328,585 | \$ 318,497 | \$ 378,927 | \$ 405,339 | \$ 437,919 |

HUMAN RESOURCES DEPARTMENT



Mission Statement

To administer a personnel system, which shall provide for an equitable system of operating procedures designed to ensure uniform, fair and effective treatment of all personnel in accordance with Federal and/or State laws relating to the functions of personnel administration. Also, to administer risk management services to identify insurance needs and risk potential and mitigate claim costs. As well as identify property and liability exposures, insure and mitigate accordingly. And to administer a quality benefits and wellness program to the benefit of employees and eligible dependents. Provide a level of customer service where all employees and citizens are treated as guests of honor.

Role of Human Resources

The Human Resources/Risk Management Department exists to provide an organizational frame work to recruit, select, classify, compensate, develop, and reward the City's diverse workforce, while ensuring an environment that optimizes safety, productivity, efficiency and effectiveness. Human Resources/Risk Management is also responsible for risk management which oversees more than \$12.4 million in liability, property, casualty, workers compensation and employee health insurance. The City administers liability, property, casualty, workers compensation and employee health insurance with a combination of self-insurance and risk outsourcing. The overall cost of insurance to the City is budgeted in an internal service fund which charges all funds for a share of the cost. The Department of Human Resources/Risk Management provides administrative support to all departments for the management of the City's workforce.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|----------------|----------------|----------------|----------------|
| Salaries | \$ 287,062 | \$ 393,456 | \$ 376,064 | \$ 464,821 |
| Benefits | 115,578 | 152,044 | 189,001 | 228,102 |
| Operating | 75,195 | 222,019 | 138,539 | 182,815 |
| Supplies | 6,760 | 7,179 | 18,910 | 13,100 |
| Debt service | - | 1,375 | - | - |
| Total | \$ 484,595 | \$ 776,073 | \$ 722,514 | \$ 888,838 |

| Funding Source | | | | |
|----------------|------------|------------|------------|------------|
| Total | 484,595 | 776,073 | 722,514 | 888,838 |
| Total | \$ 484,595 | \$ 776,073 | \$ 722,514 | \$ 888,838 |

Human Resources as a percentage of General Fund

1.2%



The functions of the department are as follows:

- Recruitment and Selection - Provide a quality pool of applicants to fill departmental vacancies through the proper mechanisms in determining relative ability, knowledge, and skills to meet the City's overall goals and objectives.
- Classification and Compensation - Assure both internal and external equities in pay and classification of City employees.
- Employee Relations - These functions revolve around customer service to the employees of the City with the goal of retaining top performers.
- Training - Provide an internal training program for employee training and development.
- Compliance - Endeavors that employee activities are conducted with the highest ethical standards and in compliance with all applicable State and Federal statutes, laws, and regulations.
- Benefits, Wellness and Records Administration - Coordinates the various benefits provided to employees, including, but not exclusive to, health, dental, life, vision, and short term disability insurance, general employee retirement, Family Medical Leave and Health Reimbursement Account reimbursement. This division develops and coordinates various wellness programs and initiatives in order to encourage employee healthy life styles and to mitigate health insurance costs.

Also, this division administers the department's public records requests, document retention, as well as maintenance of department files in order to properly maintain personnel, medical, recruitment and claim files in accordance with State and Federal laws as well as abide by State of Florida public records and retention statutes.

- Risk Management - Ensures proper property and casualty insurance coverages, as well as assist in mitigating claims exposure by reviewing language in Certificates of Insurance and City contracts with vendors. Risk Management is the first contact for all tort and professional liability claims and lawsuits made against the City, as well as workers compensation injuries, for administration, processing and defense. Ensures proper property and casualty insurance coverages, as well as assist in mitigating claims exposure by reviewing language in Certificates of Insurance and City contracts with vendors. Risk Management is the first contact for all tort and professional liability claims and lawsuits made against the City, as well as workers compensation injuries, for administration, processing and defense.
- Records Administration - Properly maintain personnel, medical, recruitment and claim files in accordance with State and Federal laws. Abide by State of Florida public records and retention statutes.

Our Accomplishments in 2022-23

- ❖ Coordinated the current pay and classification study with Management Advisory Group.
- ❖ Authored the New Hire Incentive program.
- ❖ Collaborated with staff in developing and authoring the Commercial Driver License incentive program.
- ❖ Collaborated with the City's Finance Director in developing and expanding the October 1 pay adjustments to include merit increases.
- ❖ On boarded 77 new employees between October 1, 2022 and May 31, 2023.

Goals and Objectives for 2023-24

- ❖ Contract and implement the NeoGov On-Boarding program which immediately and electronically engages pre-employment/post-offer candidates with required pre-hire paperwork and activities.

- ❖ Convert all remaining policies and procedures in the Human Resources Manual to City Administrative policies.
- ❖ Digital measurement of Risk Management between various stages interaction/communication with insurance claim administrators, employees, and citizens.
- ❖ Enhance the NeoGov requisition lifestyle report to include date of hire or promotion selection form is received.
- ❖ Staff cross train in NeoGov, Benefit focus, New hire in-processing, risk management, and benefits.

| Human Resources Performance Measures | | | | |
|---|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
| Number of days from final approval on requisition to job posting | 3.87 | 4.54 | 3.62 | 3.55 |
| Risk Management training sessions | 4 | 3 | 6 | 6 |
| Wellness events and lunch/learns | 6 | 6 | 6 | 7 |
| Blood mobile visits to city hall | 4 | 4 | 4 | 4 |
| Employees promotional events | 2 | 2 | 2 | 2 |
| New hire orientations | 12 | 12 | 12 | 12 |
| Covert human resource manual policies to administrative manual policies | 3 | 3 | 6 | 10 |
| Number of days from job posting closing to referrals to respective department | 2.02 | 1.64 | 2.49 | 2.25 |

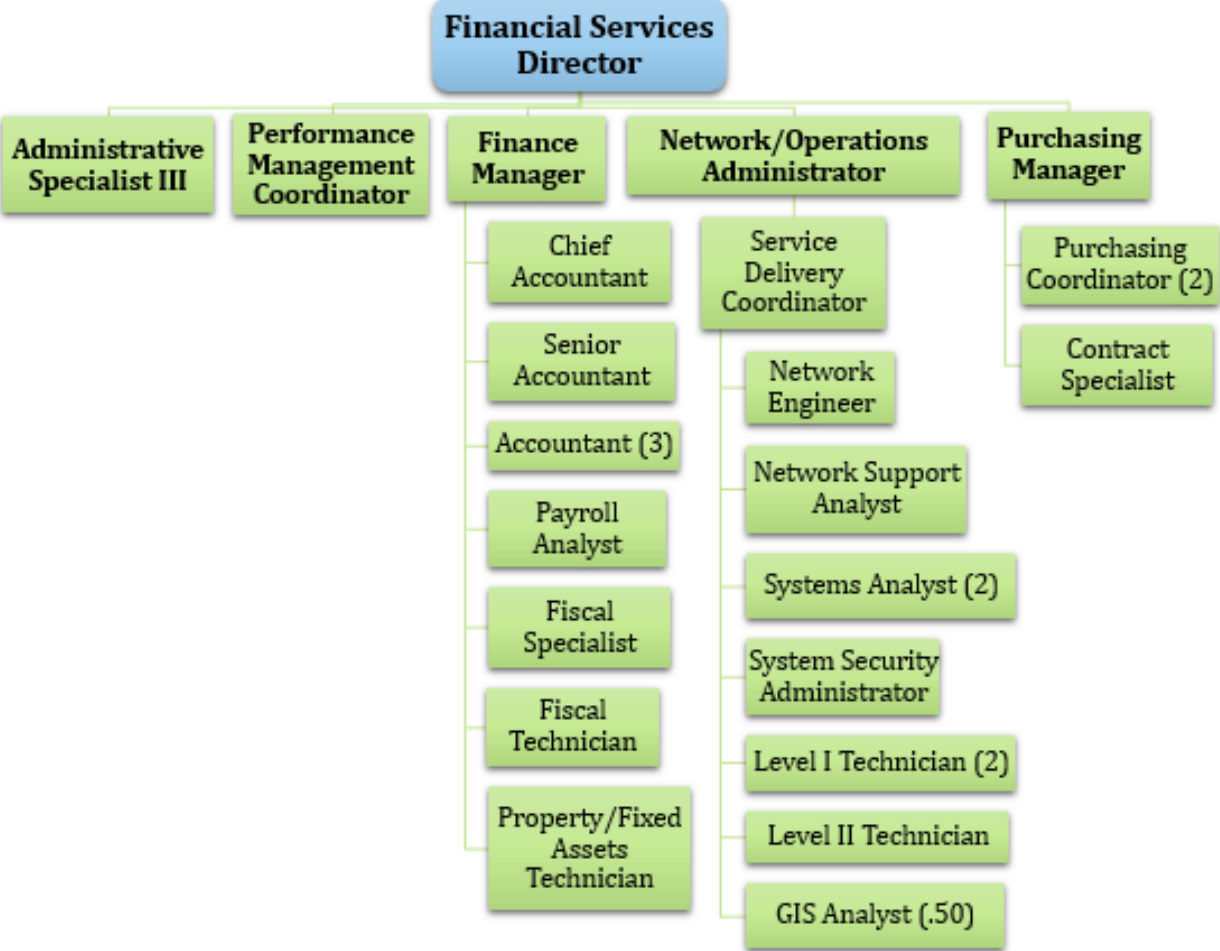
Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|--|------------------------|------------------------|-------------|------------------------|--------------------------------------|
| Human Resources | | | | | |
| Human Resources Director | 1.00 | 1.00 | - | 1.00 | - |
| Risk Manager | - | - | - | - | 1.00 |
| Human Resources/Risk Management Analyst | - | - | 1.00 | 1.00 | - |
| Senior HR Analyst-Recruit & Employee Relations | 1.00 | 1.00 | - | 1.00 | - |
| Senior HR Analyst-Benefits, Wellness | 1.00 | 1.00 | - | 1.00 | - |
| Risk Management Administrator | 1.00 | 1.00 | - | 1.00 | - |
| Administrative Specialist III | 0.50 | 0.50 | (0.50) | - | 1.00 |
| Total Full Time Equivalents | 4.50 | 4.50 | 0.50 | 5.00 | 2.00 |

Human Resources

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| Personnel Services | | | | | | |
| 001-0105-513.12-00 | Regular Salaries & Wages | 269,137 | 278,573 | 384,724 | 273,016 | 370,117 |
| 001-0105-513.12-02 | Regular Salaries - Additional Pays | 9,157 | 7,289 | 7,532 | 7,000 | 7,600 |
| 001-0105-513.12-06 | Reg Salaries - Opt Out Health Insurance | 1,200 | 1,200 | 1,200 | 1,200 | 1,200 |
| 001-0105-513.13-00 | Part Time Wages | - | - | - | 93,848 | 85,904 |
| 001-0105-513.14-00 | Overtime | - | - | - | 1,000 | - |
| 001-0105-513.21-00 | FICA/Medicare Taxes | 19,559 | 19,977 | 24,050 | 28,806 | 35,348 |
| 001-0105-513.22-01 | Retirement Contributions - FRS | 42,783 | 48,323 | 60,968 | 72,698 | 100,133 |
| 001-0105-513.23-00 | Medical Insurance | 50,887 | 45,022 | 64,378 | 84,537 | 88,579 |
| 001-0105-513.23-02 | Medical Insurance - Life & ST Disability | 1,722 | 1,625 | 1,905 | 2,498 | 3,086 |
| 001-0105-513.24-00 | Worker's Compensation | 519 | 631 | 743 | 462 | 956 |
| | Subtotal Personnel Services | \$ 394,964 | \$ 402,640 | \$ 545,500 | \$ 565,065 | \$ 692,923 |
| Operating | | | | | | |
| 001-0105-513.31-00 | Professional Services | 74,576 | 46,614 | 184,786 | 77,005 | 102,305 |
| 001-0105-513.34-00 | Other Contractual Services | 5,926 | 5,885 | 6,793 | 11,750 | 12,950 |
| 001-0105-513.40-00 | Travel & Per Diem | - | 1,114 | 1,270 | 8,100 | 5,000 |
| 001-0105-513.41-00 | Communications Services | 1,975 | 2,916 | 2,967 | 3,073 | 3,073 |
| 001-0105-513.42-00 | Postage & Transportation | 1,129 | 1,511 | 1,599 | 1,560 | 1,700 |
| 001-0105-513.44-00 | Rentals & Leases | 1,262 | 1,371 | 1,358 | 1,454 | 2,160 |
| 001-0105-513.44-10 | Rentals & Leases/GASB87 | - | - | 2,277 | - | - |
| 001-0105-513.45-01 | Insurance - Operating Liability | 1,347 | 1,050 | 2,154 | 2,637 | 1,712 |
| 001-0105-513.45-02 | Insurance - Auto Liability | 138 | 184 | 238 | 203 | - |
| 001-0105-513.46-00 | Repair & Maintenance Services | 1,701 | - | - | - | 15,800 |
| 001-0105-513.47-00 | Printing & Binding | 2,869 | 4,903 | 3,696 | 3,917 | 3,730 |
| 001-0105-513.48-00 | Promotional Activities | 4,938 | 1,816 | 4,783 | 12,070 | 10,645 |
| 001-0105-513.49-00 | Other Charges/Obligations | 20,432 | 7,831 | 10,098 | 16,770 | 23,740 |
| 001-0105-513.51-00 | Office Supplies | 3,006 | 4,068 | 2,197 | 4,825 | 4,200 |
| 001-0105-513.52-00 | Operating Supplies | 964 | 896 | 1,625 | 5,200 | 600 |
| 001-0105-513.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | 1,018 | 867 | 705 | 1,335 | 1,500 |
| 001-0105-513.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | 318 | 829 | 2,552 | 4,950 | 4,450 |
| 001-0105-513.54-03 | Books/Pubs/Subsc/Memb - Subscriptions | 100 | 100 | 100 | 100 | 100 |
| 001-0105-513.55-00 | Training | - | - | - | 2,500 | 2,250 |
| | Subtotal Operating | \$ 121,699 | \$ 81,955 | \$ 229,198 | \$ 157,449 | \$ 195,915 |
| Debt service | | | | | | |
| 001-0105-513.71-01 | Lease Payment/GASB87 | - | - | 1,292 | - | - |
| 001-0105-513.72-01 | Int Payment/GASB87 | - | - | 83 | - | - |
| | Subtotal Debt service | \$ - | \$ - | \$ 1,375 | \$ - | \$ - |
| Total | | \$ 516,663 | \$ 484,595 | \$ 776,073 | \$ 722,514 | \$ 888,838 |

FINANCIAL SERVICES DEPARTMENT



Mission Statement

To demonstrate excellence in the level of financial services provided to our public customers, elected officials, and the City of Sanford and its departments, while maintaining prudent use of financial resources in compliance with all associated laws, regulation and policies. To support the mission and goals of the City and its departments with timely, reliable, cost-effective technology services and to provide assistance and advice in its use.

Role of Financial Services Department

The Financial Services Department administers Accounting and Treasury functions, Debt Management, as well as Grant Compliance, Budgeting, Financial Management, Purchasing, and Information Technology Services for all City departments.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|----------------|----------------|----------------|----------------|
| Salaries | \$ 1,075,007 | \$ 1,402,901 | \$ 1,546,028 | \$ 2,160,338 |
| Benefits | 389,926 | 525,330 | 728,802 | 949,604 |
| Operating | 1,282,176 | 1,098,690 | 1,028,082 | 1,163,118 |
| Supplies | 24,133 | 25,088 | 52,541 | 45,144 |
| Debt service | - | 7,122 | - | - |
| Total | \$ 2,771,242 | \$ 3,059,131 | \$ 3,355,453 | \$ 4,318,204 |

| Funding Source | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|----------------|----------------|----------------|----------------|----------------|
| Total | 2,771,242 | 3,059,131 | 3,355,453 | 4,318,204 |
| Total | \$ 2,771,242 | \$ 3,059,131 | \$ 3,355,453 | \$ 4,318,204 |

Financial Services as a percentage of General Fund



Accounting Division

In its accounting, treasury, debt management, budgeting, financial, and grant compliance capacities the Finance Department must ensure complete and accurate accounting of all transactions, and report all financial information in accordance with professional accounting standards and federal, state, and local laws. This division handles the payroll for all City employees, pays all invoices for goods and services used by City departments, records and tracks fixed assets, monitors grant funding and manages the City's investing and borrowing activities. Finance also coordinates the Annual Comprehensive Financial Report, which is part of the City's annual, independent audit process. The Finance department also assumed the duties of the Budget Department starting with fiscal year 2011 and as such administers the City's budget process as well.

Our accomplishments for 2022-23

- ❖ Completed the ACFR without audit comments and received the Certificate of Achievement for Excellence in Financial Reporting.
- ❖ Received the Distinguished Budget Award for the 2023 budget.
- ❖ Completion of the budget process.

Goals and objectives for 2023-24

- ❖ Obtain the Certificate of Excellence in Financial Reporting award.
- ❖ Performance Measurement enhancement Citywide.
- ❖ Coordinate the preparation of the budget document and publish the adopted budget by October 1st.
- ❖ Create a grant policy handbook.
- ❖ Coordinate with the City's external auditors and provide account analysis, reconciliations, and audit schedules to expedite the audit process and reduce the time needed to complete the Annual Comprehensive Financial Report (ACFR).

Finance - Accounting Performance Measures

| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
|---|---------------------|---------------------|-----------------------|-----------------------|
| # A/P Transaction | 24,123 | 21,145 | 23,000 | 23,000 |
| # Purchase Card Transactions | 6,066 | 6,586 | 7,037 | 7,037 |
| # Payroll Transaction | 14,817 | 15,907 | 16,000 | 16,000 |
| # Budget Adjustments Updated | 107 | 141 | 150 | 150 |
| # of Grants Managed | 40 | 36 | 40 | 40 |
| # of A/R Invoices Processed | 237,013 | 254,794 | 260,000 | 260,000 |
| Cost of Fixed Assets (Citywide Inventory) | \$ 539,000,000 | \$ 565,000,000 | \$ 570,000,000 | \$ 570,000,000 |
| # of Journal Entries Updated | 739 | 689 | 700 | 700 |
| # of Grant Compliance Findings | 0 | 1 | 0 | 0 |
| # of Audit Adjustments | 0 | 0 | 0 | 0 |
| # ACFR Comments | 0 | 0 | 0 | 0 |
| # of Adverse Comments on TRIM from DOR | 0 | 0 | 0 | 0 |

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|----------------|----------------|----------------|----------------|
| Salaries | \$ 584,603 | \$ 851,401 | \$ 779,953 | \$ 960,687 |
| Benefits | 230,991 | 344,742 | 393,720 | 416,145 |
| Operating | 316,359 | 237,266 | 187,762 | 225,209 |
| Supplies | 10,402 | 15,857 | 23,319 | 22,709 |
| Debt service | - | 6,564 | - | - |
| Total | \$ 1,142,355 | \$ 1,455,830 | \$ 1,384,754 | \$ 1,624,750 |

| Funding Source | | | | |
|----------------|--------------|--------------|--------------|--------------|
| Total | 1,142,355 | 1,455,830 | 1,384,754 | 1,624,750 |
| Total | \$ 1,142,355 | \$ 1,455,830 | \$ 1,384,754 | \$ 1,624,750 |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|---|----------------|----------------|-------------|----------------|--------------------------|
| Finance - Accounting and Finance | | | | | |
| Finance Director | 1.00 | 1.00 | - | 1.00 | - |
| Finance Manager | 1.00 | 1.00 | - | 1.00 | - |
| Chief Accountant | 1.00 | 1.00 | - | 1.00 | - |
| Performance Management Coordinator | 1.00 | 1.00 | - | 1.00 | - |
| Accountant | 2.00 | 2.00 | - | 2.00 | - |
| Grant Manager | - | - | 1.00 | 1.00 | - |
| Payroll Analyst | 1.00 | 1.00 | - | 1.00 | - |
| Fiscal Specialist | 1.00 | 1.00 | - | 1.00 | - |
| Administrative Specialist III | 1.00 | 1.00 | - | 1.00 | - |
| Property/Fixed Assets Technician | 1.00 | 1.00 | - | 1.00 | - |
| Capital Asset Budget and Management Administrator | 1.00 | 1.00 | (1.00) | - | - |
| Budget Manager | - | - | - | - | 1.00 |
| Senior Accountant | - | - | 1.00 | 1.00 | - |
| Resource Specialist | - | - | - | - | 1.00 |
| Fiscal Technician | - | - | 1.00 | 1.00 | 1.00 |
| Total Full Time Equivalents | 11.00 | 11.00 | 2.00 | 13.00 | 3.00 |

Finance/Accounting

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|--|---------------------|---------------------|---------------------|---------------------|---------------------|
| Personnel Services | | | | | | |
| 001-0401-513.12-00 | Regular Salaries & Wages | 552,234 | 582,694 | 845,429 | 775,733 | 949,187 |
| 001-0401-513.12-02 | Regular Salaries - Additional Pays | 1,725 | 1,303 | 2,100 | 1,720 | 1,800 |
| 001-0401-513.12-06 | Reg Salaries - Opt Out Health Insurance | 100 | - | 1,100 | - | 2,400 |
| 001-0401-513.14-00 | Overtime | 1,581 | 606 | 2,772 | 2,500 | 7,300 |
| 001-0401-513.21-00 | FICA/Medicare Taxes | 39,109 | 41,497 | 58,906 | 59,888 | 73,764 |
| 001-0401-513.22-01 | Retirement Contributions - FRS | 67,107 | 77,852 | 110,093 | 121,168 | 139,328 |
| 001-0401-513.23-00 | Medical Insurance | 120,440 | 106,568 | 168,589 | 206,646 | 194,873 |
| 001-0401-513.23-02 | Medical Insurance - Life & ST Disability | 3,669 | 3,787 | 5,366 | 5,050 | 6,205 |
| 001-0401-513.24-00 | Worker's Compensation | 1,025 | 1,287 | 1,788 | 968 | 1,975 |
| | Subtotal Personnel Services | \$ 786,990 | \$ 815,594 | \$ 1,196,143 | \$ 1,173,673 | \$ 1,376,832 |
| Operating | | | | | | |
| 001-0401-513.31-00 | Professional Services | 93,101 | 83,346 | 55,007 | 38,250 | 27,200 |
| 001-0401-513.32-00 | Accounting & Auditing | 70,000 | 70,000 | 73,000 | 74,263 | 80,000 |
| 001-0401-513.34-00 | Other Contractual Services | - | 105,439 | - | - | - |
| 001-0401-513.40-00 | Travel & Per Diem | 3,111 | 163 | 944 | 6,423 | 9,877 |
| 001-0401-513.41-00 | Communications Services | 3,119 | 3,675 | 3,666 | 3,559 | 5,746 |
| 001-0401-513.42-00 | Postage & Transportation | 3,040 | 2,666 | 2,701 | 6,180 | 2,890 |
| 001-0401-513.44-00 | Rentals & Leases | 6,445 | 6,554 | 6,541 | 6,554 | 6,828 |
| 001-0401-513.44-10 | Rentals & Leases/GASB87 | - | - | 12,345 | - | - |
| 001-0401-513.45-01 | Insurance - Operating Liability | 4,983 | 2,958 | 6,964 | 8,383 | 5,406 |
| 001-0401-513.46-00 | Repair & Maintenance Services | 25,840 | 1,761 | 1,200 | 2,450 | 8,667 |
| 001-0401-513.47-00 | Printing & Binding | 3,209 | 2,850 | 2,987 | 3,200 | 3,240 |
| 001-0401-513.49-00 | Other Charges/Obligations | 38,247 | 36,947 | 71,911 | 38,500 | 75,355 |
| 001-0401-513.51-00 | Office Supplies | 3,248 | 2,126 | 2,467 | 3,600 | 2,490 |
| 001-0401-513.52-00 | Operating Supplies | 1,261 | 3,217 | 3,401 | 1,200 | 1,200 |
| 001-0401-513.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | 4,604 | 4,000 | 4,280 | 4,200 | 4,250 |
| 001-0401-513.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | 3,393 | 835 | 5,460 | 14,219 | 14,519 |
| 001-0401-513.54-03 | Books/Pubs/Subsc/Memb - Subscriptions | - | 224 | 249 | 100 | 250 |
| | Subtotal Operating | \$ 263,601 | \$ 326,761 | \$ 253,123 | \$ 211,081 | \$ 247,918 |
| Debt service | | | | | | |
| 001-0401-513.71-01 | Lease Payment/GASB87 | - | - | 6,387 | - | - |
| 001-0401-513.72-01 | Int Payment/GASB87 | - | - | 177 | - | - |
| | Subtotal Debt service | \$ - | \$ - | \$ 6,564 | \$ - | \$ - |
| Total | | \$ 1,050,591 | \$ 1,142,355 | \$ 1,455,830 | \$ 1,384,754 | \$ 1,624,750 |

Information Technology Services

Mission Statement

Our mission as the City of Sanford's Information Technology Services Division is to support the mission and goals of the City and its internal departments with timely, reliable, cost-effective technology services and to provide assistance and advice on its use.

Role of Information Technology

The Information Technology Division is responsible for installing and maintaining all of the City's computers and the supporting infrastructure to include: Desktops, Laptops, Servers, Routers, Switches, Cell Phones, Desk Phones, Software Applications and more. The department suggests and pioneers new technology implementations that meet the goals and needs of the city, develops policies and procedures relating to technology, and trains employees on its use. The IT department also services the city's GIS needs, maintaining and working with GPS related data in order for city employees to understand this information as it relates to a location on a map.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|----------------|----------------|----------------|----------------|
| Salaries | \$ 395,815 | \$ 474,818 | \$ 622,490 | \$ 863,403 |
| Benefits | 124,958 | 150,884 | 287,589 | 387,020 |
| Operating | 962,633 | 855,906 | 833,692 | 931,359 |
| Supplies | 12,333 | 7,755 | 24,580 | 19,500 |
| Debt service | - | 188 | - | - |
| Total | \$ 1,495,739 | \$ 1,489,551 | \$ 1,768,351 | \$ 2,201,282 |

| Funding Source | | | | |
|----------------|--------------|--------------|--------------|--------------|
| Total | 1,495,739 | 1,489,551 | 1,768,351 | 2,201,282 |
| Total | \$ 1,495,739 | \$ 1,489,551 | \$ 1,768,351 | \$ 2,201,282 |

Our Accomplishments in 2022-23

- ❖ Launched new work order and asset management system in Public Works.
- ❖ Launched city mobile app (Sanford Connects).
- ❖ Replaced aging enterprise storage system.
- ❖ Replaced aging chambers audio and video system.
- ❖ Replaced aging invoice scanning system to integrate with financial system.

Goals and Objectives for 2023-24

- ❖ Implement new online payment processing system.
- ❖ Launch City Microsoft Government Cloud Community tenant.
- ❖ Implement new city intranet solution.
- ❖ Implement visitor management system at City Hall.
- ❖ Implement new security door access control system.

| Finance - Information Services | | | | |
|---------------------------------------|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| Performance Measures | | | | |
| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
| % of Requests Completed | 91% | 93% | 94% | 97% |
| % of time with No Significant Outage | 96% | 97% | 97% | 98% |
| % of Projects Completed | 40% | 35% | 40% | 50% |
| Customer Satisfaction | Satisfied | Satisfied | Satisfied | Satisfied |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|--------------------------------------|------------------------|------------------------|-------------|------------------------|--------------------------------------|
| Finance - Information Systems | | | | | |
| Communications Manager | - | - | - | - | 1.00 |
| Computer Support Technician | - | - | - | - | 1.00 |
| Network/Operations Administrator | 1.00 | 1.00 | - | 1.00 | - |
| Network Engineer | 1.00 | 1.00 | - | 1.00 | - |
| System Analyst | 1.00 | 1.00 | 1.00 | 2.00 | - |
| Systems Engineer | 1.00 | 1.00 | - | 1.00 | - |
| System Security Administrator | 1.00 | 1.00 | - | 1.00 | - |
| Service Delivery Coordinator | - | 1.00 | - | 1.00 | - |
| Technician Level I | - | 2.00 | - | 2.00 | - |
| Technician Level II | - | 1.00 | - | 1.00 | - |
| GIS Analyst ** | 0.50 | 0.50 | - | 0.50 | - |
| Help Desk Technician | - | - | - | - | 1.00 |
| | 5.50 | 9.50 | 1.00 | 10.50 | 3.00 |

**Split between funds or departments/divisions

Information Technology

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|---|---------------------|---------------------|---------------------|---------------------|---------------------|
| Personnel Services | | | | | | |
| 001-0402-513.12-00 | Regular Salaries & Wages | 364,499 | 375,144 | 454,754 | 597,684 | 843,082 |
| 001-0402-513.12-02 | Regular Salaries - Additional Pays | 10,661 | 10,900 | 11,606 | 14,606 | 12,521 |
| 001-0402-513.12-06 | Reg Salaries - Opt Out Health Insurance | 1,200 | 1,200 | 1,200 | 1,200 | - |
| 001-0402-513.14-00 | Overtime | 14,361 | 8,571 | 7,258 | 9,000 | 7,800 |
| 001-0402-513.21-00 | FICA/Medicare Taxes | 28,949 | 29,380 | 32,011 | 47,795 | 66,294 |
| 001-0402-513.22-01 | Retirement Contributions - FRS | 34,747 | 40,350 | 48,240 | 74,640 | 125,988 |
| 001-0402-513.23-00 | Medical Insurance | 57,233 | 50,650 | 65,593 | 159,681 | 186,015 |
| 001-0402-513.23-02 | Medical Insurance - Life & ST Disability | 2,519 | 2,592 | 2,836 | 3,924 | 5,538 |
| 001-0402-513.24-00 | Worker's Compensation | 1,663 | 1,986 | 2,204 | 1,549 | 3,185 |
| | Subtotal Personnel Services | \$ 515,832 | \$ 520,773 | \$ 625,702 | \$ 910,079 | \$ 1,250,423 |
| Operating | | | | | | |
| 001-0402-513.31-00 | Professional Services | 246,588 | 234,499 | 234,000 | 68,500 | 1,000 |
| 001-0402-513.40-00 | Travel & Per Diem | 15 | - | - | 1,000 | - |
| 001-0402-513.41-00 | Communications Services | 8,787 | 18,716 | 15,637 | 29,920 | 16,160 |
| 001-0402-513.42-00 | Postage & Transportation | - | 122 | - | 300 | - |
| 001-0402-513.44-00 | Rentals & Leases | 90 | 424 | 186 | 424 | 186 |
| 001-0402-513.44-10 | Rentals & Leases/GASB87 | - | - | 312 | - | - |
| 001-0402-513.45-01 | Insurance - Operating Liability | 12,476 | 10,939 | 12,974 | 17,531 | 14,536 |
| 001-0402-513.45-02 | Insurance - Auto Liability | 196 | 260 | 337 | 288 | 358 |
| 001-0402-513.46-00 | Repair & Maintenance Services | 540,895 | 679,941 | 578,354 | 701,919 | 883,349 |
| 001-0402-513.46-04 | Repair & Maintenance Services | 10,631 | 2,164 | 13,546 | 13,040 | 15,500 |
| 001-0402-513.47-00 | Printing & Binding | 335 | 261 | 255 | 270 | 270 |
| 001-0402-513.49-00 | Other Charges/Obligations | 49,488 | 15,307 | 305 | 500 | - |
| 001-0402-513.51-00 | Office Supplies | 181 | 866 | 129 | 1,000 | 1,000 |
| 001-0402-513.52-00 | Operating Supplies | 12,671 | 10,888 | 6,716 | 15,000 | 10,000 |
| 001-0402-513.52-01 | Operating Supplies - Gasoline/Diesel/Lubric | 1,301 | 579 | 696 | 1,500 | 1,500 |
| 001-0402-513.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | - | - | - | 200 | - |
| 001-0402-513.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | - | - | - | 6,880 | 6,500 |
| 001-0402-513.54-03 | Books/Pubs/Subsc/Memb - Subscriptions | - | - | 214 | - | 500 |
| | Subtotal Operating | \$ 883,654 | \$ 974,966 | \$ 863,661 | \$ 858,272 | \$ 950,859 |
| Debt service | | | | | | |
| 001-0402-513.71-01 | Lease Payment/GASB87 | - | - | 177 | - | - |
| 001-0402-513.72-01 | Int Payment/GASB87 | - | - | 11 | - | - |
| | Subtotal Debt service | \$ - | \$ - | \$ 188 | \$ - | \$ - |
| Total | | \$ 1,399,486 | \$ 1,495,739 | \$ 1,489,551 | \$ 1,768,351 | \$ 2,201,282 |

Purchasing Division

The Finance Department, also includes the Purchasing Division, which is responsible to manage the citywide procurement process to provide a highly cost-effective acquisition process that delivers innovative, effective, and timely contracting solutions in concert with the highest standards of ethics and professionalism.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------|------------------------|------------------------|------------------------|------------------------|
| Salaries | \$ 94,589 | \$ 76,682 | \$ 143,585 | \$ 336,248 |
| Benefits | 33,977 | 29,704 | 47,493 | 146,439 |
| Operating | 3,184 | 5,518 | 6,628 | 6,550 |
| Supplies | 1,398 | 1,476 | 4,642 | 2,935 |
| Debt service | - | 370 | - | - |
| Total | \$ 133,148 | \$ 113,750 | \$ 202,348 | \$ 492,172 |

| Funding Source | | | | |
|-----------------------|-------------------|-------------------|-------------------|-------------------|
| Total | 133,148 | 113,750 | 202,348 | 492,172 |
| Total | \$ 133,148 | \$ 113,750 | \$ 202,348 | \$ 492,172 |

Our Accomplishments in 2022-23

- ❖ Completed CCNA training session for city staff.
- ❖ Completed 16 proposals.
- ❖ Processed 11 IRFQs, processed 63 PBA contacts.
- ❖ Completed 37 single source postings.
- ❖ Completed the contract terms and conditions with legal help and posted on city web page.

Goals and Objectives for 2023-24

- ❖ Continue procurement training for city staff.
- ❖ Finalize the procurement policy.
- ❖ Finalize the procurement process (mapping).
- ❖ Review and update the procurement department web page.

Finance - Purchasing Performance Measures

| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
|---------------------------------------|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| Purchase orders processed | 739 | 620 | 700 | 900 |
| RFP's, RFQ's, and bids processed | 121 | 139 | 117 | 105 |
| Total time to process purchase orders | 16 | 27 | 25 | 20 |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|------------------------------------|----------------|----------------|-------------|----------------|--------------------------|
| Finance - Purchasing | | | | | |
| Purchasing Manager ** | 0.97 | 0.97 | - | 0.97 | - |
| Contract Specialist | - | - | 1.00 | 1.00 | - |
| Purchasing Coordinator | - | 1.00 | 1.00 | 2.00 | - |
| Purchasing Analyst | 1.00 | - | - | - | - |
| Total Full Time Equivalents | 1.97 | 1.97 | 2.00 | 3.97 | - |

**Split between funds or departments/divisions

Purchasing

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| Personnel Services | | | | | | |
| 001-0403-513.12-00 | Regular Salaries & Wages | 112,809 | 92,841 | 75,562 | 141,283 | 334,528 |
| 001-0403-513.12-02 | Regular Salaries - Additional Pays | 1,125 | 1,103 | 1,120 | 1,102 | 1,720 |
| 001-0403-513.12-06 | Reg Salaries - Opt Out Health Insurance | - | - | - | 1,200 | - |
| 001-0403-513.14-00 | Overtime | 929 | 645 | - | - | - |
| 001-0403-513.21-00 | FICA/Medicare Taxes | 8,154 | 6,899 | 5,772 | 11,026 | 25,819 |
| 001-0403-513.22-01 | Retirement Contributions - FRS | 10,209 | 9,566 | 8,654 | 17,136 | 47,407 |
| 001-0403-513.23-00 | Medical Insurance | 25,423 | 16,653 | 14,576 | 18,223 | 70,332 |
| 001-0403-513.23-02 | Medical Insurance - Life & ST Disability | 775 | 649 | 532 | 930 | 2,188 |
| 001-0403-513.24-00 | Worker's Compensation | 216 | 210 | 170 | 178 | 693 |
| | Subtotal Personnel Services | \$ 159,640 | \$ 128,566 | \$ 106,386 | \$ 191,078 | \$ 482,687 |
| Operating | | | | | | |
| 001-0403-513.34-00 | Other Contractual Services | - | 186 | - | - | - |
| 001-0403-513.40-00 | Travel & Per Diem | - | - | 950 | 1,600 | 1,600 |
| 001-0403-513.41-00 | Communications Services | 658 | 1,009 | 805 | 1,041 | 1,082 |
| 001-0403-513.42-00 | Postage & Transportation | 327 | 10 | 6 | 320 | 320 |
| 001-0403-513.44-00 | Rentals & Leases | 270 | 379 | 366 | 383 | 383 |
| 001-0403-513.44-10 | Rentals & Leases/GASB87 | - | - | 613 | - | - |
| 001-0403-513.45-01 | Insurance - Operating Liability | 792 | 686 | 660 | 893 | 774 |
| 001-0403-513.46-00 | Repairs and Maintenance | 74 | - | - | - | - |
| 001-0403-513.47-00 | Printing & Binding | 780 | 655 | 660 | 692 | 692 |
| 001-0403-513.49-00 | Other Charges/Obligations | 540 | 259 | 1,458 | 1,699 | 1,699 |
| 001-0403-513.51-00 | Office Supplies | 760 | 635 | 177 | 800 | 800 |
| 001-0403-513.52-00 | Operating Supplies | - | 57 | 237 | 10 | 10 |
| 001-0403-513.52-05 | Operating Supplies - Uniforms | 69 | - | 102 | 250 | 250 |
| 001-0403-513.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | 555 | 706 | 510 | 390 | 390 |
| 001-0403-513.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | 110 | - | 380 | 3,192 | 1,485 |
| 001-0403-513.54-03 | Books/Pubs/Subsc/Memb - Subscriptions | - | - | 70 | - | - |
| | Subtotal Operating | \$ 4,935 | \$ 4,582 | \$ 6,994 | \$ 11,270 | \$ 9,485 |
| Debt service | | | | | | |
| 001-0403-513.71-01 | Lease Payment/GASB87 | - | - | 348 | - | - |
| 001-0403-513.72-01 | Int Payment/GASB87 | - | - | 22 | - | - |
| | Subtotal Debt service | \$ - | \$ - | \$ 370 | \$ - | \$ - |
| Total | | \$ 164,575 | \$ 133,148 | \$ 113,750 | \$ 202,348 | \$ 492,172 |

Mission Statement

The non-departmental program includes all costs and activities not allocated to one specific department. Expenditures are managed by the Finance Director, including: amortization expense and any related debt expense; retiree payments and insurance; aid to private organizations and transfers.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|---------------------|---------------------|---------------------|---------------------|
| Salaries | \$ 9,300 | \$ 8,600 | \$ 9,600 | \$ 4,800 |
| Benefits | 595,205 | 796,345 | 1,157,520 | 984,000 |
| Operating | 5,596 | 5,202 | 15,000 | 15,000 |
| Other | 6,528 | 7,268 | 6,800 | 6,800 |
| Transfers | 5,907,951 | 8,075,358 | 5,504,775 | 8,223,249 |
| Total | \$ 6,524,580 | \$ 8,892,773 | \$ 6,693,695 | \$ 9,233,849 |

| Funding Source | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|----------------|---------------------|---------------------|---------------------|---------------------|
| Total | 6,524,580 | 8,892,773 | 6,693,695 | 9,233,849 |
| Total | \$ 6,524,580 | \$ 8,892,773 | \$ 6,693,695 | \$ 9,233,849 |

Non-Departmental as a percentage of General Fund

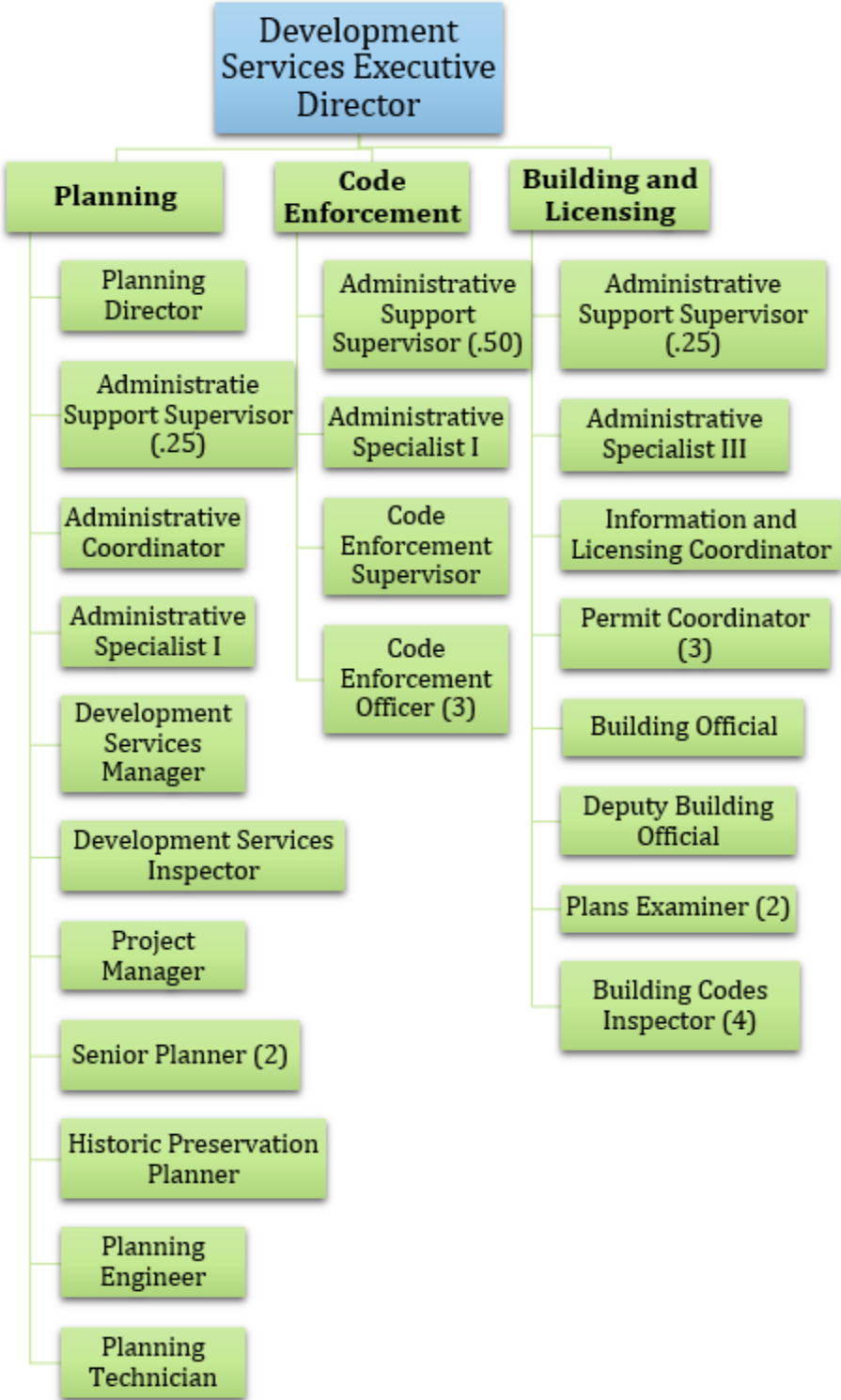
13.4%



Non-Departmental

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Personnel Services | | | | | | |
| 001-7979-518.12-06 | Retiree Payments | 8,400 | 9,300 | 8,600 | 9,600 | 4,800 |
| 001-7979-518.23-03 | Medical/Life Insurance | 666,695 | 595,205 | 796,345 | 1,157,520 | 984,000 |
| | Subtotal Personnel Services | \$ 675,095 | \$ 604,505 | \$ 804,945 | \$ 1,167,120 | \$ 988,800 |
| Operating | | | | | | |
| 001-7979-539.31-00 | Professional Services | 1,717 | 5,596 | 5,202 | 15,000 | 15,000 |
| | Subtotal Operating | \$ 1,717 | \$ 5,596 | \$ 5,202 | \$ 15,000 | \$ 15,000 |
| Other | | | | | | |
| 001-7979-569.82-06 | Aid to Private Organization | 6,348 | 6,528 | 7,268 | 6,800 | 6,800 |
| | Subtotal Other | \$ 6,348 | \$ 6,528 | \$ 7,268 | \$ 6,800 | \$ 6,800 |
| Transfers | | | | | | |
| 001-7979-581.91-17 | Transfer to LIHEAP | - | - | - | - | 41,977 |
| 001-7979-581.91-20 | Transfers-Debt | 1,731,941 | 1,612,000 | 1,681,412 | 1,993,966 | 2,178,023 |
| 001-7979-581.91-22 | Transfers | - | 168,478 | - | - | - |
| 001-7979-581.91-28 | Transfers-Capital Equipment | 3,948,135 | 3,762,619 | 4,998,449 | 2,301,144 | 5,433,917 |
| 001-7979-581.91-31 | Transfers | 663,072 | 160,489 | 43,120 | - | - |
| 001-7979-581.91-37 | Transfer-Cemetery | 7,425 | - | 61,859 | 62,000 | - |
| 001-7979-581.91-54 | Transfer-Marina | - | - | 521,304 | - | 12,564 |
| 001-7979-581.91-63 | Transfers | 25,000 | 26,373 | 50,000 | - | 59,253 |
| 001-7979-581.91-74 | PAC Transfer | - | - | - | 112,000 | 120,000 |
| 001-7979-581.91-79 | Transfers-Mayfair | 310,000 | 60,000 | 1,054,187 | 135,000 | 60,000 |
| 001-7979-590.99-01 | Other Uses | 100,424 | 117,992 | 72,638 | 315,000 | 315,000 |
| 001-7979-590.99-70 | Other Uses | - | - | (407,611) | 585,665 | 2,515 |
| | Subtotal Transfers | \$ 6,785,997 | \$ 5,907,951 | \$ 8,075,358 | \$ 5,504,775 | \$ 8,223,249 |
| | Total | \$ 7,469,157 | \$ 6,524,580 | \$ 8,892,773 | \$ 6,693,695 | \$ 9,233,849 |

DEVELOPMENT SERVICES DEPARTMENT



Mission Statement

To make Sanford a place where people want to be by providing a safe, clean, healthy, and sustainable environment that exceeds expectations.

Vision

To make Sanford a premier City in which to live, work and play by embracing our diversity, celebrating our past and planning for our future.

Role of Planning & Development Services

The Planning and Development department is responsible for the administration of the City's Comprehensive Plan and Land Development Regulations.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|---------------------|---------------------|---------------------|---------------------|
| Salaries | \$ 995,400 | \$ 1,136,270 | \$ 1,388,904 | \$ 1,504,100 |
| Benefits | 388,734 | 482,267 | 674,289 | 739,396 |
| Operating | 326,106 | 216,421 | 375,154 | 305,634 |
| Supplies | 51,426 | 67,379 | 92,971 | 95,702 |
| Debt service | - | 4,518 | - | - |
| Total | \$ 1,761,666 | \$ 1,906,855 | \$ 2,531,318 | \$ 2,644,832 |

| Funding Source | | | | |
|----------------|---------------------|---------------------|---------------------|---------------------|
| Total | 1,761,666 | 1,906,855 | 2,531,318 | 2,644,832 |
| Total | \$ 1,761,666 | \$ 1,906,855 | \$ 2,531,318 | \$ 2,644,832 |

Development Services as a percentage of General Fund

3.8%



Planning Division

The Planning Division provides guidance, reviews zoning and subdivision applications for the City. The division shapes public policy related to growth, preservation and development. It also advises and provides recommendations to the City Manager, City Commission, Planning Commission, Historic preservation Board, residents, the business community, and the public on current land use and development issues. The planning Division oversees all applications for the necessary permits needed to meet those requirements.

The Planning Division also maintains the Comprehensive Plan and Zoning ordinance as well as the maps that provide the policy and regulatory bases for land use and development as mandated by state and local laws. The division is committed to proactive, community based planning founded on public participation and promoting a well designed, physically-integrated, livable, sustainable, and prosperous City.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|----------------|----------------|----------------|----------------|
| Salaries | \$ 555,715 | \$ 712,242 | \$ 848,976 | \$ 970,402 |
| Benefits | 223,407 | 302,694 | 400,375 | 472,123 |
| Operating | 192,168 | 64,757 | 143,307 | 68,096 |
| Supplies | 38,013 | 40,806 | 54,638 | 58,444 |
| Debt service | - | 3,078 | - | - |
| Total | \$ 1,009,303 | \$ 1,123,577 | \$ 1,447,296 | \$ 1,569,065 |

| Funding Source | | | | |
|----------------|--------------|--------------|--------------|--------------|
| Total | 1,009,303 | 1,123,577 | 1,447,296 | 1,569,065 |
| Total | \$ 1,009,303 | \$ 1,123,577 | \$ 1,447,296 | \$ 1,569,065 |

Our Accomplishments in 2022-23

- ❖ Created a new online interactive map for upcoming and ongoing development.
- ❖ Adopting the Georgetown Historic Districts and associated Schedule S changes.
- ❖ Generated and presented new downtown parking standards to the Commission.

Goals and Objectives for 2023-24

- ❖ Finalize a plan for a Goldsboro Overlay District.
- ❖ Digitize addressing files to provide easy access for other departments.

❖ Complete three additional LDR schedule updates.

| Development Services - Planning Performance Measures | | | | |
|---|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
| Development Applications Processed | 675 | 1,132 | 876 | 894 |
| Total Permits Reviewed | 6,802 | 7,568 | 7,509 | 7,293 |
| Development Permits Issued | 448 | 737 | 498 | 561 |
| Development Fees | \$ 652,120 | \$ 1,477,978 | \$ 638,524 | \$ 922,874 |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|--|------------------------|------------------------|------------|------------------------|--------------------------------------|
| Development Services-Planning | | | | | |
| Executive Director of Development Services** | 0.50 | 0.50 | - | 0.50 | - |
| Planning Director | 1.00 | 1.00 | - | 1.00 | - |
| Planning Manager | 1.00 | 1.00 | - | 1.00 | - |
| Project Engineer | 1.00 | 1.00 | - | 1.00 | - |
| Planning Engineer | 1.00 | 1.00 | - | 1.00 | - |
| Senior Planner | 2.00 | 2.00 | - | 2.00 | - |
| Historic Preservation Planner | 1.00 | 1.00 | - | 1.00 | - |
| Planning Technician | 1.00 | 1.00 | - | 1.00 | - |
| Administrative Specialist I | 1.00 | 1.00 | - | 1.00 | - |
| Administrative Support Supervisor ** | - | 0.25 | - | 0.25 | - |
| Administrative Coordinator | 1.00 | 1.00 | - | 1.00 | - |
| Development Services Inspector | - | 1.00 | - | 1.00 | - |
| Principal Planner | - | - | - | - | 1.00 |
| Intern | - | - | - | - | 0.50 |
| Total Full Time Equivalents | 10.50 | 11.75 | - | 11.75 | 1.50 |

**Split between funds or departments/divisions

Planning

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|---|---------------------|---------------------|---------------------|---------------------|---------------------|
| Personnel Services | | | | | | |
| 001-1110-515.12-00 | Regular Salaries & Wages | 653,382 | 549,807 | 699,076 | 835,586 | 955,616 |
| 001-1110-515.12-02 | Regular Salaries - Additional Pays | 6,096 | 5,796 | 11,906 | 11,390 | 13,076 |
| 001-1110-515.12-06 | Reg Salaries - Opt Out Health Insurance | - | - | 1,250 | 1,500 | 1,500 |
| 001-1110-515.14-00 | Overtime | 293 | 112 | 10 | 500 | 210 |
| 001-1110-515.21-00 | FICA/Medicare Taxes | 44,593 | 39,968 | 50,388 | 65,189 | 74,316 |
| 001-1110-515.22-01 | Retirement Contributions - FRS | 76,923 | 83,565 | 99,431 | 129,227 | 200,560 |
| 001-1110-515.23-00 | Medical Insurance | 111,862 | 84,815 | 134,586 | 190,307 | 180,138 |
| 001-1110-515.23-02 | Medical Insurance - Life & ST Disability | 3,861 | 3,438 | 4,313 | 5,475 | 6,235 |
| 001-1110-515.24-00 | Worker's Compensation | 11,317 | 11,621 | 13,976 | 10,177 | 10,874 |
| 001-1110-515.25-00 | Unemployment | 3,575 | - | - | - | - |
| | Subtotal Personnel Services | \$ 911,902 | \$ 779,122 | \$ 1,014,936 | \$ 1,249,351 | \$ 1,442,525 |
| Operating | | | | | | |
| 001-1110-515.31-00 | Professional Services | 2,614 | 126,520 | 3,006 | 75,000 | - |
| 001-1110-515.34-00 | Other Contractual Services | 33,164 | 21,107 | - | - | - |
| 001-1110-515.40-00 | Travel & Per Diem | 15 | - | 582 | 7,000 | 9,000 |
| 001-1110-515.41-00 | Communications Services | 4,955 | 6,185 | 7,452 | 4,366 | 10,489 |
| 001-1110-515.42-00 | Postage & Transportation | 1,187 | 1,599 | 1,969 | 2,300 | 2,300 |
| 001-1110-515.44-00 | Rentals & Leases | 2,944 | 3,053 | 3,040 | 2,436 | 2,436 |
| 001-1110-515.44-10 | Rentals & Leases/GASB87 | - | - | 5,096 | - | - |
| 001-1110-515.45-01 | Insurance - Operating Liability | 3,664 | 3,664 | 5,967 | 7,287 | 4,796 |
| 001-1110-515.45-02 | Insurance - Auto Liability | 215 | 215 | 369 | 315 | 466 |
| 001-1110-515.46-00 | Repair & Maintenance Services | 15,644 | 14,963 | 16,766 | 29,900 | 18,109 |
| 001-1110-515.47-00 | Printing & Binding | 2,817 | 2,807 | 5,663 | 3,353 | 4,000 |
| 001-1110-515.48-00 | Promotional Activities | 330 | 320 | - | 1,000 | 1,000 |
| 001-1110-515.49-00 | Other Charges/Obligations | 9,671 | 11,735 | 14,847 | 10,350 | 15,500 |
| 001-1110-515.51-00 | Office Supplies | 930 | 869 | 1,478 | 2,500 | 2,500 |
| 001-1110-515.52-00 | Operating Supplies | 15 | 3,716 | 2,419 | 6,400 | 5,800 |
| 001-1110-515.52-01 | Operating Supplies - Gasoline/Diesel/Lubric | 286 | - | 857 | 1,200 | 1,200 |
| 001-1110-515.52-05 | Operating Supplies - Uniforms | 1,097 | 854 | 1,082 | 1,650 | 2,225 |
| 001-1110-515.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | 2,907 | 2,359 | 1,852 | 7,566 | 3,733 |
| 001-1110-515.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | 500 | 80 | 2,222 | 3,500 | 7,300 |
| 001-1110-515.54-04 | Books/Pubs/Subsc/Memb - School Tuition | - | - | - | - | 1,000 |
| 001-1110-515.54-05 | Books/Pubs/Subsc/Memb - Metro Plan | 29,517 | 30,135 | 30,896 | 31,822 | 34,686 |
| | Subtotal Operating | \$ 112,472 | \$ 230,181 | \$ 105,563 | \$ 197,945 | \$ 126,540 |
| Debt service | | | | | | |
| 001-1110-515.71-01 | Lease Payment/GASB87 | - | - | 2,892 | - | - |
| 001-1110-515.72-01 | Int Payment/GASB87 | - | - | 186 | - | - |
| | Subtotal Debt service | \$ - | \$ - | \$ 3,078 | \$ - | \$ - |
| Total | | \$ 1,024,374 | \$ 1,009,303 | \$ 1,123,577 | \$ 1,447,296 | \$ 1,569,065 |

Code Enforcement Division

Code Enforcement assists the citizens of Sanford in keeping their neighborhoods in compliance with City codes. Keeping properties code compliant protects and enhances property values and makes the City a more attractive place to live, work, and shop. Code Enforcement is primarily responsible for enforcement of most of the City’s Code of Ordinances and Land Development Codes. The Code Enforcement office completes proactive inspections in the City and receives complaints from citizens with the goal of achieving cooperative compliance. Cases that go unresolved by the responsible party may go to the City’s Special Magistrate for action.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|----------------|----------------|----------------|----------------|
| Salaries | \$ 354,051 | \$ 328,467 | \$ 446,068 | \$ 443,894 |
| Benefits | 132,910 | 139,552 | 234,099 | 222,397 |
| Operating | 126,192 | 141,708 | 219,768 | 226,456 |
| Supplies | 13,251 | 23,504 | 37,273 | 36,198 |
| Debt service | - | 957 | - | - |
| Total | \$ 626,404 | \$ 634,188 | \$ 937,208 | \$ 928,945 |

| Funding Source | | | | |
|----------------|------------|------------|------------|------------|
| Total | 626,404 | 634,188 | 937,208 | 928,945 |
| Total | \$ 626,404 | \$ 634,188 | \$ 937,208 | \$ 928,945 |

Our Accomplishments in 2022-23

- ❖ Sanford became a regional training site for FACE.
- ❖ Implemented officers working nights and weekends.
- ❖ Expanded the Nuisance Abatement team.
- ❖ All officers completed the Civilian paring enforcement course.

Goals and Objectives for 2023-24

- ❖ All officers will earn Level 2 FACE certification.
- ❖ Implement the second round of officers working nights and weekends.
- ❖ Sanford will remain a regional training site for FACE.
- ❖ Officers will return to traditional style uniforms.

Development Services - Code Enforcement Performance Measures

| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
|---|---------------------|---------------------|-----------------------|-----------------------|
| Number of code complaints received | 1,196 | 1,248 | 1,018 | 1,154 |
| Number of cases taken to Special Magistrate | 369 | 194 | 306 | 289 |
| Number of cases closed by compliance | 1,043 | 1,949 | 900 | 1,297 |
| Number of cases fine imposed | 28 | 36 | 40 | 34 |
| Total Funds Collected | \$ 224,240 | \$ 238,811 | \$ 208,624 | \$ 223,891 |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|-----------------------|----------------|----------------|-----|----------------|--------------------------|
|-----------------------|----------------|----------------|-----|----------------|--------------------------|

| Code Enforcement | | | | | |
|---|-------------|-------------|----------|-------------|----------|
| Executive Director of Development Services ** | 0.15 | 0.15 | - | 0.15 | - |
| Administrative Coordinator | 1.00 | - | - | - | - |
| Administrative Support Supervisor ** | - | 0.50 | - | 0.50 | - |
| Administrative Specialist I | 1.00 | 1.00 | - | 1.00 | - |
| Code Enforcement Officer | 3.00 | 5.00 | - | 5.00 | - |
| Code Enforcement Supervisor | 1.00 | 1.00 | - | 1.00 | - |
| Total Full Time Equivalents | 6.15 | 7.65 | - | 7.65 | - |

**Split between funds or departments/divisions

Code Enforcement

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|---|-------------------|-------------------|-------------------|-------------------|-------------------|
| Personnel Services | | | | | | |
| 001-1103-519.12-00 | Regular Salaries & Wages | 289,322 | 351,222 | 322,398 | 438,728 | 432,804 |
| 001-1103-519.12-02 | Regular Salaries - Additional Pays | 10,965 | 1,163 | - | 1,240 | 90 |
| 001-1103-519.12-06 | Reg Salaries - Opt Out Health Insurance | 1,200 | 1,400 | 1,470 | 600 | 1,800 |
| 001-1103-519.14-00 | Overtime | 52 | 266 | 4,599 | 5,500 | 9,200 |
| 001-1103-519.21-00 | FICA/Medicare Taxes | 22,063 | 25,871 | 23,203 | 34,250 | 34,082 |
| 001-1103-519.22-01 | Retirement Contributions - FRS | 37,955 | 45,946 | 46,637 | 57,696 | 68,415 |
| 001-1103-519.23-00 | Medical Insurance | 56,703 | 51,353 | 62,883 | 134,320 | 108,952 |
| 001-1103-519.23-02 | Medical Insurance - Life & ST Disability | 1,936 | 1,920 | 1,741 | 2,864 | 2,829 |
| 001-1103-519.24-00 | Worker's Compensation | 3,882 | 4,795 | 4,687 | 4,969 | 8,119 |
| 001-1103-519.25-00 | Unemployment | 275 | 3,025 | 401 | - | - |
| | Subtotal Personnel Services | \$ 424,353 | \$ 486,961 | \$ 468,019 | \$ 680,167 | \$ 666,291 |
| Operating | | | | | | |
| 001-1103-519.31-00 | Professional Services | 10,053 | 45,479 | 12,979 | 15,500 | 15,500 |
| 001-1103-519.34-00 | Other Contractual Services | - | - | - | - | 17,130 |
| 001-1103-519.34-01 | Other Contractual Services - Lot Mowing | 51,110 | 36,745 | 35,125 | 54,000 | 50,000 |
| 001-1103-519.34-02 | Other Contractual Services - Demolition | 7,350 | - | 35,955 | 80,000 | 80,000 |
| 001-1103-519.40-00 | Travel & Per Diem | 30 | - | 31 | 7,000 | 7,000 |
| 001-1103-519.41-00 | Communications Services | 7,376 | 8,155 | 8,813 | 9,736 | 9,170 |
| 001-1103-519.42-00 | Postage & Transportation | 4,404 | 6,290 | 8,567 | 8,000 | 8,000 |
| 001-1103-519.44-00 | Rentals & Leases | 849 | 958 | 945 | 958 | 958 |
| 001-1103-519.44-10 | Rentals & Leases/GASB87 | - | - | 1,584 | - | - |
| 001-1103-519.45-01 | Insurance - Operating Liability | 2,388 | 2,388 | 3,724 | 4,494 | 3,108 |
| 001-1103-519.45-02 | Insurance - Auto Liability | 1,116 | 1,116 | 2,201 | 1,880 | 2,587 |
| 001-1103-519.46-00 | Repair & Maintenance Services | 15,822 | 14,173 | 20,056 | 25,000 | 18,028 |
| 001-1103-519.47-00 | Printing & Binding | 907 | 2,246 | 2,431 | 1,200 | 1,475 |
| 001-1103-519.49-00 | Other Charges/Obligations | 6,673 | 8,642 | 9,297 | 12,000 | 13,500 |
| 001-1103-519.51-00 | Office Supplies | 1,968 | 3,122 | 2,761 | 3,000 | 3,000 |
| 001-1103-519.52-00 | Operating Supplies | 456 | 1,144 | 1,665 | 3,000 | 3,000 |
| 001-1103-519.52-01 | Operating Supplies - Gasoline/Diesel/Lubric | 3,455 | 3,709 | 12,635 | 15,248 | 12,723 |
| 001-1103-519.52-05 | Operating Supplies - Uniforms | 442 | 2,276 | 2,118 | 5,500 | 6,000 |
| 001-1103-519.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | 1,030 | 400 | 480 | 1,000 | 1,675 |
| 001-1103-519.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | 597 | 2,600 | 3,845 | 3,675 | 5,250 |
| 001-1103-519.55-00 | Training | - | - | - | 5,850 | 4,550 |
| | Subtotal Operating | \$ 116,026 | \$ 139,443 | \$ 165,212 | \$ 257,041 | \$ 262,654 |
| Debt service | | | | | | |
| 001-1103-519.71-01 | Lease Payment/GASB87 | - | - | 899 | - | - |
| 001-1103-519.72-01 | Int Payment/GASB87 | - | - | 58 | - | - |
| | Subtotal Debt service | \$ - | \$ - | \$ 957 | \$ - | \$ - |
| Total | | \$ 540,379 | \$ 626,404 | \$ 634,188 | \$ 937,208 | \$ 928,945 |

Business Tax Receipts Division

The Business Tax Receipts division is the collection and assessment point for business tax revenue. The conduct of businesses in the City is regulated by verification of compliance with State statutes and licensing requirements.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|----------------|----------------|----------------|----------------|
| Salaries | \$ 85,634 | \$ 95,561 | \$ 93,860 | \$ 89,804 |
| Benefits | 32,417 | 40,021 | 39,815 | 44,876 |
| Operating | 7,746 | 9,956 | 12,079 | 11,082 |
| Supplies | 162 | 3,069 | 1,060 | 1,060 |
| Debt service | - | 483 | - | - |
| Total | \$ 125,959 | \$ 149,090 | \$ 146,814 | \$ 146,822 |

| Funding Source | | | | |
|----------------|------------|------------|------------|------------|
| Total | 125,959 | 149,090 | 146,814 | 146,822 |
| Total | \$ 125,959 | \$ 149,090 | \$ 146,814 | \$ 146,822 |

Our Accomplishments in 2022-23

- ❖ Transitioned from the Building Department to Development Services.

Goals and Objectives for 2023-24

- ❖ Migrate to Central Square platform.
- ❖ Participate in SIBTR program.

Development Services - Business Tax Receipts Performance Measures

| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2021-2022 | Proposed 2023-2024 |
|--------------------------------------|---------------------|---------------------|-----------------------|-----------------------|
| Business Tax Receipts billed | 2,673 | 2,693 | 2,800 | 2,722 |
| Business Tax Receipts second notices | 546 | 1,267 | 1,300 | 1,037 |
| Tax Due Notices to collections | 115 | 167 | 100 | 100 |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|---------------------------------------|----------------|----------------|----------|----------------|--------------------------|
| Business Tax Receipts | | | | | |
| Deputy Building Official ** | 0.05 | 0.05 | - | 0.05 | - |
| Permit/Licensing Coordinator ** | - | - | - | - | - |
| Information and Licensing Coordinator | 1.00 | 1.00 | - | 1.00 | - |
| Permit Coordinator ** | 0.09 | 0.09 | - | 0.09 | - |
| Administrative Specialist III ** | 0.10 | 0.10 | - | 0.10 | - |
| Total Full Time Equivalents | 1.24 | 1.24 | - | 1.24 | - |

**Split between funds or departments/divisions

Business Tax Receipts

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|---|-------------------|-------------------|-------------------|-------------------|-------------------|
| Personnel Services | | | | | | |
| 001-1101-513.12-00 | Regular Salaries & Wages | 78,253 | 84,629 | 94,902 | 92,668 | 89,168 |
| 001-1101-513.12-02 | Regular Salaries - Additional Pays | 30 | 30 | 29 | - | - |
| 001-1101-513.12-06 | Reg Salaries - Opt Out Health Insurance | 27 | 36 | 96 | 192 | 36 |
| 001-1101-513.14-00 | Overtime | 501 | 939 | 534 | 1,000 | 600 |
| 001-1101-513.21-00 | FICA/Medicare Taxes | 5,501 | 5,918 | 6,450 | 7,207 | 6,896 |
| 001-1101-513.22-01 | Retirement Contributions - FRS | 7,075 | 8,753 | 10,270 | 10,568 | 16,351 |
| 001-1101-513.23-00 | Medical Insurance | 17,166 | 16,873 | 22,454 | 21,265 | 20,672 |
| 001-1101-513.23-02 | Medical Insurance - Life & ST Disability | 480 | 510 | 617 | 600 | 579 |
| 001-1101-513.24-00 | Worker's Compensation | 288 | 363 | 230 | 175 | 378 |
| | Subtotal Personnel Services | \$ 109,321 | \$ 118,051 | \$ 135,582 | \$ 133,675 | \$ 134,680 |
| Operating | | | | | | |
| 001-1101-513.34-00 | Other Contractual Services | - | - | - | 250 | 250 |
| 001-1101-513.40-00 | Travel & Per Diem | - | - | - | 1,000 | 1,000 |
| 001-1101-513.41-00 | Communications Services | 185 | 135 | 98 | 180 | 180 |
| 001-1101-513.42-00 | Postage & Transportation | 934 | 912 | 792 | 1,300 | 1,300 |
| 001-1101-513.44-00 | Rentals & Leases | 381 | 490 | 477 | 730 | 730 |
| 001-1101-513.44-10 | Rentals & Leases/GASB87 | - | - | 800 | - | - |
| 001-1101-513.45-01 | Insurance - Operating Liability | 21 | 21 | 19 | 19 | 22 |
| 001-1101-513.46-00 | Repair & Maintenance Services | 7 | - | - | - | - |
| 001-1101-513.47-00 | Printing & Binding | 448 | 440 | 621 | 600 | 600 |
| 001-1101-513.49-00 | Other Charges/Obligations | 8,182 | 5,748 | 7,149 | 8,000 | 7,000 |
| 001-1101-513.51-00 | Office Supplies | 256 | 12 | - | 260 | 260 |
| 001-1101-513.52-00 | Operating Supplies | - | 150 | 2,378 | 250 | 250 |
| 001-1101-513.52-01 | Operating Supplies - Gasoline/Diesel/Lubric | - | - | 326 | - | - |
| 001-1101-513.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | 50 | - | 50 | 50 | 50 |
| 001-1101-513.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | - | - | 315 | 500 | 500 |
| | Subtotal Operating | \$ 10,464 | \$ 7,908 | \$ 13,025 | \$ 13,139 | \$ 12,142 |
| Debt service | | | | | | |
| 001-1101-513.71-01 | Lease Payment/GASB87 | - | - | 454 | - | - |
| 001-1101-513.72-01 | Int Payment/GASB87 | - | - | 29 | - | - |
| | Subtotal Debt service | \$ - | \$ - | \$ 483 | \$ - | \$ - |
| Total | | \$ 119,785 | \$ 125,959 | \$ 149,090 | \$ 146,814 | \$ 146,822 |

Building Division & Building Inspection Fund

Responsible for routing and issuing permits for all vertical construction throughout the city. Responsible for all plan review and inspections for all the applicable trades involved, by being assured that all pertinent codes and state statutes are followed and that all contractors are properly licensed and insured. While the Building Inspection Fund resides in the Development Services Department operationally, it is 100% funded by fee revenues and contained in its own fund as required by Florida Statute.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|----------------|----------------|----------------|----------------|
| Salaries | \$ 649,862 | \$ 683,112 | \$ 880,181 | \$ 930,577 |
| Benefits | 222,586 | 258,242 | 358,605 | 444,185 |
| Operating | 646,263 | 557,944 | 593,130 | 563,518 |
| Supplies | 40,415 | 35,828 | 42,042 | 45,847 |
| Capital | 40,688 | 47,913 | 37,000 | - |
| Debt service | - | 3,989 | - | - |
| Transfers | - | (16,235) | 1,669,540 | 150,854 |
| Total | \$ 1,599,814 | \$ 1,570,793 | \$ 3,580,498 | \$ 2,134,981 |

Our Accomplishments in 2022-23

- ❖ Finalized the design of the breezeway expansion.
- ❖ Implemented strategy to reduce the Building Fund reserves.
- ❖ Approved Central Square application to replace Citizenseve.

Goals and Objectives for 2023-24

- ❖ Complete scanning of records.
- ❖ Begin construction of breezeway expansion.
- ❖ Implement Central Square permitting software.

Development Services - Building Performance Measures

| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
|-------------------------------|---------------------|---------------------|-----------------------|-----------------------|
| Total Inspections | 21,292 | 19,085 | 18,775 | 17,210 |
| Total Building Permits | 5,742 | 5,758 | 5,180 | 4,917 |
| Residential Valuation History | 153,781,781 | 137,045,381 | 113,487,550 | 110,658,041 |
| Commerical Valuation History | 193,387,548 | 247,717,173 | 240,945,499 | 220,128,947 |
| Total Plan Reviews Conducted | 3,885 | 3,999 | 3,275 | 2,998 |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|---|----------------|----------------|----------|----------------|--------------------------|
| Building Inspection Fund | | | | | |
| Executive Director of Development Services ** | 0.35 | 0.35 | - | 0.35 | - |
| Building Official ** | 1.00 | 1.00 | - | 1.00 | - |
| Deputy Building Official ** | 0.95 | 0.95 | - | 0.95 | - |
| Plans Examiner | 2.00 | 2.00 | - | 2.00 | - |
| Building Codes Inspector I | 1.00 | 1.00 | - | 1.00 | - |
| Building Codes Inspector II | 1.00 | 1.00 | - | 1.00 | 1.00 |
| Building Codes Inspector III | 2.00 | 2.00 | - | 2.00 | - |
| Information and Licensing Coordinator ** | - | - | - | - | - |
| Permit Technician II | - | - | - | - | 1.00 |
| Permit Coordinator ** | 2.91 | 2.91 | - | 2.91 | - |
| Administrative Support Supervisor ** | - | 0.25 | - | 0.25 | - |
| Administrative Specialist I | - | 1.00 | - | 1.00 | - |
| Administrative Specialist III ** | 0.90 | 0.90 | - | 0.90 | - |
| Total Full Time Equivalents | 12.11 | 13.36 | - | 13.36 | 2.00 |

**Split between funds or departments/divisions

The budget for Building Inspection Fund is located in the Special Revenue Fund section of this budget document.

POLICE DEPARTMENT



*The Police Department has two police officers assigned to the CRA that are not represented here.

Mission Statement

It is the mission of the Sanford Police Department to enhance the quality of life in our city by working in partnership with the community, within the framework of the constitution, to enforce the laws, preserve the peace, reduce fear, and provide a safe environment.

Vision

The Sanford Police Department, in partnership with the community, is committed to providing and maintaining a highly motivated, professional police agency, thereby making our neighborhoods safe to all.

Values

- Honesty and integrity in personal and professional relationships.
- Respect for the worth and dignity of persons, freedoms and property.
- Moral conviction to excellence in service through tolerance and hard work.
- Positive enthusiasm, recognizing and welcoming creativity and warranted change.
- Faith and support of the constitution and the laws associated with our chosen profession.
- Courage to officiate duties regardless of ridicule, scorn or danger.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------|------------------------|------------------------|------------------------|------------------------|
| Salaries | \$ 9,801,445 | \$ 10,326,502 | \$ 11,083,151 | \$ 12,172,039 |
| Benefits | 4,646,768 | 4,730,068 | 5,867,972 | 6,748,981 |
| Operating | 2,081,395 | 2,142,607 | 2,641,412 | 2,764,467 |
| Supplies | 712,117 | 807,452 | 817,027 | 901,147 |
| Total | \$ 17,241,725 | \$ 18,006,629 | \$ 20,409,562 | \$ 22,586,634 |

| Funding Source | | | | |
|-----------------------|----------------------|----------------------|----------------------|----------------------|
| Total | 17,241,725 | 18,006,629 | 20,409,562 | 22,586,634 |
| Total | \$ 17,241,725 | \$ 18,006,629 | \$ 20,409,562 | \$ 22,586,634 |

Police Department as a percentage of General Fund

32.8%



With a total workforce of 165.95 employees, 145 of which are sworn officers, the Police Department is the largest department in number of employees. This reflects the nature of this 24/7 operation and the deep commitment of our citizens to a safe community.

A Fully Accredited Police Department

The Sanford Police Department has been accredited through the Commission for Florida Law Enforcement Accreditation since February 2005. Accreditation has long been recognized as a means of maintaining the highest standards of professionalism. Accreditation is the certification by an independent reviewing authority that an entity has met specific requirements and prescribed standards. Schools, universities, and hospitals are some of the most well-known organizations that are required to maintain accreditation. Since 1993 law enforcement agencies in Florida have attained accredited status through the Commission for Florida Law Enforcement Accreditation, Inc. To maintain law enforcement accreditation, the Sanford Police Department is required to comply with over 250 professional standards of performance.

Police Department Combined

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|---|----------------------|----------------------|----------------------|----------------------|----------------------|
| Personnel Services | | | | | | |
| 001-2020-521.12-00 | Regular Salaries & Wages | 9,054,209 | 9,007,911 | 9,385,667 | 10,199,048 | 11,094,610 |
| 001-2020-521.12-02 | Regular Salaries - Additional Pays | 143,644 | 145,940 | 134,548 | 164,172 | 200,071 |
| 001-2020-521.12-05 | Regular Salaries - Incentive Bonus | - | - | - | 2,340 | 3,510 |
| 001-2020-521.12-06 | Reg Salaries - Opt Out Health Insurance | 15,965 | 18,455 | 19,995 | 15,608 | 15,210 |
| 001-2020-521.13-00 | Part Time Wages | - | - | - | 46,392 | 101,062 |
| 001-2020-521.14-00 | Overtime | 491,458 | 500,284 | 657,803 | 508,950 | 648,375 |
| 001-2020-521.15-00 | Special Pay | 37,198 | 44,895 | 41,373 | 53,977 | 33,151 |
| 001-2020-521.15-02 | Special Pay - Police State Incentive | 79,879 | 83,960 | 87,116 | 92,664 | 76,050 |
| 001-2020-521.21-00 | FICA/Medicare Taxes | 723,308 | 721,805 | 746,404 | 847,030 | 930,662 |
| 001-2020-521.22-01 | Retirement Contributions - FRS | 1,071,846 | 1,141,398 | 1,281,812 | 1,505,232 | 1,969,929 |
| 001-2020-521.22-02 | Retirement Contributions - Police Pension | 932,416 | 861,181 | 359,136 | 594,207 | 860,343 |
| 001-2020-521.22-06 | Retirement Contributions - City Cont 457 | 24,231 | 23,192 | 24,000 | 5,255 | 25,928 |
| 001-2020-521.23-00 | Medical Insurance | 1,758,521 | 1,526,575 | 1,936,671 | 2,660,491 | 2,521,213 |
| 001-2020-521.23-02 | Medical Insurance - Life & ST Disability | 24,016 | 24,646 | 26,337 | 33,332 | 36,497 |
| 001-2020-521.24-00 | Worker's Compensation | 290,221 | 345,016 | 355,708 | 222,425 | 404,409 |
| 001-2020-521.25-00 | Unemployment Compensation | 2,718 | 2,955 | - | - | - |
| | Subtotal Personnel Services | \$ 14,649,630 | \$ 14,448,213 | \$ 15,056,570 | \$ 16,951,123 | \$ 18,921,020 |
| Operating | | | | | | |
| 001-2020-521.31-00 | Professional Services | 30,745 | 36,602 | 33,034 | 4,300 | 4,300 |
| 001-2020-521.34-00 | Other Contractual Services | 647,103 | 691,663 | 611,359 | 769,628 | 793,800 |
| 001-2020-521.40-00 | Travel & Per Diem | 17,332 | 11,324 | 28,400 | 33,805 | 21,300 |
| 001-2020-521.41-00 | Communications Services | 231,191 | 233,087 | 238,054 | 218,018 | 244,575 |
| 001-2020-521.42-00 | Postage & Transportation | 1,387 | 1,545 | 4,072 | 2,651 | 4,732 |
| 001-2020-521.43-00 | Utility Services | 82,734 | 93,541 | 115,343 | 96,474 | 115,368 |
| 001-2020-521.44-00 | Rentals & Leases | 163,151 | 176,628 | 171,900 | 264,137 | 268,004 |
| 001-2020-521.45-01 | Insurance - Operating Liability | 95,942 | 87,108 | 90,997 | 119,512 | 110,775 |
| 001-2020-521.45-02 | Insurance - Auto Liability | 44,735 | 60,158 | 79,012 | 75,885 | 110,775 |
| 001-2020-521.46-00 | Repair & Maintenance Services | 619,797 | 622,500 | 675,070 | 880,214 | 941,831 |
| 001-2020-521.47-00 | Printing & Binding | 14,458 | 9,006 | 11,945 | 19,038 | 19,275 |
| 001-2020-521.48-00 | Promotional Activities | 27,547 | 16,080 | 20,601 | 40,000 | 40,000 |
| 001-2020-521.49-00 | Other Charges/Obligations | 28,464 | 42,153 | 62,820 | 117,750 | 89,732 |
| 001-2020-521.51-00 | Office Supplies | 21,182 | 14,075 | 9,901 | 30,266 | 31,786 |
| 001-2020-521.52-00 | Operating Supplies | 174,207 | 214,365 | 201,727 | 214,371 | 240,360 |
| 001-2020-521.52-01 | Operating Supplies - Gasoline/Diesel/Lubric | 284,181 | 320,543 | 463,724 | 393,493 | 463,724 |
| 001-2020-521.52-05 | Operating Supplies - Uniforms | 101,996 | 111,392 | 84,002 | 130,852 | 123,116 |
| 001-2020-521.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | 5,401 | 4,745 | 6,626 | 11,470 | 8,885 |
| 001-2020-521.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | 23,334 | 25,710 | 22,473 | 7,800 | 16,500 |
| 001-2020-521.54-03 | Books/Pubs/Subsc/Memb - Subscriptions | - | 372 | 2,499 | 5,000 | 2,500 |
| 001-2020-521.54-04 | Books/Pubs/Subsc/Memb - Subscriptions | 24,241 | 20,915 | 16,500 | 23,775 | 14,276 |
| | Subtotal Operating | \$ 2,639,128 | \$ 2,793,512 | \$ 2,950,059 | \$ 3,458,439 | \$ 3,665,614 |
| | Total | \$ 17,288,758 | \$ 17,241,725 | \$ 18,006,629 | \$ 20,409,562 | \$ 22,586,634 |

Administration

The Administration Division provides overall leadership, management, and administration of the Police Department. In alignment with the City Commission and City Manager's goals, the Chief of Police provides the overall leadership, direction, and vision for the Police Department. In alignment with the Chief of Police's expectations, the Deputy Chief of Police oversees the day to day efficient and effective operation of the Police Department. The Administrative Coordinator, reporting directly to the Chief of Police, coordinates a wide array of personnel administration duties. The Administrative Services Manager is responsible for preparing the annual budget, purchasing, property management, grant writing. The Public Information Officer reports directly to the Chief of Police and manages all communications with the public via all forms of the media including a wide array of social media sites, facility and fleet management, police radio management, and oversees the Records Unit and accreditation. The Accreditation Manager coordinates and facilitates the Police Department's continued compliance with 250 plus Commission for Florida Law Enforcement accreditation standards of performance excellence.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|----------------|----------------|----------------|----------------|
| Salaries | \$ 708,216 | \$ 819,038 | \$ 865,169 | \$ 980,573 |
| Benefits | 306,249 | 418,787 | 470,544 | 515,842 |
| Operating | 454,704 | 459,420 | 574,090 | 582,862 |
| Supplies | 91,481 | 71,148 | 63,877 | 88,766 |
| Debt service | - | 3,501 | - | - |
| Total | \$ 1,560,650 | \$ 1,771,894 | \$ 1,973,680 | \$ 2,168,043 |

| Funding Source | | | | |
|----------------|--------------|--------------|--------------|--------------|
| Total | 1,560,650 | 1,771,894 | 1,973,680 | 2,168,043 |
| Total | \$ 1,560,650 | \$ 1,771,894 | \$ 1,973,680 | \$ 2,168,043 |

Our Accomplishments in 2022-23

- ❖ Implementation of Sanford Police Department drone program.
- ❖ Maintained Community Outreach levels achieved in 2021 in all zones.
- ❖ Conducted an agency-wide FIBRS/NIBRS training in preparation for the statewide transition.
- ❖ Conducted ten targeted traffic operations focusing on pedestrian, cyclist, motorist, and officer safety.

- ❖ Criminal Investigations Section conducted five operations throughout the City of Sanford in an effort to deter Part I crimes.

Goals and Objectives for 2023-24

- ❖ Reduce Part I Crime by 1% for the year.
- ❖ Activate kiosk station for citizen submission of 'over with reports' utilizing SCSO report submission software.
- ❖ The Criminal Investigations Section will conduct five proactive operations throughout the City of Sanford.
- ❖ Procure and implement FTO software for streamlined communication and evaluation of new employees.
- ❖ Watch Commanders will organize and conduct squad-wide walk and talks in at least one neighborhood per quarter.

| Police - Administration Performance Measures | | | | |
|---|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
| Internal Complaints | 30 | 35 | 30 | 30 |
| Citizen Complaints | 11 | 6 | 5 | 5 |
| Crimes Analyst Inquiries | 269 | 2,082 | 2,100 | 2,165 |
| Number of Officer Body Cameras Deployed | 128 | 144 | 144 | 144 |
| Number of CRU Outreach Events/Meetings | 391 | 504 | 510 | 515 |
| Training Hours | 3,000 | 3,000 | 3,000 | 3,000 |
| FTO Training Hours | 5,000 | 5,000 | 5,000 | 5,000 |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|------------------------------------|----------------|----------------|----------|----------------|--------------------------|
| Police - Administration | | | | | |
| Police Chief | 1.00 | 1.00 | - | 1.00 | - |
| Deputy Police Chief | 1.00 | 1.00 | - | 1.00 | - |
| Captain ** | 0.34 | - | - | - | - |
| Public Information Officer ** | 0.95 | 0.95 | - | 0.95 | - |
| Support Services Supervisor | - | - | - | - | 1.00 |
| Administrative Services Manager | 1.00 | 1.00 | - | 1.00 | - |
| Accreditation Manager | 1.00 | 1.00 | - | 1.00 | - |
| Crime Analyst | 1.00 | 1.00 | - | 1.00 | - |
| Officer | 1.00 | - | - | - | - |
| Records Supervisor | 1.00 | 1.00 | - | 1.00 | - |
| Administrative Coordinator | 1.00 | 1.00 | - | 1.00 | - |
| Fiscal Technician | 1.00 | 1.00 | - | 1.00 | - |
| Records Technician | 3.00 | 3.00 | - | 3.00 | - |
| Administrative Specialist I | - | - | - | - | 1.00 |
| Custodial Worker I | 2.00 | 2.00 | - | 2.00 | - |
| Total Full Time Equivalents | 15.29 | 13.95 | - | 13.95 | 2.00 |

**Split between funds or departments/divisions

Police Administration

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|---|---------------------|---------------------|---------------------|---------------------|---------------------|
| Personnel Services | | | | | | |
| 001-2022-521.12-00 | Regular Salaries & Wages | 718,239 | 693,157 | 791,698 | 797,358 | 847,804 |
| 001-2022-521.12-02 | Regular Salaries - Additional Pays | 3,822 | 3,895 | 3,540 | 2,262 | 4,017 |
| 001-2022-521.12-06 | Reg Salaries - Opt Out Health Insurance | 1,365 | 950 | - | 398 | - |
| 001-2022-521.13-00 | Part Time Wages | - | - | - | 46,392 | 101,062 |
| 001-2022-521.14-00 | Overtime | 8,799 | 7,620 | 20,370 | 16,575 | 24,375 |
| 001-2022-521.15-00 | Special Pay | - | 342 | 1,004 | 1,014 | 975 |
| 001-2022-521.15-02 | Special Pay - Police State Incentive | 2,172 | 2,252 | 2,426 | 1,170 | 2,340 |
| 001-2022-521.21-00 | FICA/Medicare Taxes | 53,491 | 51,244 | 56,446 | 65,099 | 74,243 |
| 001-2022-521.22-01 | Retirement Contributions - FRS | 42,919 | 58,038 | 88,558 | 100,336 | 145,675 |
| 001-2022-521.22-02 | Retirement Contributions - Police Pension | 25,218 | 17,518 | 26,379 | 24,580 | - |
| 001-2022-521.22-06 | Retirement Contributions - City Cont 457 | 24,231 | 23,192 | 24,000 | 5,255 | 25,928 |
| 001-2022-521.23-00 | Medical Insurance | 156,765 | 137,786 | 203,336 | 260,284 | 246,769 |
| 001-2022-521.23-02 | Medical Insurance - Life & ST Disability | 4,190 | 3,946 | 4,760 | 5,515 | 6,256 |
| 001-2022-521.24-00 | Worker's Compensation | 11,680 | 14,525 | 15,239 | 9,475 | 16,971 |
| 001-2022-521.25-00 | Unemployment Compensation | - | - | 69 | - | - |
| | Subtotal Personnel Services | \$ 1,052,891 | \$ 1,014,465 | \$ 1,237,825 | \$ 1,335,713 | \$ 1,496,415 |
| Operating | | | | | | |
| 001-2022-521.31-00 | Professional Services | 29,332 | 32,940 | 31,857 | 300 | 300 |
| 001-2022-521.34-00 | Other Contractual Services | 1,303 | 24,763 | 434 | 35,828 | 35,000 |
| 001-2022-521.40-00 | Travel & Per Diem | 6,053 | 4,992 | 2,897 | 7,000 | 7,000 |
| 001-2022-521.41-00 | Communications Services | 26,868 | 24,209 | 32,515 | 25,691 | 31,751 |
| 001-2022-521.42-00 | Postage & Transportation | 1,278 | 1,296 | 4,062 | 2,651 | 4,732 |
| 001-2022-521.43-00 | Utility Services | 82,734 | 93,541 | 115,343 | 96,474 | 115,368 |
| 001-2022-521.44-00 | Rentals & Leases | 13,960 | 15,588 | 12,131 | 42,342 | 42,342 |
| 001-2022-521.44-10 | Rentals & Leases/GASB87 | - | - | 5,798 | - | - |
| 001-2022-521.45-01 | Insurance - Operating Liability | 95,942 | 87,108 | 90,997 | 119,512 | 110,775 |
| 001-2022-521.45-02 | Insurance - Auto Liability | 1,789 | 2,406 | 3,160 | 3,035 | 4,430 |
| 001-2022-521.46-00 | Repair & Maintenance Services | 119,332 | 125,732 | 116,110 | 178,362 | 182,300 |
| 001-2022-521.47-00 | Printing & Binding | 4,543 | 2,389 | 3,793 | 4,230 | 3,520 |
| 001-2022-521.48-00 | Promotional Activities | 22,029 | 15,991 | 20,601 | 40,000 | 25,000 |
| 001-2022-521.49-00 | Other Charges/Obligations | 17,467 | 23,749 | 19,722 | 18,665 | 20,344 |
| 001-2022-521.51-00 | Office Supplies | 7,471 | 6,805 | 3,304 | 13,775 | 15,200 |
| 001-2022-521.52-00 | Operating Supplies | 27,931 | 39,561 | 21,350 | 16,012 | 26,292 |
| 001-2022-521.52-01 | Operating Supplies - Gasoline/Diesel/Lubric | 28,238 | 31,497 | 28,973 | 18,990 | 28,974 |
| 001-2022-521.52-05 | Operating Supplies - Uniforms | 5,770 | 4,177 | 2,777 | 4,000 | 6,000 |
| 001-2022-521.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | 3,965 | 4,140 | 3,070 | 4,700 | 5,500 |
| 001-2022-521.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | 12,367 | 4,695 | 1,375 | 3,800 | 3,800 |
| 001-2022-521.54-03 | Books/Pubs/Subsc/Memb - Subscriptions | - | - | 2,499 | - | - |
| 001-2022-521.54-04 | Books/Pubs/Subsc/Memb - School Tuition | - | 606 | 7,800 | 2,600 | 3,000 |
| | Subtotal Operating | \$ 508,372 | \$ 546,185 | \$ 530,568 | \$ 637,967 | \$ 671,628 |
| Debt service | | | | | | |
| 001-2022-521.71-01 | Lease Payment/GASB87 | - | - | 3,290 | - | - |
| 001-2022-521.72-01 | Int Payment/GASB87 | - | - | 211 | - | - |
| | Subtotal Debt service | \$ - | \$ - | \$ 3,501 | \$ - | \$ - |
| Total | | \$ 1,561,263 | \$ 1,560,650 | \$ 1,771,894 | \$ 1,973,680 | \$ 2,168,043 |

Patrol Operations

The Patrol Division is committed to preventing and reducing crime, protecting our citizens from harm and providing assistance to those in need. They are responsible for general field operations, including the protection of life and property, the apprehension of criminals, and the enforcement of state and municipal traffic laws. Community Service Officers (CSOs) respond to minor crime scenes, traffic crashes, and conduct initial scene investigation and evidence processing. With CSO's responding to some of the non-emergency calls, sworn officers are available for emergency calls which allows for quicker response times and more time with victims. The Traffic Unit provides traffic control for the City by writing citations for traffic violations, working traffic crashes, and conducting traffic homicide investigations. The Traffic Unit is also responsible for conducting speed assessments, traffic control inquiries, and planning.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------|------------------------|------------------------|------------------------|------------------------|
| Salaries | \$ 4,337,460 | \$ 5,221,451 | \$ 5,491,198 | \$ 6,100,961 |
| Benefits | 2,128,755 | 2,389,983 | 2,887,421 | 3,379,502 |
| Operating | 1,219,596 | 1,282,305 | 1,468,300 | 1,572,852 |
| Supplies | 365,804 | 426,914 | 448,728 | 485,352 |
| Debt service | - | 1,446 | - | - |
| Total | \$ 8,051,615 | \$ 9,322,099 | \$ 10,295,647 | \$ 11,538,667 |

| Funding Source | | | | |
|-----------------------|---------------------|---------------------|----------------------|----------------------|
| Total | 8,051,615 | 9,322,099 | 10,295,647 | 11,538,667 |
| Total | \$ 8,051,615 | \$ 9,322,099 | \$ 10,295,647 | \$ 11,538,667 |

Our Accomplishments in 2022-23

- ❖ Implemented new drone program including two drones and one licensed pilot.
- ❖ K9 teams participated in 30 demonstrations including the citizens academy.
- ❖ Our FDLE certified K9 trainers hosted two schools training K9 teams for other local municipalities.
- ❖ Inspected 113 golf carts for new registrations.
- ❖ Increased community outreach by over 13% as compared to 2021.

Goals and Objectives for 2023-24

- ❖ Grow drone program by training and licensing additional pilots.
- ❖ Maintain community outreach levels reached in 2022.
- ❖ Conduct at least one DUI targeted operation per quarter.
- ❖ Conduct ten traffic operations targeting pedestrian, bicycle, motorists, and officer safety.
- ❖ Reduce part one crimes by 1%.

| Police - Patrol Operations Performance Measures | | | | |
|--|---------------------|---------------------|-----------------------|-----------------------|
| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
| Total Call for Service | 120,185 | 117,715 | 120,000 | 123,000 |
| Officer Initiated Calls | 51,416 | 46,626 | 50,000 | 52,000 |
| # Citations/Warnings Issued | 13,879 | 11,595 | 13,000 | 14,000 |
| # Part 1 Crimes | 1,739 | 2,152 | 2,500 | 2,900 |
| Total Number of Reports Generated | 24,499 | 31,395 | 35,000 | 39,000 |
| Average Response Time to Priority 1 Calls (min) | 7.32 | 4.80 | 5.00 | 5.00 |
| Citations Issued | 14,732 | 11,343 | 11,910 | 12,505 |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|------------------------------------|----------------|----------------|----------|----------------|--------------------------|
| Police - Patrol | | | | | |
| Sergeant | 8.00 | 8.00 | - | 8.00 | 2.00 |
| Captain | 1.00 | 1.00 | - | 1.00 | - |
| Lieutenant | 3.00 | 4.00 | - | 4.00 | - |
| Administrative Coordinator | 1.00 | 1.00 | - | 1.00 | - |
| Community Service Officer | 6.00 | 6.00 | - | 6.00 | - |
| Officer | 55.00 | 61.00 | - | 61.00 | - |
| Officer - Cops Grant Funded | 3.00 | - | - | - | - |
| Total Full Time Equivalents | 77.00 | 81.00 | - | 81.00 | 2.00 |

Patrol

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|---|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personnel Services | | | | | | |
| 001-2023-521.12-00 | Regular Salaries & Wages | 3,788,780 | 3,803,518 | 4,683,058 | 5,047,533 | 5,562,273 |
| 001-2023-521.12-02 | Regular Salaries - Additional Pays | 71,921 | 77,592 | 87,033 | 99,295 | 123,162 |
| 001-2023-521.12-06 | Reg Salaries - Opt Out Health Insurance | 4,700 | 6,400 | 10,500 | 11,700 | 10,530 |
| 001-2023-521.14-00 | Overtime | 203,209 | 236,264 | 352,989 | 243,750 | 351,000 |
| 001-2023-521.15-00 | Special Pay | 13,314 | 14,460 | 19,380 | 33,462 | 16,088 |
| 001-2023-521.15-02 | Special Pay - Police State Incentive | 31,135 | 34,585 | 45,777 | 55,458 | 37,908 |
| 001-2023-521.21-00 | FICA/Medicare Taxes | 301,930 | 306,095 | 373,141 | 420,195 | 466,851 |
| 001-2023-521.22-01 | Retirement Contributions - FRS | 577,980 | 618,137 | 732,172 | 838,466 | 1,106,151 |
| 001-2023-521.22-02 | Retirement Contributions - Police Pension | 279,324 | 273,143 | 140,829 | 244,103 | 370,082 |
| 001-2023-521.23-00 | Medical Insurance | 759,147 | 675,331 | 951,209 | 1,255,052 | 1,209,262 |
| 001-2023-521.23-02 | Medical Insurance - Life & ST Disability | 9,181 | 9,972 | 12,150 | 14,444 | 15,913 |
| 001-2023-521.24-00 | Worker's Compensation | 126,177 | 154,275 | 185,452 | 115,161 | 211,243 |
| 001-2023-521.25-00 | Unemployment Compensation | 2,718 | 1,908 | - | - | - |
| | Subtotal Personnel Services | \$ 6,169,516 | \$ 6,211,680 | \$ 7,593,690 | \$ 8,378,619 | \$ 9,480,463 |
| Operating | | | | | | |
| 001-2023-521.31-00 | Professional Services | 1,413 | 3,662 | 1,177 | 4,000 | 4,000 |
| 001-2023-521.34-00 | Other Contractual Services | 645,800 | 666,900 | 607,901 | 733,800 | 728,800 |
| 001-2023-521.41-00 | Communications Services | 133,932 | 144,985 | 131,923 | 120,360 | 131,923 |
| 001-2023-521.42-00 | Postage & Transportation | 83 | - | - | - | - |
| 001-2023-521.44-00 | Rentals & Leases | 1,333 | 1,442 | 1,729 | 47,604 | 48,362 |
| 001-2023-521.44-10 | Rentals & Leases/GASB87 | - | - | 2,395 | - | - |
| 001-2023-521.45-02 | Insurance - Auto Liability | 25,498 | 34,289 | 45,035 | 43,253 | 63,139 |
| 001-2023-521.46-00 | Repair & Maintenance Services | 341,033 | 359,797 | 481,370 | 507,499 | 585,344 |
| 001-2023-521.47-00 | Printing & Binding | 3,819 | 3,929 | 4,956 | 7,444 | 6,944 |
| 001-2023-521.48-00 | Promotional Activities | 186 | - | - | - | - |
| 001-2023-521.49-00 | Other Charges/Obligations | 2,971 | 4,592 | 5,819 | 4,340 | 4,340 |
| 001-2023-521.51-00 | Office Supplies | 2,784 | 328 | 1,119 | 3,358 | 3,450 |
| 001-2023-521.52-00 | Operating Supplies | 87,933 | 116,856 | 105,219 | 122,244 | 126,151 |
| 001-2023-521.52-01 | Operating Supplies - Gasoline/Diesel/Lubric | 142,799 | 161,373 | 255,751 | 207,274 | 255,751 |
| 001-2023-521.52-05 | Operating Supplies - Uniforms | 79,029 | 89,914 | 69,643 | 115,852 | 100,000 |
| 001-2023-521.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | - | - | 320 | - | - |
| 001-2023-521.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | 597 | 2,390 | 450 | - | - |
| 001-2023-521.54-03 | Books/Pubs/Subsc/Memb - Subscriptions | - | 276 | - | - | - |
| 001-2023-521.54-04 | Books/Pubs/Subsc/Memb - School Tuition | (1,500) | (5,333) | (5,588) | - | - |
| | Subtotal Operating | \$ 1,467,710 | \$ 1,585,400 | \$ 1,709,219 | \$ 1,917,028 | \$ 2,058,204 |
| Debt service | | | | | | |
| 001-2023-521.71-01 | Lease Payment/GASB87 | - | - | 1,359 | - | - |
| 001-2023-521.72-01 | Int Payment/GASB87 | - | - | 87 | - | - |
| | Subtotal Debt service | \$ - | \$ - | \$ 1,446 | \$ - | \$ - |
| Total | | \$ 7,637,226 | \$ 7,797,080 | \$ 9,304,355 | \$ 10,295,647 | \$ 11,538,667 |

Police COPS Grant

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|--|-------------------|-------------------|------------------|----------------|----------------|
| Personnel Services | | | | | | |
| 001-2029-521.12-00 | Regular Salaries & Wages | 119,516 | 149,339 | 9,419 | - | - |
| 001-2029-521.12-02 | Regular Salaries - Additional Pays | 2,414 | 4,387 | 2,609 | - | - |
| 001-2029-521.14-00 | Overtime | 7,931 | 8,683 | 9,881 | - | - |
| 001-2029-521.15-00 | Special Pay | 813 | 1,002 | 29 | - | - |
| 001-2029-521.15-02 | Special Pay - Police State Incentive | 766 | 1,230 | 776 | - | - |
| 001-2029-521.21-00 | FICA/Medicare Taxes | 9,871 | 12,366 | 1,506 | - | - |
| 001-2029-521.22-01 | Retirement Contributions - FRS | 29,987 | 37,254 | (918) | - | - |
| 001-2029-521.23-00 | Medical Insurance | 30,207 | 33,767 | (6,195) | - | - |
| 001-2029-521.23-02 | Medical Insurance - Life & ST Disability | 248 | 331 | (98) | - | - |
| 001-2029-521.24-00 | Worker's Compensation | 4,074 | 6,176 | 735 | - | - |
| | Subtotal Personnel Services | \$ 205,827 | \$ 254,535 | \$ 17,744 | \$ - | \$ - |
| | Total | \$ 205,827 | \$ 254,535 | \$ 17,744 | \$ - | \$ - |

Strategic Services

The Strategic Services Division consists of Investigations, Neighborhood Response Unit, and Crime Scene Technicians. The Investigations Unit is responsible for the active investigation of reported crimes by both overt and covert methods. These actions result in the apprehension and arrest of offenders. The Neighborhood Response Unit is comprised of Uniformed Tactical Investigators who primarily focus on violent crimes and quality of life issues surrounding vice and narcotic offenses occurring within and around the city. The Crime Scene Unit is responsible for documenting crime scenes and major traffic crashes; identifying, collecting, and preserving evidence. The Traffic Unit provides traffic control for the City by writing citations for traffic violations, working traffic crashes and conducting traffic homicide investigations. The Traffic Unit is also responsible for conducting speed assessments, traffic control inquiries, and planning. The Community Relations Unit enhances communication and relations between the police and citizens, as well as our businesses. They are here to help communities establish active Neighborhood Watch programs, assist businesses and homeowners with preventing crime, and work with the patrol officers to address neighborhood issues and facilitates problem-solving methods. The Community Relations Unit also specializes in response to the needs of the homeless, elder services, and Hispanic outreach. The 13 School Resource Officers are assigned to assist school administrators and staff, students, parents, and nearby residents in ensuring that the school environment remains safe from crime and disorder. There is now at least one full time Resource Officer in each of the 10 public schools. The Volunteer Unit allows law enforcement officers to focus on policing and enforcement activities by providing supplemental non-enforcement support services. The volunteer members assist our Department in a wide range of roles and functions including Citizens on Patrol, and Assistance with administrative duties.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|----------------|----------------|----------------|----------------|
| Salaries | \$ 3,677,293 | \$ 2,814,043 | \$ 2,742,985 | \$ 2,888,820 |
| Benefits | 1,720,033 | 1,267,282 | 1,427,872 | 1,537,052 |
| Operating | 351,059 | 483,599 | 477,810 | 471,871 |
| Supplies | 163,018 | 155,341 | 178,023 | 158,942 |
| Debt service | - | 98,028 | - | - |
| Total | \$ 5,911,403 | \$ 4,818,293 | \$ 4,826,690 | \$ 5,056,685 |

| Funding Source | | | | |
|----------------|--------------|--------------|--------------|--------------|
| Total | 5,911,403 | 4,818,293 | 4,826,690 | 5,056,685 |
| Total | \$ 5,911,403 | \$ 4,818,293 | \$ 4,826,690 | \$ 5,056,685 |

Our Accomplishments in 2022-23

- ❖ Created an Opioids Response Team led by the Neighborhood Response unit.
- ❖ Deployed new technologies such as cellular based surveillance equipment.
- ❖ Added a Crime Scene Technician position.

Goals and Objectives for 2023-24

- ❖ Reduce Part 1 crimes by 1%.
- ❖ Procure two additional remote mountable cellular cameras.
- ❖ Conduct five proactive operations in an effort to address all categorized crime.
- ❖ NRU will conduct three operations with parole and probation.

| Police - Strategic Services Performance Measures | | | | |
|---|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
| # Homicide cases assigned to CID | 9 | 6 | 4 | 4 |
| # Homicide cases cleared by Arrest/Capias | 6 | 2 | 2 | 2 |
| # Agg Assault cases assigned to CID | 320 | 36 | 20 | 20 |
| # Agg Assault cases cleared by Arrest/Capias | 11 | 10 | 10 | 10 |
| # Robbery cases assigned to CID | 101 | 33 | 30 | 25 |
| # Robbery cases cleared by Arrest/Capias | 12 | 4 | 10 | 8 |
| # Sexual Assault cases assigned to CID | 62 | 41 | 35 | 35 |
| # Sexual Assault cases cleared by Arrest/Capias | 10 | 7 | 10 | 10 |
| # Burglary cases assigned to CID | 305 | 222 | 200 | 200 |
| # Burglary cases cleared by Arrest/Capias | 19 | 10 | 20 | 20 |
| # Larceny cases assigned to CID | 131 | 835 | 750 | 700 |
| # Larceny cases cleared by Arrest/Capias | 32 | 38 | 40 | 40 |
| # of part 1 Crimes | 130 | 1,171 | 1,120 | 1,100 |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|--|------------------------|------------------------|------------|------------------------|--------------------------------------|
| Police - Strategic Services (renamed from Investigations and incorporated Traffic and SRO 2020) | | | | | |
| Sergeant | 6.00 | 3.00 | - | 3.00 | - |
| Captain | 1.00 | 1.00 | - | 1.00 | - |
| Lieutenant | 2.00 | 1.00 | - | 1.00 | - |
| Crime Scene/Evidence Technician | 3.00 | 4.00 | - | 4.00 | - |
| Investigative Aide | - | - | - | - | 1.00 |
| Administrative Specialist II | - | - | - | - | 1.00 |
| Officer | 47.00 | 30.00 | - | 30.00 | - |
| Total Full Time Equivalents | 59.00 | 39.00 | - | 39.00 | 2.00 |

Strategic Services

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|---|---------------------|---------------------|---------------------|---------------------|---------------------|
| Personnel Services | | | | | | |
| 001-2024-521.12-00 | Regular Salaries & Wages | 3,238,120 | 3,373,800 | 2,580,712 | 2,485,604 | 2,655,151 |
| 001-2024-521.12-02 | Regular Salaries - Additional Pays | 51,301 | 50,598 | 28,891 | 44,811 | 46,976 |
| 001-2024-521.12-06 | Reg Salaries - Opt Out Health Insurance | 6,560 | 8,060 | 6,420 | 3,510 | 4,680 |
| 001-2024-521.14-00 | Overtime | 180,070 | 183,088 | 159,746 | 185,250 | 160,875 |
| 001-2024-521.15-00 | Special Pay | 18,309 | 23,417 | 11,952 | 7,313 | 4,875 |
| 001-2024-521.15-02 | Special Pay - Police State Incentive | 37,061 | 38,330 | 26,322 | 16,497 | 16,263 |
| 001-2024-521.21-00 | FICA/Medicare Taxes | 261,122 | 272,288 | 206,526 | 209,932 | 221,092 |
| 001-2024-521.22-01 | Retirement Contributions - FRS | 243,428 | 294,552 | 302,615 | 373,335 | 383,805 |
| 001-2024-521.22-02 | Retirement Contributions - Police Pension | 532,796 | 477,153 | 133,454 | 148,043 | 276,134 |
| 001-2024-521.23-00 | Medical Insurance | 585,878 | 534,869 | 515,992 | 632,297 | 546,999 |
| 001-2024-521.23-02 | Medical Insurance - Life & ST Disability | 7,597 | 7,997 | 6,314 | 7,589 | 8,085 |
| 001-2024-521.24-00 | Worker's Compensation | 109,526 | 133,174 | 102,381 | 56,676 | 100,937 |
| | Subtotal Personnel Services | \$ 5,271,768 | \$ 5,397,326 | \$ 4,081,325 | \$ 4,170,857 | \$ 4,425,872 |
| Operating | | | | | | |
| 001-2024-521.34-00 | Other Contractual Services | - | - | 3,024 | - | 30,000 |
| 001-2024-521.40-00 | Travel & Per Diem | - | 1,319 | 295 | - | - |
| 001-2024-521.41-00 | Communications Services | 45,880 | 40,406 | 40,069 | 47,360 | 47,353 |
| 001-2024-521.42-00 | Postage & Transportation | 26 | 250 | 10 | - | - |
| 001-2024-521.44-00 | Rentals & Leases | 147,858 | 159,598 | 158,040 | 167,449 | 170,800 |
| 001-2024-521.44-10 | Rentals & Leases/GASB87 | - | - | 172,522 | - | - |
| 001-2024-521.45-02 | Insurance - Auto Liability | 12,974 | 17,447 | 22,915 | 22,008 | 32,127 |
| 001-2024-521.46-00 | Repair & Maintenance Services | 138,196 | 119,711 | 66,886 | 179,233 | 158,084 |
| 001-2024-521.47-00 | Printing & Binding | 2,828 | 2,687 | 3,147 | 5,612 | 7,059 |
| 001-2024-521.48-00 | Promotional Activities | 63 | - | - | - | - |
| 001-2024-521.49-00 | Other Charges/Obligations | 6,864 | 9,641 | 16,691 | 56,148 | 26,448 |
| 001-2024-521.51-00 | Office Supplies | 9,432 | 4,646 | 3,981 | 11,561 | 11,564 |
| 001-2024-521.52-00 | Operating Supplies | 21,736 | 34,862 | 40,187 | 23,006 | 35,526 |
| 001-2024-521.52-01 | Operating Supplies - Gasoline/Diesel/Lubric | 95,351 | 105,631 | 100,736 | 138,456 | 100,736 |
| 001-2024-521.52-05 | Operating Supplies - Uniforms | 15,828 | 13,504 | 10,437 | 5,000 | 11,116 |
| 001-2024-521.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | 360 | - | - | - | - |
| 001-2024-521.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | 398 | 4,375 | - | - | - |
| 001-2024-521.54-04 | Books/Pubs/Subsc/Memb - School Tuition | 1,888 | - | - | - | - |
| | Subtotal Operating | \$ 499,682 | \$ 514,077 | \$ 638,940 | \$ 655,833 | \$ 630,813 |
| Debt service | | | | | | |
| 001-2024-521.71-01 | Lease Payment/GASB87 | - | - | 96,596 | - | - |
| 001-2024-521.72-01 | Int Payment/GASB87 | - | - | 1,432 | - | - |
| | Subtotal Debt service | \$ - | \$ - | \$ 98,028 | \$ - | \$ - |
| Total | | \$ 5,771,450 | \$ 5,911,403 | \$ 4,818,293 | \$ 4,826,690 | \$ 5,056,685 |

Special Operations

| Funding Source | | | | |
|----------------|------|------|------|---|
| Total | - | - | - | - |
| Total \$ | - \$ | - \$ | - \$ | - |

Police Special Operations

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------------|---------------------------|----------------|----------------|----------------|----------------|----------------|
| Operating | | | | | | |
| 001-2030-521.41-00 | Communications Services | 13 | - | - | - | - |
| 001-2030-521.47-00 | Printing & Binding | 111 | - | - | - | - |
| | Subtotal Operating | \$ 124 | \$ - | \$ - | \$ - | \$ - |
| | Total \$ | 124 \$ | - \$ | - \$ | - \$ | - |

Funding for Police Special Operations is now allocated under Police Traffic, School Resource Officers, Police CRU, and Police Training.

Police Traffic

Summary

| Funding Source | | | | |
|----------------|---|---|---|---|
| Total | - | - | - | - |
| Total \$ | - | - | - | - |

Police Traffic

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|--|-----------------|----------------|----------------|----------------|----------------|
| Personnel Services | | | | | | |
| 001-2031-521.23-00 | Medical Insurance | 2,012 | - | - | - | - |
| 001-2031-521.23-02 | Medical Insurance - Life & ST Disability | 25 | - | - | - | - |
| | Subtotal Personnel Services | \$ 2,037 | \$ - | \$ - | \$ - | \$ - |
| Operating | | | | | | |
| 001-2031-521.41-00 | Communications Services | 50 | - | - | - | - |
| 001-2031-521.46-00 | Repair & Maintenance Services | 475 | - | - | - | - |
| | Subtotal Operating | \$ 525 | \$ - | \$ - | \$ - | \$ - |
| | Total | \$ 2,562 | \$ - | \$ - | \$ - | \$ - |

Funding for Police Traffic is now allocated under Police Strategic Services.

Police Professional Standards and Community Engagement

The Division comprising the Professional Standards Section, Community Relations Unit (CRU), School Resource officers (SRO's), Volunteers, and Training Unit is not only responsible for processing public and internal complaints, but is also responsible for being the vanguard of the Police Department's relentless efforts for fostering the agency's relationship with each and every citizen we serve. This Division is led by a Police Captain who also directly oversees the Professional Standards Unit, and is assisted by a very qualified and dynamic officer who not only processes Internal Affairs complaints, but also manages the Off Duty Officer Details in support of the many private sector businesses throughout our community, as well as being responsible for the interagency collection and dissemination of intelligence information throughout our agency. The CRU unit, led by a Sergeant, is composed of three additional sworn officers, two officers assigned to the Community Redevelopment Area (CRA) and one non-sworn Volunteer Coordinator. The CRU unit, often in coordination with the Public Information Officer, coordinates the Police Department's participation in over 600 community reach-out events with all segments of our community. The around the clock efforts of this dynamic unit have paved the way for all Department officers and investigators to further support and directly participate in our dedicated efforts to foster positive and productive relationships throughout the entire community. Note that the non-sworn volunteer coordinator leads 24 plus volunteer members who patrol the city in two Volunteer Patrol Vehicles. They are the eyes and ears of the Police Department and have no law enforcement authority. They also assist the Police Department in a myriad of administrative and logistical support functions as well as many community events, including the very popular National Night Out event. The City of Sanford event is becoming one of the largest within Central Florida. This event, combined with the events held across the nation on the same night, significantly increase crime prevention awareness, fostering positive relationships. The Division Captain also oversees the Training Unit which is composed of one Police Sergeant and one officer who facilitate all of the department's training in accordance with Florida Department of Law Enforcement as Commission for Florida Law Enforcement Accreditation standards. This unit is also tasked with recruiting, screening and facilitating the hiring of new officers and employees as well as facilitating the extensive four month orientation training each newly hired officer must complete before being released for independent duty throughout the city. The 14 School Resource Officers are assigned to assist school administrators and staff, students, parents, and nearby residents in ensuring that the school environment remains safe from crime and disorder. There is now at least one full time Resource Officer in each of the ten public schools in Sanford.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------|------------------------|------------------------|------------------------|------------------------|
| Salaries | \$ 1,078,477 | \$ 1,471,973 | \$ 1,983,799 | \$ 2,201,685 |
| Benefits | 491,728 | 654,186 | 1,082,135 | 1,316,585 |
| Operating | 56,037 | 98,293 | 121,212 | 136,882 |
| Supplies | 91,815 | 154,048 | 126,399 | 168,087 |
| Total | \$ 1,718,057 | \$ 2,378,500 | \$ 3,313,545 | \$ 3,823,239 |

| Funding Source | | | | |
|-----------------------|---------------------|---------------------|---------------------|---------------------|
| Total | 1,718,057 | 2,378,500 | 3,313,545 | 3,823,239 |
| Total | \$ 1,718,057 | \$ 2,378,500 | \$ 3,313,545 | \$ 3,823,239 |

Our Accomplishments in 2022-23

- ❖ PROFESSIONAL STANDARDS: Please refer to the 2020 Annual Report for in-depth detailed information.
- ❖ TRAINING: Every officer receives annual fire arms and use of force training as well as police vehicle driver training and a wide array of additional recurring training required by the Florida Department Law Enforcement.
- ❖ COMMUNITY RELATIONS UNIT (CRU): The CRU and CRA conducted and/or participated in nearly 400 community outreach events throughout the city. The Volunteer members contributed 575 hours, which equates to a monetary value of approximately \$16,411.

Goals and Objectives for 2023-24

- ❖ The Professional Standards Division will continue to maintain the low incident of at-fault vehicle crashes by the Emergency Operation Vehicle Course and web-based principle defensive driving course. While also continuing promoting partnerships with organizations to create outreach in the community while observing social distancing and other safe practices.

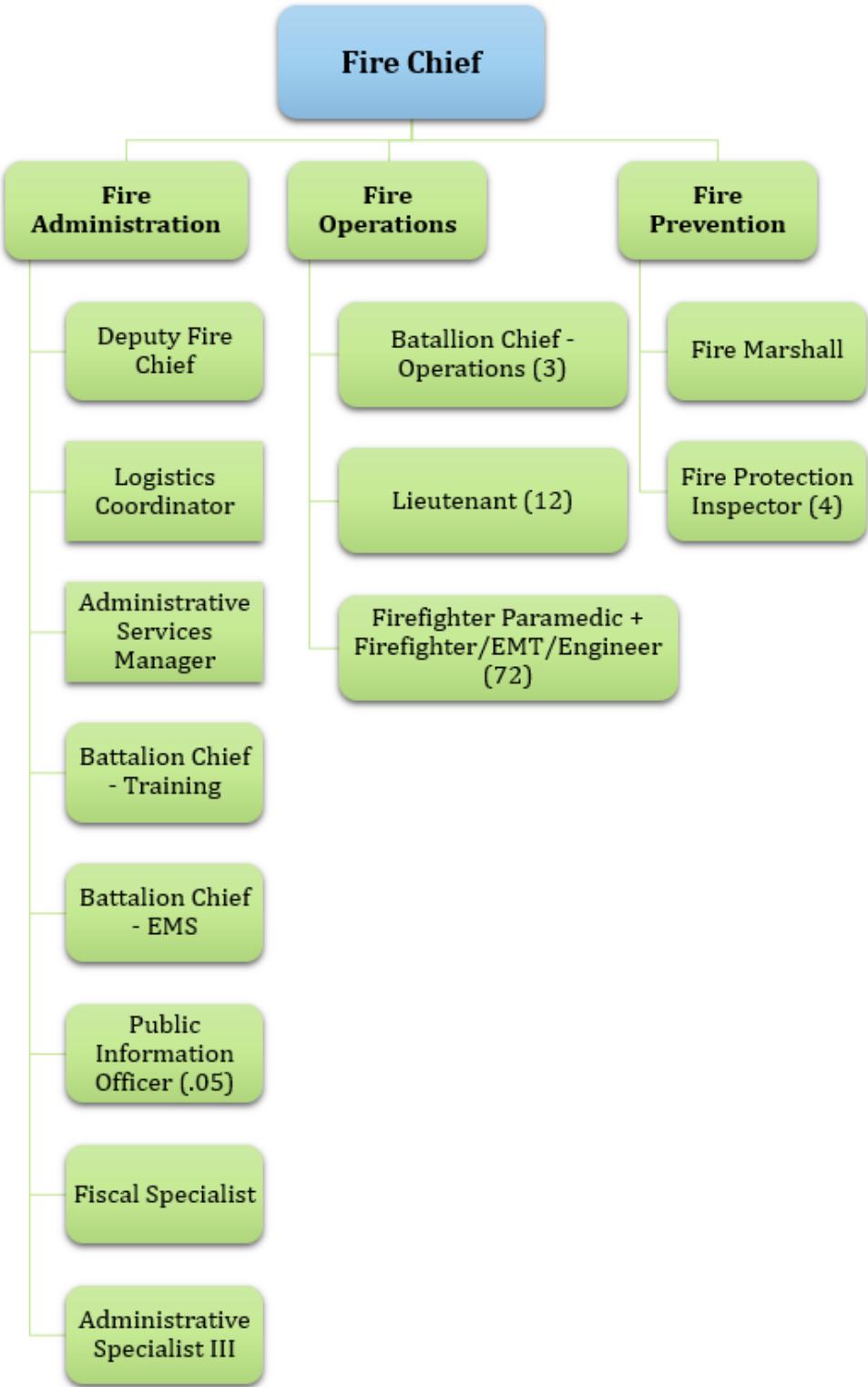
Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|--|------------------------|------------------------|------------|------------------------|--------------------------------------|
| Police - Professional Standards and Community Engagement (CRU and Training) | | | | | |
| Captain ** | 0.66 | 1.00 | - | 1.00 | - |
| Sergeant | 2.00 | 4.00 | - | 4.00 | - |
| Officer | 7.00 | 24.00 | - | 24.00 | - |
| Volunteer Program Coordinator | 1.00 | 1.00 | - | 1.00 | - |
| Total Full Time Equivalents | 10.66 | 30.00 | - | 30.00 | - |

Police Professional Standards and Community Engagement

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|---|---------------------|---------------------|---------------------|---------------------|---------------------|
| Personnel Services | | | | | | |
| 001-2034-521.12-00 | Regular Salaries & Wages | 1,189,554 | 988,098 | 1,320,781 | 1,868,553 | 2,029,382 |
| 001-2034-521.12-02 | Regular Salaries - Additional Pays | 14,185 | 9,467 | 12,476 | 17,804 | 25,916 |
| 001-2034-521.12-05 | Regular Salaries - Incentive Bonus | - | - | - | 2,340 | 3,510 |
| 001-2034-521.12-06 | Reg Salaries - Opt Out Health Insurance | 3,340 | 3,045 | 3,075 | - | - |
| 001-2034-521.14-00 | Overtime | 91,450 | 64,629 | 114,817 | 63,375 | 112,125 |
| 001-2034-521.15-00 | Special Pay | 4,761 | 5,674 | 9,009 | 12,188 | 11,213 |
| 001-2034-521.15-02 | Special Pay - Police State Incentive | 8,745 | 7,564 | 11,815 | 19,539 | 19,539 |
| 001-2034-521.21-00 | FICA/Medicare Taxes | 96,895 | 79,811 | 108,784 | 151,804 | 168,476 |
| 001-2034-521.22-01 | Retirement Contributions - FRS | 177,533 | 133,417 | 159,386 | 193,095 | 334,298 |
| 001-2034-521.22-02 | Retirement Contributions - Police Pension | 95,077 | 93,367 | 58,474 | 177,481 | 214,127 |
| 001-2034-521.23-00 | Medical Insurance | 224,512 | 144,821 | 272,329 | 512,858 | 518,183 |
| 001-2034-521.23-02 | Medical Insurance - Life & ST Disability | 2,776 | 2,400 | 3,211 | 5,784 | 6,243 |
| 001-2034-521.24-00 | Worker's Compensation | 38,764 | 36,865 | 51,901 | 41,113 | 75,258 |
| 001-2034-521.25-00 | Unemployment Compensation | - | 1,047 | 101 | - | - |
| | Subtotal Personnel Services | \$ 1,947,592 | \$ 1,570,205 | \$ 2,126,159 | \$ 3,065,934 | \$ 3,518,270 |
| Operating | | | | | | |
| 001-2034-521.40-00 | Travel & Per Diem | 11,279 | 5,013 | 25,503 | 26,805 | 14,300 |
| 001-2034-521.41-00 | Communications Services | 24,449 | 23,487 | 33,547 | 24,607 | 33,548 |
| 001-2034-521.44-00 | Rentals & Leases | - | - | - | 6,742 | 6,500 |
| 001-2034-521.45-02 | Insurance - Auto Liability | 4,474 | 6,016 | 7,902 | 7,589 | 11,079 |
| 001-2034-521.46-00 | Repair & Maintenance Services | 20,762 | 17,261 | 10,703 | 15,120 | 16,103 |
| 001-2034-521.47-00 | Printing & Binding | 3,158 | - | 50 | 1,752 | 1,752 |
| 001-2034-521.48-00 | Promotional Activities | 5,269 | 89 | - | - | 15,000 |
| 001-2034-521.49-00 | Other Charges/Obligations | 1,162 | 4,171 | 20,588 | 38,597 | 38,600 |
| 001-2034-521.51-00 | Office Supplies | 1,494 | 2,296 | 1,496 | 1,572 | 1,572 |
| 001-2034-521.52-00 | Operating Supplies | 36,608 | 23,087 | 34,971 | 53,109 | 52,391 |
| 001-2034-521.52-01 | Operating Supplies - Gasoline/Diesel/Lubric | 17,793 | 22,042 | 78,263 | 28,773 | 78,263 |
| 001-2034-521.52-05 | Operating Supplies - Uniforms | 1,370 | 3,797 | 1,145 | 6,000 | 6,000 |
| 001-2034-521.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | 1,076 | 605 | 3,236 | 6,770 | 3,385 |
| 001-2034-521.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | 9,973 | 14,250 | 20,648 | 4,000 | 12,700 |
| 001-2034-521.54-03 | Books/Pubs/Subsc/Memb - Subscriptions | - | 96 | - | 5,000 | 2,500 |
| 001-2034-521.54-04 | Books/Pubs/Subsc/Memb - School Tuition | 23,854 | 25,642 | 14,289 | 21,175 | 11,276 |
| | Subtotal Operating | \$ 162,721 | \$ 147,852 | \$ 252,341 | \$ 247,611 | \$ 304,969 |
| | Total | \$ 2,110,313 | \$ 1,718,057 | \$ 2,378,500 | \$ 3,313,545 | \$ 3,823,239 |

FIRE DEPARTMENT



Mission Statement

To provide protection and prevention against the loss of life and property by fire, emergency services, and mitigation of hazards to the public, both natural and manmade.

Vision

Through a collaborative and cooperative effort of dedicated professionals, the Sanford Fire Department will strive for the continual improvement of its services and personnel to provide quality services and develop the next generation of leaders to ensure long term success.

Values

The Sanford Fire Department has been providing service to our citizens since 1873. With a total workforce of 100.05 FTEs, 96 of which are certified firefighters, the Fire Department is the second largest department in the General Fund.

The Fire Department contains three divisions: administration, operations, and fire prevention, which operate programs aimed at supporting the City's mission and goals. The Fire Department also serves as the emergency management coordinating department in the City.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------|------------------------|------------------------|------------------------|------------------------|
| Salaries | \$ 5,504,803 | \$ 5,742,629 | \$ 6,831,839 | \$ 7,525,438 |
| Benefits | 2,800,410 | 3,065,989 | 3,780,037 | 4,328,900 |
| Operating | 963,627 | 1,121,588 | 1,098,358 | 1,239,529 |
| Supplies | 514,523 | 607,789 | 774,536 | 779,296 |
| Debt service | - | 1,713 | - | - |
| Total | \$ 9,783,363 | \$ 10,539,708 | \$ 12,484,770 | \$ 13,873,163 |

| Funding Source | | | | |
|-----------------------|---------------------|----------------------|----------------------|----------------------|
| Total | 9,783,363 | 10,539,708 | 12,484,770 | 13,873,163 |
| Total | \$ 9,783,363 | \$ 10,539,708 | \$ 12,484,770 | \$ 13,873,163 |

Fire Department as a percentage of General Fund

20.1%



Fire Administration

The Administrative Division is responsible for general policy and direction of the department by providing management and leadership for the operating divisions. Operational oversight, strategic planning, administration of the budget and record keeping are all part of Administration’s responsibilities. The Fire Chief also serves as the City’s Emergency Management Coordinator in response to natural and man-made disasters.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------|------------------------|------------------------|------------------------|------------------------|
| Salaries | \$ 614,031 | \$ 686,207 | \$ 666,360 | \$ 726,638 |
| Benefits | 267,159 | 271,622 | 325,510 | 382,693 |
| Operating | 28,244 | 43,608 | 49,910 | 52,383 |
| Supplies | 15,283 | 25,214 | 31,201 | 30,918 |
| Debt service | - | 1,236 | - | - |
| Total | \$ 924,717 | \$ 1,027,887 | \$ 1,072,981 | \$ 1,192,632 |

| Funding Source | | | | |
|-----------------------|-------------------|---------------------|---------------------|---------------------|
| Total | 924,717 | 1,027,887 | 1,072,981 | 1,192,632 |
| Total | \$ 924,717 | \$ 1,027,887 | \$ 1,072,981 | \$ 1,192,632 |

Our Accomplishments in 2022-23

- ❖ Collaborated with professors at the University of Central Florida to submit for a safety and fire prevention grant.
- ❖ Completed the wind retrofit to Fire Stations 32 & 38 to improve emergency preparedness which resulted from being awarded the Hazard Mitigation grant.
- ❖ Expanded the Community paramedicine program.
- ❖ Trained 15 personnel in ICS 300.

Goals and Objectives for 2023-24

- ❖ Secure land and contractor for Station 40.
- ❖ Continue to grow the Community paramedicine program.
- ❖ Leadership and company officer development programs.

Fire - Administration Performance Measures

| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
|---|---------------------|---------------------|-----------------------|-----------------------|
| Cost per call | \$ 682 | \$ 688 | \$ 771 | \$ 850 |
| Unscheduled leave hours | 9,830 | 9,398 | 10,442 | 10,500 |
| Unscheduled leave shifts | 409 | 387 | 435 | 438 |
| # Social media followers | N/A | 7203 | 8000 | 9000 |
| Hours of New Recruit Orientation/Training | 1,775 | 950 | 5,636 | 3,195 |
| Total Hours of Ongoing Education/Training | 28,415 | 22,926 | 29,875 | 29,000 |
| # of community paramedicine visits | 110 | 217 | 230 | 250 |
| # of on-going paramedicine patients | 20 | 20 | 24 | 20 |
| # paramedicine patient contacts annually | N/A | 210 | 223 | 235 |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|-----------------------|----------------|----------------|-----|----------------|--------------------------|
|-----------------------|----------------|----------------|-----|----------------|--------------------------|

| Fire - Administration | | | | | |
|--|-------------|-------------|-------------|-------------|----------|
| Fire Chief | 1.00 | 1.00 | - | 1.00 | - |
| Administrative Services Manager | 1.00 | 1.00 | - | 1.00 | - |
| Deputy Fire Chief | 1.00 | 1.00 | - | 1.00 | - |
| Battalion Chief - Training | 1.00 | 1.00 | - | 1.00 | - |
| Logistics Coordinator | - | - | 1.00 | 1.00 | - |
| Battalion Chief - Emergency Medical Services | 1.00 | 1.00 | - | 1.00 | - |
| Public Information Officer ** | 0.05 | 0.05 | - | 0.05 | - |
| Administrative Specialist III | 1.00 | 1.00 | - | 1.00 | - |
| Fiscal Specialist | 1.00 | 1.00 | - | 1.00 | - |
| Total Full Time Equivalents | 7.05 | 7.05 | 1.00 | 8.05 | - |

**Split between funds or departments/divisions

Fire Administration

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|---|-------------------|-------------------|---------------------|---------------------|---------------------|
| Personnel Services | | | | | | |
| 001-3003-522.12-00 | Regular Salaries & Wages | 573,494 | 569,653 | 634,037 | 613,999 | 675,250 |
| 001-3003-522.12-02 | Reg Salaries - Opt Out Health Insurance | 3,335 | - | 900 | - | - |
| 001-3003-522.12-06 | Reg Salaries - Opt Out Health Insurance | 35 | 50 | - | - | - |
| 001-3003-522.14-00 | Overtime | 4,463 | 2,375 | 3,010 | 2,432 | 3,015 |
| 001-3003-522.15-00 | Special Pay | 33,436 | 41,953 | 48,260 | 49,929 | 48,373 |
| 001-3003-522.21-00 | FICA/Medicare Taxes | 45,642 | 45,662 | 47,964 | 51,064 | 55,794 |
| 001-3003-522.22-01 | Retirement Contributions - FRS | 11,781 | 16,142 | 25,181 | 22,256 | 55,004 |
| 001-3003-522.22-03 | Retirement Contributions - Fire Pension | 95,311 | 98,869 | 72,299 | 105,545 | 104,251 |
| 001-3003-522.23-00 | Medical Insurance | 85,481 | 79,370 | 100,555 | 128,800 | 138,690 |
| 001-3003-522.23-02 | Medical Insurance - Life & ST Disability | 3,728 | 3,972 | 4,017 | 4,167 | 4,558 |
| 001-3003-522.24-00 | Worker's Compensation | 18,944 | 23,144 | 21,606 | 13,678 | 24,396 |
| | Subtotal Personnel Services | \$ 875,650 | \$ 881,190 | \$ 957,829 | \$ 991,870 | \$ 1,109,331 |
| Operating | | | | | | |
| 001-3003-522.31-00 | Professional Services | 1,920 | 1,640 | 1,980 | 1,980 | 1,920 |
| 001-3003-522.34-00 | Other Contractual Services | 4,364 | 5,220 | 5,220 | 5,844 | 5,844 |
| 001-3003-522.40-00 | Travel & Per Diem | 1,606 | 3,039 | 10,733 | 16,349 | 17,758 |
| 001-3003-522.41-00 | Communications Services | 8,495 | 7,760 | 7,497 | 7,952 | 7,384 |
| 001-3003-522.42-00 | Postage & Transportation | 113 | 8 | 202 | 100 | 150 |
| 001-3003-522.44-00 | Rentals & Leases | 1,124 | 1,233 | 1,220 | 1,235 | 1,365 |
| 001-3003-522.44-10 | Rentals & Leases/GASB87 | - | - | 2,045 | - | - |
| 001-3003-522.45-01 | Insurance - Operating Liability | 491 | 491 | 742 | 1,000 | 857 |
| 001-3003-522.45-02 | Insurance - Auto Liability | 1,221 | 1,221 | 3,573 | 3,051 | 3,803 |
| 001-3003-522.46-00 | Repair & Maintenance Services | 7,470 | 5,897 | 4,273 | 6,759 | 6,909 |
| 001-3003-522.47-00 | Printing & Binding | 339 | 420 | 827 | 450 | 915 |
| 001-3003-522.49-00 | Other Charges/Obligations | 1,079 | 1,315 | 5,296 | 5,190 | 5,478 |
| 001-3003-522.51-00 | Office Supplies | 596 | 432 | 499 | 600 | 600 |
| 001-3003-522.52-00 | Operating Supplies | 5,290 | 2,952 | 4,058 | 6,000 | 5,000 |
| 001-3003-522.52-01 | Operating Supplies - Gasoline/Diesel/Lubric | 5,747 | 6,011 | 9,990 | 14,000 | 10,128 |
| 001-3003-522.52-05 | Operating Supplies - Uniforms | 2,594 | 1,844 | 4,681 | 3,000 | 3,500 |
| 001-3003-522.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | 1,250 | 1,095 | 1,175 | 1,160 | 1,160 |
| 001-3003-522.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | 964 | 2,044 | 3,997 | 5,307 | 3,770 |
| 001-3003-522.54-03 | Books/Pubs/Subsc/Memb - Subscriptions | 746 | 905 | 814 | 1,134 | 1,217 |
| 001-3003-522.55-00 | Training | - | - | - | - | 5,543 |
| | Subtotal Operating | \$ 45,409 | \$ 43,527 | \$ 68,822 | \$ 81,111 | \$ 83,301 |
| Debt service | | | | | | |
| 001-3003-522.71-01 | Lease Payment/GASB87 | - | - | 1,161 | - | - |
| 001-3003-522.72-01 | Int Payment/GASB87 | - | - | 75 | - | - |
| | Subtotal Debt service | \$ - | \$ - | \$ 1,236 | \$ - | \$ - |
| Total | | \$ 921,059 | \$ 924,717 | \$ 1,027,887 | \$ 1,072,981 | \$ 1,192,632 |

Fire Operations

The Operations Division responds to fire, medical and other hazardous emergency calls from its three stations throughout the City. The division responds to and extinguishes fire, prevents fires in cases of fuel spills and electrical malfunctions, delivers effective medical and rescue services for injuries, illnesses and accidents, transports patient to appropriate emergency room facilities, responds to and controls hazardous materials emergencies and provides technical rescue services. Through the development of mutual aid and intergovernmental agreements with other emergency responders in the area, the Sanford Fire Department provides and receives assistance throughout the County. The Sanford Fire Department holds an Insurance Services Office rating of 2.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|----------------|----------------|----------------|----------------|
| Salaries | \$ 4,592,847 | \$ 4,754,310 | \$ 5,843,420 | \$ 6,392,353 |
| Benefits | 2,400,718 | 2,647,983 | 3,292,778 | 3,709,931 |
| Operating | 912,465 | 1,052,083 | 1,024,906 | 1,146,624 |
| Supplies | 486,889 | 566,201 | 724,045 | 697,610 |
| Total | \$ 8,392,919 | \$ 9,020,577 | \$ 10,885,149 | \$ 11,946,518 |

| Funding Source | | | | |
|----------------|--------------|--------------|---------------|---------------|
| Total | 8,392,919 | 9,020,577 | 10,885,149 | 11,946,518 |
| Total | \$ 8,392,919 | \$ 9,020,577 | \$ 10,885,149 | \$ 11,946,518 |

Our Accomplishments in 2022-23

- ❖ Trained monthly with several surrounding fire departments on technical rescue disciplines.
- ❖ Supported the Sanford airshow with help from the Medical Coalition.
- ❖ Responded to 13,603 emergency calls for services; a 8% increase over last year.
- ❖ Transported 5,259 patients to the hospital; a 4% increase over last year.
- ❖ Successfully trained and oriented three new firefighters that started shift work in March 2022.

Goals and Objectives for 2023-24

- ❖ Secure additional personnel from shift to conduct part-time inspections
- ❖ Improve response turnout times.
- ❖ Ensure our members are trained to meet the service demands.

Fire - Operations Performance Measures

| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
|--|---------------------|---------------------|-----------------------|-----------------------|
| # Unity Responses | 21,435 | 22,724 | 24,000 | 25,500 |
| # of calls inside city | 11,703 | 12,277 | 13,800 | 14,300 |
| # of total calls responded to by City units | 12,691 | 13,359 | 14,100 | 14,900 |
| -EMS/Rescue/Fire related/Other | 7514/161/5016 | 7693/162/55 | 7800/200/61 | 8200/250/64 |
| # of Transports | 5,022 | 5,163 | 5,300 | 5,500 |
| # First responder calls outside City | 2,180 | 2,630 | 3,000 | 3,200 |
| # of other first responder calls inside City | 3,952 | 4,272 | 4,500 | 5,000 |
| % calls with response time 5 minutes or less | 41% | 41% | 41% | 41% |
| - Fire related/EMS/Rescue | 23.4%/ 40.9% | 38%/ 41% | 40%/ 40% | 40%/ 40% |
| % calls as first responder outside City | 19% | 20% | 20% | 20% |
| % calls as First responder inside City | 81% | 80% | 80% | 80% |
| Property Loss | \$ 1,664,867 | \$ 1,400,000 | \$ 1,500,000 | \$ 1,500,000 |
| Civilian Injuries | 5 | 0 | 0 | 0 |
| Civilian Deaths | 1 | 0 | 0 | 0 |
| Average turnout times | 1:45 mins | 1:39 mins | 1:37 mins | 1:30 mins |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|-----------------------|----------------|----------------|-----|----------------|--------------------------|
|-----------------------|----------------|----------------|-----|----------------|--------------------------|

| Fire - Operations | | | | | |
|--|--------------|--------------|---|--------------|---|
| Battalion Chief - Operations | 3.00 | 3.00 | - | 3.00 | - |
| Lieutenant | 12.00 | 12.00 | - | 12.00 | - |
| Firefighter/Paramedic & Firefighter EMT/Engineer | 60.00 | 72.00 | - | 72.00 | - |
| Total Full Time Equivalents | 75.00 | 87.00 | - | 87.00 | - |

Fire Operations

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|---|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personnel Services | | | | | | |
| 001-3001-522.12-00 | Regular Salaries & Wages | 3,354,781 | 3,427,023 | 3,513,853 | 4,365,914 | 4,681,174 |
| 001-3001-522.12-02 | Regular Salaries - Additional Pays | 1,046 | 1,003 | 1,981 | 2,934 | 3,439 |
| 001-3001-522.12-06 | Reg Salaries - Opt Out Health Insurance | 7,500 | 7,607 | 6,593 | 15,171 | 9,336 |
| 001-3001-522.14-00 | Overtime | 232,495 | 299,461 | 333,665 | 557,210 | 711,355 |
| 001-3001-522.14-02 | Overtime - Overtime Garcia | 395,263 | 408,172 | 417,602 | 327,044 | 382,072 |
| 001-3001-522.15-00 | Special Pay | 435,448 | 449,581 | 480,616 | 575,147 | 604,977 |
| 001-3001-522.21-00 | FICA/Medicare Taxes | 325,249 | 338,413 | 349,479 | 448,600 | 490,713 |
| 001-3001-522.22-01 | Retirement Contributions - FRS | 233,982 | 287,828 | 339,237 | 611,675 | 834,429 |
| 001-3001-522.22-03 | Retirement Contributions - Fire Pension | 795,350 | 736,626 | 679,960 | 670,739 | 696,146 |
| 001-3001-522.23-00 | Medical Insurance | 837,116 | 742,411 | 949,191 | 1,363,449 | 1,355,335 |
| 001-3001-522.23-02 | Medical Insurance - Life & ST Disability | 26,599 | 28,072 | 28,721 | 34,293 | 36,911 |
| 001-3001-522.24-00 | Worker's Compensation | 186,203 | 265,514 | 301,395 | 164,022 | 296,397 |
| 001-3001-522.25-00 | Unemployment Compensation | - | 1,854 | - | - | - |
| | Subtotal Personnel Services | \$ 6,831,032 | \$ 6,993,565 | \$ 7,402,293 | \$ 9,136,198 | \$ 10,102,284 |
| Operating | | | | | | |
| 001-3001-522.31-00 | Professional Services | 32,580 | 30,388 | 45,878 | 35,800 | 43,260 |
| 001-3001-522.34-00 | Other Contractual Services | 157,516 | 151,178 | 190,503 | 165,794 | 199,459 |
| 001-3001-522.34-01 | Other Contractual Services - Fire W&S | 65,150 | 65,150 | 65,150 | 65,150 | 65,150 |
| 001-3001-522.40-00 | Travel & Per Diem | 57 | 1,124 | 6,230 | 7,900 | 7,900 |
| 001-3001-522.41-00 | Communications Services | 41,023 | 44,209 | 42,693 | 42,019 | 45,849 |
| 001-3001-522.42-00 | Postage & Transportation | 489 | 442 | 601 | 1,050 | 660 |
| 001-3001-522.43-00 | Utility Services | 89,213 | 84,180 | 100,740 | 96,400 | 103,750 |
| 001-3001-522.44-00 | Rentals & Leases | 4,866 | 3,529 | 3,842 | 4,010 | 3,452 |
| 001-3001-522.45-01 | Insurance - Operating Liability | 60,795 | 60,795 | 71,587 | 106,187 | 100,548 |
| 001-3001-522.45-02 | Insurance - Auto Liability | 41,246 | 41,246 | 61,702 | 56,257 | 76,471 |
| 001-3001-522.46-00 | Repair & Maintenance Services | 405,970 | 424,194 | 457,114 | 433,394 | 488,735 |
| 001-3001-522.47-00 | Printing & Binding | 764 | 2,290 | 947 | 1,900 | 2,350 |
| 001-3001-522.48-00 | Promotional Activities | - | - | 1,100 | 600 | 2,500 |
| 001-3001-522.49-00 | Other Charges/Obligations | 5,406 | 3,740 | 3,996 | 8,445 | 6,540 |
| 001-3001-522.51-00 | Office Supplies | 3,154 | 3,069 | 2,627 | 5,000 | 4,000 |
| 001-3001-522.52-00 | Operating Supplies | 279,005 | 301,364 | 319,265 | 328,300 | 379,500 |
| 001-3001-522.52-01 | Operating Supplies - Gasoline/Diesel/Lubric | 71,127 | 92,301 | 152,030 | 158,128 | 145,902 |
| 001-3001-522.52-05 | Operating Supplies - Uniforms | 46,091 | 55,286 | 16,888 | 136,992 | 66,700 |
| 001-3001-522.52-21 | Operating Supplies - CPR Class Materials | - | 955 | 483 | 300 | 300 |
| 001-3001-522.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | 344 | 1,974 | 300 | 300 | 300 |
| 001-3001-522.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | 1,464 | 4,702 | 3,910 | 9,350 | 2,100 |
| 001-3001-522.54-03 | Books/Pubs/Subsc/Memb - Subscriptions | 14,155 | 15,303 | 9,715 | 24,675 | 500 |
| 001-3001-522.54-04 | Books/Pubs/Subsc/Memb - School Tuition | 22,331 | 11,935 | 60,983 | 61,000 | 70,000 |
| 001-3001-522.55-00 | Training | - | - | - | - | 28,308 |
| | Subtotal Operating | \$ 1,342,746 | \$ 1,399,354 | \$ 1,618,284 | \$ 1,748,951 | \$ 1,844,234 |
| Total | | \$ 8,173,778 | \$ 8,392,919 | \$ 9,020,577 | \$ 10,885,149 | \$ 11,946,518 |

Fire Prevention

Fire Prevention is responsible for enforcement of the Fire Prevention Code, plans review, fire investigations, and public fire education. The division conducts routine inspections of commercial buildings and augments the City’s plan review and code enforcement processes.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------|------------------------|------------------------|------------------------|------------------------|
| Salaries | \$ 297,925 | \$ 302,112 | \$ 322,059 | \$ 406,447 |
| Benefits | 132,533 | 146,384 | 161,749 | 236,276 |
| Operating | 22,918 | 25,897 | 23,542 | 40,522 |
| Supplies | 12,351 | 16,374 | 19,290 | 50,768 |
| Debt service | - | 477 | - | - |
| Total \$ | 465,727 | \$ 491,244 | \$ 526,640 | \$ 734,013 |

| Funding Source | | | | |
|-----------------------|---------|------------|------------|------------|
| Total | 465,727 | 491,244 | 526,640 | 734,013 |
| Total \$ | 465,727 | \$ 491,244 | \$ 526,640 | \$ 734,013 |

Our Accomplishments in 2022-23

- ❖ Conducted all state mandated facility and apartment complex fire inspections.
- ❖ Switched from Firehouse to Mobile Eyes.
- ❖ Utilizing in field mobile tablets.
- ❖ Installed over 600 smoke alarms in residences.

Goals and Objectives for 2023-24

- ❖ Create one additional full-time Fire Inspector position.
- ❖ Complete all state required inspections.

Fire - Prevention Performance Measures

| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
|---|---------------------|---------------------|-----------------------|-----------------------|
| Occupational Licenses | 203 | 205 | 215 | 230 |
| Annual Inspections Completed/Total Businesses | 1,668/N/A | 1,413/2,654 | 1,600/2,700 | 1,600/2,850 |
| Reinspections | 504 | 742 | 800 | 850 |
| Investigations | 31 | 45 | 55 | 60 |
| New construction inspections | 202 | 496 | 600 | 800 |
| Plans Review | 1,489 | 1,951 | 2,500 | 3,000 |
| Certificate Review/CO | 58 | 55 | 60 | 60 |
| Public Education Events | 42 | 45 | 60 | 60 |
| Special Complaint/BC passsdown items | 552 | 878 | 900 | 900 |
| Smoke alarms insalled | 72 | 608 | 150 | 150 |
| Car Seats inspected | 12 | 35 | 40 | 40 |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|------------------------------------|----------------|----------------|-------------|----------------|--------------------------|
| Fire - Prevention | | | | | |
| Fire Marshall | 1.00 | 1.00 | - | 1.00 | - |
| Fire Protection Inspector | 3.00 | 3.00 | 1.00 | 4.00 | - |
| Total Full Time Equivalents | 4.00 | 4.00 | 1.00 | 5.00 | - |

Fire Prevention

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|---|-------------------|-------------------|-------------------|-------------------|-------------------|
| Personnel Services | | | | | | |
| 001-3002-522.12-00 | Regular Salaries & Wages | 272,156 | 286,440 | 282,686 | 296,929 | 375,598 |
| 001-3002-522.12-02 | Regular Salaries - Additional Pays | - | - | 541 | - | - |
| 001-3002-522.12-06 | Reg Salaries - Opt Out Health Insurance | 1,100 | 1,200 | 1,200 | - | 1,167 |
| 001-3002-522.14-00 | Overtime | 9,670 | 7,526 | 10,573 | 7,780 | 20,423 |
| 001-3002-522.15-00 | Special Pay | 10,943 | 2,759 | 7,112 | 17,350 | 9,259 |
| 001-3002-522.21-00 | FICA/Medicare Taxes | 21,081 | 21,247 | 20,833 | 24,710 | 31,203 |
| 001-3002-522.22-01 | Retirement Contributions - FRS | 12,418 | 12,851 | 14,119 | 16,839 | 61,316 |
| 001-3002-522.22-03 | Retirement Contributions - Fire Pension | 53,192 | 49,601 | 50,869 | 54,781 | 53,656 |
| 001-3002-522.23-00 | Medical Insurance | 38,846 | 33,732 | 44,186 | 54,809 | 68,914 |
| 001-3002-522.23-02 | Medical Insurance - Life & ST Disability | 1,766 | 1,707 | 1,856 | 1,595 | 2,446 |
| 001-3002-522.24-00 | Worker's Compensation | 12,342 | 13,395 | 14,521 | 9,015 | 18,741 |
| | Subtotal Personnel Services | \$ 433,514 | \$ 430,458 | \$ 448,496 | \$ 483,808 | \$ 642,723 |
| Operating | | | | | | |
| 001-3002-522.31-00 | Professional Services | 1,920 | 1,640 | 1,905 | 1,760 | 2,400 |
| 001-3002-522.40-00 | Travel & Per Diem | - | 566 | - | 1,300 | 1,300 |
| 001-3002-522.41-00 | Communications Services | 5,246 | 5,224 | 5,285 | 5,411 | 5,548 |
| 001-3002-522.42-00 | Postage & Transportation | 17 | 43 | 1 | 30 | 20 |
| 001-3002-522.44-00 | Rentals & Leases | 375 | 484 | 471 | 485 | 545 |
| 001-3002-522.44-10 | Rentals & Leases/GASB87 | - | - | 789 | - | - |
| 001-3002-522.45-01 | Insurance - Operating Liability | 752 | 752 | 849 | 1,144 | 981 |
| 001-3002-522.45-02 | Insurance - Auto Liability | 1,401 | 1,401 | 3,240 | 2,767 | 3,449 |
| 001-3002-522.46-00 | Repair & Maintenance Services | 9,036 | 9,452 | 10,095 | 6,900 | 22,208 |
| 001-3002-522.47-00 | Printing & Binding | 794 | 1,072 | 913 | 850 | 1,175 |
| 001-3002-522.48-00 | Promotional Activities | - | 1,622 | 2,349 | 2,820 | 2,796 |
| 001-3002-522.49-00 | Other Charges/Obligations | 1,130 | 662 | - | 75 | 100 |
| 001-3002-522.51-00 | Office Supplies | 16 | 41 | - | 150 | 50 |
| 001-3002-522.52-00 | Operating Supplies | 1,536 | 1,309 | 2,779 | 2,000 | 29,770 |
| 001-3002-522.52-01 | Operating Supplies - Gasoline/Diesel/Lubric | 6,115 | 6,080 | 9,947 | 10,816 | 12,225 |
| 001-3002-522.52-05 | Operating Supplies - Uniforms | 2,068 | 2,000 | 1,105 | 2,500 | 4,500 |
| 001-3002-522.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | 125 | 125 | 125 | 350 | 483 |
| 001-3002-522.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | 415 | 470 | 678 | 1,272 | 900 |
| 001-3002-522.54-03 | Books/Pubs/Subsc/Memb - Subscriptions | 1,702 | 2,326 | 1,740 | 2,202 | 2,360 |
| 001-3002-522.55-00 | Training | - | - | - | - | 480 |
| | Subtotal Operating | \$ 32,648 | \$ 35,269 | \$ 42,271 | \$ 42,832 | \$ 91,290 |
| Debt service | | | | | | |
| 001-3002-522.71-01 | Lease Payment/GASB87 | - | - | 448 | - | - |
| 001-3002-522.72-01 | Int Payment/GASB87 | - | - | 29 | - | - |
| | Subtotal Debt service | \$ - | \$ - | \$ 477 | \$ - | \$ - |
| Total | | \$ 466,162 | \$ 465,727 | \$ 491,244 | \$ 526,640 | \$ 734,013 |

PUBLIC WORKS DEPARTMENT



Public Works Department



Mission Statement

The Public Works and Utilities Department enhances the quality of life of our customers and visitors by providing exceptional public services through our knowledgeable and dedicated staff.

Role of Public Works

The Public Works Department includes a variety of divisions, most of which are dedicated to the construction operation and maintenance of infrastructure.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|---------------------|---------------------|---------------------|---------------------|
| Salaries | \$ 1,517,799 | \$ 1,775,796 | \$ 1,974,891 | \$ 2,120,927 |
| Benefits | 708,794 | 826,082 | 1,069,311 | 1,122,246 |
| Operating | 908,231 | 929,099 | 948,814 | 1,137,789 |
| Supplies | 142,837 | 93,006 | 231,924 | 238,680 |
| Capital | 47,726 | - | - | - |
| Debt service | - | 16,015 | - | - |
| Total | \$ 3,325,387 | \$ 3,639,998 | \$ 4,224,940 | \$ 4,619,642 |

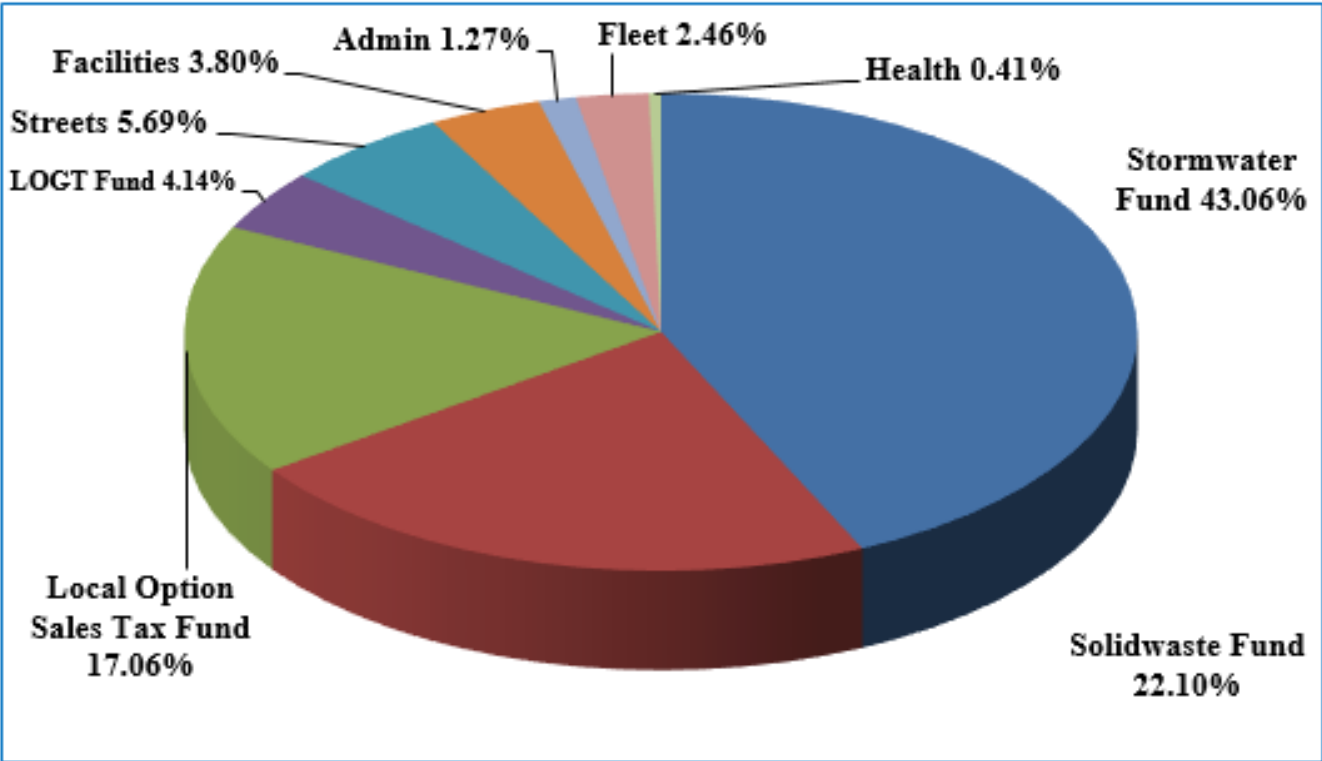
| Funding Source | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|----------------|---------------------|---------------------|---------------------|---------------------|
| Total | 3,325,387 | 3,639,998 | 4,224,940 | 4,619,642 |
| Total | \$ 3,325,387 | \$ 3,639,998 | \$ 4,224,940 | \$ 4,619,642 |

Public Works Department as a percentage of General Fund



FY 2024 Public Works Division Totals

| | |
|--------------------------|----------------------|
| Stormwater | \$ 14,592,804 |
| Solid Waste | 7,490,564 |
| 3rd Gen Sales Tax | 5,782,228 |
| LOGT | 1,403,860 |
| Streets | 1,926,651 |
| Facilities | 1,288,803 |
| Admin | 431,835 |
| Fleet | 834,742 |
| Health | 137,611 |
| Total | \$ 33,889,098 |



Public Works Administration

The Administrative Division is responsible for general policy and direction of the department by providing management and leadership for the operating divisions. Operational oversight, strategic planning, administration of the budget and record keeping are all part of Administration’s responsibilities.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|----------------|----------------|----------------|----------------|
| Salaries | \$ 202,954 | \$ 214,575 | \$ 242,076 | \$ 244,384 |
| Benefits | 80,979 | 92,611 | 102,253 | 130,174 |
| Operating | 42,866 | 67,036 | 50,505 | 42,882 |
| Supplies | 12,838 | 10,029 | 17,110 | 14,395 |
| Debt service | - | 772 | - | - |
| Total | \$ 339,637 | \$ 385,023 | \$ 411,944 | \$ 431,835 |

| Funding Source | | | | |
|----------------|------------|------------|------------|------------|
| Total | 339,637 | 385,023 | 411,944 | 431,835 |
| Total | \$ 339,637 | \$ 385,023 | \$ 411,944 | \$ 431,835 |

Our Accomplishments in 2022-23

- ❖ Commence construction of Georgetown phase 1 and Maple Avenue stormwater improvements.
- ❖ Construct restroom facilities at the Marina.
- ❖ Complete design and permitting of Park Drive streetscape, Georgetown phase 2, and Aero Lane improvements.
- ❖ Continue citywide resurfacing program.
- ❖ Installing inlets and new piping on Maplewood Drive.

Goals and Objectives for 2023-24

- ❖ Construction of the Public Works Emergency Operations Buildings.
- ❖ Construction for Washington Ave, Randolph Ave, and Mellonville Ave drainage improvements.
- ❖ Construction park Drive streetscape and Georgetown Phase 2.
- ❖ Construction of Aero Lane and 5th Street roadway and drainage improvements.
- ❖ Construction of re-lining project from the lake front to 3rd Street and 14th Street to 20th.

Public Works - Administration Performance Measures

| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
|--|---------------------|---------------------|-----------------------|-----------------------|
| Amount of CIP's Managed | 6 | 9 | 10 | 10 |
| Resurfacing Costs | \$ 1,400,000 | \$ 1,200,000 | \$ 1,750,000 | \$ 3,000,000 |
| Sidewalk Costs - Repairs & New | \$ 655,000 | \$ 300,000 | \$ 250,000 | \$ 250,000 |
| Traffic Calming Costs | \$ 45,000 | \$ 40,000 | \$ 20,000 | \$ 15,000 |
| Lane Miles within the City | 328 | 328 | 328 | 328 |
| Capital Projects Managed - Design Phase | 4 | 4 | 8 | 2 |
| Capital Projects Managed - Construction | 2 | 5 | 2 | 8 |
| Miles of Roads Resurfaced (Lane Miles) | 13 | 10 | 14 | 18 |
| LF Sidewalk New | 6,000 | 7,500 | 2,500 | 2,500 |
| LF Sidewalk Repair/Replaced | 2,000 | 5,000 | 4,000 | 5,000 |
| Curb Ramps Installed/Replaced | 35 | 15 | 20 | 20 |
| Traffic Calming Devices Installed | 18 | 20 | 10 | 10 |
| Locates Performed | 1,100 | 1,100 | 1,200 | 1,200 |
| Inspections Performed (Driveways, C.O.'s & | 196 | 222 | 286 | 235 |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|--------------------------------------|----------------|----------------|---------------|----------------|--------------------------|
| Public Works - Administration | | | | | |
| Public Works Director ** | 0.35 | 0.35 | - | 0.35 | - |
| Administrative Services Manager | - | - | 0.40 | 0.40 | - |
| Public Works Engineer | - | 1.00 | (0.50) | 0.50 | - |
| Public Works Manager | 1.00 | - | - | - | - |
| Administrative Coordinator | 1.00 | 1.00 | - | 1.00 | - |
| Administrative Specialist II | 1.00 | 1.00 | - | 1.00 | - |
| Fiscal Specialist | - | - | - | - | 1.00 |
| Total Full Time Equivalents | 3.35 | 3.35 | (0.10) | 3.25 | 1.00 |

**Split between funds or departments/divisions

Public Works Administration

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|---|-------------------|-------------------|-------------------|-------------------|-------------------|
| Personnel Services | | | | | | |
| 001-4001-539.12-00 | Regular Salaries & Wages | 145,225 | 198,699 | 205,296 | 235,496 | 227,424 |
| 001-4001-539.12-02 | Regular Salaries - Additional Pays | 260 | 1,617 | 4,554 | 3,725 | 1,320 |
| 001-4001-539.12-06 | Reg Salaries - Opt Out Health Insurance | 420 | 420 | 420 | 411 | - |
| 001-4001-539.14-00 | Overtime | 843 | 2,218 | 4,305 | 2,444 | 15,640 |
| 001-4001-539.21-00 | FICA/Medicare Taxes | 10,762 | 14,541 | 14,551 | 17,906 | 18,761 |
| 001-4001-539.22-01 | Retirement Contributions - FRS | 23,449 | 29,777 | 33,034 | 40,076 | 54,438 |
| 001-4001-539.23-00 | Medical Insurance | 23,882 | 32,118 | 40,388 | 41,509 | 47,665 |
| 001-4001-539.23-02 | Medical Insurance - Life & ST Disability | 860 | 1,284 | 1,339 | 1,441 | 1,450 |
| 001-4001-539.24-00 | Worker's Compensation | 1,555 | 3,259 | 3,299 | 1,321 | 7,860 |
| | Subtotal Personnel Services | \$ 207,256 | \$ 283,933 | \$ 307,186 | \$ 344,329 | \$ 374,558 |
| Operating | | | | | | |
| 001-4001-539.31-00 | Other Contractual Services | 24,423 | 7,058 | 32,700 | 7,000 | 4,000 |
| 001-4001-539.40-00 | Travel & Per Diem | 738 | - | 2,873 | 5,000 | 5,000 |
| 001-4001-539.41-00 | Communications Services | 5,010 | 4,747 | 4,334 | 6,450 | 4,385 |
| 001-4001-539.42-00 | Postage & Transportation | 309 | 476 | 318 | 300 | 300 |
| 001-4001-539.44-00 | Rentals & Leases | 666 | 776 | 762 | 762 | 775 |
| 001-4001-539.44-10 | Rentals & Leases/GASB87 | - | - | 1,278 | - | - |
| 001-4001-539.45-01 | Insurance - Operating Liability | 15,487 | 13,444 | 16,401 | 21,710 | 17,837 |
| 001-4001-539.45-02 | Insurance - Auto Liability | 583 | 775 | 1,748 | 1,493 | 1,861 |
| 001-4001-539.46-00 | Repair & Maintenance Services | 5,949 | 4,628 | 3,663 | 3,850 | 4,434 |
| 001-4001-539.47-00 | Printing & Binding | 1,046 | 1,186 | 1,206 | 1,375 | 1,575 |
| 001-4001-539.49-00 | Other Charges/Obligations | 1,919 | 9,776 | 1,753 | 2,565 | 2,715 |
| 001-4001-539.51-00 | Office Supplies | 1,322 | 925 | 964 | 1,100 | 1,100 |
| 001-4001-539.52-00 | Operating Supplies | 3,885 | 4,212 | 984 | 4,700 | 2,700 |
| 001-4001-539.52-01 | Operating Supplies - Gasoline/Diesel/Lubric | 3,325 | 3,938 | 4,533 | 4,450 | 4,000 |
| 001-4001-539.52-05 | Operating Supplies - Uniforms | 138 | 187 | 457 | 500 | 500 |
| 001-4001-539.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | 370 | 1,239 | 1,215 | 895 | 1,095 |
| 001-4001-539.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | - | 2,337 | 1,759 | 4,565 | 4,300 |
| 001-4001-539.54-04 | Books/Pubs/Subsc/Memb - Subscriptions | 9,497 | - | - | - | - |
| 001-4001-539.55-00 | Training | - | - | 117 | 900 | 700 |
| | Subtotal Operating | \$ 74,667 | \$ 55,704 | \$ 77,065 | \$ 67,615 | \$ 57,277 |
| Debt service | | | | | | |
| 001-4001-539.71-01 | Lease Payment/GASB87 | - | - | 725 | - | - |
| 001-4001-539.72-01 | Int Payment/GASB87 | - | - | 47 | - | - |
| | Subtotal Debt service | \$ - | \$ - | \$ 772 | \$ - | \$ - |
| Total | | \$ 281,923 | \$ 339,637 | \$ 385,023 | \$ 411,944 | \$ 431,835 |

Public Health

The Public Health division coordinates with the Seminole County Mosquito Authority for mosquito control and the East Volusia Mosquito Control for controlling the midge population. Public Health monitors the nuisance pest population and sprays on a limited basis for outbreaks and special events.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|----------------|----------------|----------------|----------------|
| Salaries | \$ 142 | \$ - | \$ 6,022 | \$ 5,753 |
| Benefits | 64 | 9 | 1,527 | 1,388 |
| Operating | 117,427 | 95,935 | 122,174 | 122,700 |
| Supplies | 1,714 | 57 | 7,900 | 7,770 |
| Total | \$ 119,347 | \$ 96,001 | \$ 137,623 | \$ 137,611 |

| Funding Source | | | | |
|----------------|------------|-----------|------------|------------|
| Total | 119,347 | 96,001 | 137,623 | 137,611 |
| Total | \$ 119,347 | \$ 96,001 | \$ 137,623 | \$ 137,611 |

Our Accomplishments in 2022-23

- ❖ Fog for midges when the need arose.
- ❖ Continued to educate staff on materials, new species of insects & applications.
- ❖ Oversee Contract Management for Clarke Environmental.

Goals and Objectives for 2023-24

- ❖ Bid out midge larvicide treatment.
- ❖ Continue to educate staff & public on new species of insects & applications.
- ❖ Fog for midges when the need arises.
- ❖ Assist Seminole County Mosquito Control with spraying Citywide, if requested.
- ❖ Certify another staff member in the DODD short course for mosquito and midge control.

PUBLIC WORKS - HEALTH

Performance Measures

| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
|--|---------------------|---------------------|-----------------------|-----------------------|
| Oversee Contract Management for Clarke Environmental | 100% | 100% | 100% | 100% |

Public Health

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|---|-------------------|-------------------|------------------|-------------------|-------------------|
| Personnel Services | | | | | | |
| 001-4041-562.12-00 | Regular Salaries & Wages | 50 | 85 | - | - | - |
| 001-4041-562.12-02 | Regular Salaries - Additional Pays | - | 57 | - | 6,022 | 5,753 |
| 001-4041-562.14-00 | Overtime | 64 | - | - | - | - |
| 001-4041-562.21-00 | FICA/Medicare Taxes | 8 | 10 | - | 461 | 441 |
| 001-4041-562.22-01 | Retirement Contributions - FRS | 10 | 15 | 9 | 728 | 814 |
| 001-4041-562.23-00 | Medical Insurance | 36 | 35 | - | - | - |
| 001-4041-562.23-02 | Medical Insurance - Life & ST Disability | 1 | 1 | - | - | - |
| 001-4041-562.24-00 | Worker's Compensation | 5 | 3 | - | 338 | 133 |
| | Subtotal Personnel Services | \$ 174 | \$ 206 | \$ 9 | \$ 7,549 | \$ 7,141 |
| Operating | | | | | | |
| 001-4041-562.34-00 | Other Contractual Services | 115,000 | 115,000 | 92,000 | 115,000 | 115,000 |
| 001-4041-562.40-00 | Travel & Per Diem | 1,371 | - | 701 | 2,800 | 4,070 |
| 001-4041-562.45-01 | Insurance - Operating Liability | 1,730 | 1,524 | 1,577 | 2,124 | 1,821 |
| 001-4041-562.45-02 | Insurance - Auto Liability | 169 | 225 | 291 | 248 | 309 |
| 001-4041-562.46-00 | Repair & Maintenance Services | 508 | 678 | 1,366 | 2,002 | 1,500 |
| 001-4041-562.51-00 | Office Supplies | - | 77 | 40 | 100 | 100 |
| 001-4041-562.52-00 | Operating Supplies | 1,040 | 1,599 | - | 6,500 | 6,500 |
| 001-4041-562.52-01 | Operating Supplies - Gasoline/Diesel/Lubric | 20 | 38 | 17 | 100 | 100 |
| 001-4041-562.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | 575 | - | - | 1,200 | 1,070 |
| | Subtotal Operating | \$ 120,413 | \$ 119,141 | \$ 95,992 | \$ 130,074 | \$ 130,470 |
| | Total | \$ 120,587 | \$ 119,347 | \$ 96,001 | \$ 137,623 | \$ 137,611 |

Fleet Maintenance

Fleet Maintenance is responsible for preventative maintenance and repairs to City-owned vehicles and equipment, and for management of the fuel system.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------|------------------------|------------------------|------------------------|------------------------|
| Salaries | \$ 339,374 | \$ 372,951 | \$ 450,635 | \$ 473,231 |
| Benefits | 144,479 | 170,054 | 261,033 | 262,141 |
| Operating | 45,089 | 51,067 | 49,640 | 61,839 |
| Supplies | 15,982 | 23,982 | 34,745 | 37,531 |
| Debt service | - | 382 | - | - |
| Total | \$ 544,924 | \$ 618,436 | \$ 796,053 | \$ 834,742 |

| Funding Source | | | | |
|-----------------------|------------|------------|------------|------------|
| Total | 544,924 | 618,436 | 796,053 | 834,742 |
| Total | \$ 544,924 | \$ 618,436 | \$ 796,053 | \$ 834,742 |

Our Accomplishments in 2022-23

- ❖ Transitioned to updated reporting/tracking software.
- ❖ Completed "mid-life" restoration of both above-ground fuel tanks.
- ❖ Maintained full year with 100% staffing.
- ❖ Developed and implemented new pre-delivery inspection process.
- ❖ Completed 2,346 work orders while repairing vehicles and equipment.

Goals and Objectives for 2023-24

- ❖ Fully out-fit new service truck for road service/after-hours calls.
- ❖ Develop new preventative maintenance schedule for city trailers.
- ❖ Develop and implement ASE incentive program.
- ❖ Fill recently re-funded fleet position with another qualified mechanic.
- ❖ Maintain 100% customer satisfaction when interacting with city drivers/operators.

PUBLIC WORKS - FLEET Performance Measures

| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
|---------------------------------------|---------------------|---------------------|-----------------------|-----------------------|
| # Pieces of Rolling Stock | 580 | 575 | 931 | 850 |
| # "Services" or Work Orders Completed | 2,716 | 2,716 | 2,340 | 2,986 |
| # Preventative Maintenance Services | 1,126 | 1,126 | 820 | 840 |
| # Repairs Other | 1,125 | 1,125 | 1,520 | 1,750 |
| Mechanic Productivity Rate | 320 | 320 | 290 | 275 |
| % Repairs Returned | - | 2 | 1 | 1 |
| Hourly Labor Rate | 18.5 | 18.5 | 20.5 | 20.8 |
| Average Hourly Rate - Private Shops | 120 | 120 | 125 | 135 |
| Work Orders to Mechanic Ratio | 200 | 200 | 180 | 170 |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|-----------------------|----------------|----------------|-----|----------------|--------------------------|
|-----------------------|----------------|----------------|-----|----------------|--------------------------|

| Public Works - Fleet Maintenance | | | | | |
|------------------------------------|-------------|-------------|----------|-------------|----------|
| Fleet Maintenance Superintendent | 1.00 | 1.00 | - | 1.00 | - |
| Crew Leader | 1.00 | 1.00 | (1.00) | - | - |
| Garage Foreman | - | - | 1.00 | 1.00 | - |
| Mechanic I, II, III | 4.00 | 5.00 | - | 5.00 | - |
| Lead Parts Technician | 1.00 | 1.00 | - | 1.00 | - |
| Inventory & Parts Technician | 1.00 | 1.00 | - | 1.00 | - |
| Total Full Time Equivalents | 8.00 | 9.00 | - | 9.00 | - |

Fleet Maintenance

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|---|-------------------|-------------------|-------------------|-------------------|-------------------|
| Personnel Services | | | | | | |
| 001-4042-539.12-00 | Regular Salaries & Wages | 328,217 | 335,367 | 369,399 | 447,232 | 464,433 |
| 001-4042-539.12-02 | Regular Salaries - Additional Pays | 2,235 | 1,920 | - | 2,816 | 5,279 |
| 001-4042-539.12-06 | Reg Salaries - Opt Out Health Insurance | - | 900 | 1,200 | - | 1,173 |
| 001-4042-539.14-00 | Overtime | 1,431 | 1,187 | 2,352 | 587 | 2,346 |
| 001-4042-539.21-00 | FICA/Medicare Taxes | 23,960 | 24,245 | 26,414 | 33,308 | 28,556 |
| 001-4042-539.22-01 | Retirement Contributions - FRS | 29,418 | 34,474 | 38,833 | 52,076 | 78,325 |
| 001-4042-539.23-00 | Medical Insurance | 93,263 | 73,107 | 92,291 | 165,270 | 138,537 |
| 001-4042-539.23-02 | Medical Insurance - Life & ST Disability | 2,157 | 2,174 | 2,179 | 2,789 | 3,032 |
| 001-4042-539.24-00 | Worker's Compensation | 8,793 | 10,479 | 10,337 | 7,590 | 13,691 |
| | Subtotal Personnel Services | \$ 489,474 | \$ 483,853 | \$ 543,005 | \$ 711,668 | \$ 735,372 |
| Operating | | | | | | |
| 001-4042-539.34-00 | Other Contractual Services | 1,175 | 588 | 588 | - | - |
| 001-4042-539.40-00 | Travel & Per Diem | - | - | 40 | 110 | 300 |
| 001-4042-539.41-00 | Communications Services | 2,016 | 2,628 | 2,737 | 2,521 | 2,850 |
| 001-4042-539.42-00 | Postage & Transportation | - | - | - | 10 | 10 |
| 001-4042-539.43-00 | Utility Services | 5,935 | 6,184 | 7,024 | 6,450 | 7,200 |
| 001-4042-539.44-00 | Rentals & Leases | 282 | 391 | 582 | 401 | 1,800 |
| 001-4042-539.44-10 | Rentals & Leases/GASB87 | - | - | 633 | - | - |
| 001-4042-539.45-01 | Insurance - Operating Liability | 6,494 | 1,984 | 2,053 | 2,232 | 3,262 |
| 001-4042-539.45-02 | Insurance - Auto Liability | 1,518 | 2,021 | 2,614 | 3,415 | 2,782 |
| 001-4042-539.46-00 | Repair & Maintenance Services | 21,775 | 26,722 | 29,462 | 23,411 | 28,300 |
| 001-4042-539.47-00 | Printing & Binding | 841 | 968 | 381 | 740 | 175 |
| 001-4042-539.49-00 | Other Charges/Obligations | 1,678 | 3,603 | 4,953 | 10,350 | 15,160 |
| 001-4042-539.51-00 | Office Supplies | 493 | 903 | 995 | 1,100 | 1,000 |
| 001-4042-539.52-00 | Operating Supplies | 11,950 | 6,775 | 11,233 | 16,325 | 17,986 |
| 001-4042-539.52-01 | Operating Supplies - Gasoline/Diesel/Lubric | 4,647 | 5,061 | 8,453 | 6,000 | 6,400 |
| 001-4042-539.52-05 | Operating Supplies - Uniforms | 2,195 | 2,242 | 2,474 | 2,600 | 2,925 |
| 001-4042-539.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | 235 | 190 | 245 | 245 | 445 |
| 001-4042-539.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | 471 | 811 | 129 | 1,050 | 450 |
| 001-4042-539.54-03 | Books/Pubs/Subsc/Memb - Subscriptions | - | - | 362 | 4,600 | 4,600 |
| 001-4042-539.55-00 | Training | - | - | 91 | 2,825 | 3,725 |
| | Subtotal Operating | \$ 61,705 | \$ 61,071 | \$ 75,049 | \$ 84,385 | \$ 99,370 |
| Debt service | | | | | | |
| 001-4042-539.71-01 | Lease Payment/GASB87 | - | - | 359 | - | - |
| 001-4042-539.72-01 | Int Payment/GASB87 | - | - | 23 | - | - |
| | Subtotal Debt service | \$ - | \$ - | \$ 382 | \$ - | \$ - |
| Total | | \$ 551,179 | \$ 544,924 | \$ 618,436 | \$ 796,053 | \$ 834,742 |

Facilities Maintenance

Facilities Maintenance operates and maintains 35 City owned buildings to ensure their readiness for use by our citizens, visitors and staff, in order to maintain a safe and comfortable environment for all. Staff must be skilled in various trades, including electrical, plumbing, air conditioning system, and carpentry. This division also provides custodial services, mail delivery, and street lighting maintenance.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------|------------------------|------------------------|------------------------|------------------------|
| Salaries | \$ 378,151 | \$ 395,567 | \$ 470,826 | \$ 510,684 |
| Benefits | 165,003 | 201,226 | 261,384 | 291,806 |
| Operating | 309,168 | 421,820 | 395,853 | 428,483 |
| Supplies | 29,351 | 50,847 | 56,690 | 57,830 |
| Capital | 47,726 | - | - | - |
| Debt service | - | 382 | - | - |
| Total | \$ 929,399 | \$ 1,069,842 | \$ 1,184,753 | \$ 1,288,803 |

| Funding Source | | | | |
|-----------------------|-------------------|---------------------|---------------------|---------------------|
| Total | 929,399 | 1,069,842 | 1,184,753 | 1,288,803 |
| Total | \$ 929,399 | \$ 1,069,842 | \$ 1,184,753 | \$ 1,288,803 |

Our Accomplishments in 2022-23

- ❖ Replaced L.E.D. street light heads on historic Goldsboro Boulevard from 17/92 to William Clark Boulevard.
- ❖ Added L.E.D. lighting to parking areas on Sanford and 3rd.
- ❖ Added support cable for string lights and replaced lights damaged from hurricane IAN.
- ❖ Continued the L.E.D. hybrid project with FPL.
- ❖ Assisted Parks Department with running new electric feeds at the Cemetery.

Goals and Objectives for 2023-24

- ❖ Replace the roof at City hall.
- ❖ Reseal the windows at City hall.
- ❖ Assist parks with new camera installation at Ft. Mellon park.
- ❖ Update fire alarm system at City hall.
- ❖ Continue ADA compliance replacements.

| PUBLIC WORKS - FACILITIES MAINTENANCE | | | | |
|---|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| Performance Measures | | | | |
| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
| Total Square Footage Maintained | 310,318 | 310,318 | 310,318 | 310,318 |
| # Work Orders Completed | 684 | 443 | 550 | 600 |
| Total # Repairs | 361 | 317 | 400 | 425 |
| Total # Emergencies | 6 | 3 | 8 | 10 |
| Total # Other | 317 | 126 | 150 | 175 |
| % Non Emergency Work Orders Completed within (5) days of request | 100% | 80% | 95% | 100% |
| % Emergency Repairs Completed within 24 Hours | 100% | 100% | 100% | 100% |
| Cost per Work Order Completed | \$ 231 | \$ 203 | \$ 215 | \$ 230 |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|--|------------------------|------------------------|------------|------------------------|--------------------------------------|
| Public Works - Facilities Maintenance | | | | | |
| Public Works Maintenance Superintendent | 1.00 | 1.00 | - | 1.00 | - |
| Electrical Technician | 2.00 | 2.00 | - | 2.00 | - |
| Trades Maintenance Technician II | 2.00 | 2.00 | - | 2.00 | 1.00 |
| Trades Maintenance Technician I | 1.00 | 1.00 | - | 1.00 | 1.00 |
| Crew Leader | - | 1.00 | - | 1.00 | - |
| Custodial Worker II | 1.00 | 1.00 | - | 1.00 | - |
| Custodial Worker I | 1.00 | 1.00 | - | 1.00 | - |
| Total Full Time Equivalents | 8.00 | 9.00 | - | 9.00 | 2.00 |

Facilities Maintenance

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|---|-------------------|-------------------|---------------------|---------------------|---------------------|
| Personnel Services | | | | | | |
| 001-4046-539.12-00 | Regular Salaries & Wages | 382,276 | 368,127 | 380,401 | 459,096 | 487,224 |
| 001-4046-539.12-02 | Reg Salaries - Opt Out Health Insurance | 2,520 | 612 | 1,937 | - | - |
| 001-4046-539.14-00 | Overtime | 4,235 | 9,412 | 13,229 | 11,730 | 23,460 |
| 001-4046-539.21-00 | FICA/Medicare Taxes | 28,480 | 27,579 | 26,463 | 34,820 | 30,601 |
| 001-4046-539.22-01 | Retirement Contributions - FRS | 41,610 | 41,795 | 42,073 | 54,802 | 85,685 |
| 001-4046-539.23-00 | Medical Insurance | 107,055 | 80,456 | 110,535 | 158,480 | 150,110 |
| 001-4046-539.23-02 | Medical Insurance - Life & ST Disability | 2,523 | 1,998 | 2,300 | 2,849 | 3,144 |
| 001-4046-539.24-00 | Worker's Compensation | 13,506 | 13,175 | 17,136 | 10,433 | 22,266 |
| 001-4046-539.25-00 | Unemployment Compensation | - | - | 2,719 | - | - |
| | Subtotal Personnel Services | \$ 582,205 | \$ 543,154 | \$ 596,793 | \$ 732,210 | \$ 802,490 |
| Operating | | | | | | |
| 001-4046-539.34-00 | Other Contractual Services | 19,227 | 20,685 | 13,407 | 17,500 | 25,700 |
| 001-4046-539.41-00 | Communications Services | 7,225 | 6,994 | 8,365 | 6,204 | 9,200 |
| 001-4046-539.42-00 | Postage & Transportation | - | - | 223 | 25 | 100 |
| 001-4046-539.43-00 | Utility Services | 126,116 | 158,979 | 201,930 | 197,724 | 211,625 |
| 001-4046-539.44-00 | Rentals & Leases | 282 | 391 | 2,836 | 1,515 | 1,515 |
| 001-4046-539.44-10 | Rentals & Leases/GASB87 | - | - | 633 | - | - |
| 001-4046-539.45-01 | Insurance - Operating Liability | 21,872 | 24,920 | 25,790 | 35,137 | 17,146 |
| 001-4046-539.45-02 | Insurance - Auto Liability | 2,694 | 3,786 | 4,897 | 4,182 | 4,717 |
| 001-4046-539.46-00 | Repair & Maintenance Services | 88,657 | 78,029 | 137,407 | 103,636 | 128,000 |
| 001-4046-539.47-00 | Printing & Binding | 923 | 253 | 265 | 320 | 270 |
| 001-4046-539.48-00 | Promotional Activities | 25,545 | 14,654 | 25,506 | 29,000 | 29,000 |
| 001-4046-539.49-00 | Other Charges/Obligations | 566 | 477 | 561 | 610 | 1,210 |
| 001-4046-539.51-00 | Office Supplies | 499 | 252 | 403 | 500 | 500 |
| 001-4046-539.52-00 | Operating Supplies | 25,607 | 19,946 | 28,814 | 30,000 | 32,000 |
| 001-4046-539.52-01 | Operating Supplies - Gasoline/Diesel/Lubric | 7,005 | 7,575 | 18,407 | 15,000 | 15,000 |
| 001-4046-539.52-05 | Operating Supplies - Uniforms | 1,333 | 1,578 | 1,661 | 2,925 | 2,925 |
| 001-4046-539.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | - | - | 112 | 595 | 595 |
| 001-4046-539.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | - | - | 1,387 | 700 | 400 |
| 001-4046-539.55-00 | Training | - | - | 63 | 6,970 | 6,410 |
| | Subtotal Operating | \$ 327,551 | \$ 338,519 | \$ 472,667 | \$ 452,543 | \$ 486,313 |
| Capital | | | | | | |
| 001-4046-539.63-00 | Improve Other Than Building | - | 47,726 | - | - | - |
| | Subtotal Capital | \$ - | \$ 47,726 | \$ - | \$ - | \$ - |
| Debt service | | | | | | |
| 001-4046-539.71-01 | Lease Payment/GASB87 | - | - | 359 | - | - |
| 001-4046-539.72-01 | Int Payment/GASB87 | - | - | 23 | - | - |
| | Subtotal Debt service | \$ - | \$ - | \$ 382 | \$ - | \$ - |
| Total | | \$ 909,756 | \$ 929,399 | \$ 1,069,842 | \$ 1,184,753 | \$ 1,288,803 |

Streets

Funding for roads are included in the General Fund and one Special Revenue fund the Local Option Gas Tax Fund. Roadway structures include roads, sidewalks, curbs, drainage systems and signalization of roads. The City currently contains 185 miles of roads and 80 miles of sidewalks.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|----------------|----------------|----------------|----------------|
| Salaries | \$ 597,178 | \$ 792,703 | \$ 805,332 | \$ 886,875 |
| Benefits | 318,269 | 362,182 | 443,114 | 436,737 |
| Operating | 393,681 | 293,241 | 330,642 | 481,885 |
| Supplies | 82,952 | 8,091 | 115,479 | 121,154 |
| Debt service | - | 14,479 | - | - |
| Total | \$ 1,392,080 | \$ 1,470,696 | \$ 1,694,567 | \$ 1,926,651 |

| Funding Source | | | | |
|----------------|--------------|--------------|--------------|--------------|
| Total | 1,392,080 | 1,470,696 | 1,694,567 | 1,926,651 |
| Total | \$ 1,392,080 | \$ 1,470,696 | \$ 1,694,567 | \$ 1,926,651 |

Our Accomplishments in 2022-23

- ❖ Continued 24 hour response to pot hole complaints, trip hazards, downed/damaged signs and trees.
- ❖ Continue ROW mowing, tree maintenance and removals citywide.
- ❖ Provided traffic control assistance for police department, fire department and for special events throughout the City.
- ❖ Continued sign maintenance citywide.
- ❖ Hurricane debris clean up within the 100% reimbursement time.

Goals and Objectives for 2023-24

- ❖ Continue 24 hour response to pot hole complaints & trip hazards.
- ❖ Continue ROW mowing & tree maintenance citywide.
- ❖ Provide traffic control assistance for Police Department, Fire Department and for special events throughout the City.
- ❖ Continue updating and maintaining the city's street signs.
- ❖ Maintenance on the bricks in downtown Sanford.

PUBLIC WORKS - STREETS

Performance Measures

| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
|--|---------------------|---------------------|-----------------------|-----------------------|
| Total Work Orders | 2,143 | 1,938 | 2,000 | 2,300 |
| Pot Hole Repair | 45 | 76 | 50 | 55 |
| Asphalt Repair | 64 | 34 | 70 | 75 |
| Concrete Work | 25 | 44 | 35 | 25 |
| Grading | 7 | 2 | 5 | 10 |
| Brick Repair/Replace | 20 | 5 | 30 | 50 |
| Tractor Machine Mow Lots & ROW's | 150 | 147 | 140 | 150 |
| Tree Work | 181 | 178 | 175 | 200 |
| Alley Maintenance | 25 | 17 | 25 | 20 |
| Sign Maintenance | 927 | 410 | 500 | 750 |
| % of Non-Emergency Work Orders Completed within (5) Days of Request | 100% | 100% | 100% | 100% |
| % of Emergency Repairs Completed within (24) Hours | 100% | 100% | 100% | 100% |
| Cost per Work Order Completed | \$ 181 | \$ 142 | \$ 160 | \$ 175 |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|---|----------------|----------------|-------------|----------------|--------------------------|
| Public Works - Streets | | | | | |
| Project Manager ** | 0.05 | 0.05 | - | 0.05 | 1.00 |
| Streets Superintendent | 1.00 | 1.00 | - | 1.00 | - |
| Senior Public Works Inspector ** | 1.20 | 1.20 | - | 1.20 | - |
| Signs and Traffic Coordinator | 1.00 | 1.00 | - | 1.00 | - |
| Crew Leader | 2.00 | 2.00 | - | 2.00 | - |
| Equipment Operator IV | 2.00 | 2.00 | - | 2.00 | - |
| Equipment Operator II | 1.00 | 1.00 | (1.00) | - | - |
| Environmental - Administrative Specialist II ** | 0.50 | 0.50 | - | 0.50 | - |
| Maintenance Worker, Lead | 3.00 | 3.00 | - | 3.00 | - |
| Sign Technician | 1.00 | 1.00 | - | 1.00 | - |
| Equipment Operator I | - | - | - | - | 1.00 |
| Litter Control - Maintenance Worker | 1.00 | 1.00 | - | 1.00 | - |
| Maintenance Worker | 1.00 | 1.00 | 2.00 | 3.00 | - |
| Total Full Time Equivalents | 14.75 | 14.75 | 1.00 | 15.75 | 2.00 |

**Split between funds or departments/divisions

Streets

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|---|---------------------|---------------------|---------------------|---------------------|---------------------|
| Personnel Services | | | | | | |
| 001-4047-541.12-00 | Regular Salaries & Wages | 562,702 | 585,049 | 769,479 | 785,860 | 816,628 |
| 001-4047-541.12-02 | Regular Salaries - Additional Pays | - | - | 1,956 | - | 4,754 |
| 001-4047-541.12-06 | Reg Salaries - Opt Out Health Insurance | 60 | - | 1,700 | 1,877 | 5,865 |
| 001-4047-541.14-00 | Overtime | 11,903 | 12,129 | 19,568 | 17,595 | 59,628 |
| 001-4047-541.21-00 | FICA/Medicare Taxes | 40,931 | 42,981 | 49,661 | 59,558 | 68,082 |
| 001-4047-541.22-01 | Retirement Contributions - FRS | 58,178 | 70,189 | 82,728 | 99,615 | 125,065 |
| 001-4047-541.23-00 | Medical Insurance | 163,021 | 151,066 | 174,024 | 241,478 | 171,439 |
| 001-4047-541.23-02 | Medical Insurance - Life & ST Disability | 3,709 | 3,981 | 4,236 | 4,881 | 5,352 |
| 001-4047-541.24-00 | Worker's Compensation | 40,180 | 50,052 | 51,533 | 37,582 | 66,799 |
| | Subtotal Personnel Services | \$ 880,684 | \$ 915,447 | \$ 1,154,885 | \$ 1,248,446 | \$ 1,323,612 |
| Operating | | | | | | |
| 001-4047-541.31-00 | Professional Services | 79,260 | 3,314 | - | - | - |
| 001-4047-541.34-00 | Other Contractual Services | 87,698 | 94,652 | 94,679 | 96,663 | 93,400 |
| 001-4047-541.40-00 | Travel & Per Diem | - | 180 | 60 | 2,100 | 2,100 |
| 001-4047-541.41-00 | Communications Services | 5,846 | 5,651 | 5,286 | 5,689 | 5,370 |
| 001-4047-541.42-00 | Postage & Transportation | - | - | - | 20 | 20 |
| 001-4047-541.43-00 | Utility Services | 6,432 | 6,586 | 8,198 | 6,800 | 6,800 |
| 001-4047-541.44-00 | Rentals & Leases | 19,232 | 55,624 | (3,372) | 27,565 | 27,450 |
| 001-4047-541.44-10 | Rentals & Leases/GASB87 | - | - | 52,165 | - | - |
| 001-4047-541.45-01 | Insurance - Operating Liability | 92,204 | 79,883 | 22,614 | 116,714 | 207,158 |
| 001-4047-541.45-02 | Insurance - Auto Liability | 8,362 | 11,128 | 14,879 | 12,707 | 12,641 |
| 001-4047-541.46-00 | Repair & Maintenance Services | 68,316 | 134,654 | 97,381 | 59,995 | 124,571 |
| 001-4047-541.47-00 | Printing & Binding | 316 | 439 | 265 | 389 | 375 |
| 001-4047-541.49-00 | Other Charges/Obligations | 2,666 | 1,570 | 1,086 | 2,000 | 2,000 |
| 001-4047-541.51-00 | Office Supplies | 221 | 229 | 197 | 250 | 225 |
| 001-4047-541.52-00 | Operating Supplies | 10,639 | 11,347 | 13,760 | 15,150 | 20,200 |
| 001-4047-541.52-01 | Operating Supplies - Gasoline/Diesel/Lubric | 30,562 | 35,321 | 51,572 | 42,000 | 42,000 |
| 001-4047-541.52-05 | Operating Supplies - Uniforms | 3,456 | 3,649 | 4,072 | 4,375 | 4,375 |
| 001-4047-541.53-00 | Road Materials & Supplies | 25,800 | 31,019 | 26,275 | 45,000 | 42,000 |
| 001-4047-541.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | 370 | 380 | (82,210) | 704 | 404 |
| 001-4047-541.54-02 | Books/Pubs/Subsc/Memb -Contf/Seminar | - | 837 | (5,678) | 7,475 | 3,285 |
| 001-4047-541.54-03 | Books/Pubs/Subsc/Memb - Subscriptions | - | 170 | - | 100 | - |
| 001-4047-541.55-00 | Training | - | - | 103 | 425 | 8,665 |
| | Subtotal Operating | \$ 441,380 | \$ 476,633 | \$ 301,332 | \$ 446,121 | \$ 603,039 |
| Capital | | | | | | |
| 001-4047-541.64-00 | Books/Pubs/Subsc/Memb - Subscriptions | 10,380 | - | - | - | - |
| | Subtotal Capital | \$ 10,380 | \$ - | \$ - | \$ - | \$ - |
| Debt service | | | | | | |
| 001-4047-541.71-01 | Lease Payment/GASB87 | - | - | 14,368 | - | - |
| 001-4047-541.72-01 | Int Payment/GASB87 | - | - | 111 | - | - |
| | Subtotal Debt service | \$ - | \$ - | \$ 14,479 | \$ - | \$ - |
| Total | | \$ 1,332,444 | \$ 1,392,080 | \$ 1,470,696 | \$ 1,694,567 | \$ 1,926,651 |

Local Option Gas Tax Fund

Local Option Gas Tax Revenue is received from a Local Fuel Tax adopted county wide and is collected by the State, and distributed to county and local governments based on a statutory formula. The revenues collected are restricted in use to public transportation, roadway and right-of-way maintenance, roadway drainage, street lighting, traffic engineering and signalization, pavement marking, bridge maintenance and operation, and debt service for the same [Fla. Stat. S.336.025(7)].

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|----------------|----------------|----------------|----------------|
| Operating | \$ 725,453 | \$ 857,083 | \$ 783,860 | \$ 718,860 |
| Supplies | 93,432 | 79,834 | 120,000 | 135,000 |
| Capital | 134,529 | 222,567 | 610,000 | 550,000 |
| Total | \$ 953,414 | \$ 1,159,484 | \$ 1,513,860 | \$ 1,403,860 |

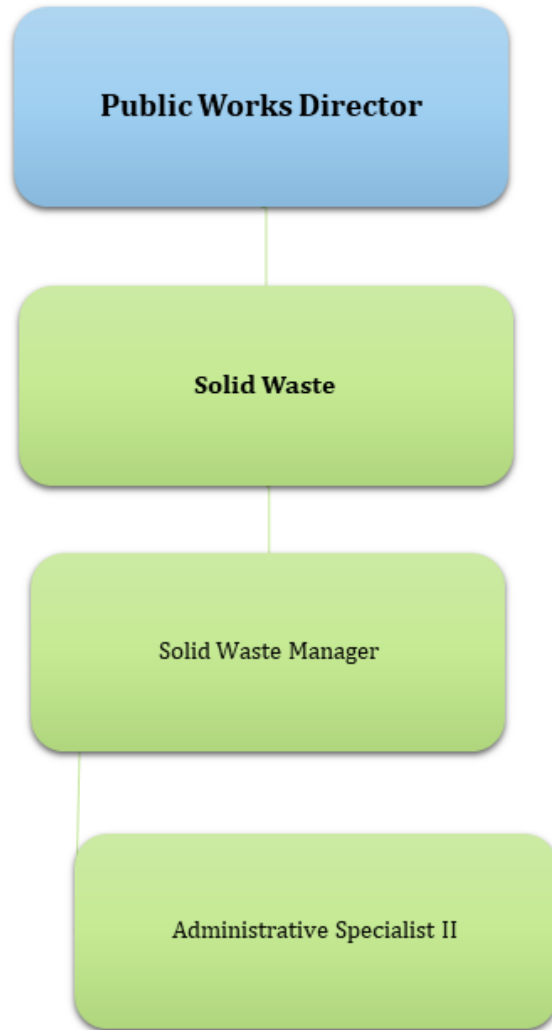
| Funding Source | | | | |
|----------------|------------|--------------|--------------|--------------|
| Total | 953,414 | 1,159,484 | 1,513,860 | 1,403,860 |
| Total | \$ 953,414 | \$ 1,159,484 | \$ 1,513,860 | \$ 1,403,860 |

PUBLIC WORKS - LOGT Performance Measures

| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
|--|---------------------|---------------------|-----------------------|-----------------------|
| Resurfacing Costs | \$ 134,530 | \$ 382,156 | \$ 485,000 | \$ 500,000 |
| Lane Miles within the City | 328 | 328 | 328 | 328 |
| #Capital projects managed - Construction phase | - | - | - | - |
| #Miles of road resurfaced | 5 | 4 | 3.8 | 3 |

This fund includes utilities for street lights (\$462,000), CSX transportation (\$10,000), traffic agreement with Seminole County (\$175,000), and funding for operations and capital projects (\$550,000). The detailed budget for this program is located in the Special Revenue Fund section of this budget document.

PUBLIC WORKS SOLID WASTE



Solid Waste

The Solid Waste Division provides for the scheduled collection and disposal of residential and commercial solid waste services through management of contractual services. The franchise agreement, solid waste ordinance and contract ensure accountability to the City and service consistency.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|----------------|----------------|----------------|----------------|
| Salaries | \$ 101,749 | \$ 125,059 | \$ 147,386 | \$ 164,405 |
| Benefits | 27,298 | 45,601 | 70,839 | 63,866 |
| Operating | 6,325,870 | 6,599,169 | 6,862,802 | 7,145,355 |
| Supplies | 7,226 | 9,322 | 11,325 | 11,175 |
| Debt service | 1,101 | 1,029 | - | - |
| Transfers | - | 15,580 | 83,608 | 105,763 |
| Total | \$ 6,463,244 | \$ 6,795,760 | \$ 7,175,960 | \$ 7,490,564 |

| Funding Source | | | | |
|----------------|--------------|--------------|--------------|--------------|
| Total | 6,463,244 | 6,795,760 | 7,175,960 | 7,490,564 |
| Total | \$ 6,463,244 | \$ 6,795,760 | \$ 7,175,960 | \$ 7,490,564 |

Our Accomplishments in 2022-23

- ❖ Collected 11,492 tons of Residential Solid Waste from approximately 14,887 residents.
- ❖ Collected 1,152 tons of Residential Yard Waste from approximately 14,887 residents.
- ❖ Collected 211,590 tons of debris from commercial front load containers.
- ❖ Collected 14,731 tons and 3,826 hauls from residential and commercial roll off containers.
- ❖ Collected 669 tons of Residential Recycle from approximately 14,887 residents.

Goals and Objectives for 2023-24

- ❖ Protect the quality of air, water, soil, and other natural resources of the city, as well as the health, safety, and welfare of its citizens.
- ❖ Ensure solid waste and recyclable materials are collected, transported and disposed of in a proper, sanitary, and efficient manner.
- ❖ Decrease recycle contamination and increase recycle tonnage.
- ❖ Encourage Adopt-A-Road Program participation.
- ❖ Eliminate illegal dumping.

| PUBLIC WORKS - SOLID WASTE | | | | |
|---|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| Performance Measures | | | | |
| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
| Payment to Solid Waste Contractor (Residential Only) | \$ 2,897,783 | \$ 3,013,353 | \$ 3,028,420 | \$ 3,043,562 |
| Monthly Service Charge for Solid Waste | 20.10 | 20.76 | 21.75 | 22.62 |
| # Tons of Waste Collected | 19,666 | 19,303 | 19,533 | 19,766 |
| # Tons of Recycled Waste Collected | 1,214 | 1,304 | 1,319 | 1,335 |
| # Tons of Yard Waste Collected | 2,185 | 2,114 | 2,140 | 2,165 |
| # Residential Customers Served | 14,972 | 15,000 | 15,178 | 15,359 |
| # Service Compliants | 1,044 | 755 | 1,069 | 1,514 |
| % "On Time" Collection Rate | 98% | 99% | 99% | 90% |
| Complaints per 1,000 Customers | 2% | 2% | 1% | 10% |
| Cost for Ton for Disposal | 40.20 | 40.02 | 42.31 | 42.31 |
| \$ Value of Recyclables diverted from Landfill | \$ 43,728 | \$ 46,964 | \$ 47,522 | \$ 48,088 |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|------------------------------------|------------------------|------------------------|------------|------------------------|--------------------------------------|
| Public Works - Solid Waste | | | | | |
| Public Works Director ** | 0.10 | 0.10 | - | 0.10 | - |
| Solid Waste Manager | 1.00 | 1.00 | - | 1.00 | - |
| Solid Waste Customer Support | 1.00 | 1.00 | - | 1.00 | - |
| Total Full Time Equivalents | 2.10 | 2.10 | - | 2.10 | - |

**Split between funds or departments/divisions

Solid Waste as a percentage of Enterprise Funds

9.7%



| Solid Waste Revenues and Expenses | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--|----------------|----------------|----------------|----------------|----------------|
| Operating Revenues | | | | | |
| Charges for Services | \$ 6,482,068 | \$ 6,805,512 | \$ 7,050,304 | \$ 7,175,960 | \$ 7,460,846 |
| Other | 2,048 | 24,549 | (39,731) | - | 17,333 |
| Total operating revenue | 6,484,116 | 6,830,061 | 7,010,573 | 7,175,960 | 7,478,179 |
| Operating Expenses | | | | | |
| Personnel Services | \$ 168,172 | \$ 129,048 | \$ 157,315 | \$ 218,225 | \$ 228,271 |
| Materials/Other Services | 6,100,686 | 6,328,484 | 6,795,040 | 6,874,127 | 7,156,530 |
| Total operating expenses | 6,268,858 | 6,457,532 | 6,952,355 | 7,092,352 | 7,384,801 |
| Operating Income | 215,258 | 372,529 | 58,218 | 83,608 | 93,378 |
| Non-Operating Revenue/(Expense) | | | | | |
| Capital Expenses | (5,713) | (5,713) | (5,759) | - | - |
| Total Non-Operating | (5,713) | (5,713) | (5,759) | - | - |
| Income Before Transfers and Contributions | | | | | |
| Transfers In | - | - | - | - | - |
| Transfers Out | - | - | - | - | - |
| Net Change in Assets | 209,545 | 366,816 | 52,459 | 83,608 | 93,378 |
| Net Assets - Beginning* | (78,983) | 130,562 | 497,378 | 549,837 | 633,445 |
| Net Assets - Ending* | \$ 130,562 | \$ 497,378 | \$ 549,837 | \$ 633,445 | \$ 726,823 |

*Includes Restricted Assets.

Solid Waste

| Account | Description | 2020 | 2021 | 2022 | 2023 | 2024 |
|--------------------------|--|---------------------|---------------------|---------------------|---------------------|---------------------|
| | | Actual | Actual | Actual | Budget | Proposed Budget |
| Revenue | | | | | | |
| 401-0000-343.40-01 | Service Charges - Residential | 3,040,241 | 2,966,795 | 3,209,378 | 3,226,220 | 3,339,000 |
| 401-0000-343.40-02 | Service Charges - Commercial | 2,825,147 | 3,103,743 | 4,184,292 | 3,276,988 | 3,613,658 |
| 401-0000-343.41-01 | Recycling Income - Residential | 1,823 | 1,546 | 10,785 | 2,000 | 1,564 |
| 401-0000-343.41-04 | Recycling Income - Commercial | 120,776 | 152,395 | 183,669 | 122,542 | 136,108 |
| 401-0000-343.90-00 | Physical Env - Other Charges | 3,026 | 3,174 | 5,398 | 3,210 | 12,116 |
| 401-0000-349.10-00 | Handling Fee | 319,633 | 422,544 | 316,495 | 365,000 | 358,400 |
| 401-0000-361.10-00 | Interest | (7,627) | 978 | 579 | - | 12,984 |
| 401-0000-361.30-00 | Interest - Unrealized | (2,743) | (898) | (1,689) | - | 5,544 |
| 401-0000-361.40-00 | Interest - Realized | (1,120) | (4) | (128) | - | (1,195) |
| 401-0000-369.41-00 | Reimbursement of Claims | 13,539 | 24,473 | (38,128) | - | - |
| 401-0000-369.90-00 | Miscellaneous Revenue | - | - | (365) | - | - |
| 401-0000-369.92-10 | Admin Share | 171,423 | 155,316 | 232,438 | 180,000 | - |
| 401-0000-389.98-00 | Use of Reserves | - | - | - | - | 12,385 |
| 401-0000-389.99-00 | Use of Net Assets | - | - | (1,254,504) | - | - |
| Total Revenue | | \$ 6,484,118 | \$ 6,830,062 | \$ 6,848,220 | \$ 7,175,960 | \$ 7,490,564 |
| Expenditure | | | | | | |
| 401-4002-534.12-00 | Regular Salaries & Wages | 113,901 | 107,292 | 131,477 | 146,606 | 162,545 |
| 401-4002-534.12-02 | Regular Salaries - Additional Pays | 660 | 660 | 972 | 660 | 660 |
| 401-4002-534.12-06 | Reg Salaries - Opt Out Health Insurance | 1,320 | 1,320 | 1,320 | 120 | 1,200 |
| 401-4002-534.12-10 | Regular Salaries & Wages - OPEB | (6,298) | (7,523) | (8,710) | - | - |
| 401-4002-534.21-00 | FICA/Medicare Taxes | 8,194 | 8,030 | 9,121 | 11,317 | 12,624 |
| 401-4002-534.22-01 | Retirement Contributions - FRS | 12,520 | 13,725 | 16,345 | 19,709 | 28,213 |
| 401-4002-534.23-00 | Medical Insurance | 12,718 | 8,442 | 8,503 | 37,572 | 19,488 |
| 401-4002-534.23-02 | Medical Insurance - Life & ST Disability | 753 | 730 | 786 | 959 | 1,067 |
| 401-4002-534.24-00 | Worker's Compensation | 1,715 | 2,107 | 2,381 | 1,282 | 2,474 |
| 401-4002-534.27-00 | Pension GASB 68 | 22,689 | (5,736) | 8,465 | - | - |
| 401-4002-534.31-00 | Professional Services | 6,035 | 3,070 | 2,295 | 3,000 | 3,000 |
| 401-4002-534.34-01 | Private Hauler | 5,868,224 | 6,099,136 | 6,352,371 | 6,630,960 | 6,895,574 |
| 401-4002-534.34-07 | Utilities and Facilities - GF | - | 1,088 | 1,107 | 1,310 | 1,565 |
| 401-4002-534.34-08 | Computer Services - GF | 6,223 | 4,277 | 6,433 | 6,681 | 7,697 |
| 401-4002-534.34-09 | Engineering - GF | 60 | 64 | 74 | 96 | 84 |
| 401-4002-534.34-10 | Personnel Services - GF | 2,120 | 2,170 | 2,479 | 2,728 | 3,134 |
| 401-4002-534.34-11 | Finance/Administration - GF | 205,807 | 210,132 | 224,170 | 196,863 | 216,696 |
| 401-4002-534.34-12 | Fleet - GF | 1,923 | 1,847 | 1,973 | 2,214 | 1,440 |
| 401-4002-534.40-00 | Travel & Per Diem | 638 | - | 2,297 | 4,600 | 4,600 |
| 401-4002-534.41-00 | Communications Services | 1,489 | 1,774 | 2,038 | 2,644 | 2,220 |
| 401-4002-534.42-00 | Postage & Transportation | 1 | - | 1 | 50 | 50 |
| 401-4002-534.44-00 | Rentals & Leases | 666 | 776 | 762 | 800 | 800 |
| 401-4002-534.44-10 | Rentals & Leases/gasb 87 | - | - | (772) | - | - |
| 401-4002-534.45-01 | Insurance - Operating Liability | 482 | 389 | 618 | 764 | 529 |
| 401-4002-534.45-02 | Insurance - Auto Liability | 481 | 640 | 531 | 454 | 566 |
| 401-4002-534.46-00 | Repair & Maintenance Services | 110 | 9 | 19 | 4,000 | 2,600 |
| 401-4002-534.47-00 | Printing & Binding | 1,395 | 428 | 1,636 | 3,088 | 2,750 |
| 401-4002-534.48-00 | Promotional Activities | - | - | 1,000 | 500 | 500 |
| 401-4002-534.49-00 | Other Charges/Obligations | 206 | 70 | 137 | 2,050 | 1,550 |
| 401-4002-534.51-00 | Office Supplies | 111 | 207 | 381 | 1,000 | 750 |
| 401-4002-534.52-00 | Operating Supplies | 23 | 22 | 49 | 5,000 | 5,000 |
| 401-4002-534.52-01 | Operating Supplies | 677 | 911 | 1,381 | 1,100 | 1,500 |
| 401-4002-534.52-05 | Operating Supplies | - | - | 240 | 525 | 525 |
| 401-4002-534.54-01 | Books/Pubs/Subscrs/Membs | 373 | 373 | 423 | 450 | 450 |
| 401-4002-534.54-02 | Books/Pubs/Subscrs/Membs | 275 | - | 1,125 | 2,750 | 2,750 |
| 401-4002-534.54-04 | Books/Pubs/Subscrs/Membs | 2,713 | - | - | - | - |
| 401-4002-534.55-00 | Training | - | - | 10 | 500 | 200 |
| 401-4002-534.72-05 | Int Payment/GASB87 | - | - | 46 | - | - |
| 401-4002-534.72-40 | Debt Service - Interest | 654 | 1,101 | 253 | - | - |
| 401-4002-534.73-05 | Amortization Expense | - | - | 730 | - | - |
| 401-7979-534.59-99 | Non Classified Expense | 5,713 | 5,713 | 5,713 | - | - |
| 401-7979-590.99-90 | Additions to Reserves | - | - | 15,580 | 83,608 | 105,763 |
| Total Expenditure | | \$ 6,274,571 | \$ 6,463,244 | \$ 6,795,760 | \$ 7,175,960 | \$ 7,490,564 |

PUBLIC WORKS/STORMWATER



Stormwater

The Storm Water division is responsible for effectively managing the 50 miles of drainage ditches and other drainage structures that make up the City’s drainage system. This division is also responsible for planning, designing and constructing new drainage facilities to augment the existing, older systems, and provide adequate drainage for new development. Storm Water activities are accounted for in a separate enterprise fund which derives its fees from Storm Water Utility fees.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|----------------|----------------|----------------|----------------|
| Salaries | \$ 564,680 | \$ 684,598 | \$ 876,978 | \$ 1,118,811 |
| Benefits | 292,567 | 435,910 | 516,496 | 667,176 |
| Operating | 829,515 | 1,027,906 | 1,211,265 | 1,248,415 |
| Supplies | 1,566,062 | 1,656,789 | 181,693 | 184,093 |
| Capital | - | - | 11,772,500 | 10,565,000 |
| Debt service | 175,734 | 143,959 | 1,376,461 | 809,309 |
| Total | \$ 3,428,558 | \$ 3,949,162 | \$ 15,935,393 | \$ 14,592,804 |

| Funding Source | | | | |
|----------------|--------------|--------------|---------------|---------------|
| Total | 3,428,558 | 3,949,162 | 15,935,393 | 14,592,804 |
| Total | \$ 3,428,558 | \$ 3,949,162 | \$ 15,935,393 | \$ 14,592,804 |

Storm Water as a percentage of Enterprise Funds



| Stormwater Revenues and Expenses | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--|------------------------|------------------------|------------------------|------------------------|------------------------|
| Operating Revenues | | | | | |
| Charges for Services | \$ 5,845,740 | \$ 6,109,508 | \$ 5,803,658 | \$ 6,002,721 | \$ 6,043,536 |
| Other | 43,569 | - | (183,733) | - | - |
| Total operating revenue | 5,889,309 | 6,109,508 | 5,619,925 | 6,002,721 | 6,043,536 |
| Operating Expenses | | | | | |
| Personnel Services | 1,192,836 | 857,247 | 1,033,788 | 1,393,474 | 1,785,987 |
| Materials/Other Services | 960,358 | 953,980 | 1,142,511 | 1,392,958 | 1,432,508 |
| Depreciation | 1,419,407 | 1,441,597 | 1,542,183 | - | - |
| Total operating expenses | 3,572,601 | 3,252,824 | 3,718,482 | 2,786,432 | 3,218,495 |
| Operating Income | 2,316,708 | 2,856,684 | 1,901,443 | 3,216,289 | 2,825,041 |
| Non-Operating Revenue/(Expense) | | | | | |
| Interest income | 518,656 | 37,917 | (570,445) | - | 1,537,526 |
| Intergovernmental | 4,453 | 11,665 | 3,212 | 2,600 | 3,000 |
| Interest expense | (269,003) | (175,734) | (159,726) | (182,540) | (118,470) |
| Capital Expenses | - | - | - | (11,772,500) | (10,565,000) |
| Debt Costs | - | - | (23) | (1,193,921) | (690,839) |
| Revenues/(Expenses) | 254,106 | (126,152) | (726,982) | (13,146,361) | (9,833,783) |
| Income Before Transfers and Contributions | 2,570,814 | 2,730,532 | 1,174,461 | (9,930,072) | (7,008,742) |
| Transfers In/(Out) | - | - | 1,253,955 | - | - |
| Net Change in Assets | 2,570,814 | 2,730,532 | 2,428,416 | (9,930,072) | (7,008,742) |
| Net Assets - Beginning* | 19,357,339 | 21,928,153 | 24,658,685 | 27,087,101 | 17,157,029 |
| Net Assets - Ending* | \$ 21,928,153 | \$ 24,658,685 | \$ 27,087,101 | \$ 17,157,029 | \$ 10,148,287 |

*Includes restricted assets.

Our Accomplishments in 2022-23

- ❖ Built a CDL training area and started CDL training.
- ❖ Maintained retention ponds and drainage ditches city-wide.
- ❖ Continued to oversee and monitor the National Pollutant Discharge Elimination System (N.P.D.E.S.) and Basin Management Action Plan (BMAP) programs.
- ❖ Pipe cleaning and lining city-wide.
- ❖ Street sweeping city-wide.

Goals and Objectives for 2023-24

- ❖ Realign and create a retention area in the right of way between Palmetto Avenue and Sanford Avenue .
- ❖ Maintain retention ponds and drainage ditches city wide.
- ❖ Pipe repairs city-wide.
- ❖ Pipe lining city-wide.
- ❖ Pipe cleaning city-wide.
- ❖ Street sweeping city-wide.
- ❖ Continue to oversee and monitor the N.P.D.E.S. & BMAP programs.

PUBLIC WORKS - STORMWATER
Performance Measures

| Activity | Actual 2018-2019 | Actual 2019-2020 | Expected 2020-2021 | Proposed 2021-2022 |
|--|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| Linear feet of Stormwater Lines | 562,636 | 562,636 | 562,636 | 562,636 |
| # Lane Miles | 320 | 320 | 320 | 320 |
| # of Miles of Roads Swept | 6,875 | 6,875 | 6,875 | 7,000 |
| Linear Feet of Stormwater Lines Cleaned | 55,158 | 32,933 | 56,000 | 60,000 |
| % of Streets Swept One Time per Month | 100% | 100% | 100% | 100% |
| % Compliance with NPDES Permit Conditions | 100% | 100% | 100% | 100% |
| % of Linear Feet of Stormwater Lines Cleaned | 25% | 25% | 25% | 25% |
| Cost per Lane Mile Swept | \$ 17 | \$ 17 | \$ 17 | \$ 17 |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|------------------------------|------------------------|------------------------|------------|------------------------|--------------------------------------|
|------------------------------|------------------------|------------------------|------------|------------------------|--------------------------------------|

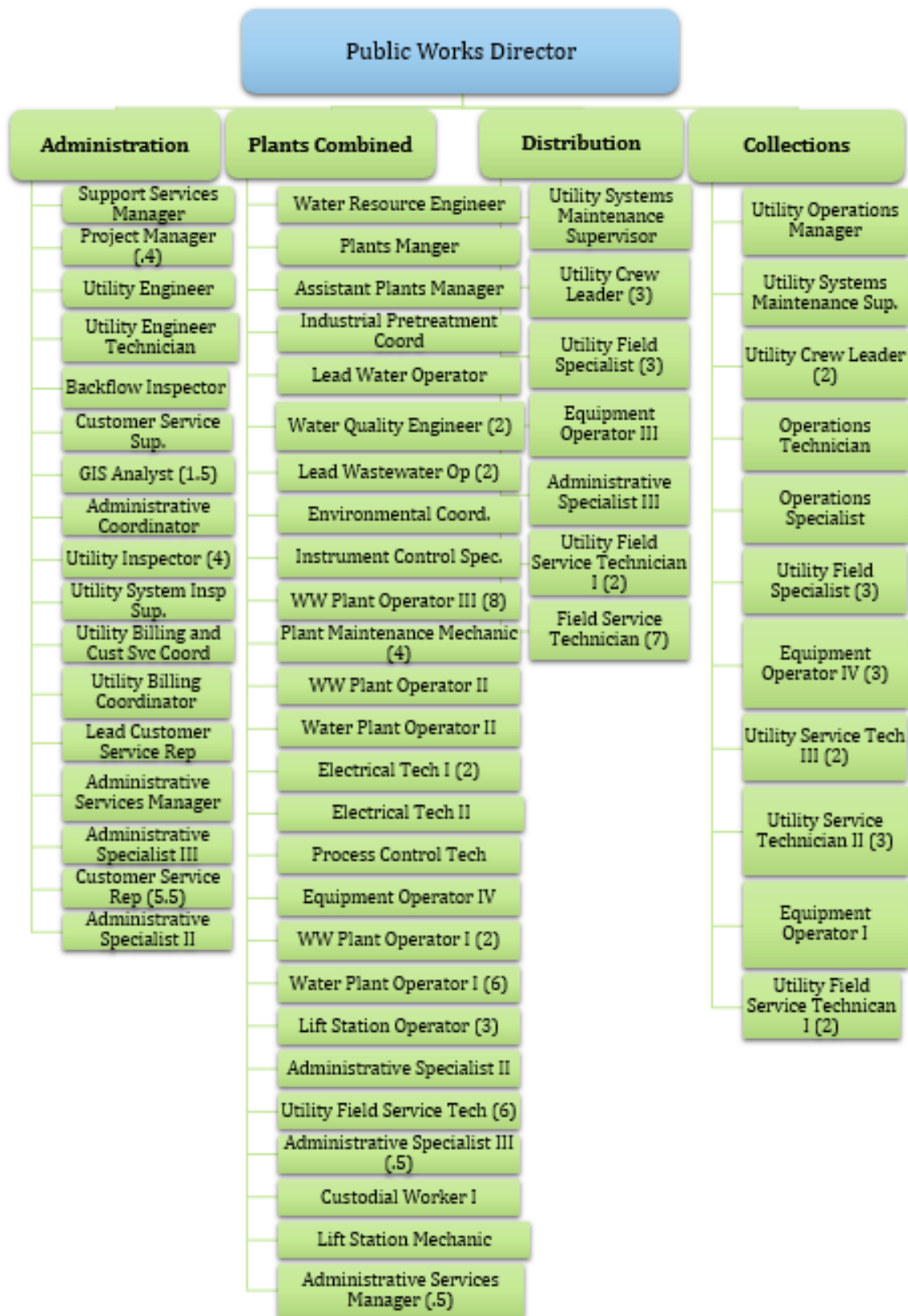
| Public Works - Stormwater | | | | | |
|---|--------------|--------------|-------------|--------------|-------------|
| Public Works Director ** | 0.10 | 0.10 | - | 0.10 | - |
| Project Engineer ** | - | - | 0.50 | 0.50 | - |
| Project Manager ** | 0.40 | 0.40 | - | 0.40 | - |
| Streets/Stormwater Superintendent | 1.00 | 1.00 | - | 1.00 | - |
| Senior Public Works Inspector ** | 0.80 | 0.80 | - | 0.80 | - |
| Crew Leader | 3.00 | 3.00 | - | 3.00 | - |
| Equipment Operator IV | 3.00 | 3.00 | - | 3.00 | - |
| Equipment Operator III | 4.00 | 4.00 | - | 4.00 | - |
| Administrative Services Manager | - | - | 0.30 | 0.30 | - |
| Environmental - Administrative Specialist II ** | 0.50 | 0.50 | - | 0.50 | 1.00 |
| Maintenance Worker, Lead | 1.00 | 1.00 | - | 1.00 | - |
| Equipment Operator I | 1.00 | 1.00 | - | 1.00 | - |
| Maintenance Worker | 4.00 | 4.00 | - | 4.00 | - |
| Total Full Time Equivalents | 18.80 | 18.80 | 0.80 | 19.60 | 1.00 |

**Split between funds or departments/divisions

Stormwater

| Account | Description | | | | | 2024 |
|--------------------|--|---------------------|---------------------|---------------------|----------------------|----------------------|
| | | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | Proposed Budget |
| Revenue | | | | | | |
| 402-0000-331.30-00 | Federal Grant | - | 7,876 | - | - | - |
| 402-0000-331.80-08 | FEMA-Grant | 12,087 | - | - | - | - |
| 402-0000-335.49-01 | Other - Fuel Tax | 204,453 | 3,789 | 3,212 | 2,600 | 3,000 |
| 402-0000-343.93-01 | Fees - Stormwater | 5,833,653 | 6,109,508 | 5,803,658 | 6,002,721 | 6,043,536 |
| 402-0000-361.10-00 | Interest | 319,127 | 227,907 | 313,800 | - | 960,833 |
| 402-0000-361.30-00 | Interest - Unrealized | 137,780 | (216,688) | (850,142) | - | 652,754 |
| 402-0000-361.40-00 | Interest - Realized | 61,749 | 26,698 | (34,103) | - | (76,061) |
| 402-0000-364.41-00 | Disposition of Assets | - | - | (183,779) | - | - |
| 402-0000-369.30-00 | REFUND FROM PRIOR YEAR | - | - | 46 | - | - |
| 402-0000-369.41-00 | Reimb of Claims & Expense | 43,569 | - | - | - | - |
| 402-0000-381.01-00 | TRANSFER - GENERAL FUND | - | - | 1,253,955 | - | - |
| 402-0000-389.98-00 | Use of Net Assets | - | - | 70,929 | 9,930,072 | 6,199,433 |
| | Total Revenue | \$ 6,612,418 | \$ 6,159,090 | \$ 6,377,576 | \$ 15,935,393 | \$ 13,783,495 |
| Expenditure | | | | | | |
| 402-4045-541.12-00 | Regular Salaries & Wages | 714,724 | 614,713 | 741,265 | 863,878 | 1,098,271 |
| 402-4045-541.12-02 | Regular Salaries - Additional Pays | 4,829 | 6,297 | 7,914 | 580 | 540 |
| 402-4045-541.12-06 | Reg Salaries - Opt Out Health Insurance | 160 | 1,020 | 620 | 2,520 | - |
| 402-4045-541.12-10 | Regular Salaries & Wages - OPEB | (56,382) | (67,348) | (77,973) | - | - |
| 402-4045-541.14-00 | Overtime | 7,803 | 9,998 | 12,772 | 10,000 | 20,000 |
| 402-4045-541.21-00 | FICA/Medicare Taxes | 51,384 | 47,513 | 50,950 | 67,336 | 85,902 |
| 402-4045-541.22-01 | Retirement Contributions - FRS | 71,264 | 74,239 | 83,830 | 101,818 | 170,456 |
| 402-4045-541.23-00 | Medical Insurance | 227,205 | 161,634 | 201,658 | 313,727 | 344,289 |
| 402-4045-541.23-02 | Medical Insurance - Life & ST Disability | 4,718 | 4,165 | 4,570 | 5,633 | 7,116 |
| 402-4045-541.23-03 | Retiree Health Ins | 3,176 | - | - | - | - |
| 402-4045-541.24-00 | Worker's Compensation | 34,803 | 36,039 | 35,696 | 27,982 | 59,413 |
| 402-4045-541.27-00 | Pension GASB 68 | 129,152 | (31,023) | 43,415 | - | - |
| 402-4045-541.31-00 | Professional Services | 62,346 | 42,503 | 16,139 | 30,175 | 63,000 |
| 402-4045-541.34-00 | Other Contractual Services | 39,165 | 24,909 | 34,204 | 83,936 | 70,566 |
| 402-4045-541.34-07 | Utilities - GF | 3,592 | 3,444 | 3,667 | 4,237 | 4,880 |
| 402-4045-541.34-08 | Computer Services - GF | 56,894 | 39,101 | 57,589 | 59,815 | 70,738 |
| 402-4045-541.34-09 | Engineering Services - GF | 18,779 | 19,757 | 22,913 | 30,018 | 20,139 |
| 402-4045-541.34-10 | Personnel Services - GF | 19,381 | 19,843 | 22,192 | 24,419 | 28,803 |
| 402-4045-541.34-11 | Finance/Administration - GF | 99,518 | 134,027 | 300,105 | 333,571 | 333,571 |
| 402-4045-541.34-12 | Fleet - GF | 73,981 | 71,066 | 75,934 | 96,227 | 101,955 |
| 402-4045-541.40-00 | Travel & Per Diem | 1,021 | 29 | 5,900 | 6,250 | 6,250 |
| 402-4045-541.41-00 | Communications Services | 2,852 | 3,899 | 3,724 | 4,617 | 4,325 |
| 402-4045-541.42-00 | Postage & Transportation | - | - | 341 | 500 | 500 |
| 402-4045-541.43-00 | Utility Services | 14,268 | 16,385 | 19,901 | 14,060 | 17,060 |
| 402-4045-541.44-00 | Rentals & Leases | 3,235 | 4,991 | 1,270 | 9,715 | 6,600 |
| 402-4045-541.44-10 | Rentals & Leases/gasb 87 | - | - | (382) | - | - |
| 402-4045-541.45-01 | Insurance - Operating Liability | 102,835 | 90,505 | 95,551 | 139,344 | 118,474 |
| 402-4045-541.45-02 | Insurance - Auto Liability | 18,500 | 24,619 | 32,621 | 31,379 | 40,063 |
| 402-4045-541.46-00 | Repair & Maintenance Services | 268,829 | 303,101 | 306,533 | 312,000 | 330,500 |
| 402-4045-541.47-00 | Printing & Binding | 299 | 253 | 748 | 852 | 855 |
| 402-4045-541.48-00 | Promotional Activities | - | - | 164 | - | - |
| 402-4045-541.49-00 | Other Charges/Obligations | 28,906 | 31,083 | 28,792 | 30,150 | 30,136 |
| 402-4045-541.51-00 | Office Supplies | 300 | 329 | 380 | 500 | 500 |
| 402-4045-541.52-00 | Operating Supplies | 21,711 | 18,663 | 9,697 | 32,100 | 27,000 |
| 402-4045-541.52-01 | Operating Supplies | 45,879 | 49,043 | 68,775 | 55,000 | 55,000 |
| 402-4045-541.52-05 | Operating Supplies | 5,639 | 5,399 | 4,654 | 6,825 | 6,825 |
| 402-4045-541.53-00 | Road Materials & Supplies | 68,615 | 49,516 | 21,159 | 70,000 | 76,000 |
| 402-4045-541.54-01 | Books/Pubs/Subscrs/Membs | 185 | 190 | 490 | 1,212 | 1,212 |
| 402-4045-541.54-02 | Books/Pubs/Subscrs/Membs | 915 | 1,325 | 9,312 | 14,956 | 8,190 |
| 402-4045-541.54-04 | Books/Pubs/Subscrs/Membs | 2,713 | - | 41 | - | - |
| 402-4045-541.55-00 | Training | - | - | 98 | 1,100 | 9,366 |
| 402-4045-541.61-00 | Land Acquisitions | 48,960 | - | - | - | - |
| 402-4045-541.62-00 | Buildings | - | - | 17,025 | - | - |
| 402-4045-541.63-00 | Improve Other Than Bldg | 3,854,146 | 1,781,298 | (1,841,557) | 11,095,000 | 10,100,000 |
| 402-4045-541.64-00 | Machinery & Equipment | 59,927 | 266,273 | 380,221 | 677,500 | 465,000 |
| 402-4045-541.71-21 | Debt Service - Principal | - | - | - | 267,752 | 275,116 |
| 402-4045-541.71-22 | Debt Service - Principal | - | - | - | 136,095 | 139,933 |
| 402-4045-541.71-23 | Debt Service - Principal | - | - | - | 23,077 | 23,607 |
| 402-4045-541.71-24 | Debt Service - Principal | - | - | - | 19,563 | 20,081 |
| 402-4045-541.71-25 | Debt Service - Principal | - | - | - | 229,406 | 232,102 |
| 402-4045-541.71-26 | Debt Service - Principal | - | - | - | 518,028 | - |
| 402-4045-541.72-05 | Debt Service - Interest | - | - | 23 | - | - |
| 402-4045-541.72-21 | Debt Service - Interest | 56,338 | 49,514 | 42,500 | 36,825 | 29,468 |
| 402-4045-541.72-22 | Debt Service - Interest | 44,365 | 40,790 | 37,113 | 35,087 | 31,250 |
| 402-4045-541.72-23 | Debt Service - Interest | 6,436 | 5,939 | 5,430 | 5,063 | 4,534 |
| 402-4045-541.72-24 | Debt Service - Interest | 9,870 | 9,389 | 8,896 | 8,456 | 7,939 |
| 402-4045-541.72-25 | Debt Service - Interest | 151,993 | 52,281 | 49,635 | 47,975 | 45,279 |
| 402-4045-541.72-26 | Debt Service - Interest | - | 17,821 | - | 49,134 | - |
| 402-4045-541.73-05 | Amortization Expense | - | - | 362 | - | - |
| 402-7979-518.23-03 | Medical/Life Insurance | - | - | 15,791 | - | - |
| 402-7979-541.59-99 | Non Classified Expense | 1,419,407 | 1,441,597 | 1,542,183 | - | - |
| 402-7979-541.69-99 | Fixed Assets - Capitalized | (3,963,032) | (2,047,571) | 1,444,311 | - | - |
| | Total Expenditure | \$ 3,841,604 | \$ 3,428,558 | \$ 3,949,162 | \$ 15,935,393 | \$ 14,592,804 |

PUBLIC WORKS WATER & SEWER DEPARTMENT



Water and Wastewater Department



Mission Statement

The Public Works and Utility Department enhances the quality of life of our customers and visitors by providing exceptional public services through our knowledgeable and dedicated staff.

Role of Water and Wastewater Department

The Sanford Water, Wastewater, and Reclaimed Water Utility provides the City's residential, commercial, light industrial, agricultural and rural areas with potable water and wastewater collection, treatment and disposal. In addition, the utility provides services to unincorporated areas of Seminole County within its service area, and through wholesale agreements. Groundwater from the Floridian Aquifer is drawn and treated at two water treatment facilities and the potable water produced is distributed throughout the service area through the system's transmission pipelines. Wastewater is collected throughout the service area and conveyed to either the Sanford North Water Reclamation Facility, or to the new South Water Reclamation Facility. The treated effluent, or reclaimed water, is then conveyed into the City's Reclaimed Water distribution System for irrigation purposes. The 2024 proposed budget anticipates a CPI rate increase to water and wastewater, effective October 1, 2023.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|----------------------|----------------------|----------------------|----------------------|
| Salaries | \$ 4,702,758 | \$ 5,031,045 | \$ 6,366,565 | \$ 7,288,965 |
| Benefits | 1,901,312 | 2,877,242 | 3,362,092 | 3,759,333 |
| Operating | 8,349,696 | 9,035,919 | 10,422,704 | 11,615,208 |
| Supplies | 6,603,792 | 7,180,894 | 2,019,999 | 2,103,773 |
| Capital | 7,560,604 | 7,403,082 | 16,454,194 | 20,962,280 |
| Debt service | 996,914 | 818,840 | 4,322,800 | 4,534,010 |
| Transfers | (4,056,017) | (1,946,598) | 16,960,143 | 6,217,022 |
| Total | \$ 26,059,059 | \$ 30,400,424 | \$ 59,908,497 | \$ 56,480,591 |

Water and Wastewater Department as a percentage of Enterprise Fund

71.4%



Water/Wastewater

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------------|--------------------------------|-------------------|----------------------|----------------------|----------------------|----------------------|
| Revenue | | | | | | |
| 451-0000-331.30-00 | Grant | - | 20,272 | - | - | - |
| 451-0000-331.80-08 | FEMA Reimbursements | 25,039 | - | - | - | - |
| 451-0000-334.32-30 | Grant - FDEP Water Quality | 9,500 | - | - | - | - |
| 451-0000-334.80-01 | FEMA State Reimbursements | 1,407 | - | - | - | - |
| 451-0000-335.49-01 | Fuel Tax Refund | 9,326 | 9,474 | 10,099 | 7,800 | 7,000 |
| 451-0000-337.30-36 | Grant - SJRWMD | - | 3,136 | 137,378 | - | - |
| 451-0000-341.90-03 | Tax Collection Commission | 288 | 344 | 377 | 302 | 400 |
| 451-0000-341.90-04 | Utilities Plan Reviews | 1,000 | - | (234) | - | - |
| 451-0000-343.60-61 | Sewer Charges | 10,337,531 | 11,064,986 | 11,517,088 | 10,880,381 | 11,970,973 |
| 451-0000-343.60-62 | Sewer Base | 4,084,485 | 4,442,671 | 4,783,192 | 4,689,082 | 5,035,611 |
| 451-0000-343.60-63 | Water Metered | 5,849,465 | 6,186,106 | 6,009,760 | 5,546,375 | 6,198,228 |
| 451-0000-343.60-64 | Water Base | 2,817,956 | 3,025,537 | 3,255,190 | 3,198,950 | 3,425,263 |
| 451-0000-343.60-65 | Reclaimed Water Flow | 1,495,061 | 1,503,046 | 1,656,963 | 1,530,327 | 1,691,401 |
| 451-0000-343.60-66 | Reclaimed Water Base | 424,614 | 489,146 | 560,739 | 533,303 | 578,114 |
| 451-0000-343.65-02 | Hydrant Rental Other | 75,585 | 112,241 | 98,351 | 138,263 | 101,857 |
| 451-0000-343.66-00 | Sewer Service Fee | 56,925 | 74,625 | 84,693 | 54,557 | 72,156 |
| 451-0000-343.66-10 | Interceptor Services | 259,424 | 223,166 | 84,240 | - | - |
| 451-0000-343.66-12 | Permitting Fees | 14,182 | - | 14,150 | - | - |
| 451-0000-343.66-14 | Test and Analysis Fees | 10,425 | 1,484 | 3,385 | - | - |
| 451-0000-343.66-16 | Violations and Penalties | 2,125 | - | - | - | - |
| 451-0000-343.67-00 | Water Service Charges | 406,405 | 673,957 | 553,144 | 597,556 | 579,909 |
| 451-0000-343.68-00 | Reclaimed Water Services | 154,654 | 286,486 | 247,407 | 308,225 | 262,634 |
| 451-0000-361.10-00 | Interest | 283,710 | 224,283 | 296,852 | - | 825,130 |
| 451-0000-361.10-10 | Interest/gasb 87 | - | - | 21,049 | - | - |
| 451-0000-361.30-00 | Interest | 109,239 | (213,866) | (784,059) | - | 537,228 |
| 451-0000-361.40-00 | Interest | 54,434 | 26,314 | (30,988) | - | (65,758) |
| 451-0000-362.01-00 | Rent Lake Jessup Groves | 2,049 | 11,253 | 526 | 500 | 500 |
| 451-0000-362.10-00 | Rent | 10 | 10 | 10 | 10 | 10 |
| 451-0000-362.10-01 | Rent Cattle Lease Site 10 | 48,690 | - | - | 48,690 | - |
| 451-0000-362.10-02 | Rent Derby Park | 51,605 | 53,787 | 55,022 | 40,000 | 56,000 |
| 451-0000-362.10-07 | Rent - AT&T Tower Lease | 25,300 | - | 55,520 | 30,000 | 30,000 |
| 451-0000-364.41-00 | Disposition of Assets | 29,979 | 22,881 | 44,784 | 8,400 | 10,000 |
| 451-0000-365.10-00 | Sale of Scrap | 328 | 1,431 | - | - | - |
| 451-0000-369.40-19 | Reimbursements | 65,150 | 65,150 | 65,150 | 65,150 | 65,150 |
| 451-0000-369.41-00 | Reimbursements | 7,331 | 4,354 | (1,979) | 7,600 | - |
| 451-0000-369.42-00 | Reimbursements - contract work | 1,359 | - | - | - | - |
| 451-0000-369.90-00 | Other Miscellaneous | 7,122 | 9,251 | 1,746 | 10,000 | - |
| 451-0000-369.90-01 | Cash Over/(Short) | (50) | (20) | (1) | - | - |
| 451-0000-369.91-01 | Returned Checks | 4,438 | 3,820 | 3,233 | 3,763 | 3,800 |
| 451-0000-369.92-00 | Delinquent Late Fees | (2,128) | 3,388 | 7,287 | 3,178 | 3,000 |
| 451-0000-369.92-01 | Delinquent Late Fees | 340,896 | 317,290 | 370,988 | 320,000 | 370,000 |
| 451-0000-381.14-00 | Transfers - Impact Fee Fund | 1,500,000 | 800,000 | 1,400,000 | 1,100,000 | 1,100,000 |
| 451-0000-389.80-01 | Contributions - Subdivisions | 6,706,227 | 3,937,708 | 2,566,043 | - | - |
| 451-0000-389.98-00 | Use of Reserves | - | - | (652,512) | 9,432,904 | 1,407,690 |
| Total \$ | | 35,271,086 | \$ 33,383,711 | \$ 32,434,593 | \$ 38,555,316 | \$ 34,266,296 |

Administration

The Administration function provides overall utility management, strategic planning, billing, intake and processing of customer payments, new account services and utility line location services.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|----------------|----------------|----------------|----------------|
| Salaries | \$ 1,042,692 | \$ 1,152,482 | \$ 1,376,187 | \$ 1,678,930 |
| Benefits | 422,780 | 652,828 | 727,027 | 836,490 |
| Operating | 2,792,391 | 2,905,270 | 3,661,179 | 3,918,015 |
| Supplies | 51,836 | 56,873 | 75,138 | 103,023 |
| Debt service | 11,376 | 19,857 | 12,000 | 12,000 |
| Total | \$ 4,321,075 | \$ 4,787,310 | \$ 5,851,531 | \$ 6,548,458 |

| Funding Source | | | | |
|----------------|--------------|--------------|--------------|--------------|
| Total | 4,321,075 | 4,787,310 | 5,851,531 | 6,548,458 |
| Total | \$ 4,321,075 | \$ 4,787,310 | \$ 5,851,531 | \$ 6,548,458 |

Our Accomplishments in 2022-23

- ❖ Approved for \$78 million 1.4 PFAS mitigation plan.
- ❖ Secured a FDEP grant of \$750,000 for nutrient reduction sewer work.
- ❖ Successfully managed a brackish water pilot for future supply.
- ❖ Developed emergency response plan for failing vacuum sewer system.

Goals and Objectives for 2023-24

- ❖ Begin a mass meter exchange program.
- ❖ Complete work order management system upgrade.
- ❖ Finish SR water main replacement project.
- ❖ Complete improvements to the vacuum sewer system.

UTILITIES - ADMINISTRATION

Performance Measures

| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
|-------------------------------------|---------------------|---------------------|-----------------------|-----------------------|
| Total # of over the phone payments | 35,267 | 31,136 | 32,000 | 32,000 |
| Total # of online payments | 113,776 | 124,410 | 130,000 | 130,000 |
| Total # of mailed payments | 36,112 | 33,071 | 35,000 | 35,000 |
| Total # of walk up customers served | 11,724 | 15,235 | 12,000 | 12,000 |
| Water Quality Complaints | 74 | 74 | 83 | 94 |
| Average# of waste water customers | 16,324 | 16,957 | 17,307 | 17,507 |
| Average# of water customers | 17,756 | 18,389 | 18,739 | 18,939 |
| Average# of new accounts monthly | 258 | 219 | 223 | 220 |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|--|----------------|----------------|-------------|----------------|--------------------------|
| Utilities - Water/Wastewater - Administration | | | | | |
| Public Utilities Director | - | - | - | - | 1.00 |
| Public Works Director ** | 0.45 | 0.45 | - | 0.45 | - |
| Utility Support Services Manager | 1.00 | 1.00 | - | 1.00 | - |
| Utility System Engineer | 1.00 | 1.00 | - | 1.00 | - |
| Utility Engineer Technician | 1.00 | 1.00 | - | 1.00 | - |
| Project Manager ** | 0.40 | 0.40 | - | 0.40 | - |
| Customer Service Supervisor | 1.00 | 1.00 | - | 1.00 | - |
| GIS Analyst ** | 1.50 | 1.50 | - | 1.50 | - |
| Administrative Coordinator | 1.00 | 1.00 | - | 1.00 | - |
| Utility Inspector | 4.00 | 4.00 | - | 4.00 | - |
| Backflow Inspector | - | 1.00 | - | 1.00 | - |
| Utility Systems Inspections Supervisor | 1.00 | 1.00 | - | 1.00 | - |
| Utility Billing Coordinator | 1.00 | 1.00 | - | 1.00 | - |
| Utility Billing and Customer Service Coordinator | 1.00 | 1.00 | - | 1.00 | - |
| Lead Customer Service Representative | 1.00 | 1.00 | - | 1.00 | - |
| Administrative Services Manager | - | - | 0.30 | 0.30 | - |
| Administrative Specialist III | 1.00 | 1.00 | - | 1.00 | - |
| Customer Service Representative | 5.50 | 5.50 | - | 5.50 | - |
| Administrative Specialist II** | 0.50 | 1.00 | - | 1.00 | - |
| Total Full Time Equivalents | 22.35 | 23.85 | 0.30 | 24.15 | 1.00 |

**Split between funds or departments/divisions

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|---|---------------------|---------------------|---------------------|---------------------|---------------------|
| Personnel Services | | | | | | |
| 451-4510-536.12-00 | Regular Salaries & Wages | 1,048,579 | 1,080,200 | 1,184,299 | 1,225,798 | 1,577,311 |
| 451-4510-536.12-02 | Regular Salaries - Additional Pays | 15,406 | 19,681 | 21,242 | 9,595 | 15,768 |
| 451-4510-536.12-06 | Reg Salaries - Opt Out Health Insurance | 940 | 540 | 840 | 2,940 | 2,400 |
| 451-4510-536.12-10 | Regular Salaries & Wages - OPEB | (67,029) | (80,065) | (92,697) | - | - |
| 451-4510-536.13-00 | Other Salaries & Wages | - | - | - | 92,854 | 43,451 |
| 451-4510-536.14-00 | Overtime | 19,656 | 22,336 | 38,798 | 45,000 | 40,000 |
| 451-4510-536.21-00 | FICA/Medicare Taxes | 75,418 | 79,084 | 85,925 | 105,684 | 128,917 |
| 451-4510-536.22-01 | Retirement Contributions | 112,450 | 141,917 | 162,991 | - | 277,538 |
| 451-4510-536.22-06 | RETIREMENT CONTRIBUTIONS | - | - | - | 178,150 | - |
| 451-4510-536.23-00 | Medical Insurance | 259,212 | 238,054 | 293,707 | 423,253 | 395,384 |
| 451-4510-536.23-02 | Medical Insurance - Life & ST Disability | 6,653 | 6,824 | 7,156 | 8,711 | 10,617 |
| 451-4510-536.24-00 | Worker's Compensation | 12,275 | 16,552 | 18,638 | 11,229 | 24,034 |
| 451-4510-536.25-00 | Unemployment Comp | - | (346) | - | - | - |
| 451-4510-536.27-00 | Pension GASB 68 | 203,795 | (59,305) | 84,411 | - | - |
| | Subtotal Personnel Services | \$ 1,687,355 | \$ 1,465,472 | \$ 1,805,310 | \$ 2,103,214 | \$ 2,515,420 |
| Operating | | | | | | |
| 451-4510-536.31-00 | Professional Services | 261,432 | 328,925 | 200,652 | 486,000 | 585,000 |
| 451-4510-536.34-00 | Other Contractual Services | 84,670 | 78,836 | 68,488 | 107,283 | 172,842 |
| 451-4510-536.34-08 | Computer Services - GF | 312,177 | 214,545 | 336,496 | 354,275 | 408,116 |
| 451-4510-536.34-09 | Engineering Services - GF | 125,941 | 132,500 | 153,666 | 215,552 | 243,785 |
| 451-4510-536.34-10 | Personnel Services - GF | 106,343 | 108,877 | 129,671 | 144,630 | 166,176 |
| 451-4510-536.34-11 | Finance/Administration - GF | 1,099,581 | 1,064,827 | 1,106,696 | 1,123,722 | 1,161,488 |
| 451-4510-536.34-12 | Fleet - GF | 71,878 | 73,643 | 109,281 | 141,543 | 128,563 |
| 451-4510-536.40-00 | Travel & Per Diem | 1,192 | 25 | 60 | 4,180 | 4,180 |
| 451-4510-536.41-00 | Communications Services | 15,377 | 18,445 | 17,988 | 18,928 | 18,600 |
| 451-4510-536.42-00 | Postage & Transportation | 78,209 | 73,966 | 85,883 | 83,500 | 85,000 |
| 451-4510-536.43-00 | Utility Services | 141,146 | 174,560 | 157,132 | 230,000 | 185,000 |
| 451-4510-536.44-00 | Rentals & Leases | 13,660 | 13,671 | 13,506 | 26,500 | 23,500 |
| 451-4510-536.44-10 | RENTALS & LEASES | - | - | (16,972) | - | - |
| 451-4510-536.45-01 | Insurance - Operating Liability | 26,633 | 23,461 | 24,305 | 32,740 | 28,047 |
| 451-4510-536.45-02 | Insurance - Auto Liability | 1,197 | 1,592 | 2,189 | 1,870 | 2,224 |
| 451-4510-536.46-00 | Repair & Maintenance Services | 51,671 | 27,468 | 17,283 | 210,406 | 202,944 |
| 451-4510-536.47-00 | Printing & Binding | 44,707 | 47,245 | 50,086 | 58,400 | 69,900 |
| 451-4510-536.48-00 | Promotional Activities | 2,270 | 2,142 | 2,656 | 7,950 | 7,450 |
| 451-4510-536.49-00 | Other Charges/Obligations | 334,646 | 407,663 | 446,204 | 413,700 | 425,200 |
| 451-4510-536.51-00 | Office Supplies | 10,560 | 11,276 | 13,931 | 21,500 | 22,500 |
| 451-4510-536.52-00 | Operating Supplies | 14,401 | 26,888 | 18,972 | 15,400 | 37,100 |
| 451-4510-536.52-01 | Operating Supplies - Gasoline/Diesel/Lubric | 4,293 | 6,991 | 13,486 | 12,000 | 12,000 |
| 451-4510-536.52-05 | Operating Supplies - Uniforms | 2,379 | 1,261 | 1,381 | 3,900 | 4,225 |
| 451-4510-536.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | 1,716 | 4,245 | 4,042 | 7,398 | 7,398 |
| 451-4510-536.54-02 | Books/Pubs/Subsc/Memb - Conf/Seminar | 804 | 1,175 | 5,061 | 5,950 | 6,250 |
| 451-4510-536.54-04 | Books/Pubs/Subsc/Memb - School Tuition | 12,210 | - | - | 2,190 | 5,250 |
| 451-4510-536.55-00 | Training | - | - | - | 6,800 | 8,300 |
| | Subtotal Operating | \$ 2,819,093 | \$ 2,844,227 | \$ 2,962,143 | \$ 3,736,317 | \$ 4,021,038 |
| Debt service | | | | | | |
| 451-4510-536.72-05 | Int Payment/GASB87 | - | - | 1,007 | - | - |
| 451-4510-536.72-45 | Debt Service - Interest | 6,148 | 11,376 | 2,805 | 12,000 | 12,000 |
| 451-4510-536.73-05 | Amortization Expense | - | - | 16,045 | - | - |
| | Subtotal Debt service | \$ 6,148 | \$ 11,376 | \$ 19,857 | \$ 12,000 | \$ 12,000 |
| Total | | \$ 4,512,596 | \$ 4,321,075 | \$ 4,787,310 | \$ 5,851,531 | \$ 6,548,458 |

Water/Wastewater Plants Combined

This division is responsible for the four plants operated by the utility, as well as lift station operations (wastewater collection). It is also responsible for four well fields. The City has nearly 60,000 water customers who consume over 7 million gallons of potable water per day. Combined, the City's water plants have the capacity to produce 15.1 million gallons per day. The City has 19 deep wells and nearly 1,500 fire hydrants.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|----------------|----------------|----------------|----------------|
| Salaries | \$ 2,188,558 | \$ 2,286,573 | \$ 2,896,040 | \$ 3,242,990 |
| Benefits | 823,346 | 1,284,143 | 1,442,579 | 1,675,658 |
| Operating | 215,293 | 296,647 | 426,963 | 365,143 |
| Supplies | 84,070 | 124,773 | 141,920 | 135,650 |
| Total | \$ 3,311,267 | \$ 3,992,136 | \$ 4,907,502 | \$ 5,419,441 |

| Funding Source | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|----------------|----------------|----------------|----------------|----------------|
| Total | 3,311,267 | 3,992,136 | 4,907,502 | 5,419,441 |
| Total | \$ 3,311,267 | \$ 3,992,136 | \$ 4,907,502 | \$ 5,419,441 |

Our Accomplishments in 2022-23

- ❖ Installed a new generator at the high school lift station.
- ❖ Installed a generator at the Twin Lakes Wellfield.
- ❖ Replaced all seven vacuum main isolation valves for the vacuum sewer system.
- ❖ Replaced all four air blowers for the IFAS system at the NWRf with new superior sulzer blower units.
- ❖ Overhauled and rebuilt one of the two influent channel barscreens at the NWRf.
- ❖ Replaced Mayfair Golf Course well #1 pump, motor, and piping.

Goals and Objectives for 2023-24

- ❖ Install two generators at the lift stations that do not have them.
- ❖ Pressure wash and paint two ground storage tanks at water treatment plant #2.
- ❖ Put the new main drinking water treatment plant in service.
- ❖ Complete the remodeling construction of a new operator's station office and lab at the NWRf.
- ❖ Overhaul and rebuild the second influent channel barscreen at the NWRf.
- ❖ Complete overhaul and rebuild of two Kruger acti-flow filtration treatment systems at the NWRf.

UTILITIES - COMBINED WATER AND WASTEWATER Performance Measures

| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2021-2022 | Proposed 2023-2024 |
|---|---------------------|---------------------|-----------------------|-----------------------|
| # Gallons water produced (in million gallons) | 2,521 | 2,908 | 3,000 | 3,500 |
| Volume of wastewater (MG) treated | 2,765 | 2,562 | 2,500 | 2,750 |
| Average daily potable water demand (MG) | 6.9 | 7.3 | 7.8 | 8.0 |
| Average daily maximum potable water (MG) | 7.7 | 8.0 | 8.3 | 8.5 |
| % water produced within FDEP compliance | 100% | 100% | 100% | 100% |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|--|----------------|----------------|----------|----------------|--------------------------|
| Utilities - Water/Wastewater - Plants | | | | | |
| Water Resource Engineer | 1.00 | 1.00 | - | 1.00 | - |
| Plants Manager | 1.00 | 1.00 | - | 1.00 | - |
| Assistant Plants Manager | 1.00 | 1.00 | - | 1.00 | - |
| Industrial Pre-Treatment Coordinator | 1.00 | 1.00 | - | 1.00 | - |
| Lead Water Operator | 1.00 | 1.00 | - | 1.00 | - |
| Water Quality Specialist | 1.00 | - | - | - | - |
| Water Quality Engineer | - | 1.00 | - | 1.00 | - |
| Lead Wastewater Operator | 2.00 | 2.00 | - | 2.00 | - |
| Environmental Coordinator | 1.00 | 1.00 | - | 1.00 | - |
| Instrument Control Specialist | 2.00 | 2.00 | (1.00) | 1.00 | - |
| Lift Station Mechanic*** | 1.00 | 1.00 | - | 1.00 | - |
| Utility Wastewater Plant Operator III | 8.00 | 8.00 | - | 8.00 | - |
| Utility Plant Maintenance Mechanic | 4.00 | 4.00 | - | 4.00 | - |
| Utility Wastewater Plant Operator II | 1.00 | 1.00 | - | 1.00 | - |
| Utility Water Plant Operator II | 1.00 | 1.00 | - | 1.00 | - |
| Environmental Technician | 1.00 | 1.00 | (1.00) | - | - |
| Electrical Technician | 2.00 | 1.00 | 1.00 | 2.00 | - |
| Electrical Technician II | - | 1.00 | - | 1.00 | - |
| Process Control Technician | 1.00 | - | - | - | - |
| Water/Wastewater Quality Control Tech | - | 1.00 | - | 1.00 | - |
| Equipment Operator IV | 1.00 | 1.00 | - | 1.00 | - |
| Utility Wastewater Plant Operator I | 2.00 | 2.00 | - | 2.00 | - |
| Utility Water Plant Operator I | 6.00 | 6.00 | - | 6.00 | - |
| Lift Station Operator | 2.00 | 2.00 | 1.00 | 3.00 | - |
| Administrative Specialist III | 1.00 | 1.00 | - | 1.00 | - |
| Utility Field Service Technician I-III*** | 6.00 | 6.00 | - | 6.00 | - |
| Administrative Specialist II** | 0.50 | 0.50 | - | 0.50 | - |
| Custodial Worker I | 1.00 | 1.00 | - | 1.00 | - |
| Total Full Time Equivalents | 49.50 | 49.50 | - | 49.50 | - |

**Split between funds or departments/divisions

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|---|---------------------|---------------------|---------------------|---------------------|---------------------|
| Personnel Services | | | | | | |
| 451-4520-536.12-00 | Regular Salaries & Wages | 2,161,861 | 2,280,824 | 2,365,025 | 2,764,777 | 3,030,766 |
| 451-4520-536.12-02 | Regular Salaries - Additional Pays | 13,338 | 12,255 | 14,805 | 10,000 | 5,020 |
| 451-4520-536.12-06 | Reg Salaries - Opt Out Health Insurance | 6,300 | 4,700 | 2,700 | 4,800 | 4,800 |
| 451-4520-536.12-10 | Regular Salaries & Wages - OPEB | (142,455) | (177,325) | (205,302) | - | - |
| 451-4520-536.13-00 | Other Salaries & Wages | - | - | - | 16,463 | 72,404 |
| 451-4520-536.14-00 | Overtime | 73,782 | 68,104 | 109,345 | 100,000 | 130,000 |
| 451-4520-536.21-00 | FICA/Medicare Taxes | 165,625 | 168,488 | 179,026 | 222,348 | 248,965 |
| 451-4520-536.22-01 | Retirement Contributions | 201,591 | 241,994 | 278,482 | 335,123 | 529,955 |
| 451-4520-536.23-00 | Medical Insurance | 457,477 | 427,710 | 590,330 | 815,529 | 779,662 |
| 451-4520-536.23-02 | Medical Insurance - Life & ST Disability | 13,932 | 14,409 | 15,319 | 17,914 | 19,643 |
| 451-4520-536.24-00 | Worker's Compensation | 58,663 | 71,870 | 76,764 | 51,665 | 97,433 |
| 451-4520-536.27-00 | Pension GASB 68 | 365,346 | (101,125) | 144,222 | - | - |
| | Subtotal Personnel Services | \$ 3,375,460 | \$ 3,011,904 | \$ 3,570,716 | \$ 4,338,619 | \$ 4,918,648 |
| Operating | | | | | | |
| 451-4520-536.31-00 | Professional Services | 115,859 | 55,301 | 69,023 | 205,000 | 145,000 |
| 451-4520-536.34-00 | Other Contractual Services | 11,914 | 12,322 | 6,712 | 15,000 | 15,000 |
| 451-4520-536.40-00 | Travel & Per Diem | 4,667 | 38 | 320 | 6,800 | 5,800 |
| 451-4520-536.41-00 | Communications Services | 13,659 | 14,686 | 16,411 | 16,613 | 17,350 |
| 451-4520-536.42-00 | Postage & Transportation | 147 | 45 | 66 | 500 | 100 |
| 451-4520-536.44-00 | Rentals & Leases | 7,244 | 15,129 | 4,759 | 6,500 | 5,000 |
| 451-4520-536.45-01 | Insurance - Operating Liability | 9,221 | 8,123 | 8,444 | 8,444 | 9,437 |
| 451-4520-536.45-02 | Insurance - Auto Liability | 9,245 | 12,303 | 16,106 | 16,106 | 15,631 |
| 451-4520-536.46-00 | Repair & Maintenance Services | 111,873 | 87,481 | 143,801 | 122,000 | 122,000 |
| 451-4520-536.47-00 | Printing & Binding | 1,123 | 1,415 | 1,856 | 1,900 | 1,900 |
| 451-4520-536.49-00 | Other Charges/Obligations | 8,071 | 8,450 | 29,149 | 28,100 | 27,925 |
| 451-4520-536.51-00 | Office Supplies | 207 | 588 | 570 | 2,200 | 2,200 |
| 451-4520-536.52-00 | Operating Supplies | 20,672 | 18,333 | 23,128 | 14,000 | 19,000 |
| 451-4520-536.52-01 | Operating Supplies - Gasoline/Diesel/Lubric | 48,307 | 49,779 | 91,354 | 100,000 | 95,000 |
| 451-4520-536.52-05 | Operating Supplies - Uniforms | 7,060 | 7,997 | 6,425 | 9,000 | 9,000 |
| 451-4520-536.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | 831 | 3,275 | 330 | 3,300 | 1,450 |
| 451-4520-536.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | 3,470 | 3,241 | 2,966 | 5,420 | 4,200 |
| 451-4520-536.54-03 | Books/Pubs/Subsc/Memb - Subscriptions | - | 857 | - | 400 | 400 |
| 451-4520-536.55-00 | Training | - | - | - | 7,600 | 4,400 |
| | Subtotal Operating | \$ 373,570 | \$ 299,363 | \$ 421,420 | \$ 568,883 | \$ 500,793 |
| | Total | \$ 3,749,030 | \$ 3,311,267 | \$ 3,992,136 | \$ 4,907,502 | \$ 5,419,441 |

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------------|---|-------------------|-------------------|-------------------|-------------------|-------------------|
| Operating | | | | | | |
| 451-4521-536.31-00 | Professional Services | - | 25,000 | - | - | 100,000 |
| 451-4521-536.34-00 | Other Contractual Services | 29,588 | 36,639 | 25,945 | 58,500 | 53,000 |
| 451-4521-536.43-00 | Utility Services | 225,092 | 251,400 | 287,219 | 265,000 | 265,000 |
| 451-4521-536.44-00 | Rentals & Leases | - | 1,117 | - | 500 | 1,000 |
| 451-4521-536.45-01 | Insurance - Operating Liability | 2,184 | 1,924 | 1,991 | 1,991 | 2,300 |
| 451-4521-536.46-00 | Repair & Maintenance Services | 28,409 | 27,232 | 85,746 | 87,000 | 91,000 |
| 451-4521-536.47-00 | Printing & Binding | - | - | - | 500 | 500 |
| 451-4521-536.51-00 | Office Supplies | 31 | 62 | 301 | 1,000 | 1,000 |
| 451-4521-536.52-00 | Operating Supplies | 109,251 | 94,128 | 127,684 | 140,000 | 133,000 |
| 451-4521-536.52-01 | Operating Supplies - Gasoline/Diesel/Lubric | 3,139 | 5,302 | 12,386 | 5,000 | 5,000 |
| | Subtotal Operating | \$ 397,694 | \$ 442,804 | \$ 541,272 | \$ 559,491 | \$ 651,800 |
| | Total | \$ 397,694 | \$ 442,804 | \$ 541,272 | \$ 559,491 | \$ 651,800 |

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------------|---------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Operating | | | | | | |
| 451-4522-536.31-00 | Professional Services | - | - | - | 10,000 | - |
| 451-4522-536.34-00 | Other Contractual Services | 15,876 | 29,639 | 5,942 | 45,000 | 30,000 |
| 451-4522-536.43-00 | Utility Services | 115,073 | 123,927 | 138,813 | 150,000 | 150,000 |
| 451-4522-536.44-00 | Rentals & Leases | 6,077 | 1,283 | 77 | 1,300 | 1,300 |
| 451-4522-536.45-01 | Insurance - Operating Liability | 1,741 | 1,534 | 1,587 | 1,587 | 2,084 |
| 451-4522-536.46-00 | Repair & Maintenance Services | 54,790 | 23,367 | 37,701 | 63,000 | 63,000 |
| 451-4522-536.52-00 | Operating Supplies | 86,210 | 72,666 | 166,779 | 341,000 | 346,000 |
| | Subtotal Operating | \$ 279,767 | \$ 252,416 | \$ 350,899 | \$ 611,887 | \$ 592,384 |
| Capital | | | | | | |
| 451-4522-536.64-06 | MACHINERY & EQUIPMENT | - | 69,164 | - | - | - |
| | Subtotal Capital | \$ - | \$ 69,164 | \$ - | \$ - | \$ - |
| | Total | \$ 279,767 | \$ 321,580 | \$ 350,899 | \$ 611,887 | \$ 592,384 |

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------------|---------------------------------|------------------|------------------|------------------|-------------------|-------------------|
| Operating | | | | | | |
| 451-4525-536.45-01 | Insurance - Operating Liability | 15,275 | 13,455 | 14,220 | 14,220 | 17,014 |
| 451-4525-536.46-00 | Repair & Maintenance Services | 52,144 | 13,738 | 80,997 | 105,000 | 100,000 |
| 451-4525-536.49-00 | Other Charges/Obligations | - | - | - | 250 | 250 |
| 451-4525-536.52-00 | Operating Supplies | - | 12 | - | 500 | 500 |
| | Subtotal Operating | \$ 67,419 | \$ 27,205 | \$ 95,217 | \$ 119,970 | \$ 117,764 |
| Capital | | | | | | |
| 451-4525-536.64-06 | MACHINERY & EQUIPMENT | - | 13,244 | - | - | - |
| | Subtotal Capital | \$ - | \$ 13,244 | \$ - | \$ - | \$ - |
| | Total | \$ 67,419 | \$ 40,449 | \$ 95,217 | \$ 119,970 | \$ 117,764 |

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------------|---|---------------------|---------------------|---------------------|---------------------|---------------------|
| Operating | | | | | | |
| 451-4527-536.31-00 | Professional Services | 10,242 | 695 | 707 | 29,200 | 29,200 |
| 451-4527-536.34-00 | Other Contractual Services | 463,200 | 210,777 | 208,519 | 351,200 | 326,200 |
| 451-4527-536.42-00 | Communications Services | 132 | 478 | 250 | 500 | 250 |
| 451-4527-536.43-00 | Utility Services | 708,947 | 854,895 | 946,275 | 833,000 | 827,000 |
| 451-4527-536.44-00 | Rentals & Leases | 2,243 | 78,403 | 75,071 | 26,000 | 25,000 |
| 451-4527-536.45-01 | Insurance - Operating Liability | 257,160 | 226,525 | 240,885 | 240,885 | 282,032 |
| 451-4527-536.45-02 | INSURANCE | - | 1,848 | 8,959 | 8,959 | 11,231 |
| 451-4527-536.46-00 | Repair & Maintenance Services | 170,969 | 232,823 | 332,187 | 400,500 | 419,500 |
| 451-4527-536.47-00 | Printing & Binding | 121 | - | - | 100 | 100 |
| 451-4527-536.49-00 | Other Charges/Obligations | 552 | 434 | 13,865 | 2,500 | 2,500 |
| 451-4527-536.51-00 | Office Supplies | 1,523 | 513 | 1,493 | 3,000 | 3,000 |
| 451-4527-536.52-00 | Operating Supplies | 297,226 | 644,650 | 728,775 | 961,000 | 1,006,000 |
| 451-4527-536.52-01 | Operating Supplies - Gasoline/Diesel/Lubric | 666 | 10,458 | 46,776 | 15,000 | 20,000 |
| | Subtotal Operating | \$ 1,912,981 | \$ 2,262,499 | \$ 2,603,762 | \$ 2,871,844 | \$ 2,952,013 |
| Capital | | | | | | |
| 451-4527-536.64-00 | MACHINERY & EQUIPMENT | - | 11,893 | - | - | - |
| | Subtotal Capital | \$ - | \$ 11,893 | \$ - | \$ - | \$ - |
| Total | | \$ 1,912,981 | \$ 2,274,392 | \$ 2,603,762 | \$ 2,871,844 | \$ 2,952,013 |

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------------|---|-------------------|-------------------|-------------------|-------------------|-------------------|
| Operating | | | | | | |
| 451-4528-536.31-00 | Professional Services | 100 | 100 | - | 10,100 | - |
| 451-4528-536.34-00 | Other Contractual Services | 39,600 | 65,250 | 42,185 | 47,000 | 46,000 |
| 451-4528-536.42-00 | POSTAGE & TRANSPORTATION | - | - | 166 | - | 200 |
| 451-4528-536.43-00 | Utility Services | 144,094 | 165,346 | 214,735 | 215,000 | 215,000 |
| 451-4528-536.44-00 | Rentals & Leases | - | 1,805 | - | 3,500 | 3,000 |
| 451-4528-536.46-00 | Repair & Maintenance Services | 144,804 | 144,947 | 144,838 | 250,000 | 250,000 |
| 451-4528-536.47-00 | Printing & Binding | 121 | - | - | - | - |
| 451-4528-536.49-00 | Other Charges/Obligations | 165 | 348 | 394 | - | 500 |
| 451-4528-536.51-00 | Office Supplies | 1,038 | 74 | 1,138 | 1,500 | 1,500 |
| 451-4528-536.52-00 | Operating Supplies | 42,276 | 44,143 | 59,263 | 105,200 | 105,200 |
| 451-4528-536.52-01 | Operating Supplies - Gasoline/Diesel/Lubric | - | - | 24 | 3,000 | 4,000 |
| | Subtotal Operating | \$ 372,198 | \$ 422,013 | \$ 462,743 | \$ 635,300 | \$ 625,400 |
| Total | | \$ 372,198 | \$ 422,013 | \$ 462,743 | \$ 635,300 | \$ 625,400 |

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------------|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| Operating | | | | | | |
| 451-4529-536.34-00 | Other Contractual Services | 90 | 156 | 222 | 500 | 500 |
| 451-4529-536.42-00 | Postage & Transportation | 508 | - | - | - | 500 |
| 451-4529-536.43-00 | Utility Services | 126,184 | 138,830 | 176,600 | 137,000 | 170,000 |
| 451-4529-536.44-00 | Rentals & Leases | 9,000 | 700 | 540 | 5,000 | 5,000 |
| 451-4529-536.45-01 | Insurance - Operating Liability | 22,358 | 19,695 | 21,842 | 21,842 | 35,254 |
| 451-4529-536.45-02 | Insurance - Automobile | - | 98 | 127 | 100 | 135 |
| 451-4529-536.46-00 | Repair & Maintenance Services | 121,683 | 116,621 | 148,157 | 158,000 | 168,000 |
| 451-4529-536.51-00 | Office Supplies | - | - | 60 | 250 | 200 |
| 451-4529-536.52-00 | Operating Supplies | 984 | 465 | 2,564 | 2,200 | 2,700 |
| 451-4529-536.52-01 | Operating Supplies - Gasoline/Diesel/Lubric | 759 | 177 | 2,621 | 2,000 | 2,500 |
| | Subtotal Operating | \$ 281,566 | \$ 276,742 | \$ 352,733 | \$ 326,892 | \$ 384,789 |
| | Total | \$ 281,566 | \$ 276,742 | \$ 352,733 | \$ 326,892 | \$ 384,789 |

Water Distribution

This division is responsible for mains, lines and pumps for the safe and reliable delivery of water to all customers.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|----------------|----------------|----------------|----------------|
| Salaries | \$ 535,932 | \$ 636,223 | \$ 957,164 | \$ 1,078,740 |
| Benefits | 233,529 | 342,377 | 488,687 | 560,070 |
| Operating | 658,798 | 782,891 | 833,071 | 1,208,314 |
| Supplies | 49,170 | 67,625 | 91,800 | 92,800 |
| Total | \$ 1,477,429 | \$ 1,829,116 | \$ 2,370,722 | \$ 2,939,924 |

| Funding Source | | | | |
|----------------|--------------|--------------|--------------|--------------|
| Total | 1,477,429 | 1,829,116 | 2,370,722 | 2,939,924 |
| Total | \$ 1,477,429 | \$ 1,829,116 | \$ 2,370,722 | \$ 2,939,924 |

Our Accomplishments in 2022-23

- ❖ Replaced three fire hydrants.
- ❖ Replaced over 1,000 lf of water line 2" and under.
- ❖ Responded to over 1,250 locates.
- ❖ Repaired numerous service line leaks at the meter.
- ❖ Installed over 200 5/8" x 3/4" meters.

Goals and Objectives for 2023-24

- ❖ Replace seven to ten hydrants.
- ❖ Add at least 5 new water system valves.
- ❖ Start working with contractor installing new AMI meter system and meters.
- ❖ Provide training with customer service and field staff.
- ❖ Continue with our Uni-directional flushing program.

UTILITIES - WATER DISTRIBUTION

Performance Measures

| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
|--|---------------------|---------------------|-----------------------|-----------------------|
| # Total Meters System Wide | 24,117 | 26,105 | 27,000 | 28,000 |
| # Radio Read Meters System Wide | 23,994 | 25,191 | 24,000 | 23,000 |
| # Hydrants System Wide | 1,578 | 1,963 | 1,600 | 1,620 |
| # Work Orders Completed | 11,084 | 11,369 | 11,500 | 11,500 |
| # Locates Responded To | 1,460 | N/A | 5,653 | 500 |
| # New Meters Installed (all radio reads) | - | N/A | 1,000 | 1,500 |
| Read Meter Accuracy | 52% | 48% | 50% | 60% |
| Linear Feet of Water Mains System Wide | 1,795,200 | 1,808,770 | 1,808,770 | 1,808,770 |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|-----------------------|----------------|----------------|-----|----------------|--------------------------|
|-----------------------|----------------|----------------|-----|----------------|--------------------------|

| Utilities - Water/Wastewater - Water Distribution | | | | | |
|---|--------------|--------------|----------|--------------|----------|
| Utility Systems Maintenance Supervisor | 1.00 | 1.00 | - | 1.00 | - |
| Utility Crew Leader | 3.00 | 3.00 | - | 3.00 | - |
| Utility Field Specialist | 3.00 | 2.00 | - | 2.00 | - |
| Utility Field Locate Specialist | - | 1.00 | - | 1.00 | - |
| Equipment Operator III | 1.00 | 1.00 | - | 1.00 | - |
| Administrative Specialist III | 1.00 | 1.00 | - | 1.00 | - |
| Field Service Technician | 6.00 | 7.00 | - | 7.00 | - |
| Utility Field Service Technician I | 3.00 | 2.00 | - | 2.00 | - |
| Total Full Time Equivalents | 18.00 | 18.00 | - | 18.00 | - |

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|---|---------------------|---------------------|---------------------|---------------------|---------------------|
| Personnel Services | | | | | | |
| 451-4530-536.12-00 | Regular Salaries & Wages | 546,789 | 494,996 | 599,166 | 843,964 | 965,690 |
| 451-4530-536.12-02 | Regular Salaries & Wages | - | - | 2,077 | - | 2,000 |
| 451-4530-536.12-06 | Reg Salaries - Opt Out Health Insurance | 900 | 200 | 200 | 2,000 | - |
| 451-4530-536.12-10 | Regular Salaries & Wages - OPEB | (53,983) | (64,482) | (74,655) | - | - |
| 451-4530-536.13-00 | OTHER SALARIES & WAGES | - | - | - | 1,200 | - |
| 451-4530-536.14-00 | Overtime | 108,106 | 105,218 | 109,435 | 110,000 | 111,050 |
| 451-4530-536.21-00 | FICA/Medicare Taxes | 48,897 | 42,444 | 47,445 | 73,461 | 82,796 |
| 451-4530-536.22-01 | Retirement Contributions | 64,268 | 64,954 | 76,040 | 113,616 | 158,426 |
| 451-4530-536.23-00 | Medical Insurance | 161,589 | 132,252 | 154,871 | 277,682 | 277,747 |
| 451-4530-536.23-02 | Medical Insurance - Life & ST Disability | 3,438 | 2,957 | 3,449 | 5,229 | 6,063 |
| 451-4530-536.24-00 | Worker's Compensation | 17,807 | 18,065 | 21,192 | 18,699 | 35,038 |
| 451-4530-536.27-00 | Pension GASB 68 | 116,475 | (27,143) | 39,380 | - | - |
| | Subtotal Personnel Services | \$ 1,014,286 | \$ 769,461 | \$ 978,600 | \$ 1,445,851 | \$ 1,638,810 |
| Operating | | | | | | |
| 451-4530-536.31-00 | Professional Services | 7,598 | 12,303 | 8,130 | 25,000 | 15,000 |
| 451-4530-536.34-00 | Other Contractual Services | - | 421 | 134,265 | 56,500 | 323,500 |
| 451-4530-536.40-00 | Travel & Per Diem | - | - | - | 70 | 70 |
| 451-4530-536.41-00 | Communications Services | 6,718 | 7,235 | 7,418 | 9,355 | 8,525 |
| 451-4530-536.42-00 | Postage & Transportation | - | - | - | 100 | 100 |
| 451-4530-536.43-00 | Utility Services | 19,488 | 20,239 | 21,309 | 22,900 | 23,500 |
| 451-4530-536.44-00 | Rentals & Leases | 1,127 | 3,700 | 1,223 | 5,000 | 5,000 |
| 451-4530-536.45-01 | Insurance - Operating Liability | 219,228 | 193,796 | 210,106 | 210,106 | 254,015 |
| 451-4530-536.45-02 | Insurance - Auto Liability | 2,962 | 3,942 | 4,345 | 4,345 | 5,294 |
| 451-4530-536.46-00 | Repair & Maintenance Services | 76,390 | 132,333 | 392,523 | 497,000 | 569,500 |
| 451-4530-536.46-05 | Repair & Maintenance Services/Utility Lines | 284,341 | 283,011 | - | - | - |
| 451-4530-536.47-00 | Printing & Binding | 1,123 | 1,415 | 1,708 | 1,700 | 1,700 |
| 451-4530-536.49-00 | Other Charges/Obligations | 290 | 403 | 1,864 | 995 | 2,110 |
| 451-4530-536.51-00 | Office Supplies | 515 | 1,766 | 779 | 3,000 | 2,500 |
| 451-4530-536.52-00 | Operating Supplies | 6,947 | 9,095 | 12,937 | 14,800 | 16,300 |
| 451-4530-536.52-01 | Operating Supplies - Gasoline/Diesel/Lubric | 30,707 | 33,047 | 49,833 | 55,000 | 55,000 |
| 451-4530-536.52-05 | Operating Supplies - Uniforms | 5,632 | 5,212 | 4,076 | 7,150 | 7,150 |
| 451-4530-536.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | - | - | - | 550 | 550 |
| 451-4530-536.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | 255 | 50 | - | 4,300 | 4,300 |
| 451-4530-536.55-00 | Training | - | - | - | 7,000 | 7,000 |
| | Subtotal Operating | \$ 663,321 | \$ 707,968 | \$ 850,516 | \$ 924,871 | \$ 1,301,114 |
| | Total | \$ 1,677,607 | \$ 1,477,429 | \$ 1,829,116 | \$ 2,370,722 | \$ 2,939,924 |

Wastewater Collection

This division is responsible for the maintenance and repair of the City's system of wastewater transmission lines, lift stations and pumps.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|----------------|----------------|----------------|----------------|
| Salaries | \$ 935,576 | \$ 955,767 | \$ 1,137,174 | \$ 1,288,305 |
| Benefits | 364,439 | 534,553 | 604,079 | 672,433 |
| Operating | 383,483 | 688,112 | 954,317 | 1,178,171 |
| Supplies | 70,205 | 89,696 | 130,491 | 141,700 |
| Total | \$ 1,753,703 | \$ 2,268,128 | \$ 2,826,061 | \$ 3,280,609 |

| Funding Source | | | | |
|----------------|--------------|--------------|--------------|--------------|
| Total | 1,753,703 | 2,268,128 | 2,826,061 | 3,280,609 |
| Total | \$ 1,753,703 | \$ 2,268,128 | \$ 2,826,061 | \$ 3,280,609 |

Our Accomplishments in 2022-23

- ❖ Completely evaluated the vacuum system.
- ❖ Installed one new vacuum pit.
- ❖ Lined over 3,500 lf of sewer pipe.
- ❖ Responded to over 1,250 locate requests.
- ❖ Installed 12 new sewer connections.

Goals and Objectives for 2023-24

- ❖ If received, use \$2.9 million to continue efforts to improve the sanitary sewer system by lining, CCTV, and finding sources of I/I.
- ❖ Rehabilitate at least 20 manholes.
- ❖ Install 7 more smart covers to help pin point I/I concerns.
- ❖ Install telemetry equipment throughout the vacuum system.
- ❖ Clean 600,000 feet of gravity sewer mainlines.

UTILITIES - WASTEWATER COLLECTION

Performance Measures

| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
|-------------------------------------|---------------------|---------------------|-----------------------|-----------------------|
| Total manholes in collection system | 4,053 | 4,475 | 4,500 | 4,500 |
| Number of work orders | 3,501 | 3,351 | 3,500 | 3,500 |
| # Lift Stations in Service | 75 | 75 | 80 | 85 |
| Point Repairs | 37 | 27 | 35 | 40 |
| Linear Feet of Gravity Sewer Main | 924,799 | 929,838 | 929,838 | 929,838 |
| Linear Feet of sewer vacuum | 44,167 | 44,231 | 44,231 | 44,231 |
| Linear Feet of Force Main | 358,087 | 357,512 | 351,512 | 357,512 |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|---|----------------|----------------|----------|----------------|--------------------------|
| Utilities -Water/Wastewater Collection | | | | | |
| Utility Operations Manager | 1.00 | 1.00 | - | 1.00 | - |
| Utility Systems Maintenance Supervisor | 1.00 | 1.00 | - | 1.00 | - |
| Utility Crew Leader | 2.00 | 2.00 | - | 2.00 | - |
| Utility Operations Technician | 1.00 | 1.00 | - | 1.00 | - |
| Utility Operations Specialist | 1.00 | 1.00 | - | 1.00 | - |
| Utility Field Specialist | 3.00 | 2.00 | - | 2.00 | - |
| Utility Field Locate Specialist | - | 1.00 | - | 1.00 | - |
| Equipment Operator IV | 3.00 | 3.00 | - | 3.00 | - |
| Utility Field Service Technician III | 2.00 | 2.00 | - | 2.00 | - |
| Utility Field Service Technician II | 3.00 | 3.00 | - | 3.00 | - |
| Utility Field Service Technician | 2.00 | 2.00 | - | 2.00 | - |
| Equipment Operator I | 1.00 | 1.00 | - | 1.00 | - |
| Total Full Time Equivalents | 20.00 | 20.00 | - | 20.00 | - |

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|---|---------------------|---------------------|---------------------|---------------------|---------------------|
| Personnel Services | | | | | | |
| 451-4540-536.12-00 | Regular Salaries & Wages | 814,358 | 887,569 | 929,238 | 1,007,174 | 1,177,105 |
| 451-4540-536.12-02 | Regular Salaries & Wages | 294 | 4,150 | - | - | - |
| 451-4540-536.12-06 | Reg Salaries - Opt Out Health Insurance | 500 | - | 400 | - | 1,200 |
| 451-4540-536.12-10 | Regular Salaries & Wages - OPEB | (59,981) | (71,646) | (82,950) | - | - |
| 451-4540-536.14-00 | Overtime | 96,157 | 115,503 | 109,079 | 130,000 | 110,000 |
| 451-4540-536.21-00 | FICA/Medicare Taxes | 69,745 | 71,037 | 70,140 | 87,281 | 98,891 |
| 451-4540-536.22-01 | Retirement Contributions | 94,100 | 109,836 | 118,077 | 128,295 | 189,187 |
| 451-4540-536.23-00 | Medical Insurance | 227,035 | 194,226 | 248,400 | 361,827 | 336,598 |
| 451-4540-536.23-02 | Medical Insurance - Life & ST Disability | 5,489 | 5,319 | 5,556 | 6,453 | 7,610 |
| 451-4540-536.24-00 | Worker's Compensation | 25,462 | 29,877 | 31,093 | 20,223 | 40,147 |
| 451-4540-536.25-00 | UNEMPLOYMENT COMP | - | 43 | 137 | - | - |
| 451-4540-536.27-00 | Pension GASB 68 | 170,540 | (45,899) | 61,150 | - | - |
| | Subtotal Personnel Services | \$ 1,443,699 | \$ 1,300,015 | \$ 1,490,320 | \$ 1,741,253 | \$ 1,960,738 |
| Operating | | | | | | |
| 451-4540-536.31-00 | Professional Services | 14,164 | 4,778 | 176,619 | 55,000 | 180,000 |
| 451-4540-536.34-00 | Other Contractual Services | 2,400 | 3,600 | 6,685 | 8,600 | 34,600 |
| 451-4540-536.40-00 | Travel & Per Diem | 60 | - | - | 70 | 70 |
| 451-4540-536.41-00 | Communications Services | 8,593 | 8,955 | 12,885 | 11,151 | 14,115 |
| 451-4540-536.42-00 | Postage & Transportation | 133 | 240 | 88 | 100 | 100 |
| 451-4540-536.43-00 | Utility Services | 1,630 | 1,625 | 1,339 | 2,500 | 2,500 |
| 451-4540-536.44-00 | Rentals & Leases | 91 | 216 | - | 1,000 | 1,000 |
| 451-4540-536.45-01 | Insurance - Operating Liability | 183,309 | 161,961 | 172,164 | 172,164 | 214,432 |
| 451-4540-536.45-02 | Insurance - Auto Liability | 4,304 | 5,728 | 13,621 | 13,621 | 16,004 |
| 451-4540-536.46-00 | Repair & Maintenance Services | 146,467 | 88,819 | 301,859 | 688,000 | 713,000 |
| 451-4540-536.46-05 | Repair & Maintenance Services/Utility Lines | 89,557 | 105,275 | - | - | - |
| 451-4540-536.47-00 | Printing & Binding | 1,123 | 1,415 | 1,708 | 1,500 | 1,650 |
| 451-4540-536.49-00 | Other Charges/Obligations | 163 | 871 | 1,144 | 611 | 700 |
| 451-4540-536.51-00 | Office Supplies | 595 | 663 | 128 | 1,000 | 1,000 |
| 451-4540-536.52-00 | Operating Supplies | 14,154 | 18,789 | 18,221 | 42,000 | 42,000 |
| 451-4540-536.52-01 | Operating Supplies - Gasoline/Diesel/Lubric | 29,022 | 43,363 | 65,074 | 68,000 | 68,000 |
| 451-4540-536.52-05 | Operating Supplies - Uniforms | 3,971 | 5,065 | 3,973 | 7,150 | 7,150 |
| 451-4540-536.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | - | - | - | 1,791 | 1,550 |
| 451-4540-536.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | 1,680 | 2,325 | 2,300 | 2,750 | 13,000 |
| 451-4540-536.55-00 | Training | - | - | - | 7,800 | 9,000 |
| | Subtotal Operating | \$ 501,416 | \$ 453,688 | \$ 777,808 | \$ 1,084,808 | \$ 1,319,871 |
| Total | | \$ 1,945,115 | \$ 1,753,703 | \$ 2,268,128 | \$ 2,826,061 | \$ 3,280,609 |

Reclaim Water Program

The Utility Division is responsible for establishing reclaim water lines within City limits so City residents can connect and providing reclaim water to neighboring Cities and Counties through interconnection agreements. Reclaim water is the byproduct of wastewater for irrigation purposes and helps reduce the demand on potable water.

Non-Departmental

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|------------------------------------|----------------------|---------------------|----------------------|----------------------|----------------------|
| Personnel Services | | | | | | |
| 451-7979-518.23-03 | Medical/Life Insurance | 108,892 | 57,218 | 63,341 | 99,720 | 14,682 |
| | Subtotal Personnel Services | \$ 108,892 | \$ 57,218 | \$ 63,341 | \$ 99,720 | \$ 14,682 |
| Operating | | | | | | |
| 451-7979-536.59-99 | Non Classified Expense | 5,327,613 | 5,475,861 | 5,692,063 | - | - |
| | Subtotal Operating | \$ 5,327,613 | \$ 5,475,861 | \$ 5,692,063 | \$ - | \$ - |
| Capital | | | | | | |
| 451-7979-536.69-99 | Fixed Assets Capitalized | - | (94,312) | - | - | - |
| | Subtotal Capital | \$ - | \$ (94,312) | \$ - | \$ - | \$ - |
| Debt service | | | | | | |
| 451-7979-536.71-15 | Debt Service - Principal | - | - | - | 146,741 | - |
| 451-7979-536.71-16 | Debt Service - Principal | - | - | - | 213,056 | - |
| 451-7979-536.71-18 | Debt Service - Principal | - | - | - | 1,096,472 | 1,123,282 |
| 451-7979-536.71-19 | Debt Service - Principal | - | - | - | 136,344 | 139,982 |
| 451-7979-536.71-20 | Debt Service - Principal | - | - | - | 23,855 | 24,506 |
| 451-7979-536.71-21 | Debt Service - Principal | - | - | - | - | - |
| 451-7979-536.71-22 | Debt Service - Principal | - | - | - | 10,620 | 10,864 |
| 451-7979-536.71-24 | Debt Service - Principal | - | - | - | 561,926 | 575,991 |
| 451-7979-536.71-25 | Debt Service - Principal | - | - | - | 44,109 | 45,390 |
| 451-7979-536.71-26 | Debt Service - Principal | - | - | - | 902,554 | 922,621 |
| 451-7979-536.71-27 | Debt Service - Principal | - | - | - | 58,711 | 521,019 |
| 451-7979-536.71-28 | Debt Service - Principal | - | - | - | 518,028 | 534,735 |
| 451-7979-536.72-15 | Debt Service - Interest | 26,325 | 17,163 | 7,691 | 2,451 | - |
| 451-7979-536.72-16 | Debt Service - Interest | 42,825 | 28,827 | 14,327 | 3,782 | - |
| 451-7979-536.72-18 | Debt Service - Interest | 192,054 | 167,043 | 141,420 | 118,529 | 91,720 |
| 451-7979-536.72-19 | Debt Service - Interest | 42,446 | 39,059 | 35,581 | 33,071 | 29,434 |
| 451-7979-536.72-20 | Debt Service - Interest | 7,607 | 7,002 | 6,380 | 5,931 | 5,281 |
| 451-7979-536.72-21 | Debt Service - Interest | 249,052 | 150,043 | 47,271 | - | - |
| 451-7979-536.72-22 | Debt Service - Interest | 2,816 | 2,587 | 2,353 | 2,184 | 1,941 |
| 451-7979-536.72-24 | Debt Service - Interest | 200,630 | 187,533 | 174,108 | 62,106 | 148,042 |
| 451-7979-536.72-25 | Debt Service - Interest | 25,250 | 24,073 | 22,862 | 22,147 | 20,867 |
| 451-7979-536.72-26 | Debt Service - Interest | 324,567 | 305,999 | 287,031 | 294,488 | 274,422 |
| 451-7979-536.72-27 | Debt Service - Interest | - | 16,650 | - | 4,561 | 46,144 |
| 451-7979-536.72-28 | Debt Service - Interest | (1,606) | 39,559 | 54,902 | 49,134 | 5,769 |
| 451-7979-536.72-29 | Debt Service - Interest | - | - | 5,057 | - | - |
| | Subtotal Debt service | \$ 1,111,966 | \$ 985,538 | \$ 798,983 | \$ 4,310,800 | \$ 4,522,010 |
| Transfers | | | | | | |
| 451-7979-581.91-01 | Transfer to Cap Rep Fund | 4,082,900 | 3,510,900 | 5,449,680 | 13,063,596 | 6,217,022 |
| | Subtotal Transfers | \$ 4,082,900 | \$ 3,510,900 | \$ 5,449,680 | \$ 13,063,596 | \$ 6,217,022 |
| Total | | \$ 10,631,371 | \$ 9,935,205 | \$ 12,004,067 | \$ 17,474,116 | \$ 10,753,714 |

Water/Wastewater Capital Replacement Fund

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------------|---------------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Revenue | | | | | | |
| 452-0000-334.32-30 | Intergovernmental | 135,403 | 1,864,808 | - | - | - |
| 452-0000-337.30-36 | Intergovernmental | - | 83,587 | 273,488 | - | - |
| 452-0000-361.10-00 | Interest | 310,205 | 242,958 | 368,819 | - | - |
| 452-0000-361.30-00 | Interest | 139,295 | (229,851) | (749,344) | - | - |
| 452-0000-361.40-00 | Interest | 60,766 | 27,666 | (28,515) | - | - |
| 452-0000-364-41-00 | Disposition of Assets | - | - | 27,082 | - | - |
| 452-0000-366-90-00 | Contributions - Private Sources | - | - | (152) | - | - |
| 452-0000-369-30-00 | Refund Prior Year Expense | - | (52,671) | - | - | - |
| 452-0000-381.45-20 | Transfers | 4,082,900 | 3,510,900 | 5,449,680 | 9,167,049 | 6,217,022 |
| 452-0000-381.91-02 | Transfers | - | - | 1,193,733 | - | - |
| 452-0000-389.98-00 | Use of Reserves | - | - | (1,019,390) | 12,186,132 | 15,997,273 |
| Total | | \$ 4,728,569 | \$ 5,447,397 | \$ 5,515,401 | \$ 21,353,181 | \$ 22,214,295 |

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------------|---------------------------|------------------|-----------------|------------------|------------------|-------------------|
| Operating | | | | | | |
| 452-4510-536.31-00 | Professional Services | - | - | - | - | 375,000 |
| 452-4510-536.52-00 | OPERATING SUPPLIES | - | - | - | - | - |
| | Subtotal Operating | \$ - | \$ - | \$ - | \$ - | \$ 375,000 |
| Capital | | | | | | |
| 452-4510-536.64-00 | Machinery & Equipment | 29,806 | 2,474 | 46,914 | 77,436 | 80,710 |
| | Subtotal Capital | \$ 29,806 | \$ 2,474 | \$ 46,914 | \$ 77,436 | \$ 80,710 |
| Total | | \$ 29,806 | \$ 2,474 | \$ 46,914 | \$ 77,436 | \$ 455,710 |

Water/Wastewater Capital Replacement Fund

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------------|-------------------------------|-------------------|---------------------|-------------------|-------------------|-------------------|
| Operating | | | | | | |
| 452-4520-536.31-00 | Professional Services | 30,080 | 333,047 | 33,993 | 210,000 | 370,000 |
| 452-4520-536.46-00 | Repair & Maintenance Services | 34,356 | - | - | 46,350 | 62,741 |
| | Subtotal Operating | \$ 64,436 | \$ 333,047 | \$ 33,993 | \$ 256,350 | \$ 432,741 |
| Capital | | | | | | |
| 452-4520-536.63-00 | Improve Other Than Bldg | - | 1,788,117 | - | 457,545 | 313,771 |
| 452-4520-536.63-91 | Improve Other Than Bldg | 24,902 | 500 | - | - | - |
| 452-4520-536.64-00 | Machinery & Equipment | 33,028 | 80,272 | 84,028 | 115,772 | 128,618 |
| | Subtotal Capital | \$ 57,930 | \$ 1,868,889 | \$ 84,028 | \$ 573,317 | \$ 442,389 |
| Total | | \$ 122,366 | \$ 2,201,936 | \$ 118,021 | \$ 829,667 | \$ 875,130 |

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------------|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Operating | | | | | | |
| 452-4530-536.31-00 | Professional Services | 37,497 | 140,506 | 65,607 | - | - |
| 452-4530-536.46-00 | Repair & Maintenance Services | 465,979 | 587,730 | 61,796 | - | - |
| | Subtotal Operating | \$ 503,476 | \$ 728,236 | \$ 127,403 | \$ - | \$ - |
| Capital | | | | | | |
| 452-4530-536.62-00 | Buildings | - | - | - | 750,000 | - |
| 452-4530-536.63-00 | Improve Other Than Bldg | 912,097 | 551,098 | (574,995) | 950,450 | 3,456,364 |
| 452-4530-536.64-00 | Machinery & Equipment | 53,005 | 52,316 | 171,496 | 207,590 | 162,318 |
| | Subtotal Capital | \$ 965,102 | \$ 603,414 | \$ (403,499) | \$ 1,908,040 | \$ 3,618,682 |
| Total | | \$ 1,468,578 | \$ 1,331,650 | \$ (276,096) | \$ 1,908,040 | \$ 3,618,682 |

Water/Wastewater Capital Replacement Fund

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------------|---------------------------|------------------|---------------------|---------------------|---------------------|---------------------|
| Operating | | | | | | |
| 452-4540-536.31-00 | Professional Services | 14,871 | 195,839 | 146,052 | - | - |
| | Subtotal Operating | \$ 14,871 | \$ 195,839 | \$ 146,052 | \$ - | \$ - |
| Capital | | | | | | |
| 452-4540-536.62-00 | Buildings | - | - | - | 750,000 | - |
| 452-4540-536.63-00 | Improve Other Than Bldg | - | 2,137,947 | 830,426 | 1,400,000 | 955,000 |
| 452-4540-536.64-00 | Machinery & Equipment | - | 531,372 | 302,702 | 208,340 | 788,840 |
| | Subtotal Capital | \$ - | \$ 2,669,319 | \$ 1,133,128 | \$ 2,358,340 | \$ 1,743,840 |
| Total | | \$ 14,871 | \$ 2,865,158 | \$ 1,279,180 | \$ 2,358,340 | \$ 1,743,840 |

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------------|-------------------------------|------------------|-------------------|-------------------|-------------------|---------------------|
| Operating | | | | | | |
| 452-4525-536.31-00 | Professional Services | - | - | - | 40,000 | 35,000 |
| 452-4525-536.46-00 | Repair & Maintenance Services | - | - | 8,638 | 106,090 | 109,274 |
| | Subtotal Operating | \$ - | \$ - | \$ 8,638 | \$ 146,090 | \$ 144,274 |
| Capital | | | | | | |
| 452-4525-536.63-00 | Improve Other Than Bldg | 94,174 | 173,883 | 291,897 | 163,045 | 961,636 |
| 452-4525-536.64-00 | Machinery & Equipment | - | - | 80,418 | - | - |
| | Subtotal Capital | \$ 94,174 | \$ 173,883 | \$ 372,315 | \$ 163,045 | \$ 961,636 |
| Total | | \$ 94,174 | \$ 173,883 | \$ 380,953 | \$ 309,135 | \$ 1,105,910 |

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------------|---------------------------|---------------------|-------------------|---------------------|---------------------|---------------------|
| Operating | | | | | | |
| 452-4527-536.31-00 | Professional Services | 500 | - | 254,988 | 300,000 | 250,000 |
| | Subtotal Operating | \$ 500 | \$ - | \$ 254,988 | \$ 300,000 | \$ 250,000 |
| Capital | | | | | | |
| 452-4527-536.62-00 | IMPROVE OTHER THAN BLDG | - | - | - | 75,000 | - |
| 452-4527-536.63-00 | IMPROVE OTHER THAN BLDG | - | - | 244,082 | 6,478,398 | 8,320,400 |
| 452-4527-536.63-91 | Improve Other Than Bldg | 2,288,584 | 790,047 | 365,226 | - | - |
| 452-4527-536.64-00 | Machinery & Equipment | 63,252 | 100,372 | 663,216 | 181,373 | 207,551 |
| | Subtotal Capital | \$ 2,351,836 | \$ 890,419 | \$ 1,272,524 | \$ 6,734,771 | \$ 8,527,951 |
| Total | | \$ 2,352,336 | \$ 890,419 | \$ 1,527,512 | \$ 7,034,771 | \$ 8,777,951 |

Water/Wastewater Capital Replacement Fund

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------------|-------------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|
| Operating | | | | | | |
| 452-4528-536.31-00 | Professional Services | 37,377 | 27,183 | 3,398 | 300,000 | 50,000 |
| 452-4528-536.46-00 | Repair & Maintenance Services | 6,330 | 139,905 | 70,879 | - | - |
| | Subtotal Operating | \$ 43,707 | \$ 167,088 | \$ 74,277 | \$ 300,000 | \$ 50,000 |
| Capital | | | | | | |
| 452-4528-536.63-00 | IMPROVE OTHER THAN BLDG | - | - | - | 1,405,000 | 1,540,000 |
| 452-4528-536.63-91 | Improve Other Than Bldg | - | - | 285,920 | - | - |
| 452-4528-536.64-00 | Machinery & Equipment | 76,572 | 375,781 | 105,052 | 434,245 | 117,072 |
| | Subtotal Capital | \$ 76,572 | \$ 375,781 | \$ 390,972 | \$ 1,839,245 | \$ 1,657,072 |
| Total | | \$ 120,279 | \$ 542,869 | \$ 465,249 | \$ 2,139,245 | \$ 1,707,072 |

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------------|-------------------------------|-------------------|---------------------|-------------------|---------------------|---------------------|
| Operating | | | | | | |
| 452-4529-536.31-00 | Professional Services | 59,566 | 36,760 | - | - | - |
| 452-4529-536.46-00 | Repair & Maintenance Services | 97,567 | 27,732 | - | - | - |
| 452-4529-536.52-00 | Operating Supplies | 6,646 | - | - | - | - |
| | Subtotal Operating | \$ 163,779 | \$ 64,492 | \$ - | \$ - | \$ - |
| Capital | | | | | | |
| 452-4529-536.63-00 | Improve Other Than Bldg | 24,908 | 492,272 | 32,342 | 2,800,000 | 3,930,000 |
| 452-4529-536.64-00 | Machinery & Equipment | - | 484,164 | 83,711 | - | - |
| | Subtotal Capital | \$ 24,908 | \$ 976,436 | \$ 116,053 | \$ 2,800,000 | \$ 3,930,000 |
| Total | | \$ 188,687 | \$ 1,040,928 | \$ 116,053 | \$ 2,800,000 | \$ 3,930,000 |

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------------|---------------------------|-----------------------|-----------------------|-----------------------|---------------------|----------------|
| Transfers | | | | | | |
| 452-7979-591.99-90 | Other Uses | (5,160,614) | (7,566,917) | (7,396,278) | 3,896,547 | - |
| | Subtotal Transfers | \$ (5,160,614) | \$ (7,566,917) | \$ (7,396,278) | \$ 3,896,547 | \$ - |
| Total | | \$ (5,160,614) | \$ (7,566,917) | \$ (7,396,278) | \$ 3,896,547 | \$ - |

Water Impact Fees Fund

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------------|-----------------------------|-------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | | |
| 460-0000-324.21-61 | Residential | 663,478 | 1,195,868 | 1,585,500 | 700,000 | 700,000 |
| 460-0000-324.22-61 | Commercial | 149,041 | 716,630 | 107,646 | 131,007 | 130,000 |
| 460-0000-334.35-20 | GRANT - SJWMD MILL CREEK | - | 3,136 | - | - | - |
| 460-0000-361.10-00 | Interest | 62,124 | 54,628 | 77,648 | - | 230,405 |
| 460-0000-361.30-00 | Interest - Unrealized | 26,452 | (52,455) | (216,239) | - | 156,691 |
| 460-0000-361.40-00 | Interest - Realized | 12,059 | 6,436 | (8,349) | - | (18,154) |
| 460-0000-389.98-00 | Use of Reserves | - | - | 300,000 | 1,372,696 | 51,058 |
| | Subtotal Revenue | \$ 913,154 | \$ 1,924,243 | \$ 1,846,206 | \$ 2,203,703 | \$ 1,250,000 |
| Expenditure | | | | | | |
| 460-4520-536.31-00 | Professional Services | 48,355 | 5,122 | 260,005 | 413,703 | - |
| 460-4520-536.63-00 | Improve Other Than Bldg | - | 6,803 | (6,803) | 990,000 | 200,000 |
| 460-4530-536.46-00 | REPAIR & MAINTENANCE SERV | - | 5,255 | - | - | - |
| 460-4530-536.49-00 | Other Charges/Obligations | - | - | 6,186 | - | - |
| 460-4530-536.63-00 | Improve Other Than Bldg | - | - | - | - | 250,000 |
| 460-7979-536.59-99 | Depreciation Expense | 2,588 | 2,562 | 2,837 | - | - |
| 460-7979-581.91-45 | W/S Utility Fund | 500,000 | 500,000 | 1,100,000 | 800,000 | 800,000 |
| | Subtotal Expenditure | \$ 550,943 | \$ 519,742 | \$ 1,362,225 | \$ 2,203,703 | \$ 1,250,000 |
| Total | | \$ 362,211 | \$ 1,404,501 | \$ 483,981 | \$ - | \$ - |

Wastewater Impact Fees Fund

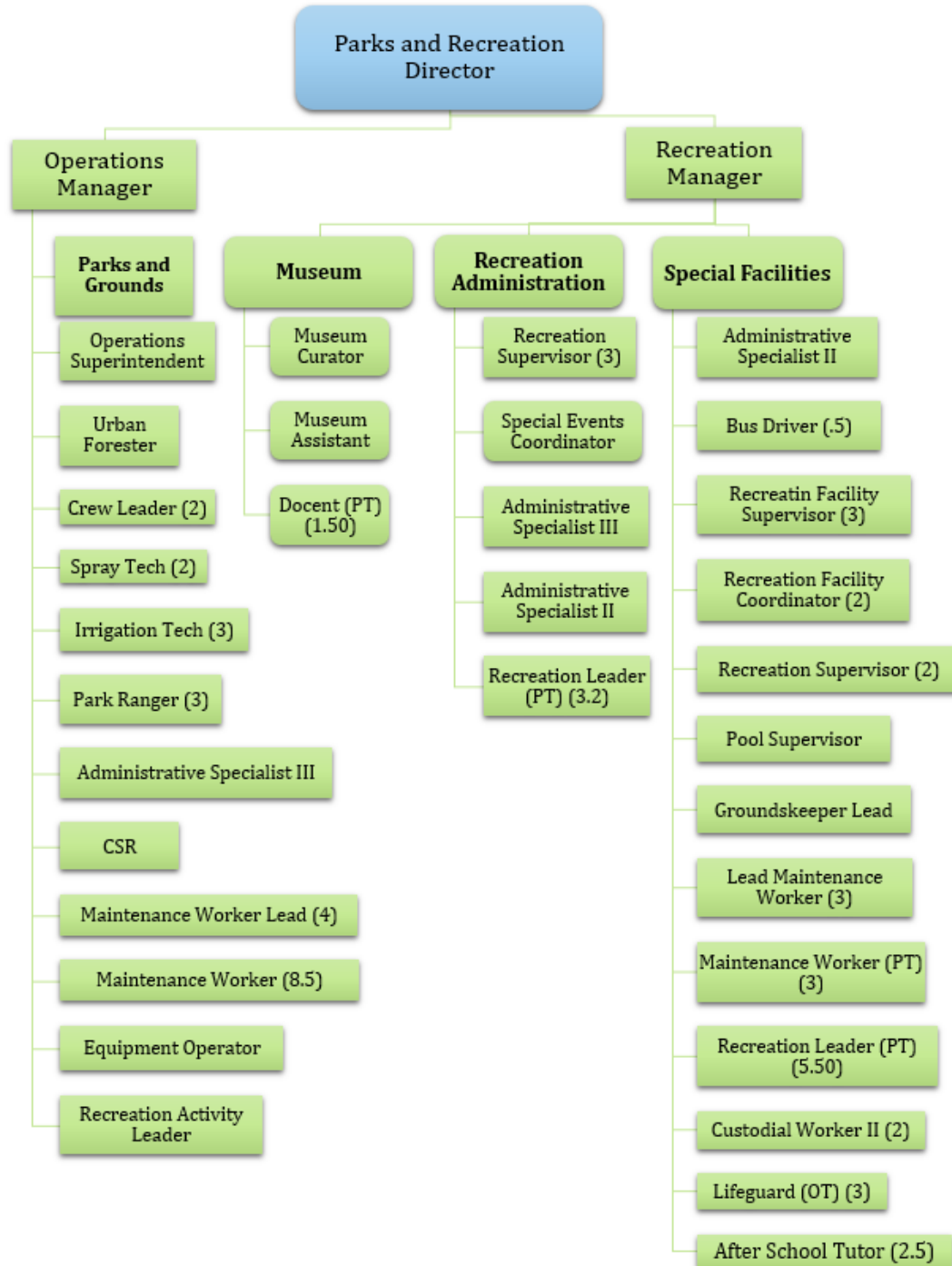
Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------------|-----------------------------|---------------------|---------------------|-----------------------|---------------------|---------------------|
| Revenue | | | | | | |
| 470-0000-324.21-62 | Residential | 1,440,467 | 2,582,507 | 3,493,370 | 1,800,000 | 1,800,000 |
| 470-0000-324.22-62 | Commercial | 333,044 | 1,602,807 | 172,002 | 200,000 | 200,000 |
| 470-0000-361.10-00 | Interest | 112,872 | 108,213 | 173,940 | - | 565,565 |
| 470-0000-361.30-00 | Interest - Unrealized | 47,342 | (104,469) | (482,549) | - | 384,000 |
| 470-0000-361.40-00 | Interest - Realized | 21,897 | 12,707 | (19,088) | - | (43,344) |
| 470-0000-389.98-00 | Use of Reserves | - | - | - | 2,270,000 | 1,803,779 |
| | Subtotal Revenue | \$ 1,955,622 | \$ 4,201,765 | \$ 3,337,675 | \$ 4,270,000 | \$ 4,710,000 |
| Expenditure | | | | | | |
| 470-4540-536.31-00 | Other Charges/Obligations | (38,110) | - | - | - | - |
| 470-4540-536.49-00 | Other Charges/Obligations | 8,765 | 10,391 | 13,714 | - | - |
| 470-4540-536.63-00 | Improve Other Than Bldg | - | - | - | - | 2,310,000 |
| 470-4540-536.64-00 | Machinery & Equipment | - | - | - | 3,970,000 | 2,100,000 |
| 470-7979-536.59-99 | Depreciation Expense | 9,684 | 9,833 | 10,889 | - | - |
| 470-7979-581.91-45 | W/S Utility Fund | 1,000,000 | 300,000 | 300,000 | 300,000 | 300,000 |
| 470-7979-590.99-90 | Additions to Reserves | - | - | 4,461,148 | - | - |
| | Subtotal Expenditure | \$ 980,339 | \$ 320,224 | \$ 4,785,751 | \$ 4,270,000 | \$ 4,710,000 |
| Total | | \$ 975,283 | \$ 3,881,541 | \$ (1,448,076) | \$ - | \$ - |



CITY OF
SANFORD
FLORIDA

PARKS AND RECREATION DEPARTMENT



Mission Statement

To enhance the quality of life by providing safe, well-maintained parks and public places, preserving open space and historic resources, caring for people, strengthening the bonds of the community and creating healthy programming and events for renewal, growth, and enrichment.

Role of Recreation Department

The Parks and Recreation Department strives to enhance resident's quality of life by providing safe, well-maintained parks, public facilities, preserving open space and historic resources, strengthening the bonds of the community, and creating healthy programming and events for renewal, growth, and enrichment.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|---------------------|---------------------|---------------------|---------------------|
| Salaries | \$ 2,446,313 | \$ 2,979,835 | \$ 3,406,661 | \$ 3,548,258 |
| Benefits | 998,587 | 1,247,558 | 1,980,365 | 1,605,480 |
| Operating | 1,667,228 | 1,613,891 | 1,801,351 | 2,009,784 |
| Supplies | 347,418 | 394,156 | 437,273 | 466,658 |
| Debt service | - | 7,575 | - | - |
| Total | \$ 5,459,546 | \$ 6,243,015 | \$ 7,625,650 | \$ 7,630,180 |

| Funding Source | | | | |
|----------------|---------------------|---------------------|---------------------|---------------------|
| Total | 5,459,546 | 6,243,015 | 7,625,650 | 7,630,180 |
| Total | \$ 5,459,546 | \$ 6,243,015 | \$ 7,625,650 | \$ 7,630,180 |

Recreation Department as a percentage of General Fund

11.1%



Recreation Division

Sanford's Recreation Department efficiently delivers a comprehensive offering of both active and passive recreation as well as special events for all ages and interests. The division strives to meet and exceed the expectations of our residents while attracting new visitors and businesses. Recreation staff actively collaborates with community members and organizations to facilitate participation, sponsor programs and activities. We strive to develop new and innovative program options and deliver enriching activities which encourage physical health, and promote intellectual curiosity, creativity, social development and lifelong learning.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------|------------------------|------------------------|------------------------|------------------------|
| Salaries | \$ 579,918 | \$ 684,487 | \$ 706,505 | \$ 668,892 |
| Benefits | 238,777 | 301,704 | 380,781 | 387,229 |
| Operating | 236,827 | 248,055 | 295,907 | 300,487 |
| Supplies | 62,600 | 64,189 | 76,146 | 82,871 |
| Debt service | - | 3,906 | - | - |
| Total | \$ 1,118,122 | \$ 1,302,341 | \$ 1,459,339 | \$ 1,439,479 |

| Funding Source | | | | |
|-----------------------|--------------|--------------|--------------|--------------|
| Total | 1,118,122 | 1,302,341 | 1,459,339 | 1,439,479 |
| Total | \$ 1,118,122 | \$ 1,302,341 | \$ 1,459,339 | \$ 1,439,479 |

Our Accomplishments in 2022-23

- ❖ Launched co-ed mentoring program for middle school students at Jeff Triplett Community Center.
- ❖ Implemented and updated on-line registration process for all programming.
- ❖ Permitted over 110 special events in a streamlined process.
- ❖ Continued to lead the nation in Soap Box Derby Rally races with a grand total of over 500 rallies held in Sanford at Kirby Park.
- ❖ Added additional adult and youth sports participants which included increases in all programs.

Goals and Objectives for 2023-24

- ❖ Continue the development of co-ed youth mentoring and Young Men of Excellence programs.
- ❖ Promote the usage of new and existing bicycle and pedestrian pathways along the lakefront for personal and special event usage, including marathons and longer competitive races.
- ❖ Consider programming for special needs and other underserved populations.
- ❖ Begin additional programs at the Jeff Triplett Community Center with the inclusion of full time staffing of the building.

| RECREATION - RECREATION DIVISION | | | | |
|---|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| Performance Measures | | | | |
| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
| Special event permits | 164 | 164 | 100 | 100 |
| Youth league registrations | 655 | 1,172 | 1,476 | 1,475 |
| Adult league registrations | 792 | 1,015 | 1,270 | 1,050 |
| Youth camps | 275 | 775 | 761 | 750 |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|------------------------------------|------------------------|------------------------|------------|------------------------|--------------------------------------|
| Recreation | | | | | |
| Recreation Director | 1.00 | 1.00 | - | 1.00 | - |
| Recreation Manager | 1.00 | 1.00 | - | 1.00 | - |
| Recreation Supervisor | 3.00 | 3.00 | - | 3.00 | - |
| Special Events Coordinator | 1.00 | 1.00 | - | 1.00 | - |
| Special Event Supervisor | - | - | - | - | 1.00 |
| Administrative Specialist III | 1.00 | 1.00 | - | 1.00 | - |
| Administrative Specialist I | - | - | - | - | - |
| Administrative Specialist II | 1.00 | 1.00 | - | 1.00 | - |
| Maintenance Worker | - | - | - | - | 1.00 |
| Recreation Leader (Part-Time) | 3.20 | 3.20 | - | 3.20 | - |
| Total Full Time Equivalents | 11.20 | 11.20 | - | 11.20 | 2.00 |

Recreation

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|---|-------------------|---------------------|---------------------|---------------------|---------------------|
| Personnel Services | | | | | | |
| 001-5501-572.12-00 | Regular Salaries & Wages | 453,377 | 483,484 | 555,481 | 569,628 | 524,969 |
| 001-5501-572.12-02 | Regular Salaries - Additional Pays | 11,594 | 11,406 | 10,400 | 13,964 | 5,580 |
| 001-5501-572.12-06 | Reg Salaries - Opt Out Health Insurance | 1,200 | 1,200 | 2,100 | - | 1,080 |
| 001-5501-572.13-00 | Part Time Wages | 58,067 | 63,068 | 88,161 | 101,913 | 99,013 |
| 001-5501-572.14-00 | Overtime | 19,512 | 20,760 | 28,345 | 21,000 | 38,250 |
| 001-5501-572.21-00 | FICA/Medicare Taxes | 38,929 | 41,804 | 45,034 | 52,626 | 51,385 |
| 001-5501-572.22-01 | Retirement Contributions - FRS | 66,863 | 77,792 | 90,421 | 107,977 | 137,133 |
| 001-5501-572.23-00 | Medical Insurance | 114,458 | 100,362 | 145,153 | 204,768 | 175,385 |
| 001-5501-572.23-02 | Medical Insurance - Life & ST Disability | 3,190 | 3,231 | 3,717 | 4,573 | 4,419 |
| 001-5501-572.24-00 | Worker's Compensation | 12,201 | 14,932 | 17,057 | 10,837 | 18,907 |
| 001-5501-572.25-00 | Unemployment | 412 | 656 | 322 | - | - |
| | Subtotal Personnel Services | \$ 779,803 | \$ 818,695 | \$ 986,191 | \$ 1,087,286 | \$ 1,056,121 |
| Operating | | | | | | |
| 001-5501-572.34-00 | Other Contractual Services | 26,150 | 52,306 | 46,369 | 46,000 | 61,263 |
| 001-5501-572.40-00 | Travel & Per Diem | 46 | 497 | 1,576 | 3,406 | 4,409 |
| 001-5501-572.41-00 | Communications Services | 5,005 | 4,890 | 6,009 | 5,817 | 5,901 |
| 001-5501-572.42-00 | Postage & Transportation | 180 | 158 | 104 | 200 | 150 |
| 001-5501-572.43-00 | Utility Services | 71 | - | - | - | - |
| 001-5501-572.44-00 | Rentals & Leases | 1,431 | 2,391 | 3,664 | 5,352 | 3,665 |
| 001-5501-572.44-10 | Rentals & Leases/GASB87 | - | - | 6,468 | - | - |
| 001-5501-572.45-01 | Insurance - Operating Liability | 46,135 | 44,971 | 49,447 | 65,151 | 50,925 |
| 001-5501-572.45-02 | Insurance - Auto Liability | 702 | 1,547 | 1,374 | 1,173 | 1,462 |
| 001-5501-572.46-00 | Repair & Maintenance Services | 7,946 | 6,021 | 9,483 | 8,913 | 10,225 |
| 001-5501-572.47-00 | Printing & Binding | 2,690 | 3,519 | 2,605 | 2,854 | 2,920 |
| 001-5501-572.48-00 | Promotional Activities | 41,072 | 112,433 | 108,355 | 146,260 | 145,900 |
| 001-5501-572.49-00 | Other Charges/Obligations | 7,925 | 8,094 | 12,601 | 10,781 | 13,667 |
| 001-5501-572.51-00 | Office Supplies | 975 | 805 | 946 | 2,365 | 1,800 |
| 001-5501-572.52-00 | Operating Supplies | 45,744 | 58,261 | 60,149 | 66,973 | 73,251 |
| 001-5501-572.52-01 | Operating Supplies - Gasoline/Diesel/Lubric | - | - | 106 | - | - |
| 001-5501-572.52-05 | Operating Supplies - Uniforms | 770 | 1,385 | 1,251 | 2,258 | 3,000 |
| 001-5501-572.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | 1,221 | 679 | 504 | 2,550 | 2,450 |
| 001-5501-572.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | 174 | 1,470 | 1,233 | 2,000 | 2,370 |
| | Subtotal Operating | \$ 188,237 | \$ 299,427 | \$ 312,244 | \$ 372,053 | \$ 383,358 |
| Debt service | | | | | | |
| 001-5501-572.71-01 | Lease Payment/GASB87 | - | - | 3,670 | - | - |
| 001-5501-572.72-01 | Int Payment/GASB87 | - | - | 236 | - | - |
| | Subtotal Debt service | \$ - | \$ - | \$ 3,906 | \$ - | \$ - |
| Total | | \$ 968,040 | \$ 1,118,122 | \$ 1,302,341 | \$ 1,459,339 | \$ 1,439,479 |

Special Facilities

The Special Facilities Division handles the operation of the City's many recreational facilities, including:

- Sanford Civic Center
- Bettye D. Smith Cultural Arts Center
- Sanford Senior Center
- Historic Sanford Memorial Stadium
- Chase Park at the Eckstein Youth Sports Complex
- Larry A. Dale Aquatic Center (LADAC)
- Velma H. Williams Westside Community Center
- Jeff Triplett Community Center
- Pinehurst Park
- Tim Raines Sports Park
- Derby Park at Mike Kirby Park
- Monroe Hall

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|---------------------|---------------------|---------------------|---------------------|
| Salaries | \$ 772,451 | \$ 1,033,666 | \$ 1,223,150 | \$ 1,346,076 |
| Benefits | 297,276 | 377,632 | 775,734 | 443,884 |
| Operating | 365,290 | 458,306 | 428,796 | 456,409 |
| Supplies | 114,933 | 158,610 | 165,444 | 178,694 |
| Debt service | - | 1,290 | - | - |
| Total | \$ 1,549,950 | \$ 2,029,504 | \$ 2,593,124 | \$ 2,425,063 |

| Funding Source | | | | |
|----------------|---------------------|---------------------|---------------------|---------------------|
| Total | 1,549,950 | 2,029,504 | 2,593,124 | 2,425,063 |
| Total | \$ 1,549,950 | \$ 2,029,504 | \$ 2,593,124 | \$ 2,425,063 |

Our Accomplishments in 2022-23

- ❖ Began renovations at all baseball fields to remove excess buildup of clay in and around infields.
- ❖ Hosted Baseball Opening Day Celebration at the Stadium and JTCC with nearly 500 players and over 1,000 family members in attendance.

- ❖ Added fruit and vegetable raised garden beds to both community centers through a partnership with the Orlando City Soccer Club Foundation to provide hands-on experiences and expand the knowledge of farming and healthy foods to both our youth and seniors populations.
- ❖ Hosted the 2023 FHSAA District and Regional Water Polo Championships at the Aquatic Center.
- ❖ Partnered with the Orlando Magic Foundation to refurbish the basketball court at Lee P. Moore Park at no cost to the City.

Goals and Objectives for 2023-24

- ❖ Begin new youth programs with contractors or current staff to limit department expenses.
- ❖ Explore new ways to offer programming to at-risk youth in the community.
- ❖ Provide efficient services to residents at the lowest possible financial burden to them.
- ❖ Continue to leverage partnerships to provide volunteers and financial support for programs and events.

| RECREATION - SPECIAL FACILITIES | | | | |
|--|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| Performance Measures | | | | |
| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
| Facility volunteer hours | 400 | 750 | 1,040 | 1,250 |
| Total facility rentals | 372 | 375 | 360 | 375 |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|--|----------------|----------------|-------------|----------------|--------------------------|
| Recreation - Special Facilities | | | | | |
| Recreation Facility Supervisor | 3.00 | 3.00 | - | 3.00 | - |
| Bus Driver (Part-Time) | 0.50 | 0.50 | - | 0.50 | - |
| Recreation Facility Coordinator | 1.00 | 1.00 | 1.00 | 2.00 | - |
| Administrative Specialist II | 1.00 | 1.00 | - | 1.00 | - |
| Recreation Supervisor | 2.00 | 2.00 | - | 2.00 | 1.00 |
| Pool Supervisor | 1.00 | 1.00 | - | 1.00 | - |
| Groundskeeper, Lead | 1.00 | 1.00 | - | 1.00 | - |
| Lead Maintenance Worker* | 3.00 | 3.00 | - | 3.00 | - |
| Custodial Worker II | 2.00 | 2.00 | - | 2.00 | - |
| Maintenance Worker (Part-Time)* | 3.00 | 3.00 | - | 3.00 | - |
| Lifeguard (Part-Time) | 3.00 | 3.00 | - | 3.00 | 1.00 |
| After School Tutor (Part-Time) | 2.50 | 2.50 | - | 2.50 | - |
| Recreation Leader (Part-Time) | 5.50 | 5.50 | - | 5.50 | 0.25 |
| Total Full Time Equivalents | 28.50 | 28.50 | 1.00 | 29.50 | 2.25 |

*Correction from 2022 Budget

Recreation Special Facilities

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|---|---------------------|---------------------|---------------------|---------------------|---------------------|
| Personnel Services | | | | | | |
| 001-5502-575.12-00 | Regular Salaries & Wages | 513,555 | 500,921 | 730,259 | 688,340 | 700,992 |
| 001-5502-575.12-02 | Regular Salaries - Additional Pays | 8,988 | 7,394 | 7,200 | 9,000 | 9,720 |
| 001-5502-575.12-06 | Reg Salaries - Opt Out Health Insurance | 9,400 | 8,200 | 7,500 | 1,200 | 7,560 |
| 001-5502-575.13-00 | Part Time Wages | 171,983 | 210,052 | 219,032 | 478,610 | 564,804 |
| 001-5502-575.14-00 | Overtime | 38,247 | 45,884 | 69,675 | 46,000 | 63,000 |
| 001-5502-575.21-00 | FICA/Medicare Taxes | 55,304 | 56,936 | 69,107 | 90,260 | 101,925 |
| 001-5502-575.22-01 | Retirement Contributions - FRS | 77,536 | 88,959 | 109,070 | 153,714 | 42,254 |
| 001-5502-575.23-00 | Medical Insurance | 113,893 | 110,873 | 155,478 | 496,638 | 234,650 |
| 001-5502-575.23-02 | Medical Insurance - Life & ST Disability | 3,785 | 3,484 | 4,216 | 9,069 | 10,243 |
| 001-5502-575.24-00 | Worker's Compensation | 28,912 | 34,989 | 39,632 | 26,053 | 54,812 |
| 001-5502-575.25-00 | Unemployment Compensation | 882 | 2,035 | 129 | - | - |
| | Subtotal Personnel Services | \$ 1,022,485 | \$ 1,069,727 | \$ 1,411,298 | \$ 1,998,884 | \$ 1,789,960 |
| Operating | | | | | | |
| 001-5502-575.34-00 | Other Contractual Services | 20,096 | 24,474 | 25,162 | 22,919 | 29,838 |
| 001-5502-575.40-00 | Travel & Per Diem | - | - | - | 215 | 471 |
| 001-5502-575.41-00 | Communications Services | 8,778 | 9,612 | 10,540 | 10,130 | 11,216 |
| 001-5502-575.42-00 | Postage & Transportation | - | 190 | 4 | - | - |
| 001-5502-575.43-00 | Utility Services | 147,773 | 178,576 | 206,886 | 191,522 | 210,000 |
| 001-5502-575.44-00 | Rentals & Leases | 2,254 | 7,830 | 8,009 | 11,479 | 9,225 |
| 001-5502-575.44-10 | Rentals & Leases/GASB87 | - | - | 2,137 | - | - |
| 001-5502-575.45-01 | Insurance - Operating Liability | 15,742 | 11,332 | 12,544 | 16,471 | 19,357 |
| 001-5502-575.45-02 | Insurance - Auto Liability | 166 | 220 | 602 | 907 | 1,462 |
| 001-5502-575.46-00 | Repair & Maintenance Services | 126,722 | 131,374 | 181,029 | 160,552 | 161,726 |
| 001-5502-575.47-00 | Printing & Binding | 596 | 428 | 523 | 942 | 600 |
| 001-5502-575.48-00 | Promotional Activities | 10,382 | 196 | 10,207 | 11,825 | 11,825 |
| 001-5502-575.49-00 | Other Charges/Obligations | 1,082 | 1,058 | 663 | 1,834 | 689 |
| 001-5502-575.51-00 | Office Supplies | 1,676 | 1,525 | 1,679 | 2,688 | 2,000 |
| 001-5502-575.52-00 | Operating Supplies | 112,055 | 99,443 | 131,393 | 141,094 | 151,000 |
| 001-5502-575.52-01 | Operating Supplies - Gasoline/Diesel/Lubric | 6,815 | 9,756 | 20,227 | 14,513 | 18,000 |
| 001-5502-575.52-05 | Operating Supplies - Uniforms | 1,153 | 4,209 | 5,311 | 7,149 | 7,249 |
| 001-5502-575.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | - | - | - | - | 160 |
| 001-5502-575.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | - | - | - | - | 285 |
| | Subtotal Operating | \$ 455,290 | \$ 480,223 | \$ 616,916 | \$ 594,240 | \$ 635,103 |
| Debt service | | | | | | |
| 001-5502-575.71-01 | Lease Payment/GASB87 | - | - | 1,212 | - | - |
| 001-5502-575.72-01 | Int Payment/GASB87 | - | - | 78 | - | - |
| | Subtotal Debt service | \$ - | \$ - | \$ 1,290 | \$ - | \$ - |
| Total | | \$ 1,477,775 | \$ 1,549,950 | \$ 2,029,504 | \$ 2,593,124 | \$ 2,425,063 |

Parks and Grounds

The Parks and Grounds division is responsible for the operation and maintenance of the Cemetery, 29 City parks, 20 traffic medians, 18 facilities, 6 signs locations, 3 trails and the historic downtown CRA district for a total of 282 acres. This division is responsible for a variety of activities including:

- Landscape maintenance of all properties, including lake treatment in parks.
- Maintenance and renovation of play equipment, amenities and facilities.
- Oversee contractual maintenance at 25 sites, the cemetery, and schedule annual replacement at various City planting locations and lake treatments at various locations.
- Maintain and staff Fort Mellon Park amenities as required (Splash pad Attendants, Park Rangers, landscape Maintenance, restroom cleaning/monitoring, rental services)
- Monthly pest control at 18 city facilities. Fertilization, weed control and insect control for landscape areas.
- Clean-up response to emergency weather conditions.
- Set-up/break-down and manpower for over 100 special events per year.
- Cemetery management to include lot sales, lot marking, open/closings, deed management.
- Rental of park facilities (scheduling, cash receipts).
- Special projects (historic trees, street rights-of-way beautification).

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|----------------|----------------|----------------|----------------|
| Salaries | \$ 976,557 | \$ 1,117,213 | \$ 1,340,074 | \$ 1,370,278 |
| Benefits | 421,092 | 514,388 | 758,760 | 700,248 |
| Operating | 1,044,665 | 887,395 | 1,049,356 | 1,222,396 |
| Supplies | 165,988 | 163,203 | 190,641 | 193,975 |
| Debt service | - | 2,379 | - | - |
| Total | \$ 2,608,302 | \$ 2,684,578 | \$ 3,338,831 | \$ 3,486,897 |

| Funding Source | | | | |
|----------------|--------------|--------------|--------------|--------------|
| Total | 2,608,302 | 2,684,578 | 3,338,831 | 3,486,897 |
| Total | \$ 2,608,302 | \$ 2,684,578 | \$ 3,338,831 | \$ 3,486,897 |

Our Accomplishments in 2022-23

- ❖ Rehabbed 3 park restrooms; Groveview, Park on Park, and Pinehurst Park.
- ❖ Completed \$232,000 in tree maintenance and Removals for our parks, trails, cemetery, and golf course.
- ❖ Installed new playground structure at Jeff Triplett Center.
- ❖ Upgraded lighting on Goldsboro Trial with new LED lighting.
- ❖ Installed new swings and safety surface at Mike Kirby Park.

Goals and Objectives for 2023-24

- ❖ Complete cemetery restroom rehab.
- ❖ Replace safety surface at Ft. Mellon Park playground.
- ❖ Install a new ticket booth at the Ft. Mellon splash pad.
- ❖ Install cameras in Ft. Mellon Park.
- ❖ Complete tree pruning and removals in several parks, trails, and facilities.

| RECREATION - PARKS AND GROUNDS | | | | |
|---------------------------------------|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| Performance Measures | | | | |
| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
| Acres Maintained | 282 | 282 | 282 | 283 |
| Acres Contracted | 184 | 184 | 184 | 184 |
| Acres In-House | 98 | 98 | 98 | 99 |
| Work orders generated | - | - | 40 | 75 |
| Work orders completed | - | - | 38 | 75 |
| Special Events | 38 | 40 | 66 | 50 |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|--|----------------|----------------|-------------|----------------|--------------------------|
| Recreation-Parks and Grounds Operations | | | | | |
| Operations Manager | 1.00 | 1.00 | - | 1.00 | - |
| Operations Superintendent | 1.00 | 1.00 | - | 1.00 | - |
| Urban Forester | 1.00 | 1.00 | - | 1.00 | - |
| Crew Leader | 2.00 | 2.00 | - | 2.00 | 1.00 |
| Spray Technician | 2.00 | 2.00 | - | 2.00 | - |
| Irrigation Technician | 2.00 | 2.00 | 1.00 | 3.00 | - |
| Park Ranger | 3.00 | 3.00 | - | 3.00 | - |
| Administrative Specialist III | 1.00 | 1.00 | - | 1.00 | - |
| Equipment Operator II | - | 1.00 | - | 1.00 | - |
| Customer Service Representative | 1.00 | 1.00 | - | 1.00 | - |
| Maintenance Worker, Lead | 3.00 | 3.00 | 1.00 | 4.00 | - |
| Maintenance Worker | 8.50 | 9.00 | (0.50) | 8.50 | 1.50 |
| Recreation Activity Leader (part-time) | 1.00 | 1.00 | - | 1.00 | - |
| Total Full Time Equivalents | 26.50 | 28.00 | 1.50 | 29.50 | 2.50 |

Parks and Grounds

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|---|---------------------|---------------------|---------------------|---------------------|---------------------|
| Personnel Services | | | | | | |
| 001-5508-572.12-00 | Regular Salaries & Wages | 902,947 | 882,173 | 1,013,027 | 1,225,760 | 1,229,627 |
| 001-5508-572.12-02 | Regular Salaries - Additional Pays | 13,891 | 12,577 | 14,629 | 23,341 | - |
| 001-5508-572.12-06 | Reg Salaries - Opt Out Health Insurance | 7,513 | 7,200 | 6,300 | 3,501 | 7,560 |
| 001-5508-572.13-00 | Other Salaries & Wages - Part Time | - | - | - | - | 61,091 |
| 001-5508-572.13-10 | Other Salaries & Wages - Part Time | 11,918 | 22,310 | 27,445 | 33,984 | - |
| 001-5508-572.14-00 | Overtime | 47,549 | 52,297 | 55,812 | 53,488 | 72,000 |
| 001-5508-572.21-00 | FICA/Medicare Taxes | 72,557 | 71,504 | 76,070 | 99,344 | 105,214 |
| 001-5508-572.22-01 | Retirement Contributions - FRS | 90,338 | 105,832 | 124,119 | 164,304 | 211,643 |
| 001-5508-572.23-00 | Medical Insurance | 229,665 | 191,082 | 259,005 | 449,979 | 305,621 |
| 001-5508-572.23-02 | Medical Insurance - Life & ST Disability | 5,888 | 5,880 | 6,101 | 8,081 | 8,560 |
| 001-5508-572.24-00 | Worker's Compensation | 40,226 | 46,794 | 49,093 | 37,052 | 69,210 |
| | Subtotal Personnel Services | \$ 1,422,492 | \$ 1,397,649 | \$ 1,631,601 | \$ 2,098,834 | \$ 2,070,526 |
| Operating | | | | | | |
| 001-5508-572.31-00 | Professional Services | 4,526 | - | - | 3,500 | 1,775 |
| 001-5508-572.34-00 | Other Contractual Services | 916 | 10,674 | 10,269 | 1,200 | 7,778 |
| 001-5508-572.40-00 | Travel & Per Diem | 17 | 12 | 10 | 110 | 110 |
| 001-5508-572.41-00 | Communications Services | 16,522 | 15,519 | 17,738 | 10,216 | 16,003 |
| 001-5508-572.42-00 | Postage & Transportation | 81 | 25 | 168 | 550 | 200 |
| 001-5508-572.43-00 | Utility Services | 224,335 | 289,496 | 267,230 | 267,495 | 284,883 |
| 001-5508-572.44-00 | Rentals & Leases | 4,403 | 9,999 | 9,621 | 8,954 | 10,536 |
| 001-5508-572.44-10 | Rentals & Leases/GASB87 | - | - | 3,939 | - | - |
| 001-5508-572.45-01 | Insurance - Operating Liability | 90,308 | 81,846 | 88,361 | 120,327 | 104,776 |
| 001-5508-572.45-02 | Insurance - Auto Liability | 8,803 | 11,494 | 14,461 | 12,649 | 15,265 |
| 001-5508-572.46-00 | Repair & Maintenance Services | 501,274 | 610,674 | 460,011 | 606,183 | 763,444 |
| 001-5508-572.47-00 | Printing & Binding | 975 | 475 | 411 | 1,236 | 1,317 |
| 001-5508-572.48-00 | Promotional Activities | 8,909 | 10,574 | 11,027 | 12,650 | 12,659 |
| 001-5508-572.49-00 | Other Charges/Obligations | 4,267 | 3,877 | 4,149 | 4,286 | 3,650 |
| 001-5508-572.51-00 | Office Supplies | 1,481 | 1,378 | 1,729 | 1,613 | 1,718 |
| 001-5508-572.52-00 | Operating Supplies | 87,300 | 112,138 | 95,301 | 133,066 | 132,445 |
| 001-5508-572.52-01 | Operating Supplies - Gasoline/Diesel/Lubric | 27,090 | 34,132 | 52,370 | 37,625 | 37,625 |
| 001-5508-572.52-05 | Operating Supplies - Uniforms | 9,104 | 12,972 | 10,043 | 10,481 | 16,250 |
| 001-5508-572.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | 815 | 575 | 460 | 695 | 300 |
| 001-5508-572.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | 2,548 | 4,708 | 3,210 | 6,661 | 5,487 |
| 001-5508-572.54-03 | Books/Pubs/Subsc/Memb - Subscriptions | 115 | 85 | 90 | 500 | 150 |
| | Subtotal Operating | \$ 993,789 | \$ 1,210,653 | \$ 1,050,598 | \$ 1,239,997 | \$ 1,416,371 |
| Debt service | | | | | | |
| 001-5508-572.71-01 | Lease Payment/GASB87 | - | - | 2,235 | - | - |
| 001-5508-572.72-01 | Int Payment/GASB87 | - | - | 144 | - | - |
| | Subtotal Debt service | \$ - | \$ - | \$ 2,379 | \$ - | \$ - |
| Total | | \$ 2,416,281 | \$ 2,608,302 | \$ 2,684,578 | \$ 3,338,831 | \$ 3,486,897 |

Museum

The Sanford Museum serves as the repository of Sanford's history and as a memorial to the City's founder, Henry Shelton Sanford. Staff members bring history to life by proactively telling Sanford's history in presentations on historical topics including genealogy, Sanford's historic homes, women's suffrage, and much more to a wide variety of audiences of all ages and interests. Their research collections include, The Sanford City archive, The Naval Air Station Sanford Collection, The Sanford Herald Collection, and the Research Library.

Summary

| Expenditures | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|--------------|----------------|----------------|----------------|----------------|
| Salaries | \$ 117,387 | \$ 144,469 | \$ 136,932 | \$ 163,012 |
| Benefits | 41,442 | 53,834 | 65,090 | 74,119 |
| Operating | 20,446 | 20,135 | 27,292 | 30,492 |
| Supplies | 3,897 | 8,154 | 5,042 | 11,118 |
| Total | \$ 183,172 | \$ 226,592 | \$ 234,356 | \$ 278,741 |

| Funding Source | | | | |
|----------------|------------|------------|------------|------------|
| Total | 183,172 | 226,592 | 234,356 | 278,741 |
| Total | \$ 183,172 | \$ 226,592 | \$ 234,356 | \$ 278,741 |

Our Accomplishments in 2022-23

- ❖ Hosted a 65th anniversary event and fundraiser.
- ❖ Placed a display inside the Wayne Densch Performing Arts Center celebrating the 100th anniversary of the facility to expand outreach.
- ❖ Spoke as guest lecturer at multiple events, schools, and functions to expand outreach.
- ❖ Developed Family Guide to help children understand Henry Shelton Sanford.
- ❖ Continuing to deliver and promote social media posts to keep the Museum front and center for Sanford and Central Florida residents.

Goals and Objectives for 2023-24

- ❖ Create permanent exhibits on Zora Neale Hurston and Elvira Garner, Swimming in Sanford, and Golf in Sanford.

- ❖ Update Henry Sanford's display rooms at the Museum with nicely designed panels highlighting his various interests.
- ❖ Transform the Sanford Library room to look "lived in" by providing mannequins wearing the dresses that Henry Sanford's daughters wore and display copies of Henry Sanford letters to immerse our guests into living history.
- ❖ Continue to work with volunteer boards to provide additional funding and volunteers to assist in both daily duties and Museum special events.

| RECREATION - MUSEUM | | | | |
|-----------------------------|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| Performance Measures | | | | |
| Activity | Actual 2020-2021 | Actual 2021-2022 | Expected 2022-2023 | Proposed 2023-2024 |
| Total Volunteer Hours | 16 | 22 | 25 | 40 |
| Research Requests Received | 189 | 122 | 120 | 150 |
| Museum Attendance | 2,302 | 4,264 | 4,282 | 4,300 |
| New social media followers | 310 | 784 | 2,872 | 500 |

Authorized Positions

| Full Time Equivalents | Funded 2022 | Funded 2023 | +/- | Funded 2024 | Authorized & Unfunded |
|------------------------------|------------------------|------------------------|------------|------------------------|--------------------------------------|
|------------------------------|------------------------|------------------------|------------|------------------------|--------------------------------------|

| Recreation - Museum | | | | | |
|------------------------------------|-------------|-------------|-------------|-------------|----------|
| Museum Curator | 1.00 | 1.00 | - | 1.00 | - |
| Museum Assistant | 1.00 | 1.00 | - | 1.00 | - |
| Docent (Part-Time) | 1.10 | 1.10 | 0.40 | 1.50 | - |
| Total Full Time Equivalents | 3.10 | 3.10 | 0.40 | 3.50 | - |

Recreation Museum

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Budget |
|---------------------------|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| Personnel Services | | | | | | |
| 001-5052-573.12-00 | Regular Salaries & Wages | 102,586 | 79,879 | 99,806 | 98,493 | 101,273 |
| 001-5052-573.12-06 | Reg Salaries - Opt Out Health Insurance | 2,500 | 1,700 | 1,200 | - | 1,173 |
| 001-5052-573.13-00 | Part Time Wages | 25,181 | 35,808 | 43,353 | 38,439 | 60,566 |
| 001-5052-573.14-00 | Overtime | 192 | - | 110 | - | - |
| 001-5052-573.21-00 | FICA/Medicare Taxes | 9,650 | 8,653 | 9,531 | 10,241 | 12,534 |
| 001-5052-573.22-01 | Retirement Contributions - FRS | 11,690 | 11,313 | 14,271 | 16,098 | 25,331 |
| 001-5052-573.23-00 | Medical Insurance | 20,144 | 20,635 | 29,152 | 37,572 | 34,635 |
| 001-5052-573.23-02 | Medical Insurance - Life & ST Disability | 590 | 584 | 599 | 1,012 | 1,285 |
| 001-5052-573.24-00 | Worker's Compensation | 194 | 257 | 281 | 167 | 334 |
| | Subtotal Personnel Services | \$ 172,727 | \$ 158,829 | \$ 198,303 | \$ 202,022 | \$ 237,131 |
| Operating | | | | | | |
| 001-5052-573.40-00 | Travel & Per Diem | - | - | - | 972 | 972 |
| 001-5052-573.41-00 | Communications Services | 878 | 1,345 | 1,336 | 1,458 | 1,405 |
| 001-5052-573.43-00 | Utility Services | 10,190 | 11,550 | 14,805 | 11,685 | 15,400 |
| 001-5052-573.45-01 | Insurance - Operating Liability | 2,931 | 2,627 | 382 | 515 | 441 |
| 001-5052-573.46-00 | Repair & Maintenance Services | 9,007 | 4,499 | 2,778 | 9,774 | 9,774 |
| 001-5052-573.47-00 | Printing & Binding | 267 | 95 | 254 | 200 | 500 |
| 001-5052-573.48-00 | Promotional Activities | - | 330 | 436 | 2,688 | 2,000 |
| 001-5052-573.49-00 | Other Charges/Obligations | - | - | 144 | - | - |
| 001-5052-573.51-00 | Office Supplies | 1,001 | 804 | 932 | 1,290 | 1,290 |
| 001-5052-573.52-00 | Operating Supplies | 1,926 | 2,488 | 7,222 | 2,903 | 8,275 |
| 001-5052-573.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | 118 | - | - | 395 | 206 |
| 001-5052-573.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | 176 | 423 | - | 454 | 454 |
| 001-5052-573.54-03 | Books/Pubs/Subsc/Memb - Subscriptions | - | 182 | - | - | 893 |
| | Subtotal Operating | \$ 26,494 | \$ 24,343 | \$ 28,289 | \$ 32,334 | \$ 41,610 |
| Total | | \$ 199,221 | \$ 183,172 | \$ 226,592 | \$ 234,356 | \$ 278,741 |



CITY OF
SANFORD
FLORIDA

SPECIAL REVENUE FUNDS

- **REVENUES AND EXPENDITURE SCHEDULE**
- **CDBG Fund**
- **2ND DOLLAR FUND**
- **LAW ENFORCEMENT TRUST FUND**
- **LIHEAP**
- **LOCAL OPTION GAS TAX**
- **IMPACT FEES FUND**
- **BUILDING INSPECTION FUND**
- **3RD GENERATION FUND**
- **CEMETERY FUND**
- **PUBLIC ART COMMISSION FUND**
- **9TH CENT FUEL TAX FUND**

City of Sanford
Special Revenue Funds
Revenue and Expenditures Schedule

| | Recreation Donation Fund | CDBG | Police 2nd Dollar Fund | Police Trust Fund | Low Income Home Energy |
|--|--------------------------------|-------------------|---------------------------|----------------------|---------------------------|
| Use of Fund Balance | \$ - | \$ - | \$ 7,272 | \$ - | \$ - |
| Revenues | | | | | |
| Taxes | | | | | |
| Sales and Use Tax | - | - | - | - | - |
| Permits, Impact Fees, Assessments | - | - | - | - | - |
| Intergovernmental | - | 968,252 | - | 16,000 | 1,081,741 |
| Charges for Services | - | - | - | - | - |
| Fines and Forfeitures | - | - | 7,824 | - | - |
| Other Revenues | 15,000 | - | 5,292 | 5,926 | - |
| Total Revenues | 15,000 | 968,252 | 13,116 | 21,926 | 1,081,741 |
| Transfers In | - | - | - | - | 41,977 |
| Total Revenues, Transfers, and Balances | \$ 15,000 | \$ 968,252 | \$ 20,388 | \$ 21,926 | \$ 1,123,718 |
| Expenditures | | | | | |
| General Government | \$ - | \$ - | \$ - | \$ - | - |
| Public Safety | - | - | 20,388 | - | - |
| Physical Environment | - | - | - | - | - |
| Transportation | - | - | - | - | - |
| Economic Environment | - | 968,252 | - | - | - |
| Human Services | - | - | - | - | 1,123,718 |
| Culture and Recreation | 15,000 | - | - | - | - |
| Total Expenditures | 15,000 | 968,252 | 20,388 | - | 1,123,718 |
| Total Expenditures and Other Uses | 15,000 | 968,252 | 20,388 | - | 1,123,718 |
| Total Revenue Over/(Under) Expenditure | - | - | - | 21,926 | - |
| Total Appropriations and Reserves | \$ 15,000 | \$ 968,252 | \$ 20,388 | \$ 21,926 | \$ 1,123,718 |

City of Sanford Special Revenue Funds Revenue and Expenditures Schedule

| | Streets Local Option | Impact Fees Recreation | Impact Fees Fire | Impact Fees Police | Building Inspection |
|--|-------------------------|---------------------------|---------------------|-----------------------|------------------------|
| Use of Fund Balance | \$ 62,883 | \$ - | \$ 269,500 | \$ - | \$ 11,466 |
| Revenues | | | | | |
| Taxes | | | | | |
| Sales and Use Tax | 1,116,979 | - | - | - | - |
| Permits, Impact Fees, Assessments | - | 253,580 | 92,000 | 93,150 | 1,549,458 |
| Intergovernmental | - | - | - | - | - |
| Charges for Services | 100,000 | - | - | - | - |
| Fines and Forfeitures | - | - | - | - | - |
| Other Revenues | 123,998 | 80,969 | - | - | 574,057 |
| Total Revenues | 1,340,977 | 334,549 | 92,000 | 93,150 | 2,123,515 |
| Transfers In | - | - | - | - | - |
| Total Revenues, Transfers, and Balances | \$ 1,403,860 | \$ 334,549 | \$ 361,500 | \$ 93,150 | \$ 2,134,981 |
| Expenditures | | | | | |
| General Government | \$ - | \$ - | \$ - | \$ - | \$ 1,984,127 |
| Public Safety | - | - | 361,500 | 41,550 | - |
| Physical Environment | - | - | - | - | - |
| Transportation | 1,403,860 | - | - | - | - |
| Economic Environment | - | - | - | - | - |
| Human Services | - | - | - | - | - |
| Culture and Recreation | - | 318,484 | - | - | - |
| Total Expenditures | 1,403,860 | 318,484 | 361,500 | 41,550 | 1,984,127 |
| Total Expenditures and Other Uses | 1,403,860 | 318,484 | 361,500 | 41,550 | 1,984,127 |
| Total Revenue Over/(Under) Expenditure | - | 16,065 | - | 51,600 | 150,854 |
| Total Appropriations and Reserves | \$ 1,403,860 | \$ 334,549 | \$ 361,500 | \$ 93,150 | \$ 2,134,981 |

City of Sanford
Special Revenue Funds
Revenue and Expenditures Schedule

| | Streets 3rd Generation | Cemetery | Public Art Commission | 9th Cent Fuel Tax Fund | LIHWAP Fund |
|--|---------------------------|-------------------|--------------------------|---------------------------|------------------|
| Use of Fund Balance | \$ - | \$ - | \$ - | \$ - | - |
| Revenues | | | | | |
| Taxes | | | | | |
| Sales and Use Tax | 5,025,999 | - | - | - | - |
| Permits, Impact Fees, Assessments | - | - | - | - | - |
| Intergovernmental | - | - | - | 573,750 | 21,200 |
| Charges for Services | - | 72,863 | - | - | - |
| Fines and Forfeitures | - | - | - | - | - |
| Other Revenues | 756,229 | 1,560 | - | - | - |
| Total Revenues | 5,782,228 | 74,423 | - | 573,750 | 21,200 |
| Transfers In | - | 59,253 | 120,000 | - | - |
| Total Revenues, Transfers, and Balances | \$ 5,782,228 | \$ 133,676 | \$ 120,000 | \$ 573,750 | \$ 21,200 |
| Expenditures | | | | | |
| General Government | \$ - | \$ - | \$ 120,000 | \$ - | - |
| Public Safety | - | - | - | - | - |
| Physical Environment | - | 133,676 | - | - | - |
| Transportation | 5,267,000 | - | - | 573,750 | - |
| Economic Environment | - | - | - | - | - |
| Human Services | - | - | - | - | 21,200 |
| Culture and Recreation | - | - | - | - | - |
| Total Expenditures | 5,267,000 | 133,676 | 120,000 | 573,750 | 21,200 |
| Total Expenditures and Other Uses | 5,267,000 | 133,676 | 120,000 | 573,750 | 21,200 |
| Total Revenue Over/(Under) Expenditure | 515,228 | - | - | - | - |
| Total Appropriations and Reserves | \$ 5,782,228 | \$ 133,676 | \$ 120,000 | \$ 573,750 | \$ 21,200 |

City of Sanford

Special Revenue Funds

Revenue and Expenditures Schedule

| | Total |
|--|----------------------|
| Use of Fund Balance | \$ 351,121 |
| Revenues | |
| Taxes | |
| Sales and Use Tax | 6,142,978 |
| Permits, Impact Fees, Assessments | 1,988,188 |
| Intergovernmental | 2,660,943 |
| Charges for Services | 172,863 |
| Fines and Forfeitures | 7,824 |
| Other Revenues | 1,563,031 |
| Total Revenues | 12,535,827 |
| Transfers In | 221,230 |
| Total Revenues, Transfers, and Balances | \$ 13,108,178 |
| Expenditures | |
| General Government | \$ 2,104,127 |
| Public Safety | 423,438 |
| Physical Environment | 133,676 |
| Transportation | 7,244,610 |
| Economic Environment | 968,252 |
| Human Services | 1,144,918 |
| Culture and Recreation | 333,484 |
| Total Expenditures | 12,352,505 |
| Total Expenditures and Other Uses | 12,352,505 |
| Total Revenue Over/(Under) Expenditure | 755,673 |
| Total Appropriations and Reserves | \$ 13,108,178 |

Special Revenue Funds

Revenue and Expenditures

Recreation Donation Fund

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------|-------------------------------|----------------|----------------|----------------|----------------|----------------------------|
| Revenue | | | | | | |
| | Miscellaneous | \$ - | \$ - | \$ 17,817 | \$ 20,000 | \$ 15,000 |
| | Total Revenue | \$ - | \$ - | \$ 17,817 | \$ 20,000 | \$ 15,000 |
| Expenditure | | | | | | |
| | Other Contractual Services | \$ - | \$ - | \$ (104,301) | \$ - | \$ - |
| | Promotional Activities | - | - | - | 20,000 | 15,000 |
| | Operating Supplies | - | - | 9,734 | - | - |
| | Repair & Maintenance Services | - | - | 595 | - | - |
| | Printing & Binding | - | - | 125 | - | - |
| | Other Charges/Obligations | - | - | 1,100 | - | - |
| | Total Expenditure | \$ - | \$ - | \$ (92,747) | \$ 20,000 | \$ 15,000 |

Special Revenue Funds

Revenue and Expenditures

CDBG

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------|---|----------------|----------------|----------------|----------------|----------------------------|
| Revenue | | | | | | |
| | Federal Grants | \$ 37,879 | \$ 528,963 | \$ 460,402 | \$ 766,370 | \$ 968,252 |
| | Capital Lease Revenue | - | - | 6,108 | - | - |
| | Total Revenue | \$ 37,879 | \$ 528,963 | \$ 466,510 | \$ 766,370 | \$ 968,252 |
| Expenditure | | | | | | |
| | Regular Salaries & Wages | \$ 38,836 | \$ 68,690 | \$ 79,217 | \$ 75,452 | \$ 76,240 |
| | Regular Salaries - Additional Pays | 600 | - | - | 600 | - |
| | Regular Salaries - Opt Out Health Insurance | - | 1,200 | 300 | - | - |
| | Overtime | 3,029 | - | - | - | - |
| | FICA/Medicare Taxes | 3,585 | 5,368 | 5,842 | 5,840 | 5,855 |
| | Retirement Contributions - FRS | - | 7,024 | 8,422 | 8,513 | 10,788 |
| | Medical Insurance | 221 | 358 | 11,283 | 18,786 | 17,716 |
| | Medical Insurance - Life & ST Disability | 826 | 477 | 528 | 495 | 498 |
| | Worker's Compensation | - | 1,658 | 1,233 | 95 | 1,759 |
| | Professional Services | 9,013 | 74,107 | 80,784 | 93,600 | 63,755 |
| | Other Contractual Services | - | - | 216 | - | - |
| | Other Contractual Services - Landfill | 243 | - | - | - | - |
| | Travel & Per Diem | - | 144 | 749 | 2,500 | 4,663 |
| | Communication Services | 46 | 1,369 | 1,867 | 3,620 | 2,628 |
| | Postage & Transportation | - | 89 | 152 | 400 | 213 |
| | Rental & Leases | 50 | 1,269 | 2,272 | 1,500 | 1,500 |
| | Rental & Leases/gasb 87 | - | - | 3,808 | - | - |
| | Repair & Maintenance Services | - | 5,186 | - | - | - |
| | Printing & Binding | - | 495 | - | 500 | 500 |
| | Promotional | 889 | - | - | 400 | 600 |
| | Other Charges/Obligations | 147 | 5,776 | 8,275 | 6,100 | 5,975 |
| | Office Supplies | 7,666 | 1,183 | 55 | 2,700 | 2,875 |
| | Operating Supplies | - | 10,943 | 190 | 2,900 | 1,600 |
| | Uniforms | - | - | - | 100 | 300 |
| | Books/Pubs/Subsc/Memb - Prof Dues | 670 | 940 | - | 1,000 | - |
| | Books/Pubs/Subsc/Memb -Conf/Seminar | 528 | - | 350 | 1,100 | - |
| | Training | - | - | - | - | 2,097 |
| | LAND ACQUISITIONS | - | 642 | - | - | - |
| | Lease Payment/GASB87 | - | - | 2,161 | - | - |
| | Int Payment/GASB87 | - | - | 139 | - | - |
| | Contingency for Program Use | - | 150 | - | - | - |
| | Other Grants & Aids | 186,145 | 400,404 | 268,301 | 540,169 | 768,690 |
| | Total Expenditure | \$ 252,494 | \$ 587,472 | \$ 476,144 | \$ 766,370 | \$ 968,252 |

Special Revenue Funds

Revenue and Expenditures

Police Training (2nd Dollar Fund)

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------|---------------------------|----------------|----------------|----------------|----------------|----------------------------|
| Revenue | | | | | | |
| | Judgments and Fines | \$ 8,569 | \$ 10,742 | \$ 10,134 | \$ 10,000 | \$ 7,824 |
| | Interest | 1,752 | 140 | (2,090) | - | 5,292 |
| | Use of Fund Balance | - | - | - | 35,000 | 7,272 |
| | Total Revenue | \$ 10,321 | \$ 10,882 | \$ 8,044 | \$ 45,000 | \$ 20,388 |
| Expenditure | | | | | | |
| | Travel & Per Diem | \$ - | \$ - | \$ - | 45,000 | 7,150 |
| | Other Charges/Obligations | 84 | 82 | 89 | - | - |
| | Books/Pubs/Subscrs/Membs | - | - | - | - | 7,600 |
| | Training | - | - | - | - | 5,638 |
| | Total Expenditure | \$ 84 | \$ 82 | \$ 89 | \$ 45,000 | \$ 20,388 |

Special Revenue Funds

Revenue and Expenditures

Law Enforcement Trust

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------|--------------------------------|----------------|----------------|----------------|----------------|----------------------------|
| Revenue | | | | | | |
| | Confiscated Property - Justice | \$ 13,535 | \$ 32,168 | \$ - | \$ - | - |
| | Interest | 1,133 | 107 | (1,939) | - | 4,176 |
| | Use of Reserves | - | - | - | 23,200 | - |
| | Fema | 2,048 | - | - | - | - |
| | Misc Donations | 5,257 | 3,250 | 1,500 | 1,000 | 500 |
| | Confiscated Property - State | 461 | 18,110 | 91,428 | 5,000 | 16,000 |
| | Bank Investment | 1,033 | 928 | 1,738 | 300 | 1,000 |
| | Unrealized Gain (Loss) | 449 | (915) | (4,351) | - | 500 |
| | Realized Gain (Loss) | 204 | 101 | (189) | - | (250) |
| | Total Revenue | \$ 24,120 | \$ 53,749 | \$ 88,187 | \$ 29,500 | \$ 21,926 |
| Expenditure | | | | | | |
| | Travel & Per Diem | \$ 1,641 | \$ - | \$ - | \$ 17,000 | \$ - |
| | Other Charges/Obligations | 539 | 3,740 | 728 | - | - |
| | Books/Pubs/Subscrs/Membs | 495 | - | - | - | - |
| | Machinery & Equipment | 4,171 | - | 16,261 | - | - |
| | Additions to Reserves | - | - | - | - | 21,926 |
| | Promotional Activities | 2,707 | 414 | - | - | - |
| | Operating Supplies | 396 | - | 29 | 12,500 | - |
| | Employee Uniforms | - | - | 1,718 | - | - |
| | Total Expenditure | \$ 9,949 | \$ 4,154 | \$ 18,736 | \$ 29,500 | \$ 21,926 |

Special Revenue Funds

Revenue and Expenditures

Low Income Home Energy Assistance

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------|---|----------------|----------------|----------------|----------------|----------------------------|
| Revenue | | | | | | |
| | Low Income Home Energy Assistance Program | \$ 995,669 | \$ 1,715,585 | \$ 2,550,888 | \$ 1,430,208 | \$ 1,081,741 |
| | Transfer from General Fund | - | - | - | - | 41,977 |
| | Capital Lease Rev | - | - | 40,087 | - | - |
| | Total Revenue | \$ 995,669 | \$ 1,715,585 | \$ 2,590,975 | \$ 1,430,208 | \$ 1,123,718 |
| Expenditure | | | | | | |
| | Regular Salaries & Wages | \$ 96,821 | \$ 107,570 | \$ 124,998 | \$ 161,048 | \$ 158,317 |
| | Overtime | 3,151 | 1,904 | 989 | - | - |
| | FICA/Medicare Taxes | 7,391 | 8,157 | 8,724 | 12,366 | 12,157 |
| | Retirement Contributions | 8,902 | 11,248 | 13,174 | 22,627 | 27,455 |
| | Medical Insurance | 31,396 | 25,618 | 29,865 | 54,576 | 58,069 |
| | Worker's Compensation | 184 | 238 | 252 | 202 | 327 |
| | Public Assistance/Professional Services | 7,166 | 85,992 | 90,197 | 109,241 | - |
| | Travel & Per Diem | 1,599 | 344 | 4,359 | 3,750 | 2,437 |
| | Communications Services | 739 | 2,962 | 3,054 | 3,250 | 3,250 |
| | Postage & Transportation | 1,022 | 188 | 35 | 900 | 250 |
| | Utility Services | - | - | - | 4,425 | - |
| | Rental & Leases | 1,262 | 10,873 | 10,861 | 21,025 | 2,500 |
| | Rental & Leases/gasb 87 | - | - | 28,805 | - | - |
| | Repairs & Maintenance Services | 77 | 203 | 15 | 19,487 | 12,424 |
| | Printing & Binding | 1,582 | 2,006 | 3,048 | 3,150 | 2,100 |
| | Other Charges | 294 | - | 337 | - | - |
| | Office Supplies | 1,142 | 6,217 | 3,389 | 6,500 | 2,000 |
| | Operating Supplies | 1,590 | 11,605 | 18,302 | 6,333 | - |
| | Books/Pubs/Subsc/Memb - Prof Dues | - | - | - | 428 | 457 |
| | Books/Pubs/Subscrs/Membs | - | 283 | 142 | 900 | 650 |
| | Machinery & Equipment | - | - | 5,000 | - | - |
| | Lease Payment/GASB87 | - | - | 10,732 | - | - |
| | Int Payment/GASB87 | - | - | 551 | - | - |
| | Benefits for LIHEAP | 800,747 | 1,542,646 | 1,975,494 | 1,000,000 | 841,325 |
| | Total Expenditure | \$ 965,065 | \$ 1,818,054 | \$ 2,332,323 | \$ 1,430,208 | \$ 1,123,718 |

Special Revenue Funds

Revenue and Expenditures

Streets - Local Options Gas Tax

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------|---------------------------------|----------------|----------------|----------------|----------------|----------------------------|
| Revenue | | | | | | |
| | Local Option Gas Tax | \$ 1,050,173 | \$ 1,056,627 | \$ 1,214,508 | \$ 1,108,440 | \$ 1,116,979 |
| | Grants | 64,456 | - | - | - | - |
| | Transportation Revenue Other | 99,907 | 172,756 | 109,885 | - | 100,000 |
| | Interest | 24,574 | 21,180 | 25,906 | - | 76,802 |
| | Interest-Unrealized Gain (Loss) | 11,546 | (20,229) | (73,858) | - | 53,162 |
| | Interest - Realized Gain (Loss) | 4,947 | 2,433 | (2,771) | - | (5,966) |
| | Use of Fund Balance | - | - | (104,566) | 425,734 | 62,883 |
| | Total Revenue | \$ 1,255,603 | \$ 1,232,767 | \$ 1,169,104 | \$ 1,534,174 | \$ 1,403,860 |
| Expenditure | | | | | | |
| | Other Contractual Service | \$ 96,559 | \$ 135,259 | \$ 8,466 | \$ 187,260 | \$ 187,260 |
| | Utility Services | 407,950 | 434,018 | 462,029 | 437,500 | 499,500 |
| | Repair & Maintenance Services | 393,744 | 154,117 | 384,490 | 157,000 | 30,000 |
| | Other Charges/Obligations | 1,951 | 2,059 | 2,098 | 2,100 | 2,100 |
| | Operating Supplies | - | - | 1,210 | - | - |
| | Road Materials & Supplies | 44,492 | 93,432 | 78,624 | 120,000 | 135,000 |
| | Improve Other Than Building | - | 134,529 | 222,567 | 565,000 | 550,000 |
| | Machinery & Equipment | - | - | - | 45,000 | - |
| | Additions to Reserves | - | - | - | 20,314 | - |
| | Total Expenditure | \$ 944,696 | \$ 953,414 | \$ 1,159,484 | \$ 1,534,174 | \$ 1,403,860 |

Special Revenue Funds

Revenue and Expenditures

Impact Fees

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------|---------------------------------|----------------|----------------|----------------|----------------|----------------------------|
| Revenue | | | | | | |
| | Impact Fees/Residential | \$ 377,431 | \$ 784,295 | \$ 1,163,561 | \$ 900,000 | \$ 438,730 |
| | Interest | 40,440 | 34,043 | 45,096 | - | 50,160 |
| | Interest-Unrealized Gain (Loss) | 17,186 | (32,793) | (142,522) | - | 34,750 |
| | Interest - Realized Gain (Loss) | 7,574 | 4,012 | (5,554) | - | (3,941) |
| | Impact Fees/Commercial | 69,791 | 499,220 | 560,260 | 400,000 | - |
| | Federal Grants | - | 11,199 | - | - | - |
| | FEMA-State Grant | - | 254,280 | - | - | - |
| | Use of Fund Balance | - | - | - | 464,692 | 269,500 |
| | Byrne Grant | 33,524 | (33,524) | - | - | - |
| | Total Revenue | \$ 545,946 | \$ 1,520,732 | \$ 1,620,841 | \$ 1,764,692 | \$ 789,199 |
| Expenditure | | | | | | |
| | Land | \$ - | \$ 8,200 | \$ 12,092 | \$ - | \$ - |
| | Machinery & Equipment | 100,139 | - | 62,671 | 1,022,348 | 471,534 |
| | Improve Other Than Building | 159,105 | 77,515 | 342,224 | - | 250,000 |
| | Operating Supplies | 8,370 | 31,162 | 50,641 | 39,000 | - |
| | Transfers | 28,720 | 69,421 | - | - | - |
| | Other Charges/Obligations | 3,023 | 3,276 | 4,172 | - | - |
| | Additions to Reserves | - | - | - | 703,344 | 67,665 |
| | Professional Services | - | 13,935 | - | - | - |
| | Buildings | 185,828 | 241,490 | 7,180 | - | - |
| | Total Expenditure | \$ 485,185 | \$ 444,999 | \$ 478,980 | \$ 1,764,692 | \$ 789,199 |

Special Revenue Funds

Revenue and Expenditures

Building Inspection

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------|-------------------------------|----------------|----------------|----------------|----------------|----------------------------|
| Revenue | | | | | | |
| | Interest | \$ 152,052 | \$ 13,432 | \$ (225,038) | - | \$ 535,376 |
| | Misc Rev | 19,374 | 957 | (2,947) | 5,000 | 4,681 |
| | Use of Fund Balance | - | - | - | 9,221 | 11,466 |
| | Build Inspection Permit | 1,147,211 | 2,362,501 | 1,668,614 | 2,292,853 | 901,910 |
| | Plumbing Inspect Permit | 55,255 | 89,732 | 40,145 | 54,932 | 47,380 |
| | Electric Inspect Permit | 61,427 | 97,668 | 45,470 | 46,532 | 35,040 |
| | Mechanical Inspect Permit | 40,224 | 52,579 | 78,925 | 82,152 | 53,454 |
| | Application Fees | 515,481 | 1,047,156 | 782,468 | 1,016,473 | 474,234 |
| | Other License & Miscellaneous | 29,170 | 46,060 | 23,082 | 28,335 | 37,440 |
| | Federal Grants | - | 11,409 | - | - | - |
| | Reim Claims & Exp | 35,669 | 39,681 | 46,019 | 45,000 | 34,000 |
| | Capital Lease Rev | - | - | 10,595 | - | - |
| | Total Revenue | \$ 2,055,863 | \$ 3,761,175 | \$ 2,467,333 | \$ 3,580,498 | \$ 2,134,981 |
| Expenditure | | | | | | |
| | Travel & Per Diem | \$ - | \$ 667 | \$ 767 | \$ 4,000 | \$ 4,000 |
| | Other Charges/Obligations | 71,813 | 127,178 | 130,586 | 55,521 | 55,500 |
| | Books/Pubs/Subscrs/Membs | 5,426 | 4,376 | 6,990 | 10,200 | 11,505 |
| | Training | - | - | - | - | 2,500 |
| | Regular Salaries & Wages | 619,925 | 644,186 | 677,299 | 873,181 | 927,497 |
| | Overtime | 3,768 | 5,676 | 5,813 | 7,000 | 3,080 |
| | FICA/Medicare Taxes | 45,761 | 47,415 | 48,614 | 67,585 | 71,454 |
| | Retirement Contributions | 63,382 | 73,232 | 81,491 | 107,452 | 164,010 |
| | Medical Insurance | 108,611 | 90,526 | 118,942 | 176,696 | 192,320 |
| | Worker's Compensation | 9,786 | 11,413 | 9,195 | 6,872 | 16,401 |
| | Professional Services | - | 28,728 | 12,439 | 3,000 | 3,000 |
| | Other Contractual Service | 280,449 | 425,797 | 355,269 | 427,553 | 417,821 |
| | Communications Services | 6,851 | 6,688 | 7,412 | 7,762 | 7,762 |
| | Postage & Transportation | 1,076 | 102 | 71 | 1,200 | 1,200 |
| | Rentals & Leases | 8,089 | 19,354 | 4,135 | 30,913 | 713 |
| | Rentals & Leases/gasb 87 | - | - | 6,606 | - | - |
| | Insurance | 5,963 | 5,769 | 9,558 | 11,049 | 8,920 |
| | Repair & Maintenance Services | 26,265 | 31,143 | 30,198 | 49,024 | 61,494 |
| | Printing & Binding | 529 | 837 | 903 | 1,608 | 1,608 |
| | Promotional | - | - | - | 1,500 | 1,500 |
| | Office Supplies | 2,168 | 3,554 | 3,980 | 5,000 | 5,000 |
| | Operating Supplies | 1,593 | 19,280 | 6,836 | 8,000 | 8,000 |
| | Operating Supplies - Gasoline | 7,031 | 9,661 | 14,259 | 13,342 | 13,342 |
| | Operating Supplies - Uniforms | 3,061 | 3,544 | 3,763 | 5,500 | 5,500 |
| | Machinery & Equipment | - | 40,688 | 47,913 | 37,000 | - |
| | Lease Payment/GASB87 | - | - | 3,748 | - | - |
| | Int Payment/GASB87 | - | - | 241 | - | - |
| | Additions to Reserves | - | - | (16,235) | 1,669,540 | 150,854 |
| | Total Expenditure | \$ 1,271,547 | \$ 1,599,814 | \$ 1,570,793 | \$ 3,580,498 | \$ 2,134,981 |

Special Revenue Funds

Revenue and Expenditures

Streets - 3rd Generation Sales Tax

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------|---------------------------------|----------------|----------------|----------------|----------------|----------------------------|
| Revenue | | | | | | |
| | 3rd Generation Sales Tax | \$ 3,570,169 | \$ 4,010,184 | \$ 5,060,283 | \$ 3,878,944 | \$ 5,025,999 |
| | Grant | 50 | 2,923 | 7,006 | - | - |
| | Interest | 178,293 | 116,833 | 145,168 | - | 450,396 |
| | Interest-Unrealized Gain (Loss) | 75,597 | (111,757) | (403,822) | - | 308,779 |
| | Interest - Realized Gain (Loss) | 35,459 | 14,044 | (15,668) | - | (2,946) |
| | Use of Fund Balance | - | - | - | 2,811,060 | - |
| | Total Revenue | \$ 3,859,568 | \$ 4,032,227 | \$ 4,792,967 | \$ 6,690,004 | \$ 5,782,228 |
| Expenditure | | | | | | |
| | Professional Services | \$ 5,510 | \$ - | \$ - | \$ 50,000 | \$ - |
| | Repairs & Maint | 798,574 | 985,360 | 795,400 | 600,000 | 250,000 |
| | Other Charges/Obligations | 13,473 | 11,012 | 11,454 | 12,000 | 12,000 |
| | Improv Other Than Bldgs | - | 5,967 | - | - | - |
| | Road Improvements | - | 127,254 | - | 3,100,000 | 3,725,000 |
| | New Construction | - | - | 8,500 | - | 150,000 |
| | Traffic Calming | - | - | - | 80,000 | 100,000 |
| | Sidewalks | 173,548 | 304,395 | 3,865 | 825,000 | 480,000 |
| | Circulation Improvements | (5,510) | - | - | - | 550,000 |
| | Improve Other Than Building | 140,387 | 885,614 | 2,283,738 | 300,000 | - |
| | Transfer from Capital Proj Fund | 4,000,000 | - | - | - | - |
| | Additions to Reserves | - | - | 332,463 | 1,723,004 | 515,228 |
| | Total Expenditure | \$ 5,125,982 | \$ 2,319,602 | \$ 3,435,420 | \$ 6,690,004 | \$ 5,782,228 |

Special Revenue Funds

Revenue and Expenditures

Cemetery

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------|-------------------------------|----------------|----------------|----------------|----------------|----------------------------|
| Revenue | | | | | | |
| | Cemetery Fees | \$ 30,600 | \$ 35,550 | \$ 21,550 | \$ 35,100 | \$ 20,000 |
| | Interest | 1,349 | 700 | 949 | - | 2,813 |
| | Interest - Unrealized | 671 | (653) | (2,610) | - | 1,670 |
| | Interest - Realized | 235 | 84 | (102) | - | (110) |
| | Disposition of Assets | 35,850 | 57,925 | 69,100 | 39,570 | 50,050 |
| | Transfer from General Fund | 25,000 | 26,374 | 111,859 | 62,000 | 59,253 |
| | Total Revenue | \$ 93,705 | \$ 119,980 | \$ 200,746 | \$ 136,670 | \$ 133,676 |
| Expenditure | | | | | | |
| | Professional Services | \$ 85 | \$ 595 | \$ 170 | \$ 3,000 | \$ 3,195 |
| | Communications Services | - | 108 | 433 | 433 | 461 |
| | Utility Services | 6,683 | 7,622 | 4,254 | 8,500 | 9,052 |
| | Insurance | 892 | 785 | 813 | 1,095 | 939 |
| | Repair & Maintenance Services | 116,738 | 111,439 | 129,780 | 113,442 | 114,779 |
| | Other Charges/Obligations | 103 | 69 | 79 | 200 | 200 |
| | Operating Supplies | - | 74 | - | 10,000 | 5,050 |
| | Total Expenditure | \$ 124,501 | \$ 120,692 | \$ 135,529 | \$ 136,670 | \$ 133,676 |

Special Revenue Funds

Revenue and Expenditures

Public Art Commission Fund

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------|----------------------------|----------------|----------------|----------------|----------------|----------------------------|
| Revenue | | | | | | |
| | Transfer from General Fund | \$ - | \$ - | \$ - | \$ 112,000 | \$ 120,000 |
| | Total Revenue | \$ - | \$ - | \$ - | \$ 112,000 | \$ 120,000 |
| Expenditure | | | | | | |
| | Professional Services | \$ - | \$ - | \$ - | \$ 112,000 | \$ 120,000 |
| | Total Expenditure | \$ - | \$ - | \$ - | \$ 112,000 | \$ 120,000 |

Special Revenue Funds

Revenue and Expenditures

9th Cent Fuel Tax Fund

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------|-----------------------------|----------------|----------------|----------------|----------------|----------------------------|
| Revenue | | | | | | |
| | State Shared Revenues | \$ - | \$ - | \$ - | \$ - | 573,750 |
| | Total Revenue | \$ - | \$ - | \$ - | \$ - | 573,750 |
| Expenditure | | | | | | |
| | Improve Other Than Building | \$ - | \$ - | \$ - | \$ - | 573,750 |
| | Total Expenditure | \$ - | \$ - | \$ - | \$ - | 573,750 |

Special Revenue Funds

Revenue and Expenditures

LIHWAP Fund

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------|--|----------------|----------------|----------------|----------------|----------------------------|
| Revenue | | | | | | |
| | Low Income Home Water Assistance Program | \$ - | \$ - | \$ - | \$ - | 21,200 |
| | Total Revenue | \$ - | \$ - | \$ - | \$ - | 21,200 |
| Expenditure | | | | | | |
| | Regular Salaries & Wages | \$ - | \$ - | \$ - | \$ - | 1,001 |
| | FICA/Medicare Taxes | - | - | - | - | 62 |
| | Retirement Contributions | - | - | - | - | 113 |
| | Medical Insurance | - | - | - | - | 224 |
| | Worker's Compensation | - | - | - | - | 2 |
| | Public Assistance/Professional Services | - | - | 383 | - | - |
| | Communication Services | - | - | - | - | 75 |
| | Postage & Transportation | - | - | - | - | 300 |
| | Rentals & Leases | - | - | - | - | 1,935 |
| | Office Supplies | - | - | - | - | 500 |
| | Operating Supplies | - | - | - | - | 500 |
| | Benefits for LIHWAP | - | - | - | - | 16,488 |
| | Total Expenditure | \$ - | \$ - | 383 | \$ - | 21,200 |

Recreation Donation Fund

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------|-------------------------------|----------------|----------------|--------------------|------------------|----------------------------|
| Revenue | | | | | | |
| 003-0000-369.90-00 | Other Miscellaneous Revenues | - | - | 17,817 | 20,000 | 15,000 |
| | Total Revenue | \$ - | \$ - | \$ 17,817 | \$ 20,000 | \$ 15,000 |
| Expenditure | | | | | | |
| 003-0401-513.34-00 | Other Contractual Services | - | - | (105,439) | - | - |
| 003-5052-573.48-00 | Promotional Activities | - | - | - | 20,000 | 15,000 |
| 003-5052-573.52-00 | Operating Supplies | - | - | 466 | - | - |
| 003-5501-572.34-00 | Other Contractual Services | - | - | 1,138 | - | - |
| 003-5501-572.46-00 | Repair & Maintenance Services | - | - | 595 | - | - |
| 003-5501-572.47-00 | Printing & Binding | - | - | 125 | - | - |
| 003-5501-572.49-00 | Other Charges/Obligations | - | - | 1,100 | - | - |
| 003-5501-572.52-00 | Operating Supplies | - | - | 8,277 | - | - |
| 003-5502-575.52-00 | Operating Supplies | - | - | 991 | - | - |
| | Total Expenditure | \$ - | \$ - | \$ (92,747) | \$ 20,000 | \$ 15,000 |

CDBG Fund

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------------|---|-------------------|-------------------|-------------------|-------------------|----------------------------|
| Revenue | | | | | | |
| 105-0000-331.54-00 | Federal Grants | 37,879 | 528,963 | 460,402 | 766,370 | 968,252 |
| 105-0000-361.40-00 | Capital Lease Revenue | - | - | 6,108 | - | - |
| Total Revenue | | \$ 37,879 | \$ 528,963 | \$ 466,510 | \$ 766,370 | \$ 968,252 |
| Expenditure | | | | | | |
| 105-1105-554.12-00 | Regular Salaries & Wages | 38,836 | 68,690 | 79,217 | 75,452 | 76,240 |
| 105-1105-554.12-02 | Regular Salaries - Additional Pays | 600 | - | - | 600 | - |
| 105-1105-554.12-06 | Regular Salaries - Opt Out Health Insurance | - | 1,200 | 300 | - | - |
| 105-1105-554.14-00 | Overtime | 3,029 | - | - | - | - |
| 105-1105-554.21-00 | FICA/Medicare Taxes | 3,585 | 5,368 | 5,842 | 5,840 | 5,855 |
| 105-1105-554.22-01 | Retirement Contributions - FRS | - | 7,024 | 8,422 | 8,513 | 10,788 |
| 105-1105-554.23-00 | Medical Insurance | 221 | 358 | 11,283 | 18,786 | 17,716 |
| 105-1105-554.23-02 | Medical Insurance - Life & ST Disability | 826 | 477 | 528 | 495 | 498 |
| 105-1105-554.24-00 | Worker's Compensation | - | 1,658 | 1,233 | 95 | 1,759 |
| 105-1105-554.31-00 | Professional Services | 9,013 | 74,107 | 80,784 | 93,600 | 63,755 |
| 105-1105-554.34-00 | Other Contractual Services | - | - | 216 | - | - |
| 105-1105-554.34-02 | Other Contractual Services - Landfill | 243 | - | - | - | - |
| 105-1105-554.40-00 | Travel & Per Diem | - | 144 | 749 | 2,500 | 4,663 |
| 105-1105-554.41-00 | Communication Services | 46 | 1,369 | 1,867 | 3,620 | 2,628 |
| 105-1105-554.42-00 | Postage & Transportation | - | 89 | 152 | 400 | 213 |
| 105-1105-554.44-00 | Rental & Leases | 50 | 1,269 | 2,272 | 1,500 | 1,500 |
| 105-1105-554.44-10 | Rental & Leases/gasb 87 | - | - | 3,808 | - | - |
| 105-1105-554.46-00 | Repair & Maintenance Services | - | 5,186 | - | - | - |
| 105-1105-554.47-00 | Printing & Binding | - | 495 | - | 500 | 500 |
| 105-1105-554.48-00 | Promotional | 889 | - | - | 400 | 600 |
| 105-1105-554.49-00 | Other Charges/Obligations | 147 | 5,776 | 8,275 | 6,100 | 5,975 |
| 105-1105-554.51-00 | Office Supplies | 7,666 | 1,183 | 55 | 2,700 | 2,875 |
| 105-1105-554.52-00 | Operating Supplies | - | 10,943 | 190 | 2,900 | 1,600 |
| 105-1105-554.52-05 | Uniforms | - | - | - | 100 | 300 |
| 105-1105-554.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | 670 | 940 | - | 1,000 | - |
| 105-1105-554.54-02 | Books/Pubs/Subsc/Memb -Conf/Seminar | 528 | - | 350 | 1,100 | - |
| 105-1105-554.55-00 | Training | - | - | - | - | 2,097 |
| 105-1105-554.61-00 | Land Acquisitions | - | 642 | - | - | - |
| 105-1105-554.71-01 | Lease Payment/GASB87 | - | - | 2,161 | - | - |
| 105-1105-554.72-01 | Int Payment/GASB87 | - | - | 139 | - | - |
| 105-1105-554.81-00 | Contingency for Program Use | - | 150 | - | - | - |
| 105-1105-554.83-01 | Other Grants & Aids | 49,465 | 50,347 | 98,500 | 78,600 | 79,190 |
| 105-1105-554.83-02 | Other Grants & Aids | 28,794 | 161,099 | 485 | 100,000 | 350,000 |
| 105-1105-554.83-03 | Other Grants & Aids | - | 89,936 | 45,200 | 120,000 | 264,500 |
| 105-1105-554.83-04 | Other Grants & Aids | 107,886 | 73,093 | 120,492 | 116,569 | - |
| 105-1105-554.83-05 | Other Grants & Aids | - | 25,929 | 3,624 | 125,000 | 75,000 |
| Total Expenditure | | \$ 252,494 | \$ 587,472 | \$ 476,144 | \$ 766,370 | \$ 968,252 |

2nd Dollar Fund

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------|---------------------------|------------------|------------------|-----------------|------------------|----------------------------|
| Revenue | | | | | | |
| 110-0000-351.30-00 | Judgments and Fines | 8,569 | 10,742 | 10,134 | 10,000 | 7,824 |
| 110-0000-361.10-00 | Interest | 1,070 | 852 | 1,119 | - | 3,295 |
| 110-0000-361.30-00 | Interest | 468 | (812) | (3,088) | - | 2,256 |
| 110-0000-361.40-00 | Interest | 214 | 100 | (121) | - | (259) |
| 110-0000-389.98-00 | Use of Fund Balance | - | - | - | 35,000 | 7,272 |
| | Total Revenue | \$ 10,321 | \$ 10,882 | \$ 8,044 | \$ 45,000 | \$ 20,388 |
| Expenditure | | | | | | |
| 110-2020-521.40-00 | Travel & Per Diem | - | - | - | 45,000 | 7,150 |
| 110-2020-521.49-00 | Other Charges/Obligations | 84 | 82 | 89 | - | - |
| 110-2020-521.54-01 | Books/Pubs/Subscrs/Membs | - | - | - | - | 6,350 |
| 110-2020-521.54-02 | Books/Pubs/Subscrs/Membs | - | - | - | - | 1,250 |
| 110-2020-521.55-00 | Training | - | - | - | - | 5,638 |
| | Total Expenditure | \$ 84 | \$ 82 | \$ 89 | \$ 45,000 | \$ 20,388 |

Law Enforcement Trust Fund

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------------|--------------------------------|------------------|------------------|-------------------|------------------|----------------------------|
| Revenue | | | | | | |
| 106-0000-351.21-25 | Confiscated Property - Justice | 13,535 | 32,168 | - | - | - |
| 106-0000-361.10-00 | Interest | 623 | 562 | 988 | - | 2,652 |
| 106-0000-361.30-00 | Interest | 261 | (528) | (2,738) | - | 1,752 |
| 106-0000-361.40-00 | Interest | 123 | 64 | (104) | - | (228) |
| 106-0000-389.98-00 | Use of Reserves | - | - | - | 17,000 | - |
| Total Revenue | | \$ 14,542 | \$ 32,266 | \$ (1,854) | \$ 17,000 | \$ 4,176 |
| Expenditure | | | | | | |
| 106-2020-521.40-00 | Travel & Per Diem | 1,641 | - | - | 17,000 | - |
| 106-2020-521.49-00 | Other Charges/Obligations | 50 | 55 | 84 | - | - |
| 106-2020-521.54-02 | Books/Pubs/Subscrs/Membs | 495 | - | - | - | - |
| 106-2020-521.64-00 | Machinery & Equipment | - | - | 16,261 | - | - |
| 106-7979-590.99-90 | Additions to Reserves | - | - | - | - | 4,176 |
| Total Expenditure | | \$ 2,186 | \$ 55 | \$ 16,345 | \$ 17,000 | \$ 4,176 |

Law Enforcement Trust Fund

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------------|---------------------------|-----------------|-----------------|-----------------|-----------------|----------------------------|
| Revenue | | | | | | |
| 108-0000-331.80-08 | Fema | 1,755 | - | - | - | - |
| 108-0000-334.80-01 | Fema | 293 | - | - | - | - |
| 108-0000-361.10-00 | Interest | 65 | 47 | 65 | - | - |
| 108-0000-361.30-00 | Interest | 46 | (44) | (143) | - | - |
| 108-0000-361.40-00 | Interest | 15 | 6 | (7) | - | - |
| 108-0000-366.90-00 | Misc Donations | 5,257 | 1,250 | 900 | 1,000 | 500 |
| 108-0000-369.90-00 | Misc Donations | - | 2,000 | 600 | - | - |
| 108-0000-389.98-00 | Use of Reserves | - | - | - | 1,500 | - |
| Total Revenue | | \$ 7,431 | \$ 3,259 | \$ 1,415 | \$ 2,500 | \$ 500 |
| Expenditure | | | | | | |
| 108-2020-521.48-00 | Promotional Activities | 2,707 | 414 | - | - | - |
| 108-2020-521.49-00 | Other Charges/Obligations | 408 | 2,297 | 519 | - | - |
| 108-2020-521.52-00 | Operating Supplies | 396 | - | 29 | 2,500 | - |
| 108-2020-521.64-00 | Machinery & Equipment | 4,171 | - | - | - | - |
| 108-7979-590.99-90 | Additions to Reserves | - | - | - | - | 500 |
| Total Expenditure | | \$ 7,682 | \$ 2,711 | \$ 548 | \$ 2,500 | \$ 500 |

Law Enforcement Trust Fund

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------------|------------------------------|-----------------|------------------|------------------|------------------|----------------------------|
| Revenue | | | | | | |
| 111-0000-351.21-26 | Confiscated Property - State | 461 | 18,110 | 91,428 | 5,000 | 16,000 |
| 111-0000-361.10-00 | Bank Investment | 1,033 | 928 | 1,738 | 300 | 1,000 |
| 111-0000-361.30-00 | Unrealized Gain (Loss) | 449 | (915) | (4,351) | - | 500 |
| 111-0000-361.40-00 | Realized Gain (Loss) | 204 | 101 | (189) | - | (250) |
| 111-0000-389.98-00 | Use of Reserves | - | - | - | 4,700 | - |
| Total Revenue | | \$ 2,147 | \$ 18,224 | \$ 88,626 | \$ 10,000 | \$ 17,250 |
| Expenditure | | | | | | |
| 111-2020-521.49-00 | Other Charges/Obligations | 81 | 1,388 | 125 | - | - |
| 111-2020-521.52-00 | Operating Supplies | - | - | - | 10,000 | - |
| 111-2020-521.52-05 | Employee Uniforms | - | - | 1,718 | - | - |
| 111-7979-590.99-90 | Additions to Reserves | - | - | - | - | 17,250 |
| Total Expenditure | | \$ 81 | \$ 1,388 | \$ 1,843 | \$ 10,000 | \$ 17,250 |

Low Income Home Energy Assistance Fund

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------------|---|-------------------|---------------------|---------------------|---------------------|----------------------------|
| Revenue | | | | | | |
| 117-0000-331.59-01 | Low Income Home Energy Assistance Program | 995,669 | 1,715,585 | 2,550,888 | 1,430,208 | 1,081,741 |
| 117-0000-381.01-00 | Transfer from General Fund | - | - | - | - | 41,977 |
| 117-0000-383-20-00 | Capital Lease Rev | - | - | 40,087 | - | - |
| Total Revenue | | \$ 995,669 | \$ 1,715,585 | \$ 2,590,975 | \$ 1,430,208 | \$ 1,123,718 |
| Expenditure | | | | | | |
| 117-1104-564.12-00 | Regular Salaries & Wages | 96,108 | 107,068 | 124,478 | 158,952 | 157,797 |
| 117-1104-564.12-02 | Regular Salaries & Wages | 713 | 502 | 520 | 2,096 | 520 |
| 117-1104-564.12-06 | Regular Salaries & Wages | - | - | - | - | - |
| 117-1104-564.14-00 | Overtime | 3,151 | 1,904 | 989 | - | - |
| 117-1104-564.21-00 | FICA/Medicare Taxes | 7,391 | 8,157 | 8,724 | 12,366 | 12,157 |
| 117-1104-564.22-01 | Retirement Contributions | 8,902 | 11,248 | 13,174 | 22,627 | 27,455 |
| 117-1104-564.23-00 | Medical Insurance | 30,745 | 24,915 | 29,157 | 53,545 | 57,045 |
| 117-1104-564.23-02 | Medical Insurance | 651 | 703 | 708 | 1,031 | 1,024 |
| 117-1104-564.24-00 | Worker's Compensation | 184 | 238 | 252 | 202 | 327 |
| 117-1104-564.31-00 | Public Assistance/Professional Services | 7,166 | 85,992 | 90,197 | 109,241 | - |
| 117-1104-564.40-00 | Travel & Per Diem | 1,599 | 344 | 4,359 | 3,750 | 2,437 |
| 117-1104-564.41-00 | Communications Services | 739 | 2,962 | 3,054 | 3,250 | 3,250 |
| 117-1104-564.42-00 | Postage & Transportation | 1,022 | 188 | 35 | 900 | 250 |
| 117-1104-564.43-00 | Utility Services | - | - | - | 4,425 | - |
| 117-1104-564.44-00 | Rental & Leases | 1,262 | 10,873 | 10,861 | 21,025 | 2,500 |
| 117-1104-564.44-10 | Rental & Leases/gasb 87 | - | - | 28,805 | - | - |
| 117-1104-564.46-00 | Repairs & Maintenance Services | 77 | 203 | 15 | 19,487 | 12,424 |
| 117-1104-564.47-00 | Printing & Binding | 1,582 | 2,006 | 3,048 | 3,150 | 2,100 |
| 117-1104-564.49-00 | Other Charges | 294 | - | 337 | - | - |
| 117-1104-564.51-00 | Office Supplies | 1,142 | 6,217 | 3,389 | 6,500 | 2,000 |
| 117-1104-564.52-00 | Operating Supplies | 1,590 | 11,605 | 18,302 | 6,333 | - |
| 117-1104-564.54-01 | Books/Pubs/Subsc/Memb - Prof Dues | - | - | - | 428 | 457 |
| 117-1104-564.54-02 | Books/Pubs/Subscrs/Membs | - | 283 | 142 | 900 | 650 |
| 117-1104-564.64-00 | Machinery & Equipment | - | - | 5,000 | - | - |
| 117-1104-564.71-01 | Lease Payment/GASB87 | - | - | 10,732 | - | - |
| 117-1104-564.72-01 | Int Payment/GASB87 | - | - | 551 | - | - |
| 117-1104-564.86-00 | Benefits for LIHEAP | 800,747 | 1,542,646 | 1,975,494 | 1,000,000 | 841,325 |
| Total Expenditure | | \$ 965,065 | \$ 1,818,054 | \$ 2,332,323 | \$ 1,430,208 | \$ 1,123,718 |

Local Option Gas Tax Fund

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------------|---------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------------|
| Revenue | | | | | | |
| 131-0000-312.41-00 | Local Option Gas Tax | 1,050,173 | 1,056,627 | 1,214,508 | 1,108,440 | 1,116,979 |
| 131-0000-3337.34-00 | Grants | 64,456 | - | - | - | - |
| 131-0000-344.90-00 | Transportation Revenue Other | 99,907 | 172,756 | 109,885 | - | 100,000 |
| 131-0000-361.10-00 | Interest | 24,574 | 21,180 | 25,906 | - | 76,802 |
| 131-0000-361.30-00 | Interest-Unrealized Gain (Loss) | 11,546 | (20,229) | (73,858) | - | 53,162 |
| 131-0000-361.40-00 | Interest - Realized Gain (Loss) | 4,947 | 2,433 | (2,771) | - | (5,966) |
| 131-0000-389.98-00 | Use of Fund Balance | - | - | (104,566) | 425,734 | 62,883 |
| Total Revenue | | \$ 1,255,603 | \$ 1,232,767 | \$ 1,169,104 | \$ 1,534,174 | \$ 1,403,860 |
| Expenditure | | | | | | |
| 131-4047-541.34-00 | Other Contractual Service | 96,559 | 135,259 | 8,466 | 187,260 | 187,260 |
| 131-4047-541.43-00 | Utility Services | 407,950 | 434,018 | 462,029 | 437,500 | 499,500 |
| 131-4047-541.46-00 | Repair & Maintenance Services | 10,720 | 22,457 | 10,817 | 157,000 | 30,000 |
| 131-4047-541.46-08 | Repair & Maintenance Services | 383,024 | 131,660 | 373,673 | - | - |
| 131-4047-541.49-00 | Other Charges/Obligations | 1,951 | 2,059 | 2,098 | 2,100 | 2,100 |
| 131-4047-541.52-00 | Operating Supplies | - | - | 1,210 | - | - |
| 131-4047-541.53-00 | Road Materials & Supplies | 44,492 | 93,432 | 78,624 | 120,000 | 135,000 |
| 131-4047-541.63-00 | Improve Other Than Building | - | 134,529 | 222,567 | 565,000 | 550,000 |
| 131-4047-541.64-00 | Machinery & Equipment | - | - | - | 45,000 | - |
| 131-7979-590.99-90 | Additions to Reserves | - | - | - | 20,314 | - |
| Total Expenditure | | \$ 944,696 | \$ 953,414 | \$ 1,159,484 | \$ 1,534,174 | \$ 1,403,860 |

Recreation Impact Fee Funds

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------|---------------------------------|-------------------|-------------------|-------------------|-------------------|----------------------------|
| Revenue | | | | | | |
| 132-0000-324.61-00 | Impact Fees/Residential | 227,275 | 462,367 | 907,130 | 500,000 | 253,580 |
| 132-0000-361.10-00 | Interest | 17,889 | 14,869 | 12,212 | - | 50,160 |
| 132-0000-361.30-00 | Interest-Unrealized Gain (Loss) | 6,888 | (14,319) | (51,142) | - | 34,750 |
| 132-0000-361.40-00 | Interest - Realized Gain (Loss) | 3,265 | 1,706 | (1,924) | - | (3,941) |
| | Total Revenue | \$ 255,317 | \$ 464,623 | \$ 866,276 | \$ 500,000 | \$ 334,549 |
| Expenditure | | | | | | |
| 132-5052-573.61-00 | Land | - | - | 2,250 | - | - |
| 132-5052-573.64-00 | Machinery & Equipment | - | - | - | - | 7,900 |
| 132-5058-572.61-00 | Land | - | - | 9,842 | - | - |
| 132-5058-572.63-00 | Improve Other Than Building | 159,105 | - | - | - | - |
| 132-5502-572.64-00 | Machinery & Equipment | - | - | - | - | 60,584 |
| 132-5508-572.52-00 | Operating Supplies | (800) | - | 6,765 | - | - |
| 132-5508-572.63-00 | Improve Other Than Building | - | 77,515 | 342,224 | - | 250,000 |
| 132-7979-581.91-22 | Transfers | - | 69,421 | - | - | - |
| 132-7979-590.49-00 | Other Charges/Obligations | 1,293 | 1,431 | 1,426 | - | - |
| 132-7979-590.99-90 | Additions to Reserves | - | - | - | 500,000 | 16,065 |
| | Total Expenditure | \$ 159,598 | \$ 148,367 | \$ 362,507 | \$ 500,000 | \$ 334,549 |

Fire Impact Fee Funds

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------|---------------------------------|-------------------|-------------------|-------------------|-------------------|----------------------------|
| Revenue | | | | | | |
| 133-0000-324.11-00 | Impact Fees/Residential | 74,979 | 160,751 | 128,046 | 200,000 | 92,000 |
| 133-0000-324.12-00 | Impact Fees/Commercial | 34,347 | 218,009 | 257,919 | 200,000 | - |
| 133-0000-331.30-00 | Federal Grants | - | 11,199 | - | - | - |
| 133-0000-334.80-01 | FEMA-State Grant | - | 254,280 | - | - | - |
| 133-0000-361.10-00 | Interest | 12,829 | 9,622 | 16,227 | - | - |
| 133-0000-361.30-00 | Interest-Unrealized Gain (Loss) | 5,852 | (9,208) | (45,058) | - | - |
| 133-0000-361.40-00 | Interest - Realized Gain (Loss) | 2,369 | 1,162 | (1,788) | - | - |
| 133-0000-389.98-00 | Use of Fund Balance | - | - | - | 464,692 | 269,500 |
| | Total Revenue | \$ 130,376 | \$ 645,815 | \$ 355,346 | \$ 864,692 | \$ 361,500 |
| Expenditure | | | | | | |
| 133-3001-522.31-00 | Professional Services | - | 13,935 | - | - | - |
| 133-3001-522.49-00 | Other Charges/Obligations | - | - | 151 | - | - |
| 133-3001-522.52-00 | Operating Supplies | 4,526 | 29,053 | 39,577 | - | - |
| 133-3001-522.61-00 | Land | - | 8,200 | - | - | - |
| 133-3001-522.62-00 | Buildings | 185,828 | 241,490 | 7,180 | - | - |
| 133-3001-522.64-00 | Machinery & Equipment | 11,199 | - | 44,573 | 864,692 | 361,500 |
| 133-7979-581.91-28 | Transfers | 28,720 | - | - | - | - |
| 133-7979-590.49-00 | Other Charges/Obligations | 970 | 925 | 1,281 | - | - |
| | Total Expenditure | \$ 231,243 | \$ 293,603 | \$ 92,762 | \$ 864,692 | \$ 361,500 |

Police Impact Fee Funds

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------|---------------------------------|-------------------|-------------------|-------------------|-------------------|----------------------------|
| Revenue | | | | | | |
| 134-0000-324.11-00 | Impact Fees/Residential | 75,177 | 161,177 | 128,385 | 200,000 | 93,150 |
| 134-0000-324.12-00 | Impact Fees/Commercial | 35,444 | 281,211 | 302,341 | 200,000 | - |
| 134-0000-334.20-24 | Byrne Grant | 33,524 | (33,524) | - | - | - |
| 134-0000-361.10-00 | Interest | 9,722 | 9,552 | 16,657 | - | - |
| 134-0000-361.30-00 | Interest-Unrealized Gain (Loss) | 4,446 | (9,266) | (46,322) | - | - |
| 134-0000-361.40-00 | Interest - Realized Gain (Loss) | 1,940 | 1,144 | (1,842) | - | - |
| | Total Revenue | \$ 160,253 | \$ 410,294 | \$ 399,219 | \$ 400,000 | \$ 93,150 |
| Expenditure | | | | | | |
| 134-2020-521.52-00 | Operating Supplies | 4,644 | 2,109 | 4,299 | 39,000 | - |
| 134-2020-521.64-00 | Machinery & Equipment | 88,940 | - | 18,098 | 157,656 | 41,550 |
| 134-7979-590.49-00 | Other Charges/Obligations | 760 | 920 | 1,314 | - | - |
| 134-7979-590.99-90 | Additions to Reserves | - | - | - | 203,344 | 51,600 |
| | Total Expenditure | \$ 94,344 | \$ 3,029 | \$ 23,711 | \$ 400,000 | \$ 93,150 |

Building Inspection Fund

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------------|---------------------------------|-----------------|-----------------|-----------------|------------------|----------------------------|
| Revenue | | | | | | |
| 130-0000-361.10-00 | Interest | 206 | 218 | 363 | - | 1,164 |
| 130-0000-361.30-00 | Interest-Unrealized Gain (Loss) | 86 | (209) | (979) | - | 785 |
| 130-0000-361.40-00 | Interest - Realized Gain (Loss) | 42 | 25 | (39) | - | (91) |
| 130-0000-369.90-05 | Misc Rev | 6,358 | 8,335 | 9,372 | 5,000 | 4,681 |
| 130-0000-389.98-00 | Use of Fund Balance | - | - | - | 9,221 | 11,466 |
| Total Revenue | | \$ 6,692 | \$ 8,369 | \$ 8,717 | \$ 14,221 | \$ 18,005 |
| Expenditure | | | | | | |
| 130-1114-524.40-00 | Travel & Per Diem | - | - | - | 4,000 | 4,000 |
| 130-1114-524.49-00 | Other Charges/Obligations | 16 | 21 | 28 | 21 | - |
| 130-1114-524.54-01 | Books/Pubs/Subscrs/Membs | - | 10 | - | 1,000 | 1,205 |
| 130-1114-524.54-02 | Books/Pubs/Subscrs/Membs | - | 642 | - | 4,800 | 2,300 |
| 130-1114-524.54-03 | Books/Pubs/Subscrs/Membs | - | - | - | 4,400 | 8,000 |
| 130-1114-524.55-00 | Training | - | - | - | - | 2,500 |
| Total Expenditure | | \$ 16 | \$ 673 | \$ 28 | \$ 14,221 | \$ 18,005 |

Building Inspection Fund

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------------|-------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------------|
| Revenue | | | | | | |
| 135-0000-322.01-00 | Build Inspection Permit | 1,147,211 | 2,362,501 | 1,668,614 | 2,292,853 | 901,910 |
| 135-0000-322.02-00 | Plumbing Inspect Permit | 55,255 | 89,732 | 40,145 | 54,932 | 47,380 |
| 135-0000-322.03-00 | Electric Inspect Permit | 61,427 | 97,668 | 45,470 | 46,532 | 35,040 |
| 135-0000-322.04-00 | Mechanical Inspect Permit | 40,224 | 52,579 | 78,925 | 82,152 | 53,454 |
| 135-0000-322.06-00 | Application Fees | 515,481 | 1,047,156 | 782,468 | 1,016,473 | 474,234 |
| 135-0000-329.01-00 | Other License & Miscellaneous | 7,060 | 4,570 | 6,920 | 7,937 | 8,374 |
| 135-0000-329.01-01 | Other License & Miscellaneous | 22,050 | 41,490 | 16,162 | 20,398 | 29,066 |
| 135-0000-329.01-02 | Other License & Miscellaneous | 60 | - | - | - | - |
| 135-0000-331.30-00 | Federal Grants | - | 11,409 | - | - | - |
| 135-0000-361.10-00 | Interest | 93,559 | 84,527 | 118,577 | - | 333,367 |
| 135-0000-361.30-00 | Interest | 39,607 | (81,060) | (330,130) | - | 226,582 |
| 135-0000-361.40-00 | Interest | 18,552 | 9,931 | (12,830) | - | (26,431) |
| 135-0000-369.41-00 | Reim Claims & Exp | 35,669 | 39,681 | 46,019 | 45,000 | 34,000 |
| 135-0000-369.90-00 | Misc Rev | 13,016 | (7,378) | (12,319) | - | - |
| 135-0000-383.20-00 | Capital Lease Rev | - | - | 10,595 | - | - |
| Total Revenue | | \$ 2,049,171 | \$ 3,752,806 | \$ 2,458,616 | \$ 3,566,277 | \$ 2,116,976 |
| Expenditure | | | | | | |
| 135-1114-524.12-00 | Regular Salaries & Wages | 598,517 | 628,827 | 669,100 | 844,173 | 904,823 |
| 135-1114-524.12-02 | Regular Salaries & Wages | 20,535 | 14,195 | 5,915 | 26,380 | 20,010 |
| 135-1114-524.12-06 | Regular Salaries & Wages | 873 | 1,164 | 2,284 | 2,628 | 2,664 |
| 135-1114-524.14-00 | Overtime | 3,768 | 5,676 | 5,813 | 7,000 | 3,080 |
| 135-1114-524.21-00 | FICA/Medicare Taxes | 45,761 | 47,415 | 48,614 | 67,585 | 71,454 |
| 135-1114-524.22-01 | Retirement Contributions | 63,382 | 73,232 | 81,491 | 107,452 | 164,010 |
| 135-1114-524.23-00 | Medical Insurance | 104,519 | 86,607 | 115,047 | 171,117 | 186,364 |
| 135-1114-524.23-02 | Medical Insurance | 4,092 | 3,919 | 3,895 | 5,579 | 5,956 |
| 135-1114-524.24-00 | Worker's Compensation | 9,786 | 11,413 | 9,195 | 6,872 | 16,401 |
| 135-1114-524.31-00 | Professional Services | - | 28,728 | 12,439 | 3,000 | 3,000 |
| 135-1114-524.34-00 | Other Contractual Service | 166,154 | 320,668 | 220,162 | 250,000 | 260,278 |
| 135-1114-524.34-12 | Other Contractual Service | 114,295 | 105,129 | 135,107 | 177,553 | 157,543 |
| 135-1114-524.40-00 | Travel & Per Diem | - | 667 | 767 | - | - |
| 135-1114-524.41-00 | Communications Services | 6,851 | 6,688 | 7,412 | 7,762 | 7,762 |
| 135-1114-524.42-00 | Postage & Transportation | 1,076 | 102 | 71 | 1,200 | 1,200 |
| 135-1114-524.44-00 | Rentals & Leases | 8,089 | 19,354 | 4,135 | 30,913 | 713 |
| 135-1114-524.44-10 | Rentals & Leases/gasb 87 | - | - | 6,606 | - | - |
| 135-1114-524.45-01 | Insurance | 3,988 | 3,141 | 6,159 | 7,748 | 5,208 |
| 135-1114-524.45-02 | Insurance | 1,975 | 2,628 | 3,399 | 3,301 | 3,712 |
| 135-1114-524.46-00 | Repair & Maintenance Services | 26,265 | 31,143 | 30,198 | 49,024 | 61,494 |
| 135-1114-524.47-00 | Printing & Binding | 529 | 837 | 903 | 1,608 | 1,608 |
| 135-1114-524.48-00 | Promotional | - | - | - | 1,500 | 1,500 |
| 135-1114-524.49-00 | Other Charges/Obligations | 71,797 | 127,157 | 130,558 | 55,500 | 55,500 |
| 135-1114-524.51-00 | Office Supplies | 2,168 | 3,554 | 3,980 | 5,000 | 5,000 |
| 135-1114-524.52-00 | Operating Supplies | 1,593 | 19,280 | 6,836 | 8,000 | 8,000 |
| 135-1114-524.52-01 | Operating Supplies | 7,031 | 9,661 | 14,259 | 13,342 | 13,342 |
| 135-1114-524.52-05 | Operating Supplies | 3,061 | 3,544 | 3,763 | 5,500 | 5,500 |
| 135-1114-524.54-01 | Books/Pubs/Subscrs/Membs | 710 | 687 | 1,008 | - | - |
| 135-1114-524.54-02 | Books/Pubs/Subscrs/Membs | 378 | 588 | 4,994 | - | - |
| 135-1114-524.54-03 | Books/Pubs/Subscrs/Membs | 4,338 | 2,449 | 988 | - | - |
| 135-1114-524.64-00 | Machinery & Equipment | - | 40,688 | 47,913 | 37,000 | - |
| 135-1114-524.71-01 | Lease Payment/GASB87 | - | - | 3,748 | - | - |
| 135-1114-524.72-01 | Int Payment/GASB87 | - | - | 241 | - | - |
| 135-7979-590.99-90 | Additions to Reserves | - | - | (16,235) | 1,669,540 | 150,854 |
| Total Expenditure | | \$ 1,271,531 | \$ 1,599,141 | \$ 1,570,765 | \$ 3,566,277 | \$ 2,116,976 |

3rd Generation Fund

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------|---------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------------|
| Revenue | | | | | | |
| 138-0000-312.62-00 | 3rd Generation Sales Tax | 3,570,169 | - | 332,463 | - | - |
| 138-0000-312.63-00 | 3rd Generation Sales Tax | - | 4,010,184 | 4,727,820 | 3,878,944 | 5,025,999 |
| 138-0000-343.90-00 | Grant | 50 | 2,923 | 7,006 | - | - |
| 138-0000-361.10-00 | Interest | 178,293 | 116,833 | 145,168 | - | 450,396 |
| 138-0000-361.30-00 | Interest-Unrealized Gain (Loss) | 75,597 | (111,757) | (403,822) | - | 308,779 |
| 138-0000-361.40-00 | Interest - Realized Gain (Loss) | 35,459 | 14,044 | (15,668) | - | (2,946) |
| 138-0000-389.98-00 | Use of Fund Balance | - | - | - | 2,811,060 | - |
| | Total Revenue | \$ 3,859,568 | \$ 4,032,227 | \$ 4,792,967 | \$ 6,690,004 | \$ 5,782,228 |
| Expenditure | | | | | | |
| 138-4047-541.31-00 | Professional Services | 5,510 | - | - | 50,000 | - |
| 138-4047-541.46-08 | Repairs & Maint | 798,574 | 985,360 | 795,400 | 600,000 | 250,000 |
| 138-4047-541.49-00 | Other Charges/Obligations | 13,473 | 11,012 | 11,454 | 12,000 | 12,000 |
| 138-4047-541.63-00 | Improv Other Than Bldgs | - | 5,967 | - | - | - |
| 138-4047-541.63-01 | Road Improvements | - | 127,254 | - | 3,100,000 | 3,725,000 |
| 138-4047-541.63-07 | New Construction | - | - | 8,500 | - | 150,000 |
| 138-4047-541.63-84 | Traffic Calming | - | - | - | 80,000 | 100,000 |
| 138-4047-541.63-86 | Sidewalks | 173,548 | 304,395 | 3,865 | 825,000 | 480,000 |
| 138-4047-541.63-87 | Circulation Improvements | (5,510) | - | - | - | 550,000 |
| 138-4047-541.63-90 | Improve Other Than Building | 140,387 | 885,614 | 2,283,738 | 300,000 | - |
| 138-7979-581.91-20 | Transfer from Capital Proj Fund | 4,000,000 | - | - | - | - |
| 138-7979-590.99-90 | Additions to Reserves | - | - | 332,463 | 1,723,004 | 515,228 |
| | Total Expenditure | \$ 5,125,982 | \$ 2,319,602 | \$ 3,435,420 | \$ 6,690,004 | \$ 5,782,228 |

Cemetery Fund

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------------|-------------------------------|-------------------|-------------------|-------------------|-------------------|----------------------------|
| Revenue | | | | | | |
| 630-0000-343.80-01 | Cemetery Fees | 30,600 | 35,550 | 21,550 | 35,100 | 20,000 |
| 630-0000-361.10-00 | Interest | 1,349 | 700 | 949 | - | 2,813 |
| 630-0000-361.30-00 | Interest - Unrealized | 671 | (653) | (2,610) | - | 1,670 |
| 630-0000-361.40-00 | Interest - Realized | 235 | 84 | (102) | - | (110) |
| 630-0000-364.10-00 | Disposition of Assets | 35,850 | 57,925 | 69,100 | 39,570 | 50,050 |
| 630-0000-381.10-00 | Transfer from General Fund | 25,000 | 26,374 | 111,859 | 62,000 | 59,253 |
| Total Revenue | | \$ 93,705 | \$ 119,980 | \$ 200,746 | \$ 136,670 | \$ 133,676 |
| Expenditure | | | | | | |
| 630-5508-572.31-00 | Professional Services | 85 | 595 | 170 | 3,000 | 3,195 |
| 630-5508-572.41-00 | Communications Services | - | 108 | 433 | 433 | 461 |
| 630-5508-572.43-00 | Utility Services | 6,683 | 7,622 | 4,254 | 8,500 | 9,052 |
| 630-5508-572.45-01 | Insurance | 892 | 785 | 813 | 1,095 | 939 |
| 630-5508-572.46-00 | Repair & Maintenance Services | 116,738 | 111,439 | 129,780 | 113,442 | 114,779 |
| 630-5508-572.49-00 | Other Charges/Obligations | 103 | 69 | 79 | 200 | 200 |
| 630-5508-572.52-00 | Operating Supplies | - | 74 | - | 10,000 | 5,050 |
| Total Expenditure | | \$ 124,501 | \$ 120,692 | \$ 135,529 | \$ 136,670 | \$ 133,676 |

Public Art Commission Fund

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------------|----------------------------|----------------|----------------|----------------|-------------------|----------------------------|
| <i>Revenue</i> | | | | | | |
| 142-0000-381.60-00 | Transfer from General Fund | - | - | - | 112,000 | 120,000 |
| Total Revenue | | \$ - | \$ - | \$ - | \$ 112,000 | \$ 120,000 |
| <i>Expenditure</i> | | | | | | |
| 142-0102-579.31-00 | Professional Services | - | - | - | 112,000 | 120,000 |
| Total Expenditure | | \$ - | \$ - | \$ - | \$ 112,000 | \$ 120,000 |

9th Cent Fuel Tax Fund

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------|-----------------------------|----------------|----------------|----------------|----------------|----------------------------|
| <i>Revenue</i> | | | | | | |
| 139-0000-335.12-00 | State Shared Revenues | - | - | - | - | 573,750 |
| | Total Revenue | \$ - | \$ - | \$ - | \$ - | \$ 573,750 |
| <i>Expenditure</i> | | | | | | |
| 139-4047-541.63-00 | Improve Other Than Building | - | - | - | - | 573,750 |
| | Total Expenditure | \$ - | \$ - | \$ - | \$ - | \$ 573,750 |

LIHWAP Fund

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------|--|----------------|----------------|----------------|----------------|----------------------------|
| Revenue | | | | | | |
| 147-0000-331.59-01 | Low Income Home Water Assistance Program | - | - | - | - | 21,200 |
| | Total Revenue | \$ - | \$ - | \$ - | \$ - | 21,200 |
| Expenditure | | | | | | |
| 147-1104-564.12-00 | Regular Salaries & Wages | - | - | - | - | 798 |
| 147-1104-564.12-02 | Regular Salaries & Wages | - | - | - | - | 3 |
| 147-1104-564.21-00 | FICA/Medicare Taxes | - | - | - | - | 62 |
| 147-1104-564.22-01 | Retirement Contributions | - | - | - | - | 113 |
| 147-1104-564.23-00 | Medical Insurance | - | - | - | - | 219 |
| 147-1104-564.23-02 | Medical Insurance | - | - | - | - | 5 |
| 147-1104-564.24-00 | Worker's Compensation | - | - | - | - | 2 |
| 147-1104-564.31-00 | Public Assistance/Professional Services | - | - | 383 | - | - |
| 147-1104-564.40-00 | Regular Salaries & Wages | - | - | - | - | 200 |
| 147-1104-564.41-00 | Communication Services | - | - | - | - | 75 |
| 147-1104-564.42-00 | Postage & Transportation | - | - | - | - | 300 |
| 147-1104-564.44-00 | Rentals & Leases | - | - | - | - | 1,935 |
| 147-1104-564.51-00 | Office Supplies | - | - | - | - | 500 |
| 147-1104-564.52-00 | Operating Supplies | - | - | - | - | 500 |
| 147-1104-564.86-00 | Benefits for LIHWAP | - | - | - | - | 16,488 |
| | Total Expenditure | \$ - | \$ - | \$ 383 | \$ - | 21,200 |

COMPONENT AND DEBT SERVICE FUNDS

- **COMPONENT AND DEBT SERVICE FUNDS SCHEDULE**
- **CRA DOWNTOWN FUND**
- **DEBT SERVICE FUND**
- **LONG TERM DEBT**
- **LEASES**
- **PLEDGE REVENUE COVERAGE**



CITY OF
SANFORD
FLORIDA

Component and Debt Service Funds

Revenue and Expenditures

| | <i>Debt Service</i> | <i>Component Fund</i> |
|--|--------------------------------------|-------------------------|
| | <i>General and Public Safety</i> | <i>CRA Downtown</i> |
| <i>Revenues</i> | | |
| Taxes | | |
| Property (Ad Valorem) | \$ - | \$ 1,354,334 |
| Intergovernmental | - | 901,367 |
| Other Revenues | - | 122,487 |
| <i>Total Revenues</i> | - | 2,378,188 |
| Transfers In | 2,178,023 | - |
| <i>Total Revenues and Other Sources</i> | 2,178,023 | 2,378,188 |
| Total Revenues, Transfers, and Balances | \$ 2,178,023 | \$ 2,378,188 |
| <i>Expenditures</i> | | |
| Public Safety | 2,178,023 | - |
| Economic Environment | - | 2,378,188 |
| <i>Total Expenditures</i> | 2,178,023 | 2,378,188 |
| <i>Total Expenditures and Other Uses</i> | 2,178,023 | 2,378,188 |
| Total Appropriations and Reserves | \$ 2,178,023 | \$ 2,378,188 |

CRA Downtown Fund

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------|-----------------------------------|----------------|----------------|----------------|----------------|----------------------------|
| Revenue | | | | | | |
| | Ad Valorem - Current | \$ 837,152 | \$ 875,752 | \$ 948,000 | \$ 1,129,622 | \$ 1,354,334 |
| | Ad Valorem - Delinquent | - | - | 636 | - | - |
| | Ad Valorem - Sem County Portion | 584,827 | 591,277 | 653,512 | 751,812 | 901,367 |
| | Ad Valorem - Penalty | - | - | 115 | - | - |
| | Interest | 17,238 | 14,593 | 16,719 | - | 75,569 |
| | Interest - Unrealized Gain (Loss) | 7,690 | (14,112) | (45,982) | - | 52,882 |
| | Interest - Realized Gain (Loss) | 4,620 | 1,499 | (1,809) | - | (5,964) |
| | Miscellaneous Revenue | - | 142,304 | - | - | - |
| | Use of Reserves | - | - | - | 57,000 | - |
| | Total Revenue | \$ 1,451,527 | \$ 1,611,313 | \$ 1,571,191 | \$ 1,938,434 | \$ 2,378,188 |
| Expenditure | | | | | | |
| | Regular Salaries & Wages | \$ 158,891 | \$ 166,855 | \$ 207,498 | \$ 213,849 | \$ 233,737 |
| | Overtime | 5,228 | 4,095 | 4,239 | 5,000 | 7,000 |
| | Special Pay | 426 | 666 | - | 500 | - |
| | Add Pay | 302 | 287 | 230 | 600 | 240 |
| | FICA/Medicare Taxes | 12,316 | 12,229 | 15,912 | 17,166 | 18,464 |
| | Retirement Contributions | 30,869 | 35,511 | 28,459 | 35,573 | 44,964 |
| | Medical Insurance | 36,933 | 35,203 | 46,194 | 71,012 | 66,966 |
| | Life Insurance | 486 | 529 | 758 | 952 | 1,035 |
| | Worker's Compensation | 6,257 | 7,751 | 8,187 | 8,109 | 9,565 |
| | Professional Services | 39,390 | 12,413 | 8,075 | 10,000 | 10,000 |
| | Accounting Services | - | 5,000 | - | 5,000 | 5,000 |
| | Other Contractual Services | 266,033 | 281,879 | 285,877 | 286,240 | 340,640 |
| | Travel & Per Diem | 2,030 | - | - | - | - |
| | Postage & Transportation | 2 | - | 3 | - | - |
| | Insurance | 6,754 | 6,373 | 6,543 | 6,600 | 8,291 |
| | Repair & Maintenance Services | 11 | - | - | - | - |
| | Promotional Activities | 52,193 | 58,901 | 72,753 | 60,500 | 69,000 |
| | Other Charges/Obligations | 1,403 | 11,325 | 14,245 | 6,350 | 6,500 |
| | Operating Supplies | 19,913 | - | - | - | 55,000 |
| | Books/Pubs/Subscrs/Membs | 700 | 1,045 | 1,045 | 1,045 | 3,045 |
| | Training | 490 | - | - | - | - |
| | Grants and Aids | 20,669 | 60,000 | 156,449 | 484,411 | 773,214 |
| | Transfers | 725,527 | 725,527 | 725,527 | 725,527 | 725,527 |
| | Total Expenditure | \$ 1,386,823 | \$ 1,425,589 | \$ 1,581,994 | \$ 1,938,434 | \$ 2,378,188 |

CRA Downtown Fund

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------------|-----------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------------|
| Revenue | | | | | | |
| 156-0000-311.10-00 | Ad Valorem - Current | 837,152 | 875,752 | 948,000 | 1,129,622 | 1,354,334 |
| 156-0000-311.20-00 | Ad Valorem - Delinquent | - | - | 636 | - | - |
| 156-0000-311.30-00 | Ad Valorem - Sem County Portion | 584,827 | 591,277 | 653,512 | 751,812 | 901,367 |
| 156-0000-319.09-00 | Ad Valorem - Penalty | - | - | 115 | - | - |
| 156-0000-361.10-00 | Interest | 17,238 | 14,593 | 16,719 | - | 75,569 |
| 156-0000-361.30-00 | Interest - Unrealized Gain (Loss) | 7,690 | (14,112) | (45,982) | - | 52,882 |
| 156-0000-361.40-00 | Interest - Realized Gain (Loss) | 4,620 | 1,499 | (1,809) | - | (5,964) |
| 156-0000-369.99-00 | Miscellaneous Revenue | - | 142,304 | - | - | - |
| 156-0000-389.98-00 | Use of Reserves | - | - | - | 57,000 | - |
| Total Revenue | | \$ 1,451,527 | \$ 1,611,313 | \$ 1,571,191 | \$ 1,938,434 | \$ 2,378,188 |
| Expenditure | | | | | | |
| 156-0108-552.12-00 | Regular Salaries & Wages | 158,448 | 166,393 | 206,787 | 209,111 | 233,719 |
| 156-0108-552.12-02 | Regular Salaries & Wages | 443 | 462 | 511 | 4,738 | 18 |
| 156-0108-552.12-06 | Regular Salaries & Wages | - | - | 200 | - | - |
| 156-0108-552.14-00 | Overtime | 5,228 | 4,095 | 4,239 | 5,000 | 7,000 |
| 156-0108-552.15-00 | Special Pay | 426 | 666 | - | 500 | - |
| 156-0108-552.15-02 | Add Pay | 302 | 287 | 230 | 600 | 240 |
| 156-0108-552.21-00 | FICA/Medicare Taxes | 12,316 | 12,229 | 15,912 | 17,166 | 18,464 |
| 156-0108-552.22-01 | Retirement Contributions | 18,472 | 20,668 | 22,182 | 25,126 | 29,941 |
| 156-0108-552.22-02 | Retirement Contributions | 12,397 | 14,843 | 6,277 | - | 15,023 |
| 156-0108-552.22-06 | Retirement Contributions | - | - | - | 10,447 | - |
| 156-0108-552.23-00 | Medical Insurance | 36,933 | 35,203 | 46,194 | 71,012 | 66,966 |
| 156-0108-552.23-02 | Life Insurance | 486 | 529 | 758 | 952 | 1,035 |
| 156-0108-552.24-00 | Worker's Compensation | 6,257 | 7,751 | 8,187 | 8,109 | 9,565 |
| 156-0108-552.31-00 | Professional Services | 39,390 | 12,413 | 8,075 | 10,000 | 10,000 |
| 156-0108-552.32-00 | Accounting Services | - | 5,000 | - | 5,000 | 5,000 |
| 156-0108-552.34-00 | Other Contractual Services | 266,033 | 281,879 | 285,877 | 286,240 | 340,640 |
| 156-0108-552.40-00 | Travel & Per Diem | 2,030 | - | - | - | - |
| 156-0108-552.42-00 | Postage & Transportation | 2 | - | 3 | - | - |
| 156-0108-552.45-01 | Insurance | 6,754 | 6,373 | 6,543 | 6,600 | 8,291 |
| 156-0108-552.46-00 | Repair & Maintenance Services | 11 | - | - | - | - |
| 156-0108-552.48-00 | Promotional Activities | 52,193 | 58,901 | 72,753 | 60,500 | 69,000 |
| 156-0108-552.49-00 | Other Charges/Obligations | 1,403 | 11,325 | 14,245 | 6,350 | 6,500 |
| 156-0108-552.52-00 | Operating Supplies | 19,913 | - | - | - | 55,000 |
| 156-0108-552.54-01 | Books/Pubs/Subscrs/Membs | 1,045 | 1,045 | 1,045 | 1,045 | 1,045 |
| 156-0108-552.54-02 | Books/Pubs/Subscrs/Membs | (345) | - | - | - | 2,000 |
| 156-0108-552.55-00 | Training | 490 | - | - | - | - |
| 156-0108-552.81-00 | Grants and Aids | 20,669 | 60,000 | 156,449 | 484,411 | 773,214 |
| 156-7979-581.91-01 | Transfers | 725,527 | 725,527 | 725,527 | 725,527 | 725,527 |
| Total Expenditure | | \$ 1,386,823 | \$ 1,425,589 | \$ 1,581,994 | \$ 1,938,434 | \$ 2,378,188 |

Debt Service Fund

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------------|---------------------------|---------------------|---------------------|---------------------|---------------------|----------------------------|
| Revenue | | | | | | |
| 201-0000-361.10-00 | Interest | 17,062 | 14,479 | 17,988 | - | - |
| 201-0000-361.30-00 | Interest - Unrealized | 6,890 | (13,352) | (47,505) | - | - |
| 201-0000-361.40-00 | Interest - Realized | 3,712 | 1,415 | (1,780) | - | - |
| 201-0000-381.01-04 | Transfers - General Fund | 1,731,941 | 1,612,000 | 1,681,412 | 1,993,966 | 2,178,023 |
| Total Revenue | | \$ 1,759,605 | \$ 1,614,542 | \$ 1,650,115 | \$ 1,993,966 | \$ 2,178,023 |
| Expenditure | | | | | | |
| 201-2020-521.71-01 | Police Vehicle Lease | 302,701 | 395,992 | 421,310 | 799,614 | 933,619 |
| 201-2020-521.72-01 | Police Vehicle Lease | 15,877 | 16,618 | 16,748 | 25,577 | 78,654 |
| 201-7979-517.71-15 | PSC Revenue Bonds Prin | 875,000 | 905,000 | 930,000 | 965,000 | 315,000 |
| 201-7979-517.72-15 | PSC Revenue Bonds Int | 293,194 | 263,413 | 234,000 | 203,775 | 850,750 |
| 201-7979-590.49-00 | Other Charges/Obligations | - | 1,319 | 1,396 | - | - |
| Total Expenditure | | \$ 1,486,772 | \$ 1,582,342 | \$ 1,603,454 | \$ 1,993,966 | \$ 2,178,023 |

Long Term Debt

Governmental Activities Special Facilities Revenue Note

On April 2, 2012, the City issued \$15,050,000 of Sales Tax Refunding Revenue Note, Series 2012 for the purpose of refunding all of the City's outstanding Sales Tax Revenue Note, Series 2008, which were issued for the construction of a public safety complex to include a fire, police, and Emergency Operations Center (EOC). The note bears interest at 3.25%, payable semiannually on April 1 and October 1. Principal payments are due and payable on October 1 of each fiscal year beginning October 1, 2012 through October 1, 2028. The refunding was undertaken to reduce the total debt service payments over the remaining life of the 2008 note (15 years at the time of refunding) by \$1,870,189 and resulted in an economic gain of \$1,212,878. The Sales Tax Refunding Revenue Note will mature as follows:

| Fiscal Year Ending September 30, | Sales Tax Revenue Note, Series 2012 | | Total Debt |
|-------------------------------------|--|------------|---------------|
| | Principal | Interest | Service |
| 2023 | \$ 965,000 | \$ 203,775 | \$ 1,168,775 |
| 2024 | 995,000 | 172,413 | 1,167,413 |
| 2025 | 1,025,000 | 140,075 | 1,165,075 |
| 2026 | 1,060,000 | 106,763 | 1,166,763 |
| 2027 | 1,095,000 | 72,313 | 1,167,313 |
| 2028 | 1,130,000 | 36,725 | 1,166,725 |
| | \$ 6,270,000 | \$ 732,064 | \$ 7,002,064 |

Long Term Debt

Water and Sewer Fund Revenue Bonds and Notes

On April 28, 2010, the City issued a Water and Sewer Revenue Note, Series 2010, in the amount of \$14,720,000 for the purpose of refunding all of the City's outstanding Water and Sewer Revenue Bonds, Series 1993, to finance \$1,000,000 in capital improvements to the system, and to pay for financing costs of the issuance of the Series 2010 Note. The note bears interest at 3.87%, payable semiannually on April 1 and October 1. Principal payments are due and payable on October 1 of each fiscal year beginning October 1, 2015 through October 1, 2022.

On September 25, 2003, the City issued Water and Sewer Refunding Revenue Bonds, Series 2003, in the amount of \$12,450,000 for the purpose of refunding all of the City's outstanding Water and Sewer Revenue Bonds, Series 1992, and a portion of the City's outstanding Water and Sewer Revenue Bonds, Series 1993, and financing costs of issuance of the Series 2003 Bonds. The bonds bear interest of 2.00-4.00%, payable semiannually on April 1 and October 1. The final principal payment is payable on October 1, 2014.

- (1) Pledge of Revenues - The Series 2003 and 2010 Bonds are payable solely from and collateralized by, the net revenues derived from the:
 - a. Operations of the System.
 - b. Water and Sewer System Development Charges - The growth fees and charges levied upon, and collected from, property owners when they first connect to the Water and Sewer System and until released, as provided for in the bond resolution.
- (2) Establishment of Various Accounts - The Water and Sewer Bond Resolution provides for the creation and establishment of the following funds and accounts:
 - a. Revenue Account - To deposit all gross revenues and provide for payment of costs of operation and maintenance of the System.
 - b. Bond Sinking Fund:
 - Interest Account - To deposit monthly from the Revenue Account one-sixth (1/6) of all interest coming due on the next interest payment date.

Long Term Debt

- Principal Account - To deposit monthly from the Revenue Account one-twelfth (1/12) of the principal amount, which will become due on such annual maturity date.

 - c. Renewal, Replacement and Improvement Account - To deposit monthly from the Revenue Account an amount equal to one-twelfth (1/12) of five percent (5%) of the gross revenues received during the immediately preceding fiscal year until the amount on deposit equals or exceeds \$200,000.
- (3) Rate Covenants - The City has covenanted that it will collect rates and charges sufficient to cover either of two debt service coverage options. One debt service coverage option is for revenues, including all earnings and connection fees, to cover the costs of operation and maintenance, exclusive of depreciation, plus 110% of the bond service requirement. The second option is to achieve 105% of the bond debt service requirement, under the prior calculation, plus have sufficient revenues and water and sewer development charges to achieve 120% of the bond debt service requirement.
- (4) Water and Sewer Fund Bonds Issued and Annual Debt Service Requirements - The bonds were paid off on September 30, 2022.

Long Term Debt

Bonds, Notes and Loans Payable

The City has revenue bonds and notes outstanding at September 30, 2022. The revenue notes and bonds under governmental activities are secured by several pledged revenue sources. The following is a summary schedule of these long-term obligations of the City and their impact on those present and future pledged revenue sources:

| | Purpose of Issue | Revenue Pledged | Amount Issued |
|---------------------------------|--|---|----------------|
| Governmental Activities | | | |
| Revenue Notes: | | | |
| Sales Tax Note, Series 2012 | Public safety complex | Sales tax revenues | \$ 15,050,000 |
| Capital Leases: | | | |
| City National | Police vehicles | N/A | 301,310 |
| City National | Police vehicles | N/A | 184,725 |
| U.S. Bancorp Government | Police vehicles | N/A | 481,457 |
| U.S. Bancorp Government | Police vehicles | N/A | 745,000 |
| Truist | Police vehicles | N/A | 824,000 |
| Total Governmental Activities: | | | \$ 17,586,492 |
| Business-type Activities | | | |
| Water/Sewer Utility Debt: | | | |
| Revenue Bonds: | | | |
| Revenue Note: Series 2010 | Refunding | Net revenue of water and sewer system/ water and sewer development charges | \$ 14,720,000 |
| State Revolving Fund Loans: | | | |
| CS120586220 | Wastewater pollution control facilities | Net revenues of water and sewer system | 7,403,173 |
| WW586250 | Sanford south water resource center, Phase I | Net revenues of water and sewer system | 19,367,124 |
| DW5906010 | Drinking water system improvements | Net revenues of water and sewer system | 6,599,510 |
| WW590100 | Sewer Restoration of underground pipe and | Net revenues of water and sewer system | 2,622,385 |
| WW590101 | Sewer Restoration of underground pipe and | Net revenues of water and sewer system | 205,020 |
| DW590110 | Drinking water system improvements | Net revenues of water and sewer system | 455,247 |
| DW590120 | AMR Water Replacement and pre-chlorinated | Net revenues of water and sewer system | 12,887,771 |
| DW590130 | Water Treatment facility rehabilitation | Net revenues of water and sewer system | 986,973 |
| DW590131 | Biological nutrient removal improvements | Net revenues of water and sewer system | 18,189,734 |
| WW590150 | Water Treatment facility construction | Net revenues of water and sewer system | 9,646,823 |
| WW590191 | Drinking Water facility construction | Net revenues of water and sewer system | 511,323 |
| WW590192 | Drinking Water facility construction | Net revenues of water and sewer system | 7,124,570 |
| Total Water/Sewer Utility Debt | | | 100,719,653 |
| Stormwater Utility Debt: | | | |
| State Revolving Fund Loans: | | | |
| SWG12058624P | Stormwater management | Net revenue of the stormwater system | 4,623,557 |
| SW586260 | Stormwater management | Net revenue of the stormwater system | 2,612,309 |
| SW586261 | Stormwater management | Net revenue of the stormwater system | 452,818 |
| SW290140 | Stormwater management | Net revenue of the stormwater system | 509,302 |
| SW590141 | Stormwater management | Net revenue of the stormwater system | 4,854,629 |
| Total Stormwater Utility Debt | | | 13,052,615 |
| Total Business-type Activities: | | | \$ 113,772,268 |

Long Term Debt

Bonds, Notes and Loans Payable

| | Amount O/S and/or Pledged | Interest Rate | Debt Service as Portion of Revenue Pledged | Total Debt Service Paid | Annual Pledged Revenues |
|--|---------------------------------|------------------|---|----------------------------------|-------------------------------|
| Governmental Activities: | | | | | |
| Revenue Notes: | | | | | |
| Sales Tax Note, Series 2012 | \$ 6,270,000 | 3.25% | 23.52% | \$ 1,164,000 | \$ 4,949,079 |
| Capital Leases: | | | | | |
| City National | - | 2.700% | N/A | 19,790 | N/A |
| City National | 36,260 | 2.850% | N/A | 49,040 | N/A |
| U.S. Bancorp Government | 185,050 | 1.990% | N/A | 125,528 | N/A |
| Truist | 469,037 | 0.980% | N/A | 190,152 | N/A |
| Truist | 774,263 | 1.850% | N/A | 53,548 | N/A |
| Total Governmental Activities: | \$ 7,734,610 | | | \$ 1,602,058 | |
| Business-type Activities: | | | | | |
| Water/Sewer Utility Debt: | | | | | |
| Revenue Bonds: | | | | | |
| Revenue Note: | | | | | |
| Series 2010 | \$ - | 3.87% | 7.91% | \$ 1,052,271 | \$ 13,309,894 |
| State Revolving Fund Loans: | | | | | |
| CS120586220 | 146,741 | 3.34% - 3.55% | 3.20% | 298,384 | 6,899,105 |
| WW586250 | 5,149,589 | 2.42% - 2.48% | 13.04% | 1,215,000 | 6,899,105 |
| DW5906010 | 213,056 | 3.55% | 4.65% | 433,675 | 6,899,105 |
| WW590100 | 1,281,808 | 2.65% | 1.82% | 169,415 | 6,899,105 |
| WW590101 | 98,426 | 2.28% | 0.14% | 12,804 | 6,899,105 |
| DW590110 | 224,786 | 2.71% | 0.32% | 29,786 | 6,899,105 |
| DW590120 | 6,654,035 | 1.98% - 2.66% | 7.75% | 722,314 | 6,899,105 |
| WW590130 | 782,445 | 2.63% - 2.87% | 0.71% | 65,897 | 6,899,105 |
| WW590131 | 13,837,107 | 2.16% | 12.79% | 1,191,427 | 6,899,105 |
| WW590150 | 8,603,927 | .58% - 1.09% | 6.12% | 566,711 | 6,899,105 |
| WW590191 | 456,835 | 1.04% | 0.00% | 59,544 | 6,899,105 |
| WW590192 | 7,124,570 | 0.05% | 0.00% | - | 6,899,105 |
| Total Water/Sewer Utility Debt | 44,573,325 | | | 5,817,228 | |
| Stormwater Utility Debt: | | | | | |
| State Revolving Fund Loans: | | | | | |
| SWG12058624P | 1,414,491 | 2.52%-2.90% | 8.17% | 304,590 | 3,614,463 |
| SW586260 | 1,286,893 | 2.80% | 4.59% | 171,182 | 3,614,463 |
| SW586261 | 227,798 | 2.28% | 0.75% | 28,140 | 3,614,463 |
| SW590140 | 326,328 | 2.63% | 0.75% | 28,014 | 3,614,463 |
| SW590141 | 4,150,405 | 1.05%-1.18% | 7.44% | 277,380 | 3,614,463 |
| Total Stormwater Utility Debt | 7,405,915 | | | 809,306 | |
| Total Business-type Activities: | \$ 51,979,240 | | | \$ 6,626,534 | |

Long Term Debt

Enterprise Funds – Loans Payable

Enterprise Funds loans payable at September 30, 2021 are as follows:

Primary Government: Stormwater:

State Revolving Fund Loan SWG12058624P payable, \$4,623,557 authorized, \$4,623,557 drawn for planning and design for downtown drainage study, payable in 40 equal semiannual installments, including interest at 2.9% on \$899,354, 2.81% on \$2,199,972, and 2.52% on \$1,524,231, on July 15 and January 15 of each year.

State Revolving Fund Loan SW586260 payable, \$2,612,309 authorized, \$2,612,309 drawn for planning and design for downtown drainage, payable in 40 equal semiannual installments, including interest at 2.8%, on October 15 and April 15 of each year.

State Revolving Fund Loan SW586261 payable, \$452,818 authorized, \$452,818 drawn for planning and design for downtown drainage, payable in 40 equal semiannual installments, including interest at 2.28%, on June 15 and December 15 of each year.

State Revolving Fund Loan SW590140 payable, \$509,302 authorized, \$509,302 drawn for planning and design for drainage, payable in 40 equal semiannual installments, including interest at 2.63%, on February 15 and August 15 of each year.

State Revolving Fund Loan SW590141 payable, \$5,847,753 authorized, \$4,854,629 drawn for planning and design for drainage, payable in 40 equal semiannual installments, including interest at 1.18% on \$4,554,300, 1.05% on \$1,293,453 on November 15 and May 15 of each year.

| | |
|-------------------------------|---------------------|
| State Revolving Fund Loans: | |
| SWG12058624P | \$ 1,414,491 |
| SW586260 | 1,286,893 |
| SW5826261 | 227,798 |
| SW590140 | 326,328 |
| SW590141 | 4,150,405 |
| Total Stormwater Utility Debt | <u>\$ 7,405,915</u> |

Long Term Debt

Enterprise Funds – Loans Payable

Primary Government: Water and Sewer:

State Revolving Fund Loan CS120586220 payable, \$7,403,173 authorized, \$7,403,173 drawn for collection, transmission and treatment facilities, payable in 40 equal semiannual installments, including interest at 1.67%, on October 15 and April 15 of each year.

State Revolving Fund Loan WW586250 payable, \$19,367,124 authorized, \$19,367,124 drawn for construction of wastewater pollution control facilities of South Water Resource Center, payable in 40 semiannual installments, including interest at 2.42% on \$18,520,336 and 2.48% on \$982,324, on February 15 and August 15 of each year.

State Revolving Fund Loan DW5906010 payable, \$6,599,510 authorized, \$6,599,510 drawn for drinking water extension, payable in 40 equal semiannual installments, including interest at 3.55%, on December 15 and June 15 of each year.

State Revolving Fund Loan WW590100 payable, \$2,622,385 authorized, \$2,622,385 drawn for sewer restoration of underground pipe and manhole rehabilitation payable in 40 semiannual installments, including interest at 2.65% on December 15 and June 15 of each year.

State Revolving Fund Loan WW590101 payable, \$205,020 authorized, \$205,020 drawn for restoration of underground pipe and manhole rehabilitation, payable in 40 equal semiannual installments, including interest at 2.28%, on June 15 and December 15 of each year.

State Revolving Fund Loan DW590110 payable, \$455,247 authorized, \$455,247 drawn for pre-chlorinated water pipe bursting, payable in 40 equal semiannual installments, including interest at 2.71%, on March 15 and September 15 of each year.

State Revolving Fund Loan DW590120 payable, \$17,105,683 authorized, \$12,887,771 drawn for meter replacements and pre-chlorinated water pipe bursting auxiliary plant looping, payable in 40 equal semiannual installments, including interest at 1.98% to 2.66%, on February 15 and August 15 of each year.

Long Term Debt

Enterprise Funds – Loans Payable

State Revolving Fund Loan WW590130 payable, \$986,973 authorized, \$986,973 drawn for construction of wastewater transmission, collection, reuse, and treatment facilities, payable in 40 equal semiannual installments, including interest at 2.63% to 2.87%, on April 15 and October 15 of each year.

State Revolving Fund Loan WW590131 payable, \$18,488,166 authorized, \$18,189,734 drawn for construction of biological nutrient removal improvements, payable in 40 equal semiannual installments, including interest at 2.28%, on April 15 and October 15 of each year.

State Revolving Fund Loan WW590150 payable, \$10,401,065 authorized, \$9,646,823 drawn for construction of wastewater pollution control facilities, payable in 40 equal semiannual installments, including interest at .545% to 1.09%, on May 15 and November 15 of each year.

State Revolving Fund Loan WW590191 payable, \$587,650 authorized, \$511,322 drawn for construction of treatment plant facilities, payable in 20 equal semiannual installments, including interest at 1.04%, on February 15 and August 15 of each year.

State Revolving Fund Loan WW590192 payable, \$12,421,000 authorized, \$7,124,570 drawn for construction of treatment plant facilities, payable in 20 equal semiannual installments, including interest at .05% on February 15 and August 15 of each year.

| | |
|-------------------------------|---------------|
| State Revolving Fund Loans: | |
| CS120586220 | \$ 146,741 |
| WW586250 | 5,149,589 |
| DW5906010 | 213,056 |
| WW590100 | 1,281,808 |
| WW590101 | 98,426 |
| DW590110 | 224,786 |
| DW590120 | 6,654,035 |
| WW590130 | 782,445 |
| WW590131 | 13,837,107 |
| WW590150 | 8,603,927 |
| WW590191 | 456,835 |
| WW590192 | 7,124,570 |
| Total Stormwater Utility Debt | \$ 44,573,325 |

Long Term Debt

Enterprise Funds – Loans Payable

Required principal and interest deposits for State Revolving Fund (SRF) loans are presented as part of restricted assets for debt service on the statement of net position. SRF loan payments for the first years are based upon the full loan amount available, not the monies actually drawn to date. After completion of the project, a final loan dollar amount is established and a final loan payment/amortization schedule is established. Maturity schedules for those loans which have final loan payment/amortization schedules are as follows (loans DW590131, WW590150, WW590191 and WW590192 are not closed out and do not have a final loan payment/amortization schedule at September 30, 2022):

| Fiscal Year Ending September 30, | SRF SWG12058624P | | |
|-------------------------------------|---------------------|-------------------|---------------------|
| | Principal | Interest | Total |
| 2023 | \$ 267,752 | \$ 36,825 | \$ 304,577 |
| 2024 | 275,116 | 29,462 | 304,578 |
| 2025 | 282,682 | 21,895 | 304,577 |
| 2026 | 290,457 | 14,120 | 304,577 |
| 2027 | 298,484 | 6,093 | 304,577 |
| | <u>\$ 1,414,491</u> | <u>\$ 108,395</u> | <u>\$ 1,522,886</u> |

| Fiscal Year Ending September 30, | SRF Loan SW586260 | | |
|-------------------------------------|---------------------|-------------------|---------------------|
| | Principal | Interest | Total |
| 2023 | \$ 136,095 | \$ 35,087 | \$ 171,182 |
| 2024 | 139,932 | 31,250 | 171,182 |
| 2025 | 143,878 | 27,304 | 171,182 |
| 2026 | 147,935 | 23,247 | 171,182 |
| 2027 | 152,106 | 19,076 | 171,182 |
| 2028-2031 | 566,947 | 32,190 | 599,137 |
| | <u>\$ 1,286,893</u> | <u>\$ 168,154</u> | <u>\$ 1,455,047</u> |

| Fiscal Year Ending September 30, | SRF Loan SW586261 | | |
|-------------------------------------|-------------------|------------------|-------------------|
| | Principal | Interest | Total |
| 2023 | \$ 23,077 | \$ 5,063 | \$ 28,140 |
| 2024 | 23,606 | 4,534 | 28,140 |
| 2025 | 24,147 | 3,993 | 28,140 |
| 2026 | 24,701 | 3,439 | 28,140 |
| 2027 | 25,268 | 2,872 | 28,140 |
| 2028-2031 | 106,999 | 5,562 | 112,561 |
| | <u>\$ 227,798</u> | <u>\$ 25,463</u> | <u>\$ 253,261</u> |

Long Term Debt

Enterprise Funds – Loans Payable

| Fiscal Year Ending September 30, | SRF Loan DW590140 | | |
|-------------------------------------|-------------------|------------------|-------------------|
| | Principal | Interest | Total |
| 2023 | \$ 19,563 | \$ 8,456 | \$ 28,019 |
| 2024 | 20,081 | 7,938 | 28,019 |
| 2025 | 20,613 | 7,406 | 28,019 |
| 2026 | 21,158 | 6,861 | 28,019 |
| 2027 | 21,718 | 6,301 | 28,019 |
| 2028-2032 | 117,527 | 22,569 | 140,096 |
| 2033-2036 | 105,668 | 6,412 | 112,080 |
| | <u>\$ 326,328</u> | <u>\$ 65,943</u> | <u>\$ 392,271</u> |

| Fiscal Year Ending September 30, | SRF Loan DW590141 | | |
|-------------------------------------|---------------------|-------------------|---------------------|
| | Principal | Interest | Total |
| 2023 | \$ 229,405 | \$ 47,975 | \$ 277,380 |
| 2024 | 232,102 | 45,278 | 277,380 |
| 2025 | 234,830 | 42,550 | 277,380 |
| 2026 | 237,590 | 39,790 | 277,380 |
| 2027 | 240,383 | 36,997 | 277,380 |
| 2028-2032 | 1,244,970 | 141,930 | 1,386,900 |
| 2033-2037 | 1,319,883 | 67,017 | 1,386,900 |
| 2038-2039 | 411,242 | 4,829 | 416,071 |
| | <u>\$ 4,150,405</u> | <u>\$ 426,366</u> | <u>\$ 4,576,771</u> |

| Fiscal Year Ending September 30, | SRF Loan CS120586220 | | |
|-------------------------------------|----------------------|-----------------|-------------------|
| | Principal | Interest | Total |
| 2023 | \$ 146,741 | \$ 2,451 | \$ 149,192 |
| | <u>\$ 146,741</u> | <u>\$ 2,451</u> | <u>\$ 149,192</u> |

| Fiscal Year Ending September 30, | SRF Loan WW586250 | | |
|-------------------------------------|---------------------|-------------------|---------------------|
| | Principal | Interest | Total |
| 2023 | \$ 1,096,472 | \$ 118,528 | \$ 1,215,000 |
| 2024 | 1,123,281 | 91,719 | 1,215,000 |
| 2025 | 1,150,746 | 64,254 | 1,215,000 |
| 2026 | 1,178,883 | 36,117 | 1,215,000 |
| 2027 | 600,207 | 7,293 | 607,500 |
| | <u>\$ 5,149,589</u> | <u>\$ 317,911</u> | <u>\$ 5,467,500</u> |

Long Term Debt

Enterprise Funds – Loans Payable

| Fiscal Year Ending | SRF Loan DW590601 | | |
|--------------------|-------------------|----------|------------|
| September 30, | Principal | Interest | Total |
| 2023 | \$ 213,056 | \$ 3,781 | \$ 216,837 |
| | \$ 213,056 | \$ 3,781 | \$ 216,837 |

| Fiscal Year Ending | SRF Loan WW590100 | | |
|--------------------|-------------------|------------|--------------|
| September 30, | Principal | Interest | Total |
| 2023 | \$ 136,344 | \$ 33,071 | \$ 169,415 |
| 2024 | 139,981 | 29,434 | 169,415 |
| 2025 | 143,715 | 25,700 | 169,415 |
| 2026 | 147,549 | 21,866 | 169,415 |
| 2027 | 151,485 | 17,930 | 169,415 |
| 2028-2031 | 562,734 | 30,217 | 592,951 |
| | \$ 1,281,808 | \$ 158,218 | \$ 1,440,026 |

| Fiscal Year Ending | SRF Loan WW590101 | | |
|--------------------|-------------------|-----------|------------|
| September 30, | Principal | Interest | Total |
| 2023 | \$ 10,620 | \$ 2,184 | \$ 12,804 |
| 2024 | 10,863 | 1,941 | 12,804 |
| 2025 | 11,112 | 1,692 | 12,804 |
| 2026 | 11,367 | 1,437 | 12,804 |
| 2027 | 11,628 | 1,176 | 12,804 |
| 2028-2031 | 42,836 | 1,975 | 44,811 |
| | \$ 98,426 | \$ 10,405 | \$ 108,831 |

| Fiscal Year Ending | SRF Loan DW590110 | | |
|--------------------|-------------------|-----------|------------|
| September 30, | Principal | Interest | Total |
| 2023 | \$ 23,855 | \$ 5,931 | \$ 29,786 |
| 2024 | 24,506 | 5,280 | 29,786 |
| 2025 | 25,174 | 4,612 | 29,786 |
| 2026 | 25,861 | 3,925 | 29,786 |
| 2027 | 26,567 | 3,219 | 29,786 |
| 2028-2031 | 98,823 | 5,428 | 104,251 |
| | \$ 224,786 | \$ 28,395 | \$ 253,181 |

Long Term Debt

Enterprise Funds – Loans Payable

| Fiscal Year Ending September 30, | SRF Loan DW590120 | | |
|-------------------------------------|---------------------|-------------------|---------------------|
| | Principal | Interest | Total |
| 2023 | \$ 561,926 | \$ 162,106 | \$ 724,032 |
| 2024 | 575,990 | 148,042 | 724,032 |
| 2025 | 590,408 | 133,624 | 724,032 |
| 2026 | 605,187 | 118,845 | 724,032 |
| 2027 | 620,338 | 103,694 | 724,032 |
| 2028-2032 | 3,342,619 | 277,542 | 3,620,161 |
| 2033 | 357,567 | 4,451 | 362,018 |
| | <u>\$ 6,654,035</u> | <u>\$ 948,304</u> | <u>\$ 7,602,339</u> |

| Fiscal Year Ending September 30, | SRF Loan DW590130 | | |
|-------------------------------------|-------------------|-------------------|-------------------|
| | Principal | Interest | Total |
| 2023 | \$ 44,114 | \$ 22,142 | \$ 66,256 |
| 2024 | 45,389 | 20,867 | 66,256 |
| 2025 | 46,701 | 19,555 | 66,256 |
| 2026 | 48,051 | 18,205 | 66,256 |
| 2027 | 49,440 | 16,816 | 66,256 |
| 2028-2032 | 269,482 | 61,798 | 331,280 |
| 2033-2037 | 279,268 | 20,549 | 299,817 |
| | <u>\$ 782,445</u> | <u>\$ 179,932</u> | <u>\$ 962,377</u> |

Capital Leases

The City has entered into several leases detailed below that qualifies as a capital lease for accounting purposes and, therefore, has been recorded at the present value of the future minimum lease payments as of the inception date.

On March 30, 2018 the City entered into a lease agreement with a local finance company to finance the acquisition of police vehicles. The agreement has a 4-year fixed term at 2.68% and calls for quarterly payments of \$19,790. The aggregate cost and accumulated depreciation of the governmental activities machinery & equipment asset acquired through the capital lease are \$301,310 and \$244,333, respectively, as of September 30, 2022.

On June 10, 2019 the City entered into a lease agreement with a local finance company to finance the acquisition of police vehicles. The agreement has a 4-year fixed term at 2.85% and calls for quarterly payments of \$12,260. The aggregate cost and accumulated depreciation of the governmental activities machinery & equipment asset acquired through the capital lease are \$184,725 and \$128,794, respectively, as of September 30, 2022.

On January 30, 2020 the City entered into a lease agreement with a local finance company to finance the acquisition of police vehicles. The agreement has a 4-year fixed term at 1.994% and calls for quarterly payments of \$31,382. The aggregate cost and accumulated depreciation of the governmental activities machinery & equipment asset acquired through the capital lease are \$481,457 and \$209,567, respectively, as of September 30, 2022.

On March 1, 2021 the City entered into a lease agreement with a local finance company to finance the acquisition of police vehicles. The agreement has a 4-year fixed term at .98% and calls for quarterly payments of \$47,538. The aggregate cost and accumulated depreciation of the governmental activities machinery & equipment assets acquired through the capital lease are \$745,000 and \$218,136, respectively, as of September 30, 2022.

On April 14, 2022 the City entered into a lease agreement with a local finance company to finance the acquisition of police vehicles. The agreement has a 4-year fixed term at 1.85% and calls for quarterly payments of \$53,548. The aggregate

Capital Leases

cost and accumulated depreciation of the governmental activities machinery & equipment assets acquired through the capital lease are \$715,618 and \$142,002, respectively, as of September 30, 2022.

The City also has eight property leases for equipment, land, and buildings which include copiers, a postage machine, vehicles, office space, VMware, golf carts, and two lots used for parking of which none of these will revert to the City at the close of the lease.

The building lease has a discount rate of .529% and a remaining balance of \$7,874 and will expire October 31, 2023.

The two land leases have discount rates of .743% and a remaining balance of \$52,170 and will expire June 13, 2024.

The five equipment leases have discount rates ranging from .529 to 1.425% and a cumulative balance of \$537,634 and will expire between July 23, 2024 and January 28, 2026.

The future minimum lease obligations and the net present value of these minimum lease payments as of September 30, 2022, were as follows:

| Financed Leases | | |
|--|----------------------------|-----------------------------|
| Year Ending September 30, | Governmental Activities | |
| 2023 | \$ 566,652 | |
| 2024 | 467,108 | |
| 2025 | 309,268 | |
| 2026 | 160,644 | |
| Total minimum lease payments | 1,503,672 | |
| Less: Amount representing interest costs | (39,062) | |
| Present value of minimum lease payments | <u>\$ 1,464,610</u> | |
| Leases | | |
| Year Ending September 30, | Governmental Activities | Business-type Activities |
| 2023 | \$ 241,683 | \$ 77,794 |
| 2024 | 125,239 | 73,427 |
| 2025 | 46,995 | 59,679 |
| 2026 | - | 15,678 |
| Total minimum lease payments | 413,917 | 226,578 |
| Less: Amount representing interest costs | (22,124) | (6,063) |
| Present value of minimum lease payments | <u>\$ 391,793</u> | <u>\$ 220,515</u> |

Ratios of Outstanding Debt by Type

Last Ten Fiscal Years

| Fiscal Year | Governmental-type Activities | | | | Business-type Activities | | | Total Primary Government | Sanford* Personal Income | Percentage of Personal Income | Per Capita |
|-------------|----------------------------------|-------------------------------------|---------------|----------------|------------------------------|----------------------------|---------------------------------|--------------------------|--------------------------|-------------------------------|------------|
| | Special Facilities Revenue Bonds | Public Safety Complex Revenue Bonds | CRA Bank Loan | Capital Leases | Utility System Revenue Notes | State Revolving Fund Loans | Stormwater System Revenue Bonds | | | | |
| 2013 | - | 13,680,000 | 440,000 | 1,185,616 | 15,788,466 | 33,513,261 | - | 64,607,343 | 2,272,702,597 | 2.8% | 1,199 |
| 2014 | - | 12,960,000 | 225,000 | 1,192,447 | 14,720,000 | 39,807,828 | - | 68,905,275 | 2,386,109,874 | 2.9% | 1,199 |
| 2015 | - | 12,215,000 | - | 1,170,776 | 12,975,000 | 43,601,820 | - | 69,962,596 | 2,378,761,400 | 2.9% | 1,241 |
| 2016 | - | 11,445,000 | - | 1,057,538 | 11,165,000 | 49,356,037 | - | 73,023,575 | 2,211,604,736 | 3.3% | 1,230 |
| 2017 | - | 10,650,000 | - | 978,584 | 9,280,000 | 52,654,250 | - | 73,562,834 | 2,585,576,817 | 2.8% | 1,276 |
| 2018 | - | 9,830,000 | - | 798,657 | 7,325,000 | 56,344,418 | - | 74,298,075 | 2,727,351,614 | 2.7% | 1,272 |
| 2019 | - | 8,980,000 | - | 534,157 | 5,295,000 | 55,363,430 | - | 70,172,587 | 2,954,858,907 | 2.4% | 1,259 |
| 2020 | - | 8,105,000 | - | 712,913 | 3,190,000 | 53,887,473 | - | 65,895,386 | 3,133,326,005 | 2.1% | 1,165 |
| 2021 | - | 7,200,000 | - | 1,061,921 | 1,005,000 | 51,678,075 | - | 60,944,996 | 3,313,015,314 | 1.8% | 965 |
| 2022 | - | 6,270,000 | - | 391,793 | - | 51,979,240 | - | 58,641,033 | 3,326,890,208 | 1.8% | 928 |

Sources: Population data from the Office of Economic and Demographic Research, Florida Population Estimates of Counties and Municipalities, Bureau of Economic Business Research (BEBR) @ the University of Florida. Personal income data the U.S. Department of Commerce Bureau of Economic Analysis

* Note, personal income prior to 2013 have been corrected from previous years

Debt limitation: There are no legal debt limits for Florida municipalities

Pledge Revenue Coverage

Last Ten Fiscal Years

| Proprietary Funds | | | | | | | | |
|-------------------------------|-------------------------|--------------------------------------|------------------------|--------------------------------|-------------------------------|------------|----------|-------|
| Water and Sewer Revenue Bonds | | | | | | | | |
| Fiscal Year | Gross Revenues (1), (5) | Water System Development Charges (7) | Operating Expenses (2) | Not Available For Debt Service | Debt Service Requirements (3) | | Coverage | |
| | | | | | Principle | Interest | | |
| 2013 | \$ 22,027,671 | \$ 928,700 | \$ 12,416,929 | \$ 10,539,442 | \$ 1,415,000 | \$ 681,389 | | 5.03 |
| 2014 | 22,570,956 | 536,916 | 12,509,032 | 10,598,840 | 1,470,000 | 624,789 | | 5.06 |
| 2015 | 23,710,035 | 620,429 | 14,759,306 | 9,571,158 | 1,745,000 | 569,664 | | 4.14 |
| 2016 | 24,522,417 | 833,080 | 14,791,336 | 10,564,161 | 1,810,000 | 501,945 | | 4.57 |
| 2017 | 25,925,613 | 1,262,084 | 16,475,549 | 10,712,148 | 1,885,000 | 431,891 | | 4.62 |
| 2018 | 24,069,532 | 3,216,696 | 16,139,681 | 11,146,547 | 1,955,000 | 416,745 | | 4.70 |
| 2019 | 27,656,617 | 2,400,876 | 16,401,102 | 13,656,391 | 2,030,000 | 344,534 | | 5.75 |
| 2020 | 27,726,796 | 2,586,030 | 16,054,248 | 14,258,578 | 2,105,000 | 249,052 | | 6.06 |
| 2021 | 28,547,725 | 6,097,815 | 16,049,191 | 18,596,349 | 2,185,000 | 150,043 | | 7.96 |
| 2022 | 26,244,497 | 5,358,518 | 18,293,121 | 13,309,894 | 1,005,000 | 47,271 | | 12.65 |

| Water and Sewer State Revolving Loans | | | | | | | |
|---------------------------------------|--------------------|-------------------------------|--------------------------------|-------------------------------|------------|----------|------|
| Fiscal Year | Gross Revenues (1) | Less: Operating Expenses (2)* | Net Available For Debt Service | Debt Service Requirements (4) | | Coverage | |
| | | | | Principle | Interest | | |
| 2012 | \$ 21,108,818 | \$ 14,761,882 | \$ 6,346,936 | \$ 1,967,848 | \$ 705,047 | | 2.37 |
| 2013 | 22,027,671 | 14,513,318 | 7,514,353 | 2,439,435 | 649,489 | | 2.43 |
| 2014 | 22,570,956 | 14,603,821 | 7,967,135 | 2,381,877 | 597,388 | | 2.67 |
| 2015 | 23,710,035 | 17,073,970 | 6,636,065 | 2,410,939 | 565,114 | | 2.23 |
| 2016 | 24,522,417 | 17,103,281 | 7,419,136 | 2,300,903 | 575,379 | | 2.58 |
| 2017 | 25,925,613 | 18,792,440 | 7,133,173 | 2,332,799 | 794,761 | | 2.28 |
| 2018 | 24,069,532 | 18,511,426 | 5,558,106 | 3,414,129 | 458,891 | | 1.44 |
| 2019 | 27,656,617 | 18,775,636 | 8,880,981 | 3,385,491 | 910,300 | | 2.07 |
| 2020 | 27,726,796 | 18,408,300 | 9,318,496 | 3,262,030 | 862,914 | | 2.26 |
| 2021 | 28,547,725 | 18,384,234 | 10,163,491 | 3,877,793 | 835,495 | | 2.16 |

Pledge Revenue Coverage

Last Ten Fiscal Years

| Proprietary Funds | | | | | | |
|----------------------------------|------------------------------|--------------------------------|-------------------------------|------------|----------|------|
| Stormwater Revenue Bonds | | | | | | |
| Stormwater Revenues | Less: Operating Expenses (2) | Not Available For Debt Service | Debt Service Requirements (4) | | Coverage | |
| | | | Principle | Interest | | |
| \$ 4,269,917 | \$ 1,686,945 | \$ 2,582,972 | \$ - | \$ - | | - |
| 4,474,837 | 1,641,644 | 2,833,193 | - | - | | - |
| 4,774,373 | 1,678,762 | 3,095,611 | - | - | | - |
| 5,121,169 | 1,746,804 | 3,374,365 | - | - | | - |
| 5,451,107 | 1,760,504 | 3,690,603 | - | - | | - |
| 5,647,313 | 1,863,116 | 3,784,197 | - | - | | - |
| 5,784,842 | 1,875,154 | 3,909,688 | - | - | | - |
| 5,881,675 | 2,153,194 | 3,728,481 | - | - | | - |
| 6,113,296 | 1,829,048 | 4,284,248 | - | - | | - |
| 5,806,916 | 2,192,453 | 3,614,463 | - | - | | - |
| Stormwater State Revolving Loans | | | | | | |
| Stormwater Revenues | Less: Operating Expenses (2) | Not Available For Debt Service | Debt Service Requirements (4) | | Coverage | |
| | | | Principle | Interest | | |
| \$ 4,269,917 | \$ 1,686,945 | \$ 2,582,972 | \$ 325,628 | \$ 175,662 | | 5.15 |
| 4,474,837 | 1,641,644 | 2,833,193 | 334,549 | 166,650 | | 5.65 |
| 4,774,373 | 1,678,762 | 3,095,611 | 343,733 | 157,392 | | 6.18 |
| 5,121,169 | 1,746,804 | 3,374,365 | 353,171 | 148,494 | | 6.73 |
| 5,451,107 | 1,760,504 | 3,690,603 | 531,716 | 155,325 | | 5.37 |
| 5,647,313 | 1,863,116 | 3,784,197 | 388,885 | 140,029 | | 7.15 |
| 5,784,842 | 1,875,154 | 3,909,688 | 554,555 | 273,004 | | 4.72 |
| 5,881,675 | 2,153,194 | 3,728,481 | 536,102 | 269,002 | | 4.63 |
| 6,113,296 | 1,829,048 | 4,284,248 | 647,064 | 157,913 | | 5.32 |
| 5,806,916 | 2,192,453 | 3,614,463 | 661,306 | 143,597 | | 4.49 |

Pledge Revenue Coverage

Last Ten Fiscal Years

| Sales Tax Note | | | | | |
|----------------|---------------------|------------------------------------|------------|----------|------|
| Fiscal Year | Half-Cent Sales Tax | Debt Service Requirements (4), (8) | | Coverage | |
| | | Principle | Interest | | |
| 2013 | \$ 3,213,921 | \$ 695,000 | \$ 467,188 | | 2.77 |
| 2014 | 3,400,139 | 720,000 | 444,600 | | 2.92 |
| 2015 | 3,564,749 | 745,000 | 421,200 | | 3.06 |
| 2016 | 3,714,761 | 770,000 | 396,988 | | 3.18 |
| 2017 | 3,860,271 | 795,000 | 371,963 | | 3.31 |
| 2018 | 4,048,497 | 820,000 | 346,125 | | 3.47 |
| 2019 | 3,716,479 | 850,000 | 319,475 | | 3.18 |
| 2020 | 3,857,320 | 875,000 | 291,850 | | 3.31 |
| 2021 | 4,350,235 | 905,000 | 263,413 | | 3.72 |
| 2022 | 4,949,079 | 930,000 | 234,000 | | 4.25 |

Pledge Revenue Coverage

Last Ten Fiscal Years

| CRA Note | | | | | |
|-------------|----------------------|-------------------------------|-----------|--------------|------|
| Fiscal Year | CRA Ad Valorem Taxes | Debt Service Requirements (4) | | Coverage (6) | |
| | | Principle | Interest | | |
| 2013 | \$ 1,025,900 | \$ 210,000 | \$ 22,685 | | 4.41 |
| 2014 | 1,117,433 | 215,000 | 15,397 | | 4.85 |
| 2015 | 951,384 | 225,500 | 7,853 | | 4.08 |
| 2016 | - | - | - | | - |
| 2017 | - | - | - | | - |
| 2018 | - | - | - | | - |
| 2019 | - | - | - | | - |
| 2020 | - | - | - | | - |
| 2021 | - | - | - | | - |
| 2022 | - | - | - | | - |

- (1) Gross revenues from water and sewer charges for services, plus interest income and service charges.
- (2) Total operating expenses exclusive of depreciation, amortization of intangibles and non-recurring costs.
- (3) Includes principal and interest of revenue bonds only. Does not include debt defeasance transactions.
- (4) Includes principal and interest only.
- (5) Does not include pledged public service taxes which are allowable revenues to meet extended covenant requirements.
- (6) There is no provision bonds for covenant coverage.
- (7) No more than 14.00% of debt service can be paid from Water System Development Charges and no more than 30.30% of debt service can be paid from Sewer System Development Charges.



CITY OF
SANFORD
FLORIDA

INTERNAL SERVICE FUNDS

- **INTERNAL SERVICE FUNDS SCHEDULE**
- **GENERAL LIABILITY INSURANCE FUND**
- **HEALTH INSURANCE FUND**

Internal Services Fund

Revenue and Expenditures

| | General Insurance | Health Insurance | Total Internal Service |
|--|----------------------|----------------------|---------------------------|
| Use of Net Assets | \$ 554,012 | \$ 500,000 | \$ 1,054,012 |
| Revenues | | | |
| Charges for Services | \$ 3,245,308 | \$ 10,340,888 | \$ 13,586,196 |
| Other Revenues | 111 | 121,192 | 121,303 |
| Total Revenues | 3,245,419 | 10,462,080 | 13,707,499 |
| <i>Total Revenues and Other Sources</i> | <i>3,245,419</i> | <i>10,462,080</i> | <i>13,707,499</i> |
| Total Revenues, Transfers, and Balances | \$ 3,799,431 | \$ 10,962,080 | \$ 14,761,511 |
| Expenses | | | |
| Total Expenses | - | - | - |
| Other Uses | 3,799,431 | 10,962,080 | 14,761,511 |
| <i>Total Expenses and Other Uses</i> | <i>3,799,431</i> | <i>10,962,080</i> | <i>14,761,511</i> |
| Total Appropriations and Reserves | \$ 3,799,431 | \$ 10,962,080 | \$ 14,761,511 |

General Liability Insurance Fund

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------------|
| Revenue | | | | | | |
| 520-0000-341.20-01 | Internal Service Fees | 1,338,700 | 1,191,395 | 1,234,499 | 1,794,379 | 1,652,875 |
| 520-0000-341.20-02 | Internal Service Fees | 151,929 | 190,395 | 273,436 | 258,992 | 317,719 |
| 520-0000-341.20-04 | Internal Service Fees | 841,940 | 1,040,037 | 1,110,051 | 679,894 | 1,274,714 |
| 520-0000-361.10-00 | Interest | 68,600 | 54,871 | 71,951 | - | 111 |
| 520-0000-361.30-00 | Interest - Unrealized Gain (Loss) | 29,875 | (52,180) | (199,890) | - | - |
| 520-0000-361.40-00 | Interest - Realized Gain (Loss) | 13,947 | 6,407 | (7,699) | - | - |
| 520-0000-369.30-00 | Reimbursement of Claims | 208 | 30,806 | - | - | - |
| 520-0000-369.50-00 | Reimbursement of Claims | 425,281 | 26,801 | 143,073 | - | - |
| 520-0000-369.90-00 | Reimbursement of Claims | 6,000 | - | 2,582 | - | - |
| 520-0000-389.98-00 | Use of Fund Balance | - | - | - | 25,947 | 554,012 |
| Total Revenue | | \$ 2,876,480 | \$ 2,488,532 | \$ 2,628,003 | \$ 2,759,212 | \$ 3,799,431 |
| Expenditure | | | | | | |
| 520-7979-590.12-00 | Regular Salaries & Wages | 76,856 | 67,612 | 44,004 | 72,850 | 72,850 |
| 520-7979-590.21-00 | FICA/Medicare Taxes | 5,879 | 5,132 | 3,366 | 7,150 | 7,150 |
| 520-7979-590.31-06 | Other | 401,425 | 595,157 | 448,458 | 443,423 | 839,663 |
| 520-7979-590.31-12 | Worker's Compensation Misc Prof | 56,196 | 74,055 | 60,022 | 89,607 | 126,644 |
| 520-7979-590.31-50 | Professional Service/Same Year Recov | 306,936 | (228,692) | (317,390) | - | - |
| 520-7979-590.45-01 | Operating Liability | 560,871 | 479,076 | 443,694 | 579,683 | 620,571 |
| 520-7979-590.45-02 | Auto Liability | 195,928 | 214,043 | 225,232 | 258,992 | 311,580 |
| 520-7979-590.45-03 | Surety Bond | 6,460 | 6,572 | 6,612 | 6,174 | 12,427 |
| 520-7979-590.45-04 | Worker's Compensation Premium Pmt | 391,299 | 135,105 | 715,974 | 163,477 | 263,322 |
| 520-7979-590.45-05 | Property Liability | 362,762 | 419,268 | 416,346 | 528,768 | 1,214,823 |
| 520-7979-590.45-06 | AD&D | 13,522 | 16 | 9,097 | 10,007 | 12,879 |
| 520-7979-590.45-07 | Insurance/Sports Accident Policy | 33,087 | 30,314 | 28,394 | 46,663 | 42,846 |
| 520-7979-590.45-08 | W/C Quarterly Install | 10,813 | 7,886 | 7,435 | 9,542 | 9,224 |
| 520-7979-590.45-09 | Stop Loss Deductible | 75,749 | 112,870 | 194,981 | 480,539 | 202,164 |
| 520-7979-590.45-10 | Storage Tank Liability | - | - | - | 6,778 | - |
| 520-7979-590.45-11 | Insurance/ General Liability TPA | 17,880 | 20,293 | 21,034 | 19,887 | 21,876 |
| 520-7979-590.45-12 | Special Events | 11,804 | 10,886 | 11,127 | 13,172 | 18,912 |
| 520-7979-590.49-00 | Other Charges/Obligations | 5,432 | 5,275 | 6,431 | 2,500 | 2,500 |
| 520-7979-590.49-87 | Safety Incentive Program | 2,652 | 3,715 | 3,306 | 20,000 | 20,000 |
| Total Expenditure | | \$ 2,535,551 | \$ 1,958,583 | \$ 2,328,123 | \$ 2,759,212 | \$ 3,799,431 |

Health Insurance Fund

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------------|----------------------------------|---------------------|---------------------|---------------------|----------------------|----------------------------|
| Revenue | | | | | | |
| 530-0000-341.20-20 | Internal Services Fees - City | 5,702,965 | 4,961,808 | 6,405,567 | 8,341,876 | 8,308,894 |
| 530-0000-341.20-21 | Internal Service Fees - Employee | 1,071,604 | 1,070,216 | 1,042,256 | 1,049,928 | 1,034,088 |
| 530-0000-341.20-22 | Internal Service Fees - Retirees | 756,532 | 646,222 | 850,465 | 1,058,344 | 997,906 |
| 530-0000-361.10-00 | Interest | 77,403 | 61,058 | 61,048 | 10,000 | 10,000 |
| 530-0000-361.30-00 | Interest - Unrealized | 30,935 | (59,796) | (178,051) | - | - |
| 530-0000-361.40-00 | Interest - Realized | 15,977 | 7,435 | (6,798) | - | - |
| 530-0000-369.01-00 | Cobra Payments | 6,467 | 17,140 | - | 6,000 | - |
| 530-0000-369.02-00 | Retiree Payments | 116,018 | 117,904 | 129,714 | 113,352 | 105,192 |
| 530-0000-369.03-00 | Active Employee Leave | 65 | 320 | 325 | - | - |
| 530-0000-369.41-00 | Reimbursement of Claims | 7,433 | - | - | 6,000 | 6,000 |
| 530-0000-369.50-00 | Miscellaneous Income | 252,538 | 550,230 | 175,365 | - | - |
| 530-0000-381.42-00 | TRANSFERS - STORM WATER FUND | - | - | 95,898 | - | - |
| 530-0000-381.45-00 | TRANSFERS - WATER/WASTEWATER | - | 404,102 | - | - | - |
| 530-0000-389.98-00 | ADDITIONS TO RESERVES | - | - | 1 | - | 500,000 |
| Total Revenue | | \$ 8,037,937 | \$ 7,776,639 | \$ 8,575,790 | \$ 10,585,500 | \$ 10,962,080 |
| Expenditure | | | | | | |
| 530-7905-562.31-00 | Professional Services | 364,118 | 360,182 | 344,456 | 396,280 | 396,465 |
| 530-7905-562.34-00 | Other Contractual Services | 243,872 | 247,726 | 227,858 | 249,788 | 241,588 |
| 530-7905-562.41-00 | Communication Services | 6,558 | 6,064 | 11,942 | 11,733 | 11,733 |
| 530-7905-562.42-00 | Postage & Transportation | - | 74 | - | - | - |
| 530-7905-562.43-00 | Utility Services | 2,033 | 1,970 | 2,402 | 2,028 | 2,336 |
| 530-7905-562.44-00 | Rentals & Leases | 2,055 | 1,939 | 1,767 | 2,144 | 1,946 |
| 530-7905-562.46-00 | Repair & Maintenance Services | 1,674 | 1,356 | 1,910 | 1,350 | 3,200 |
| 530-7905-562.47-00 | Printing & Binding | 111 | 131 | 153 | - | 165 |
| 530-7905-562.49-00 | Other Charges/Obligations | 3,534 | 6,873 | 6,825 | 6,825 | 7,348 |
| 530-7905-562.51-00 | Office Supplies | - | 112 | 577 | - | 600 |
| 530-7905-562.52-00 | Operating Supplies | 120,820 | 176,901 | 143,810 | 150,000 | 145,000 |
| 530-7979-562.12-00 | Wellness Program | 36,689 | 39,339 | 48,891 | 22,500 | 21,200 |
| 530-7979-562.21-00 | Wellness Program | 2,792 | 2,995 | 3,714 | 2,500 | 3,800 |
| 530-7979-562.23-16 | Health Reimbursement/HRA | 21,898 | 25,108 | 19,077 | 75,000 | 75,000 |
| 530-7979-562.23-25 | Medical Insurance/Excess Risk | 997,247 | 835,986 | 813,663 | 878,695 | 1,063,642 |
| 530-7979-562.23-35 | Medical Insurance/Copay Reimb | 16,728 | 8,584 | 47,649 | 36,907 | 38,742 |
| 530-7979-562.31-00 | Professional Services | 23,685 | - | - | - | - |
| 530-7979-562.31-01 | Professional Services | 4,092,523 | 7,682,686 | 6,196,130 | 8,334,500 | 8,534,640 |
| 530-7979-562.31-50 | Professional Services-Recovery | (263,741) | (428,853) | (678,477) | - | - |
| 530-7979-562.31-96 | Professional Services | 327,763 | 335,893 | 335,482 | 347,750 | 347,175 |
| 530-7979-562.46-00 | Repair & Maintenance Services | 11,386 | 10,993 | 11,757 | - | - |
| 530-7979-562.49-00 | Other Charges/Obligations | 10,099 | 12,157 | 12,854 | 67,500 | 67,500 |
| 530-7979-562.52-00 | Operating Supplies | 24,880 | - | 4,124 | - | - |
| Total Expenditure | | \$ 6,046,724 | \$ 9,328,216 | \$ 7,556,564 | \$ 10,585,500 | \$ 10,962,080 |

CAPITAL PROJECTS FUNDS

- **CAPITAL PROJECTS FUNDS SCHEDULE**
- **RECREATION CAPITAL FUND**
- **CAPITAL REPLACEMENT FUND**

Capital Projects Fund

Revenue and Expenditures

| | <i>Equipment Replacement</i> | <i>Recreation Capital Recovery</i> | <i>Total Capital Funds</i> |
|--|----------------------------------|--|--------------------------------|
| Use of Fund Balance | \$ 355,791 | \$ - | \$ 355,791 |
| Revenues | | | |
| Capital Replacement Fee | \$ - | \$ 5,654 | \$ 5,654 |
| Other Revenues | - | 2,179 | 2,179 |
| Total Revenues | - | 7,833 | 7,833 |
| Transfers In | 5,433,917 | - | 5,433,917 |
| Debt Proceeds | 1,108,985 | - | 1,108,985 |
| Total Revenues and Other Sources | 6,542,902 | 7,833 | 6,550,735 |
| Total Revenues, Transfers, and Balances | \$ 6,898,693 | \$ 7,833 | \$ 6,906,526 |
| Expenditures | | | |
| General Government | \$ 489,050 | \$ - | \$ 489,050 |
| Public Safety | 2,618,885 | - | 2,618,885 |
| Physical Environment | 2,680,000 | - | 2,680,000 |
| Transportation | 240,000 | - | 240,000 |
| Culture and Recreation | 870,758 | - | 870,758 |
| Total Expenditures | 6,898,693 | - | 6,898,693 |
| Addition to Reserve (Fund Balance) | - | 7,833 | 7,833 |
| Total Revenue Over/(Under) Expenditure | - | - | - |
| Total Appropriations and Reserves | \$ 6,898,693 | \$ 7,833 | \$ 6,906,526 |

Capital Projects Fund

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------------|--|----------------------|----------------------|----------------|----------------|----------------------------|
| Revenue | | | | | | |
| 310-0000-337.30-00 | Grants From Other Lcl Unit/Sem County Interlocal | - | 7,000,000 | - | - | - |
| 310-0000-337.37-00 | Grants From Other Lcl Unit/Sem County Interlocal | - | 1,898,439 | - | - | - |
| 310-0000-361.10-00 | Interest Earned/Interest Earned | (311,349) | 23,421 | - | - | - |
| 310-0000-361.30-00 | Interest Earned/Unrealized Gain (Loss) | (108,656) | (19,411) | - | - | - |
| 310-0000-361.40-00 | Contbtn/Donate-Private/Misc Private Sources | (55,197) | (3,789) | - | - | - |
| 310-0000-381.14-00 | Interfund Transfers/From Impact Fee Fund | 28,720 | - | - | - | - |
| 310-0000-381.36-00 | Interfund Group Transfers/From Capital Repl | - | 14,051,975 | - | - | - |
| 310-0000-381.60-00 | Interfund Transfers/From General Fund | 4,000,000 | 168,478 | - | - | - |
| Total Revenue | | \$ 3,553,518 | \$ 23,119,113 | \$ - | \$ - | \$ - |
| Expenditure | | | | | | |
| 310-4047-541.63-00 | Improve Other Than Building | 5,197,563 | 5,728,857 | - | - | - |
| 310-5508-572.61-00 | Land Acquisitions | 11,384 | - | - | - | - |
| 310-5508-572.63-00 | Improve Other Than Building | 12,325 | 136,655 | - | - | - |
| 310-7979-581.91-22 | Transfers | 6,000,000 | - | - | - | - |
| Total Expenditure | | \$ 11,221,272 | \$ 5,865,512 | \$ - | \$ - | \$ - |

Recreation Capital Fund

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------------|---------------------------|-----------------|-----------------|-----------------|-----------------|----------------------------|
| Revenue | | | | | | |
| 340-0000-347.50-80 | Capital Recovery Fee | 5,624 | 5,694 | 8,077 | 6,437 | 5,654 |
| 340-0000-361.10-00 | Interest | 338 | 294 | 434 | - | 1,354 |
| 340-0000-361.30-00 | Interest - Unrealized | 150 | (282) | (1,192) | - | 931 |
| 340-0000-361.40-00 | Interest - Realized | 69 | 34 | (47) | - | (106) |
| Total Revenue | | \$ 6,181 | \$ 5,740 | \$ 7,272 | \$ 6,437 | \$ 7,833 |
| Expenditure | | | | | | |
| 340-7979-590.49-00 | Other Charges/Obligations | 27 | 28 | 34 | - | - |
| 340-7979-591.99-90 | Additions to Reserves | - | - | - | 6,437 | 7,833 |
| Total Expenditure | | \$ 27 | \$ 28 | \$ 34 | \$ 6,437 | \$ 7,833 |

Capital Replacement Fund

Revenue and Expenditures

| Account | Description | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|--------------------|-------------------------------|----------------------|----------------------|----------------------|---------------------|----------------------------|
| Revenue | | | | | | |
| 360-0000-331.20-00 | Grant | - | 6,000 | 153,175 | - | - |
| 360-0000-331.80-08 | Public Safety Grant - FEMA | 8,910 | 131,771 | - | - | - |
| 360-0000-334.20-24 | Public Safety Grants/FDLE JAG | 45,968 | 98,153 | - | - | - |
| 360-0000-334.80-01 | Public Safety Grant - FEMA | 932 | 7,321 | - | - | - |
| 360-0000-361.10-00 | Interest | 180,338 | 64,478 | 79,638 | 22,000 | - |
| 360-0000-361.30-00 | Interest - Unrealized | 69,047 | (51,343) | (248,209) | - | - |
| 360-0000-361.40-00 | Interest - Realized | 32,694 | 9,725 | (8,103) | - | - |
| 360-0000-364.41-00 | Sale of Capital Asset | 230,923 | 276,864 | 614,895 | - | - |
| 360-0000-366.24-00 | Donations | 19,800 | (20,000) | - | - | - |
| 360-0000-369.90-00 | Miscellaneous Income | 53,910 | - | 982 | - | - |
| 360-0000-381.14-00 | Transfers | - | 69,421 | - | - | - |
| 360-0000-381.60-00 | Transfers - General Fund | 3,948,135 | 3,762,619 | 4,998,449 | 2,301,144 | 5,433,917 |
| 360-0000-383.20-00 | Debt Service | - | - | 93,421 | - | - |
| 360-0000-384.00-00 | Debt Service | 481,457 | 745,000 | 824,000 | 947,441 | 1,108,985 |
| 360-0000-389.98-00 | Use of Fund Balance | 6,000,000 | - | - | - | 355,791 |
| | Total Revenue | \$ 11,072,114 | \$ 5,100,009 | \$ 6,508,248 | \$ 3,270,585 | \$ 6,898,693 |
| Expenditure | | | | | | |
| 360-0101-511.61-00 | Land Acquisitions | - | - | 5,103 | - | - |
| 360-0102-515.64-00 | Machinery & Equipment | - | - | 17,777 | - | 3,500 |
| 360-0104-512.46-00 | Repair & Maintenance Services | - | 980 | - | - | - |
| 360-0104-512.52-00 | Operating Supplies | 19,166 | - | - | - | - |
| 360-0105-513.52-00 | Operating Supplies | - | - | 3,411 | 1,000 | 20,550 |
| 360-0402-513.44-10 | Operating Supplies | - | - | 68,862 | - | - |
| 360-0402-513.46-00 | Repair & Maintenance Services | 61,018 | 5,668 | 31,489 | - | - |
| 360-0402-513.52-00 | Operating Supplies | 116,877 | 256,411 | 260,905 | 235,000 | 100,000 |
| 360-0402-513.64-00 | Machinery & Equipment | 65,157 | 97,714 | 71,503 | 500,000 | 365,000 |
| 360-0402-513.71-01 | Lease Payment/GASB87 | - | - | 24,013 | - | - |
| 360-0402-513.72-01 | Int Payment/GASB87 | - | - | 546 | - | - |
| 360-1103-519.64-00 | Machinery & Equipment | - | - | 14,422 | 74,600 | - |
| 360-1110-515.64-00 | Machinery & Equipment | - | - | 4,327 | - | - |
| 360-2020-521.46-00 | Repair & Maintenance Services | 113,122 | 3,478 | 1,086 | - | - |
| 360-2020-521.49-00 | Other Charges/Obligations | - | 7,145 | 120 | - | - |
| 360-2020-521.52-00 | Operating Supplies | 138,253 | 32,296 | 226,008 | - | 50,000 |
| 360-2020-521.64-00 | Machinery & Equipment | 200,032 | 1,273,321 | 887,948 | 1,220,512 | 1,137,985 |
| 360-2022-521.52-00 | Law Enforcement/OPS | - | - | 4,384 | - | - |
| 360-2023-521.52-00 | Law Enforcement/OPS | - | - | 4,699 | - | - |
| 360-2031-521.52-00 | Law Enforcement/OPS | - | 14,993 | - | - | - |
| 360-3001-522.46-00 | Operating Supplies | 3,756 | 103,615 | 21,700 | 30,000 | - |
| 360-3001-522.52-00 | Operating Supplies | 81,515 | 75,062 | 83,945 | - | 28,400 |
| 360-3001-522.63-00 | Improve Other Than Building | - | - | 47,182 | - | 30,000 |
| 360-3001-522.64-00 | Machinery & Equipment | 722,292 | 284,737 | 1,751,828 | 315,000 | 1,297,500 |
| 360-3002-522.46-00 | Operating Supplies | 3,790 | - | - | - | - |
| 360-3002-522.64-00 | Machinery & Equipment | 35,229 | - | - | - | 75,000 |
| 360-3003-522.46-00 | Operating Supplies | 3,863 | - | - | - | - |
| 360-3003-522.52-00 | Operating Supplies | 21,579 | 3,657 | 4,561 | - | - |
| 360-3003-522.64-00 | Machinery & Equipment | 83,827 | - | - | - | - |
| 360-4001-539.64-00 | Machinery & Equipment | 46,841 | 619 | 3,491 | - | 15,000 |
| 360-4042-539.63-00 | Improve Other Than Building | - | 143,779 | - | - | - |
| 360-4042-539.64-00 | Machinery & Equipment | - | 11,014 | 97,978 | - | - |
| 360-4046-539.46-00 | Repair & Maintenance Services | 69,514 | 185,599 | 96,982 | - | 20,000 |
| 360-4046-539.63-00 | Improve Other Than Building | - | - | - | - | 2,600,000 |
| 360-4046-539.64-00 | Machinery & Equipment | - | 47,739 | 118,323 | 34,000 | 45,000 |
| 360-4047-541.52-00 | Operating Supplies | 3,790 | 5,533 | - | - | 5,000 |
| 360-4047-541.63-00 | Improve Other Than Building | - | - | 3,595,777 | - | - |
| 360-4047-541.64-00 | Machinery & Equipment | 70,497 | 590,140 | 4,655 | 185,000 | 235,000 |
| 360-5052-572.46-00 | Repair & Maintenance Services | - | 11,700 | - | - | - |
| 360-5502-575.46-00 | Repair & Maintenance Services | 58,276 | - | - | - | - |
| 360-5502-575.52-00 | Operating Supplies | - | 4,305 | - | - | - |
| 360-5502-575.63-00 | Improve Other Than Building | 69,421 | 288,158 | 212,107 | 219,800 | 103,673 |
| 360-5502-575.64-00 | Machinery & Equipment | 60,876 | 64,520 | 37,581 | 150,000 | - |
| 360-5508-572.46-00 | Repair & Maintenance Services | 229,571 | 202,228 | 195,197 | - | - |
| 360-5508-572.52-00 | Operating Supplies | 138,403 | - | - | - | - |
| 360-5508-572.63-00 | Improve Other Than Building | 423,988 | 115,269 | 431,794 | 305,673 | 702,539 |
| 360-5508-572.64-00 | Machinery & Equipment | - | 123,813 | 142,592 | - | 64,546 |
| 360-7979-581.91-22 | Intragovernmental Transfer | 239,173 | 14,135,975 | 1,674,155 | - | - |
| 360-7979-590.49-00 | Other Charges/Obligations | 12,787 | - | - | - | - |
| 360-7979-590.99-90 | Additions to Reserves | - | - | 4,575 | - | - |
| | Total Expenditure | \$ 3,092,613 | \$ 18,089,468 | \$ 10,151,026 | \$ 3,270,585 | \$ 6,898,693 |



CITY OF
SANFORD
FLORIDA

WORKFORCE

- **FULL TIME EQUIVALENT STAFFING LEVELS**
- **SUMMARY OF FTE'S CHANGES**
- **GRADE SCHEDULE**

City of Sanford

Full-Time Equivalent Staffing Levels

| Fund | Department/Division | Final Budget FY2021/2022 | Final Budget FY2022/2023 | Final Budget FY2023/2024 | Change |
|---------------------|---|--------------------------------|--------------------------------|--------------------------------|--------|
| General Fund | | | | | |
| | City Manager's Office | 4.00 | 4.00 | 4.00 | - |
| | City Manager/Communications | 1.00 | 1.00 | 1.00 | - |
| | City Manager/Economic Development | 1.90 | 1.90 | 1.90 | - |
| | City Manager/Community Relations | 1.28 | 1.28 | 1.28 | - |
| | City Clerk | 3.00 | 3.00 | 3.00 | - |
| | Human Resources | 4.50 | 4.50 | 5.00 | 0.50 |
| | Financial Services/Accounting | 11.00 | 11.00 | 13.00 | 2.00 |
| | Financial Services/IT | 5.50 | 9.50 | 10.50 | 1.00 |
| | Financial Services/Purchasing | 1.97 | 1.97 | 3.97 | 2.00 |
| | Community Development/Business Tax Receipts | 1.24 | 1.24 | 1.24 | - |
| | Community Development/Community Improvement | 6.15 | 7.65 | 7.65 | - |
| | Community Development/Planning | 10.50 | 11.75 | 11.75 | - |
| | Police Administration | 15.29 | 13.95 | 13.95 | - |
| | Police Patrol | 77.00 | 81.00 | 81.00 | - |
| | Police Strategic Services | 59.00 | 39.00 | 39.00 | - |
| | Police Professional Stds and Comm Eng | 10.66 | 30.00 | 30.00 | - |
| | Fire Operations | 75.00 | 87.00 | 87.00 | - |
| | Fire Prevention | 4.00 | 4.00 | 5.00 | 1.00 |
| | Fire Administration | 7.05 | 7.05 | 8.05 | 1.00 |
| | Public Works Administration | 3.35 | 3.35 | 3.25 | (0.10) |
| | Public Works Fleet | 8.00 | 9.00 | 9.00 | - |
| | Public Works Facilities | 8.00 | 9.00 | 9.00 | - |
| | Public Works Streets | 14.75 | 14.75 | 15.75 | 1.00 |
| | Recreation/Museum | 3.10 | 3.10 | 3.50 | 0.40 |
| | Recreation | 11.20 | 11.20 | 11.20 | - |
| | Recreation/Special Facilities | 28.50 | 28.50 | 29.50 | 1.00 |
| | Recreation Parks & Grounds | 26.50 | 28.00 | 29.50 | 1.50 |
| | Total Fund | 403.44 | 427.69 | 438.99 | 11.30 |

City of Sanford

| |
|---|
| Full-Time Equivalent Staffing Levels |
|---|

CDBG Fund

| | | | | |
|----------------------------|------|------|------|---|
| Community Improvement/CDBG | 1.00 | 1.00 | 1.00 | - |
| Total Fund | 1.00 | 1.00 | 1.00 | - |

LIHEAP Fund

| | | | | |
|------------------------------|------|------|------|--------|
| Community Improvement/LIHEAP | 3.22 | 3.22 | 2.72 | (0.50) |
| Total Fund | 3.22 | 3.22 | 2.72 | (0.50) |

Building Inspection Fund

| | | | | |
|---|-------|-------|-------|---|
| Community Improvement/Building Inspection | 12.11 | 13.36 | 13.36 | - |
| Total Fund | 12.11 | 13.36 | 13.36 | - |

Solid Waste Fund

| | | | | |
|--------------------------|------|------|------|---|
| Public Works/Solid Waste | 2.10 | 2.10 | 2.10 | - |
| Total Fund | 2.10 | 2.10 | 2.10 | - |

Stormwater Fund

| | | | | |
|-------------------------|-------|-------|-------|------|
| Public Works/Stormwater | 18.80 | 18.80 | 19.60 | 0.80 |
| Total Fund | 18.80 | 18.80 | 19.60 | 0.80 |

Water & Sewer Fund

| | | | | |
|---|--------|--------|--------|------|
| Public Works/Water & Sewer/Administration | 22.35 | 23.85 | 24.15 | 0.30 |
| Public Works/Water & Sewer/Plants | 49.50 | 49.50 | 49.50 | - |
| Public Works/Water & Sewer/Water Distribution | 18.00 | 18.00 | 18.00 | - |
| Public Works/Water & Sewer/Wastewater Collections | 20.00 | 20.00 | 20.00 | - |
| Total Fund | 109.85 | 111.35 | 111.65 | 0.30 |

Community Redevelopment Agency

| | | | | |
|-------------------|------|------|------|---|
| CRA | 3.78 | 3.78 | 3.78 | - |
| Total Fund | 3.78 | 3.78 | 3.78 | - |

| | | | | |
|--------------------|---------------|---------------|---------------|--------------|
| GRAND TOTAL | 554.30 | 581.30 | 593.20 | 11.90 |
|--------------------|---------------|---------------|---------------|--------------|

**Authorized Positions by Service Area
Summary of FTEs
Changes for FY 23-24 by Department/Division**

City Manager:

- ❖ **LIHEAP** - Unfunded 3.5 LIHEAP Outreach Technicians, three of which had been added during 2023.

Human Resources:

- ❖ **Human Resources** - Addition of a Human Resources Risk Analyst and elimination of a .50 Administrative Specialist III.

Finance:

- ❖ **Accounting and Finance** - Addition of a Grant Manager and a Fiscal Technician.
- ❖ **Information Systems** - Addition of a Systems Analyst.
- ❖ **Purchasing** - Addition of a Purchasing Coordinator and a Contract Specialist.

Fire:

- ❖ **Prevention** - Addition of a Fire Protection Inspector
- ❖ **Administration** - Addition of a Logistics Coordinator.

Public Works:

- ❖ **Administration** - Reclassification of a .50 Public Works Engineer to Stormwater. Addition of an Administrative Service Manager (.40).
- ❖ **Fleet Maintenance** – Reclassification of a Crew Leader to a Garage Foreman.
- ❖ **Streets** - Reclassification of an Equipment Operator II to 2 Maintenance Workers.
- ❖ **Stormwater** - Reclassification from Public Works Administration to Stormwater .50 Public Works Engineer and an addition of a .3

Administrative Services Manager.

Recreation:

- ❖ **Museum** - Addition of a .4 Docent.
- ❖ **Special Facilities** - Addition of a Recreation Facility Coordinator.
- ❖ **Parks and Grounds** - Reclassification of .5 Maintenance Workers to an Irrigation Technician, and an Addition of a Lead Maintenance Worker.

Utilities

- ❖ **Administration** - Reclassification of an Administrative Specialist III to a Project Manager, Reclassification of an Utility Engineer Technician to an Utility System Engineer, and an Addition of a .3 Administrative Services Manager.
- ❖ **Plants** - Reclassification of an Environmental Technician and an Instrument Control Specialist to an Electrical Technician and a Lift Station Operator.

City of Sanford Grade Schedule

| Grade | Class Codes | Min Annual Salary | Max Annual Salary |
|-------|---|-------------------|-------------------|
| 113 | ACCOUNTANT | 60,844 | 91,265 |
| 111 | ACCREDITATION MANAGER | 55,187 | 82,780 |
| 108 | ADMINISTRATIVE COORDINATOR | 47,673 | 71,509 |
| 117 | ADMINISTRATIVE SERVICES MANAGER | 73,956 | 110,934 |
| 116 | ADMINISTRATIVE SERVICES MANAGER (SPD) | 70,434 | 105,651 |
| 102 | ADMINISTRATIVE SPECIALIST I | 35,574 | 53,361 |
| 104 | ADMINISTRATIVE SPECIALIST II | 39,220 | 58,831 |
| 107 | ADMINISTRATIVE SPECIALIST III | 45,402 | 68,104 |
| 110 | ADMINISTRATIVE SUPPORT SUPERVISOR | 52,559 | 78,839 |
| 111 | AFTER SCHOOL TUTOR | 55,187 | 82,780 |
| 129 | ASSISTANT CITY MANAGER | 132,814 | 199,221 |
| 117 | ASSISTANT PLANT MANAGER | 73,956 | 110,934 |
| 108 | BACKFLOW PRESENTION INSTALLATION AND INSPECTOR | 47,673 | 71,509 |
| 120 | BATTALION CHIEF - EMS | 85,613 | 128,420 |
| 120 | BATTALION CHIEF - OPERATIONS | 85,613 | 128,420 |
| 120 | BATTALION CHIEF - TRAINING | 85,613 | 128,420 |
| 106 | BUILDING CODES INSPECTOR TRAINEE | 43,240 | 64,861 |
| 110 | BUILDING CODES INSPECTOR I | 52,559 | 78,839 |
| 112 | BUILDING CODES INSPECTOR II | 57,946 | 86,919 |
| 114 | BUILDING CODES INSPECTOR III | 63,886 | 95,829 |
| 120 | BUILDING OFFICIAL | 85,613 | 128,420 |
| 103 | BUS DRIVER | 37,353 | 56,029 |
| 117 | CDBG PROGRAM MANAGER | 73,956 | 110,934 |
| 117 | CHIEF ACCOUNTANT | 73,956 | 110,934 |
| 116 | CHIEF COMMS & CULT AFF ADMIN | 70,434 | 105,651 |
| 122 | CITY CLERK | 94,388 | 141,583 |
| N/A | CITY MANAGER | N/A | N/A |
| 109 | CODE ENFORCEMENT OFFICER | 50,056 | 75,084 |
| 111 | CODE ENFORCEMENT SUPERVISOR | 55,187 | 82,780 |
| 124 | COMMUNITY RELATIONS AND NEIGHBORHOOD ENGMT DIRECTOR | 104,063 | 156,095 |
| 106 | COMMUNITY SERVICE OFFICER | 43,240 | 64,861 |
| 111 | CONSTRUCTION SPECIALIST | 55,187 | 82,780 |
| TBD | CONTRACT SPECIALIST | - | - |
| 111 | CREW LEADER | 55,187 | 82,780 |
| 111 | CRIME ANALYST | 55,187 | 82,780 |
| 108 | CRIME SCENE/EVIDENCE TECHNCIAN | 47,673 | 71,509 |
| 101 | CUSTODIAL WORKER I | 33,880 | 50,820 |
| 103 | CUSTODIAL WORKER II | 37,353 | 56,029 |
| 103 | CUSTOMER SERVICE REP | 37,353 | 56,029 |
| 112 | CUSTOMER SERVICE SUPERVISOR | 57,946 | 86,919 |
| 117 | DEPUTY BUILDING OFFICIAL | 73,956 | 110,934 |
| 110 | DEPUTY CITY CLERK | 52,559 | 78,839 |
| 123 | DEPUTY FIRE CHIEF | 99,108 | 148,662 |
| 123 | DEPUTY POLICE CHIEF | 99,108 | 148,662 |
| 110 | DEVELOPMENT SERVICES INSPECTOR | 52,559 | 78,839 |
| 128 | DIRECTOR OF DEVELOPMENT SERVICES | 126,490 | 189,734 |
| 127 | DIRECTOR OF PLANNING & DEV. | 120,466 | 180,699 |
| 101 | DOCENTS | 33,880 | 50,820 |
| 124 | ECONOMIC DEV & PROMOTIONS DIR | 104,063 | 156,095 |
| 120 | ECONOMIC DEVELOPMENT PROJECT MANAGER | 85,613 | 128,420 |
| 109 | ELECTRICAL TECHNICIAN | 50,056 | 75,084 |
| 111 | ELECTRICAL TECHNICIAN II | 55,187 | 82,780 |
| 106 | ENVIRONMENTAL ADMINISTRATIVE SPECIALIST | 43,240 | 64,861 |
| 115 | ENVIRONMENTAL COORDINATOR | 67,080 | 100,620 |
| 102 | EQUIPMENT OPERATOR I | 35,574 | 53,361 |

City of Sanford Grade Schedule

| | Class Codes | Min Annual Salary | Max Annual Salary |
|-----|---------------------------------------|-------------------|-------------------|
| 104 | EQUIPMENT OPERATOR II | 39,220 | 58,831 |
| 106 | EQUIPMENT OPERATOR III | 43,240 | 64,861 |
| 109 | EQUIPMENT OPERATOR IV | 50,056 | 75,084 |
| 113 | EXECUTIVE ASST TO CITY MANAGER | 60,844 | 91,265 |
| 102 | FIELD SERVICE TECHNICIAN | 35,574 | 53,361 |
| 127 | FINANCE DIRECTOR | 120,466 | 180,699 |
| 121 | FINANCE MANAGER | 89,894 | 134,841 |
| 128 | FIRE CHIEF | 126,490 | 189,734 |
| TBD | FIRE LIEUTENANT | 64,300 | 112,398 |
| 120 | FIRE MARSHAL | 85,613 | 128,420 |
| 111 | FIRE PROTECTION INSPECTOR | 55,187 | 82,780 |
| TBD | FIRE FIGHTER EMT | 47,000 | 82,065 |
| TBD | FIRE FIGHTER PARAMEDIC | 48,500 | 84,527 |
| 108 | FISCAL SPECIALIST | 47,673 | 71,509 |
| 106 | FISCAL TECHNICIAN | 43,240 | 64,861 |
| 116 | FLEET MAINTENANCE SUPT | 70,434 | 105,651 |
| 111 | GARAGE FOREMAN | 55,187 | 82,780 |
| 111 | GIS ANALYST | 55,187 | 82,780 |
| 113 | GRANTS MANAGER | 60,844 | 91,265 |
| 111 | GROUNDS MAINTENANCE SUPERVISOR | 55,187 | 82,780 |
| 114 | HISTORIC PRESERVATION PLANNER | 63,886 | 95,829 |
| 127 | HUMAN RESOURCES DIRECTOR | 120,466 | 180,699 |
| 111 | HUMAN RESOURCES/RISK MGT ANALY | 55,187 | 82,780 |
| 115 | INDUSTRIAL PRETREATMENT COOR | 67,080 | 100,620 |
| 111 | INFORMATION AND LICENSING COORDINATOR | 55,187 | 82,780 |
| 111 | INSTRUMENT CONTROL SPECIALIST | 55,187 | 82,780 |
| N/A | INTERN | 34,042 | 39,280 |
| 104 | INVENTORY AND PARTS TECHNICIAN | 39,220 | 58,831 |
| 106 | IRRIGATION TECHNICIAN | 43,240 | 64,861 |
| 118 | IT SERVICE DELIVERY COORDINATO | 77,654 | 116,480 |
| 109 | IT TECHNICIAN I | 50,056 | 75,084 |
| 111 | IT TECHNICIAN II | 55,187 | 82,780 |
| 107 | LEAD CUSTOMER SERVICE REP | 45,402 | 68,104 |
| 107 | LEAD GROUNDSKEEPER | 45,402 | 68,104 |
| 105 | LEAD MAINTENANCE WORKER | 41,181 | 61,772 |
| 105 | LEAD PARTS TECHNICIAN | 41,181 | 61,772 |
| 113 | LEAD WATER OPERATOR | 60,844 | 91,265 |
| 113 | LEAD WASTEWATER OPERATOR | 60,844 | 91,265 |
| 101 | LIFEGUARD | 33,880 | 50,820 |
| 109 | LIFT STATION MECHANIC | 50,056 | 75,084 |
| 106 | LIFT STATION OPERATOR | 43,240 | 64,861 |
| 107 | LIHEAP CASE WORKER | 45,402 | 68,104 |
| 102 | LIHEAP OUTREACH TECHNICIAN | 35,574 | 53,361 |
| 113 | LIHEAP PROGRAM COORDINATOR | 60,844 | 91,265 |
| 104 | LITTER CONTROL MAINTENANCE WORKER | 39,220 | 58,831 |
| 103 | MAINTENANCE WORKER | 37,353 | 56,029 |
| 105 | MECHANIC I | 41,181 | 61,772 |
| 107 | MECHANIC II | 45,402 | 68,104 |
| 109 | MECHANIC III | 50,056 | 75,084 |
| 111 | MUSEUM CURATOR | 55,187 | 82,780 |
| 103 | MUSEUM ASSISTANT | 37,353 | 56,029 |
| 117 | NETWORK ENGINEER | 73,956 | 110,934 |
| 121 | NETWORK OPERATIONS MANAGER | 89,894 | 134,841 |
| 104 | PARK RANGER | 39,220 | 58,831 |

City of Sanford Grade Schedule

| | Class Codes | Min Annual Salary | Max Annual Salary |
|-----|-------------------------------------|-------------------|-------------------|
| 118 | PARKS & RECREATION OPNS MANAGER | 77,654 | 116,480 |
| 114 | PARKS/RECREATION OPERATIONS SUPT. | 63,886 | 95,829 |
| 109 | PAYROLL ANALYST | 50,056 | 75,084 |
| 113 | PERFORMANCE MANAGEMENT COORDINATOR | 60,844 | 91,265 |
| 104 | PERMIT COORDINATOR | 39,220 | 58,831 |
| 113 | PLANNER | 60,844 | 91,265 |
| 116 | PLANNING ENGINEER | 70,434 | 105,651 |
| 120 | PLANNING MANAGER | 85,613 | 128,420 |
| 109 | PLANNING TECHNICIAN | 50,056 | 75,084 |
| 111 | PLANS EXAMINER I | 55,187 | 82,780 |
| 113 | PLANS EXAMINER II | 60,844 | 91,265 |
| 120 | PLANTS MANAGER | 85,613 | 128,420 |
| 121 | POLICE CAPTAIN | 89,894 | 134,841 |
| 128 | POLICE CHIEF | 126,490 | 189,734 |
| TBD | POLICE LIEUTENANT | 77,457 | 116,480 |
| TBD | POLICE OFFICER | 51,211 | 78,839 |
| 104 | POLICE OFFICER CADET | 39,220 | 58,831 |
| 104 | POLICE RECORDS TECHNICIAN | 39,220 | 58,831 |
| TBD | POLICE SERGEANTS | 63,586 | 95,829 |
| 110 | POOL SUPERVISOR | 52,559 | 78,839 |
| 120 | PROJECT MANAGER/PLANNING & ENG | 85,613 | 128,420 |
| 120 | PROJECT MANAGER/PUBLIC WORKS | 85,613 | 128,420 |
| 105 | PROPERTY/FIXED ASSETS TECH | 41,181 | 61,772 |
| 128 | PUBLIC WORKS DIRECTOR | 126,490 | 189,734 |
| 120 | PUBLIC WORKS OPERATIONS MANAGER | 85,613 | 128,420 |
| 116 | PUBLIC WORKS MAINTENANCE SUPT | 70,434 | 105,651 |
| 114 | PURCHASING COORDINATOR | 63,886 | 95,829 |
| 120 | PURCHASING MANAGER | 85,613 | 128,420 |
| 111 | RECREATION FACILITY SUPERVISOR | 55,187 | 82,780 |
| 105 | RECREATION FACILITY COORDINATOR | 41,181 | 61,772 |
| 115 | RECORDS MANAGER | 67,080 | 100,620 |
| 101 | RECREATION ACTIVITY LEADER | 33,880 | 50,820 |
| 127 | RECREATION SERVICES DIRECTOR | 120,466 | 180,699 |
| 120 | RECREATION SERVICES MANAGER | 85,613 | 128,420 |
| 109 | RECREATION SERVICES SUPERVISOR | 50,056 | 75,084 |
| 117 | RISK MANAGEMENT ADMINISTRATOR | 73,956 | 110,934 |
| 115 | SENIOR ACCOUNTANT | 67,080 | 100,620 |
| 115 | SENIOR PLANNER | 67,080 | 100,620 |
| 113 | SENIOR PUBLIC WORKS INSPECTOR | 60,844 | 91,265 |
| 102 | SIGN TECHNICIAN | 35,574 | 53,361 |
| 111 | SIGN/TRAFFIC COORDINATOR | 55,187 | 82,780 |
| 106 | SOLID WASTE CUSTOMER SUPPORT | 43,240 | 64,861 |
| 116 | SOLID WASTE MANAGER | 70,434 | 105,651 |
| 112 | SPECIAL EVENTS COORDINATOR | 57,946 | 86,919 |
| 107 | SPRAY TECHNICIAN | 45,402 | 68,104 |
| 113 | SENIOR HR ANALYST-BENEF,WELL,RA | 60,844 | 91,265 |
| 114 | SENIOR HR ANALYST-RECRUIT & EMP REL | 63,886 | 95,829 |
| 119 | STRATEGIC COMMUNICATION MGR | 81,536 | 122,304 |
| 116 | STREETS SUPERINTENDENT | 70,434 | 105,651 |
| 116 | STREETS/SOTRMWATER SUPT | 70,434 | 105,651 |
| 114 | SUPPORT SVCS RECORDS SUPV | 63,886 | 95,829 |
| 116 | SYSTEM ANALYST | 70,434 | 105,651 |
| 115 | SYSTEM SECURITY ADMINISTRATOR | 67,080 | 100,620 |
| 118 | SYSTEMS ENGINEER | 77,654 | 116,480 |

City of Sanford Grade Schedule

| | Class Codes | Min Annual Salary | Max Annual Salary |
|-----|---------------------------------|-------------------|-------------------|
| 105 | TRADES MAINTENANCE TECH I | 41,181 | 61,772 |
| 108 | TRADES MAINTENANCE TECH II | 55,187 | 82,780 |
| 111 | URBAN FORESTER | 50,056 | 75,084 |
| 105 | UTILITY BILLING COORDINATOR | 37,353 | 56,029 |
| 111 | UTILITY CREW LEADER | 41,181 | 61,772 |
| 109 | UTILITY FIELD LOCATE SPEC | 47,673 | 71,509 |
| 103 | UTILITY FIELD SERVICE TECH I | 45,402 | 68,104 |
| 105 | UTILITY FIELD SERVICE TECH II | 55,187 | 82,780 |
| 108 | UTILITY FIELD SERVICE TECH III | 85,613 | 128,420 |
| 107 | UTILITY FIELD SPECIALIST | 45,402 | 68,104 |
| 111 | UTILITY INSPECTOR | 50,056 | 75,084 |
| 120 | UTILITY OPERATIONS MANAGER | 55,187 | 82,780 |
| 107 | UTILITY OPERATIONS SPECIALIST | 45,402 | 68,104 |
| 109 | UTILITY OPERATIONS TECHNICIAN | 94,388 | 141,583 |
| 111 | UTILITY PLANT MAINT/MECHANIC | 85,613 | 128,420 |
| 107 | UTILITY PLANT OPERATOR TRAINEE | 70,434 | 105,651 |
| 122 | UTILITY SUPPORT SERVICES MGR | 57,946 | 86,919 |
| 120 | UTILITY SYSTEMS ENGINEER | 50,056 | 75,084 |
| 116 | UTILITY SYSTEMS INSPCTNS SPRVS | 55,187 | 82,780 |
| 116 | WASTEWATER SUPERINTENDENT | 70,434 | 105,651 |
| 116 | WATER SUPERINTENDENT | 70,434 | 105,651 |
| 109 | UTILITY WASTEWTR PLANT OPR I | 50,056 | 75,084 |
| 111 | UTILITY WASTEWTR PLANT OPR II | 55,187 | 82,780 |
| 112 | UTILITY WASTEWTR PLANT OPR III | 57,946 | 86,919 |
| 109 | UTILITY WATER PLANT OPR I | 41,181 | 61,772 |
| 111 | UTILITY WATER PLANT OPR II | 50,056 | 75,084 |
| 112 | UTILITY WATER PLANT OPR III | 63,886 | 95,829 |
| 105 | VOLUNTEER PROGRAM COORDINATOR | 85,613 | 128,420 |
| 109 | W/WW QUALITY CONTROL TECHNICIAN | 47,574 | 71,361 |
| 114 | WATER QUALITY ENGINEER | 60,718 | 91,077 |
| 120 | WATER RESOURCE ENGINEER | 81,368 | 122,052 |



CITY OF
SANFORD
FLORIDA

CAPITAL IMPROVEMENT PLAN

- **FIVE YEAR CAPITAL PLAN**
- **CAPITAL PLAN PROJECT DETAIL**

City of Sanford

Five Year Capital Plan

| | 2024 | 2025 | 2026 | 2027 | 2028 | Total |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| Governmental | | | | | | |
| Revenues | | | | | | |
| Impact Fees - Fire | 361,500 | - | - | - | - | 361,500 |
| Impact Fees - Police | 41,550 | - | - | - | - | 41,550 |
| Impact Fees - Recreation | 318,484 | - | - | - | - | 318,484 |
| Transfers from General Fund | 5,403,917 | 5,403,917 | 4,884,433 | 2,749,259 | 1,207,082 | 19,648,608 |
| Debt Proceeds | 1,108,985 | 1,142,255 | 1,176,522 | 1,211,818 | 1,248,172 | 5,887,752 |
| Use of Reserves | 355,791 | - | - | - | - | 355,791 |
| Total Governmental Capital Funding | \$ 7,590,227 | \$ 6,546,172 | \$ 6,060,955 | \$ 3,961,077 | \$ 2,455,254 | \$ 26,613,685 |
| Expenditures | | | | | | |
| Fire | | | | | | |
| Equipment (Hose, Nozzles, Rope) | - | 35,000 | 20,000 | 20,000 | 20,000 | 95,000 |
| USAR Equipment | - | 15,000 | 12,000 | 12,000 | 12,000 | 51,000 |
| Training Facility at 32 | 24,000 | 30,000 | 3,000 | - | - | 57,000 |
| Boat Replacement | - | 250,000 | - | - | - | 250,000 |
| Engine - 40*** | 301,500 | - | - | - | - | 301,500 |
| Tower 40*** | - | - | 1,745,700 | - | - | 1,745,700 |
| SCBA Packs | 605,000 | - | - | - | - | 605,000 |
| Rescue - 31B, 32B*** | - | 1,040,500 | - | - | - | 1,040,500 |
| Stryker Stretcher*** | - | 42,000 | - | - | - | 42,000 |
| Stryker Power Load*** | - | 46,000 | - | - | - | 46,000 |
| Anti-Theft Vehicle Sys.*** | - | 7,000 | - | - | - | 7,000 |
| TICs*** | - | 25,000 | - | - | - | 25,000 |
| SCBA Bottles | 4,400 | - | - | - | - | 4,400 |
| R132 #3 Vehicle & Equipment | 640,500 | - | - | 500,000 | - | 1,140,500 |
| Inspector Vehicle (Unit 38) | 75,000 | - | - | 80,000 | - | 155,000 |
| Ballistic Protection & EMS Equipment | - | - | 35,000 | - | - | 35,000 |
| Dive Truck | - | 172,000 | - | - | - | 172,000 |
| Dive Gear | - | - | - | - | 40,000 | 40,000 |
| Paramedicine Vehicle | 60,000 | 46,000 | - | - | - | 106,000 |
| Thermal Imaging Cameras | - | - | - | 130,000 | - | 130,000 |
| Station 38 Driveway & Drainage Repairs | - | 75,000 | - | - | - | 75,000 |
| Station 38 & 32 Kitchen | 30,000 | - | - | - | - | 30,000 |
| Station Alerting | - | - | - | 10,000 | 10,000 | 20,000 |
| Cascade Breathing Compressor | - | 60,000 | - | - | - | 60,000 |
| USAR Trailer | - | 30,000 | - | - | - | 30,000 |
| Water Craft | - | 70,000 | - | - | - | 70,000 |
| Gas Monitors | - | - | - | - | 8,000 | 8,000 |
| Staff Vehicles (Admin) Unit #27 | - | 65,000 | - | - | - | 65,000 |
| Bunker Gear Dryer*** | - | 15,000 | - | - | - | 15,000 |
| Station Security Systems | - | 22,000 | - | - | - | 22,000 |
| Engine | - | 773,000 | - | 824,000 | - | 1,597,000 |
| Stryker Stretchers (5) | - | - | 100,000 | - | - | 100,000 |
| Stryker Power Loads | - | - | 100,000 | - | - | 100,000 |
| EMS Bicycle | - | - | - | 12,000 | - | 12,000 |
| Utility Vehicles (Ops - F350, F250) | - | - | - | - | 50,000 | 50,000 |
| Extraction Equipment | - | - | - | - | 96,000 | 96,000 |
| Cardiac Training Monitor | - | 7,000 | - | - | - | 7,000 |
| ST31 Bay Floor Resurfacing | - | 25,000 | - | - | - | 25,000 |
| Bunker Gear Washer | - | - | - | - | 8,000 | 8,000 |
| Bunker Gear Washer Extractor | 22,000 | - | - | - | - | 22,000 |
| Patient Care Report Tablets | - | 75,000 | - | - | - | 75,000 |
| Total Fire | 1,762,400 | 2,925,500 | 2,015,700 | 1,588,000 | 244,000 | 8,535,600 |
| City Manager | | | | | | |
| Admin - Equipment | - | 2,772 | 2,855 | 2,941 | 3,029 | 11,597 |
| EDP - Equipment | - | 1,695 | 1,746 | 1,798 | 1,852 | 7,091 |
| Total City Manager | - | 4,467 | 4,601 | 4,739 | 4,881 | 18,688 |
| Economic Development | | | | | | |
| Equipment | - | 7,772 | 8,005 | 8,245 | 8,493 | 32,515 |
| Total Economic Development | - | 7,772 | 8,005 | 8,245 | 8,493 | 32,515 |
| City Clerk | | | | | | |
| Scanner | - | 1,316 | 1,355 | 1,396 | 1,438 | 5,505 |
| Software | - | 1,391 | 1,433 | 1,476 | 1,520 | 5,820 |
| Total City Clerk | - | 2,707 | 2,788 | 2,872 | 2,958 | 11,325 |

City of Sanford

Five Year Capital Plan

| | 2024 | 2025 | 2026 | 2027 | 2028 | Total |
|--|------------------|------------------|------------------|------------------|------------------|------------------|
| <u>City Commission</u> | | | | | | |
| City Commission(Chairs) | 3,500 | - | - | - | - | 3,500 |
| Total Planning | 3,500 | - | - | - | - | 3,500 |
| <u>Code Enforcement</u> | | | | | | |
| Vehicles | - | 35,000 | - | 70,000 | 35,000 | 140,000 |
| Total Code Enforcement | - | 35,000 | - | 70,000 | 35,000 | 140,000 |
| <u>Community Improvement</u> | | | | | | |
| Vehicle Replacements | - | 35,000 | - | 35,000 | - | 70,000 |
| Total Community Improvement | - | 35,000 | - | 35,000 | - | 70,000 |
| <u>Human Resources</u> | | | | | | |
| Customer Counter & Secure Door | 18,000 | - | - | - | - | 18,000 |
| Furniture | 2,400 | 12,600 | - | - | - | 15,000 |
| Equipment | - | - | 50,000 | 6,000 | 6,100 | 62,100 |
| Mobile Projector(Bluetooth) | 150 | - | - | - | - | 150 |
| Total HR | 20,550 | 12,600 | 50,000 | 6,000 | 6,100 | 95,250 |
| <u>Finance</u> | | | | | | |
| Furniture | - | - | 25,000 | - | - | 25,000 |
| Equipment | - | - | 5,000 | - | - | 5,000 |
| Total Finance | - | - | 30,000 | - | - | 30,000 |
| <u>Finance - Information Technology</u> | | | | | | |
| Equipment and Hardware | 125,000 | 150,000 | 250,000 | 125,000 | 125,000 | 775,000 |
| Digital Transformation Project | 100,000 | - | - | - | - | 100,000 |
| AS400 Failover Server | 45,000 | - | - | - | - | 45,000 |
| Network Switches | 30,000 | - | - | - | - | 30,000 |
| Security Door Controllers | 75,000 | 150,000 | 150,000 | - | - | 375,000 |
| Security Cameras | 50,000 | 50,000 | 50,000 | - | - | 150,000 |
| Network Firewall - hot spare | 40,000 | - | - | - | - | 40,000 |
| Finance Conference Room | - | 5,000 | - | - | - | 5,000 |
| Parking Tickets | - | 15,000 | - | - | - | 15,000 |
| Security Camera Aquatic Center | - | 8,000 | - | - | - | 8,000 |
| Security Camera Dump Site | - | 8,000 | - | - | - | 8,000 |
| Time Cards | - | 70,000 | - | - | - | 70,000 |
| Total Finance- Information Technology | 465,000 | 386,000 | 450,000 | 125,000 | 125,000 | 1,551,000 |
| <u>Police</u> | | | | | | |
| Vehicle Replacements | 1,108,985 | 1,142,255 | 1,176,522 | 1,211,818 | 1,248,172 | 5,887,752 |
| Two Police K9s | 29,000 | - | - | - | - | 29,000 |
| Power FTO program*** | 6,750 | 4,200 | 4,200 | 4,200 | 4,200 | 23,550 |
| Speed Device | - | 13,500 | 14,000 | 14,500 | 15,500 | 57,500 |
| In-car Radio | 34,800 | 102,000 | 110,200 | 121,400 | 121,400 | 489,800 |
| CID Conference | - | 30,000 | - | - | - | 30,000 |
| Patrol briefing room | - | 12,000 | - | - | - | 12,000 |
| Rain Gear | - | 35,000 | - | - | - | 35,000 |
| Tourniquets/ Holster | - | 71,000 | - | - | - | 71,000 |
| APX 6000 Portable Radios | 50,000 | 55,500 | 60,000 | 61,000 | 62,000 | 288,500 |
| Total Police | 1,229,535 | 1,465,455 | 1,364,922 | 1,412,918 | 1,451,272 | 6,924,102 |
| <u>Parks and Recreation</u> | | | | | | |
| Parks and Grounds - Improvements | - | 261,962 | 353,658 | 277,916 | 286,253 | 1,179,789 |
| Parks and Grounds - Equipment/Vehicles | - | 245,923 | 38,059 | 14,937 | 14,937 | 313,856 |
| Vehicle #160 F-250 | 43,614 | 43,614 | - | - | - | 87,228 |
| Toro Workman MDX*** | 15,103 | - | - | - | - | 15,103 |
| Toro Rake-O-Vac*** | 45,481 | - | - | - | - | 45,481 |
| 72" Riding lawn mowers/Spray Master 60gal | 20,932 | 40,000 | - | - | 50,000 | 110,932 |
| Groveview Playground | 150,000 | - | - | - | - | 150,000 |
| Groveview Playground*** | 250,000 | - | - | - | - | 250,000 |
| Ft. Mellon Tables | 242,539 | - | - | - | - | 242,539 |
| Lee P Moore Tennis Courts/Pickleball/Parking lot | 310,000 | 300,000 | - | - | - | 610,000 |
| Aquatic Center 22 Gold Medal Lane Lines | - | 11,543 | - | - | - | 11,543 |
| Aquatic Center Painting | - | 5,830 | - | - | - | 5,830 |
| Aquatic Center Touchpads | - | 10,250 | - | - | - | 10,250 |
| Aquatic Center Shade Structures | - | - | 31,800 | - | - | 31,800 |
| Aquatic Center Pool Filters | 103,673 | - | - | - | - | 103,673 |
| Aquatic Center Transformers*** | - | 10,574 | - | - | - | 10,574 |
| Aquatic Center Heaters*** | - | 10,079 | - | - | - | 10,079 |
| Aquatic Center Platforms | - | 15,500 | - | - | - | 15,500 |
| Aquatic Center Fencing | - | 48,000 | - | - | - | 48,000 |
| Aquatic Center Roof | - | 18,000 | - | - | - | 18,000 |
| Civic Center Annex Partition | - | - | 14,772 | - | - | 14,772 |
| Civic Center Commercial Appliances | - | - | 52,000 | - | - | 52,000 |
| Civic Center Exterior Painting | - | 74,550 | - | - | - | 74,550 |

City of Sanford

Five Year Capital Plan

| | 2024 | 2025 | 2026 | 2027 | 2028 | Total |
|---|------------------|------------------|------------------|------------------|------------------|-------------------|
| Civic Center Stage Refinish/Refurbish | - | 21,300 | - | - | - | 21,300 |
| Civic Center Window Shades | - | 12,217 | - | - | - | 12,217 |
| Civic Center Parking Lot | - | - | 37,300 | - | - | 37,300 |
| Civic Center Refurbishment | - | 32,700 | - | - | - | 32,700 |
| Civic Center ADA Requirements | - | 120,000 | - | - | - | 120,000 |
| Civic Center Columns | - | 92,000 | - | - | - | 92,000 |
| Civic Center Boiler Room | - | 23,000 | - | - | - | 23,000 |
| Civic Center Electrical | - | 125,000 | - | - | - | 125,000 |
| Civic Center Roof | - | - | 549,900 | - | - | 549,900 |
| Civic Center A/C Units | - | 496,000 | - | - | - | 496,000 |
| Civic Center Plumbing | - | 227,050 | - | - | - | 227,050 |
| Civic Center Sprinklers | - | 46,000 | - | - | - | 46,000 |
| Cultural Arts Center HVAC System | - | 42,600 | - | - | - | 42,600 |
| Cultural Arts Center Refurbishment | - | 35,000 | - | - | - | 35,000 |
| Museum Light Fixtures | - | 27,500 | - | - | - | 27,500 |
| Museum Paint Exterior | - | 15,000 | - | - | - | 15,000 |
| Museum New Roof | - | 30,000 | - | - | - | 30,000 |
| Museum Security System*** | 7,900 | - | - | - | - | 7,900 |
| Museum Entrance | - | 15,000 | - | - | - | 15,000 |
| Westside P.A. System | - | 21,300 | - | - | - | 21,300 |
| Westside Painting | - | 25,000 | - | - | - | 25,000 |
| Westside Floor Scrubber Equipment | - | 10,650 | - | - | - | 10,650 |
| | - | 148,948 | - | - | - | 148,948 |
| Total Recreation | 1,189,242 | 2,662,090 | 1,077,489 | 292,853 | 351,190 | 5,572,864 |
| Public Works | | | | | | |
| Streets - Flatbed Dump Truck #44 | 150,000 | - | 180,000 | - | - | 330,000 |
| Streets - Pickup Truck #61 | 85,000 | 50,000 | - | - | - | 135,000 |
| Streets - Clam Truck | - | - | 250,000 | - | - | 250,000 |
| Streets - Massey Ferguson 383 - Bush Hog Tractor | - | 36,794 | - | - | - | 36,794 |
| Streets - Equipment | - | 485,000 | 155,000 | 75,000 | 75,000 | 790,000 |
| Streets - Office Furniture | 5,000 | - | - | - | - | 5,000 |
| Fleet - Vehicle Replacement | - | 50,000 | 60,000 | - | - | 110,000 |
| Fleet - Equipment | - | 90,549 | 11,852 | 11,852 | 11,852 | 126,105 |
| Facilities - Vehicle Replacements | 45,000 | - | - | - | - | 45,000 |
| Facilities - Pickup Truck | - | 160,000 | - | - | - | 160,000 |
| Facilities - Welcome Center - Carpet | - | - | 30,000 | - | - | 30,000 |
| Facilities - Welcome Center - HVAC | - | - | 22,000 | - | - | 22,000 |
| Facilities - Replacement of City Hall Roof | 2,600,000 | - | - | - | - | 2,600,000 |
| Facilities - ADA Compliance | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 100,000 |
| Facilities - City Hall - Paint | - | - | 20,000 | - | - | 20,000 |
| Facilities - Goldsboro Museum - Carpet | - | - | - | - | 7,804 | 7,804 |
| Facilities - Goldsboro Museum - HVAC | - | 28,700 | - | - | - | 28,700 |
| Facilities - Seminole Blvd LED lighting | - | 30,000 | - | - | - | 30,000 |
| Facilities - Historic Goldsboro Blvd LED lighting | - | 30,000 | - | - | - | 30,000 |
| Facilities - Equipment | - | 257,732 | 111,704 | 111,704 | 111,704 | 592,844 |
| Facilities - Bucket Truck | - | 50,000 | 196,894 | 196,894 | - | 443,788 |
| Health - Equipment | - | 100,000 | - | - | - | 100,000 |
| Administration - Vehicles | - | 30,000 | - | - | - | 30,000 |
| Administration - Office Furniture | 7,500 | - | - | - | - | 7,500 |
| Administration - Multimedia Video | 7,500 | - | - | - | - | 7,500 |
| | 2,920,000 | 1,418,775 | 1,057,450 | 415,450 | 226,360 | 6,038,035 |
| Total Capital Projects Expenditures | 7,590,227 | 8,990,366 | 6,060,955 | 3,961,077 | 2,455,255 | 29,057,879 |
| Surplus/(Deficit) | - | (2,444,194) | - | - | (0) | (2,444,194) |

Roads and Streets

| Local Option Gas Tax | | | | | | |
|-----------------------------------|----------------|----------------|----------------|----------------|----------------|------------------|
| Revenues | | | | | | |
| Local Option Gas Tax | 487,117 | 550,000 | 550,000 | 550,000 | 550,000 | 2,687,117 |
| Use of Reserves | 62,883 | - | - | - | - | 62,883 |
| Total Capital Funding | 550,000 | 550,000 | 550,000 | 550,000 | 550,000 | 2,750,000 |
| Expenditures | | | | | | |
| Street Rehabilitation Program | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 2,500,000 |
| Misc Concrete | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 250,000 |
| Total Capital Expenditures | 550,000 | 550,000 | 550,000 | 550,000 | 550,000 | 2,750,000 |
| Surplus/(Deficit) | - | - | - | - | - | - |

City of Sanford

Five Year Capital Plan

| | 2024 | 2025 | 2026 | 2027 | 2028 | Total |
|---|------------|------------|------------|------------|-----------|------------|
| Development Services | | | | | | |
| <u>Building</u> | | | | | | |
| Revenues | | | | | | |
| Revenues | - | 30,934 | 39,478 | 50,824 | 63,456 | 184,692 |
| Total Capital Funding | - | 30,934 | 39,478 | 50,824 | 63,456 | 184,692 |
| Expenditures | | | | | | |
| Vehicle Replacement | - | 30,934 | 39,478 | 50,824 | 63,456 | 184,692 |
| Computer Equipment | - | - | - | - | - | - |
| Total Capital Expenditures | - | 30,934 | 39,478 | 50,824 | 63,456 | 184,692 |
| Surplus/(Deficit) | - | - | - | - | - | - |
| Roads and Streets | | | | | | |
| <u>Third Generation Sales Tax</u> | | | | | | |
| Revenues | | | | | | |
| Sales Tax | 4,108,538 | 645,000 | 650,000 | 651,800 | 653,654 | 6,708,992 |
| Use of Reserve | 896,462 | - | - | - | - | 896,462 |
| Total Capital Funding | 5,005,000 | 645,000 | 650,000 | 651,800 | 653,654 | 7,605,454 |
| Expenditures | | | | | | |
| Streets - ADA Compliance | 150,000 | 110,000 | 110,000 | 110,000 | 110,000 | 590,000 |
| Streets - Restrooms/Artesian Square | 150,000 | - | - | - | - | 150,000 |
| Streets - Streets/Aero Lane & 5th ST | 3,500,000 | - | - | - | - | 3,500,000 |
| Streets - Sidewalks/Holly Ave 9th to HGB | 200,000 | - | - | - | - | 200,000 |
| Streets - Traffic calming | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 125,000 |
| Streets - FDOT Signalization Modification - Persimmon Ave | 550,000 | - | - | - | - | 550,000 |
| Streets - Downtown Sanford Parking | 150,000 | - | - | - | - | 150,000 |
| Streets - Roadway Electric | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 150,000 |
| Streets - Roadway Signage | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 375,000 |
| Streets - Street lighting | - | 55,000 | 60,000 | 61,800 | 63,654 | 240,454 |
| Streets - Roadway Striping | 75,000 | - | - | - | - | 75,000 |
| Streets - Brick Repair | - | 250,000 | 250,000 | 250,000 | 250,000 | 1,000,000 |
| Streets - Misc Concrete Repair | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 500,000 |
| Total Capital Expenditures | 5,005,000 | 645,000 | 650,000 | 651,800 | 653,654 | 7,605,454 |
| Surplus/(Deficit) | - | - | - | - | - | - |
| Stormwater | | | | | | |
| Revenues | | | | | | |
| Rate Revenue | 3,667,524 | 3,700,000 | 1,290,000 | 1,125,000 | 1,125,000 | 10,907,524 |
| Use of Reserves | 6,897,476 | 445,000 | - | - | - | 7,342,476 |
| Total Capital Funding | 10,565,000 | 4,145,000 | 1,290,000 | 1,125,000 | 1,125,000 | 18,250,000 |
| Expenditures | | | | | | |
| Pipelining (Citywide) | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 750,000 |
| Property Acquisitions | 1,500,000 | - | - | - | - | 1,500,000 |
| Secondary Drainage Improvements | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 1,250,000 |
| Lk. Jessup & Lk. Monroe Basin Management Action Plan (BMAP) | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 1,000,000 |
| Live Oak Blvd Drainage Improvements | 100,000 | - | - | - | - | 100,000 |
| Aero Lane Drainage and Roadway | - | 125,000 | - | - | - | 125,000 |
| Pump Branch Phase 2 | 4,000,000 | - | - | - | - | 4,000,000 |
| Pump Branch Pond | 3,000,000 | - | - | - | - | 3,000,000 |
| Mellonville Drainage | - | 1,500,000 | - | - | - | 1,500,000 |
| Equipment | 465,000 | 640,000 | 230,000 | 175,000 | 175,000 | 1,685,000 |
| Seawall Replacement Mellonville to east end design | 500,000 | 640,000 | 230,000 | 175,000 | 175,000 | 1,720,000 |
| Tiger Damn | 400,000 | 640,000 | 230,000 | 175,000 | 175,000 | 1,620,000 |
| Total Capital Expenditures | 10,565,000 | 4,145,000 | 1,290,000 | 1,125,000 | 1,125,000 | 18,250,000 |
| Surplus/(Deficit) | - | - | - | - | - | - |
| Water/Wastewater | | | | | | |
| Revenues | | | | | | |
| Operating Reserves | 2,225,000 | 3,475,000 | 1,900,000 | - | - | 7,600,000 |
| Water Rate Revenue | 1,059,303 | 964,922 | 946,160 | 974,945 | - | 3,945,330 |
| Wastewater Rate Revenue | 2,932,719 | 3,707,030 | 2,446,741 | 2,578,133 | - | 11,664,623 |
| Renewals & Replacement Fund | 15,997,273 | 10,831,581 | 8,528,528 | 4,101,134 | - | 39,458,516 |
| Water System Development Charges | 450,000 | 380,000 | 330,000 | 200,000 | - | 1,360,000 |
| Sewer System Development Charges | 4,410,000 | 1,750,000 | 6,130,000 | 4,100,000 | - | 16,390,000 |
| Grant Funding | 6,150,000 | 25,425,000 | 26,100,000 | 23,650,000 | - | 81,325,000 |

City of Sanford

Five Year Capital Plan

| | 2024 | 2025 | 2026 | 2027 | 2028 | Total |
|---|-------------------|-------------------|-------------------|-------------------|----------|--------------------|
| Proposed 2023 SRF Loan Issue - Water | 3,122,479 | 3,647,479 | 2,550,000 | - | - | 9,319,958 |
| Proposed 2023 SRF Loan Issue - Water(1) | 6,116,500 | - | - | - | - | 6,116,500 |
| Proposed 2023 SRF Loan Issue - Sewer | 500,000 | 5,500,000 | 5,000,000 | 2,000,000 | - | 13,000,000 |
| Proposed 2023 SRF Loan Issue - Sewer | 4,250,000 | 4,000,000 | - | - | - | 8,250,000 |
| SRF Loan WW590150 92) | 200,000 | - | - | - | - | 200,000 |
| Total Capital Funding | 47,413,274 | 59,681,012 | 53,931,429 | 37,604,212 | - | 198,629,927 |

Administration - Water

Expenditures

| | | | | | | |
|-------------------------------------|---------------|---------------|---------------|---------------|----------|----------------|
| Equipment and Hardware | 21,855 | 22,510 | 23,185 | 23,881 | - | 91,431 |
| Vehicles | - | 37,000 | - | 35,000 | - | 72,000 |
| Total Administration - Water | 21,855 | 59,510 | 23,185 | 58,881 | - | 163,431 |

Administration - Wastewater

| | | | | | | |
|--|---------------|---------------|---------------|---------------|----------|----------------|
| Equipment and Hardware | 21,855 | 22,510 | 23,185 | 23,881 | - | 91,431 |
| Vehicles | 37,000 | - | 37,000 | - | - | 74,000 |
| Total - Administration - Wastewater | 58,855 | 22,510 | 60,185 | 23,881 | - | 165,431 |

Water Treatment Plants, Wellfield and Water Quality

| | | | | | | |
|--|------------------|-------------------|-------------------|-------------------|----------|-------------------|
| Consumptive Use Permit Monitoring | 45,000 | 45,000 | 45,000 | 45,000 | - | 180,000 |
| Auxiliary Water Treatment Plant Improvements | 54,636 | 56,275 | 57,964 | 59,703 | - | 228,578 |
| Vehicle Replacement | 41,200 | 42,436 | 43,709 | 45,020 | - | 172,365 |
| Main WTP-Future Treatment | 100,000 | 100,000 | 100,000 | 100,000 | - | 400,000 |
| Main WTP Improvements - 1,4 Dioxane* | 2,000,000 | 19,500,000 | 19,500,000 | 19,500,000 | - | 60,500,000 |
| Water Well Rehab | 159,135 | 163,909 | 168,826 | 173,891 | - | 665,761 |
| Elevated Water Tank Improvements | 62,741 | 65,564 | 67,531 | 69,556 | - | 265,392 |
| WTP/ Airport Wells Study | 50,000 | - | - | - | - | 50,000 |
| Design and Construction of WTP No. 3 at the SSWRC** | 550,000 | 1,300,000 | 1,800,000 | - | - | 3,650,000 |
| Design and Construction of WTP No. 3 at the SSWRC* | - | 1,500,000 | 2,000,000 | - | - | 3,500,000 |
| Design and Construction of WTP No. 3 at the SSWRC | 200,000 | 200,000 | 200,000 | - | - | 600,000 |
| Pipeline/Wellfield Improvements** | 750,000 | 525,000 | 750,000 | - | - | 2,025,000 |
| Pipeline/Wellfield Improvements* | - | 625,000 | 800,000 | - | - | 1,425,000 |
| Pipeline/Wellfield Improvements | - | 100,000 | 50,000 | - | - | 150,000 |
| Hidden Lakes New Well** | 850,000 | - | - | - | - | 850,000 |
| Asset Man/SOP's/Safety Plan/Etc. | 175,000 | 175,000 | 175,000 | 150,000 | - | 675,000 |
| Hydraulic Evaluation of WTP No. 2 and Wellfield Raw Water Piping | 40,000 | - | - | - | - | 40,000 |
| Hydraulic Evaluation-potable water system | 60,000 | - | - | - | - | 60,000 |
| Equipment Replacement & Rehab | 87,418 | 90,041 | 92,742 | 95,524 | - | 365,725 |
| Total - Water Treatment Plants, Wellfield and Water Quality | 5,225,130 | 24,488,225 | 25,850,772 | 20,238,694 | - | 75,802,821 |

North Water Reclamation Facility

| | | | | | | |
|--|-------------------|-------------------|------------------|------------------|----------|-------------------|
| North Water Reclamation Facility Improvements | 240,400 | 247,612 | 255,040 | 262,691 | - | 1,005,743 |
| Disc Filtration System & RW Distribution Loop Pressurization System | 1,800,000 | 300,000 | - | - | - | 2,100,000 |
| RW Distribution Loop Pressurization, Facility Irrigation System, Sod | - | 150,000 | - | - | - | 150,000 |
| Flow Equalization Basin, FEB Pump Station and Piping System** | 1,500,000 | 4,000,000 | - | - | - | 5,500,000 |
| Flow Equalization Basin, FEB Pump Station and Piping System* | 1,000,000 | 2,300,000 | - | - | - | 3,300,000 |
| Electrical System Improvements / Upgrades | 200,000 | 1,000,000 | 800,000 | - | - | 2,000,000 |
| Electrical System Improvements / Upgrades | - | - | 800,000 | - | - | 800,000 |
| Electrical Rehab of the Reclaimed Water Distribution Pump Station | 2,200,000 | 1,000,000 | - | - | - | 3,200,000 |
| Electrical and Piping Rehabilitation Transfer Pump Station | 2,100,000 | 1,000,000 | - | - | - | 3,100,000 |
| New 5 MG Reclaimed Water Ground Storage Tank + Transfer Pump Station | - | - | 2,100,000 | 2,500,000 | - | 4,600,000 |
| New 10 MG Reclaimed Water Ground Storage Tank* | - | - | 1,500,000 | 2,500,000 | - | 4,000,000 |
| Front Entrance Wall, Gate and Landscaping | - | 500,000 | 1,100,000 | - | - | 1,600,000 |
| Mill Creek Stabilization | 25,000 | 300,000 | - | - | - | 325,000 |
| Vehicle Replacement | 95,000 | 76,491 | 78,786 | 81,149 | - | 331,426 |
| Metal Bldg. on Parcel South of SNWRF + Asphalt + Fencing | - | 400,000 | 200,000 | - | - | 600,000 |
| Security System Upgrades | 55,000 | - | - | - | - | 55,000 |
| Asset Man/SOP's/Safety Plan/Etc. | 800,000 | 300,000 | 250,000 | 200,000 | - | 1,600,000 |
| Concrete Roadways - Sanford North WRF | - | 800,000 | - | - | - | 800,000 |
| New Volute Thickening System | - | - | 100,000 | 500,000 | - | 600,000 |
| Equipment Replacement | 112,551 | 115,927 | 119,405 | 122,987 | - | 470,870 |
| Completion of BNR Project** | 200,000 | - | - | - | - | 200,000 |
| Control Valve at River | 250,000 | - | - | - | - | 250,000 |
| Actiflo Upgrades, New Mech. Barscreen, MLS Wetwell Rehab | 1,250,000 | 1,600,000 | - | - | - | 2,850,000 |
| Operations Relocation - Upstairs of Thickener Bldg | 600,000 | - | - | - | - | 600,000 |
| Block Wall at South Entrance to SNWRF | 350,000 | - | - | - | - | 350,000 |
| Bridge Study + Close Front Entrance + New Bridge at Mill Creek | 250,000 | 1,350,000 | 100,000 | - | - | 1,700,000 |
| Rehab of Existing GBT's | 550,000 | 300,000 | - | - | - | 850,000 |
| Total - North Water Reclamation Facility | 13,577,951 | 15,740,030 | 7,403,231 | 6,166,827 | - | 42,888,039 |

South Water Reclamation Facility

| | | | | | | |
|--------------------------|--------|--------|--------|--------|---|---------|
| Improvements/Equipment | 54,636 | 56,275 | 57,964 | 59,703 | - | 228,578 |
| Vehicles and Equipment | 42,436 | 43,709 | 45,020 | 46,371 | - | 177,536 |
| Security System Upgrades | 20,000 | - | - | 25,000 | - | 45,000 |

City of Sanford

Five Year Capital Plan

| | 2024 | 2025 | 2026 | 2027 | 2028 | Total |
|---|-------------------|-------------------|-------------------|-------------------|----------|--------------------|
| Sludge Holding Tank No. 2, Equipment Bldg, Blowers, Pumps | 2,040,000 | 500,000 | 600,000 | - | - | 3,140,000 |
| New Aeration System/Blowers for Sludge Holding Tank No. 1 | 1,220,000 | 300,000 | - | - | - | 1,520,000 |
| Asset Man/SOP's/Safety Plan/B'mark & Efficiency/Emer Man Plan/Etc. | 50,000 | 350,000 | 200,000 | 200,000 | - | 800,000 |
| BFP Control Panel and Fourth Reclaimed Water Pump | 25,000 | 150,000 | - | - | - | 175,000 |
| 2nd Mech Barscreen | 70,000 | 1,000,000 | 250,000 | - | - | 1,320,000 |
| Anaerobic and Anoxic Selectors; Reaeration Basins - AWT | 270,000 | - | - | - | - | 270,000 |
| Anaerobic and Anoxic Selectors; Reaeration Basins - AWT** | 2,750,000 | - | - | - | - | 2,750,000 |
| Anaerobic and Anoxic Selectors; Reaeration Basins - AWT* | 1,250,000 | - | - | - | - | 1,250,000 |
| Influent Flow Meter Bypass | 75,000 | - | - | - | - | 75,000 |
| Dryer Building Conversion (Storage; Offices, etc.) | - | - | 500,000 | 500,000 | - | 1,000,000 |
| Gasifier Bldg. Repairs, Modifications and Reconfiguration | - | 100,000 | - | 500,000 | - | 1,100,000 |
| Dewatering Screw Press | - | - | 100,000 | 500,000 | - | 600,000 |
| Dewatering Screw Press(Split Funding) | - | - | 100,000 | 500,000 | - | 600,000 |
| Master Lift Station Control Panel Replacement + Arc Flash Equipment | 150,000 | - | - | - | - | 150,000 |
| Reclaimed Water Ground Storage Tank (5 MG) | - | 250,000 | 3,250,000 | 750,000 | - | 4,250,000 |
| Planning for Second BNR Treatment Train and Associated Infrastructure** | 500,000 | 5,500,000 | 5,000,000 | 2,000,000 | - | 13,000,000 |
| Thickened Sludge Pumping System | - | - | 80,000 | 350,000 | - | 430,000 |
| Thickened Sludge Pumping System | - | - | 80,000 | 350,000 | - | 430,000 |
| Total - South Water Reclamation Facility | 8,517,072 | 8,249,984 | 10,762,984 | 5,781,074 | - | 33,311,114 |
| <u>Lift Stations</u> | | | | | | |
| Lift Station Rehabilitation/Replacement | 750,000 | 750,000 | 750,000 | 750,000 | - | 3,000,000 |
| Rerouting of Lift Stations - Sending more flow to SSWRC | 1,000,000 | 1,000,000 | - | - | - | 2,000,000 |
| Pressure Gauges at LS's - tied to SCADA | 50,000 | 50,000 | 50,000 | 50,000 | - | 200,000 |
| Vacuum Station - Rehabilitation Study and Rehabilitation | 250,000 | - | - | - | - | 250,000 |
| Vacuum Collection System - Buffer Tank Study and Improvements | 250,000 | - | - | - | - | 250,000 |
| Downtown Life Station and Vacuum Pit Conversion | 900,000 | - | - | - | - | 900,000 |
| Groveview Village Lift Station | 730,000 | - | - | - | - | 730,000 |
| Total - Lift Stations | 3,930,000 | 1,800,000 | 800,000 | 800,000 | - | 7,330,000 |
| <u>Water Distribution</u> | | | | | | |
| Core and Main - AMI New Meters | 250,000 | 80,000 | 80,000 | 200,000 | - | 610,000 |
| Critical Water Valve Replacements | 300,000 | 300,000 | 300,000 | 300,000 | - | 1,200,000 |
| New Water System Flow Meters** | 5,266,500 | - | - | - | - | 5,266,500 |
| Line Renewal, Replace, Loop and Extend | 546,364 | 562,754 | 579,637 | 597,026 | - | 2,285,781 |
| Pressure Gauges along WM's - tied to LS's & SCADA | 50,000 | 50,000 | 50,000 | 50,000 | - | 200,000 |
| North Street Water Line Looping (12-inch) | 750,000 | - | - | - | - | 750,000 |
| Mayfair East** | 1,822,479 | 1,822,479 | - | - | - | 3,644,958 |
| Georgetown WM Relocations | 1,260,000 | 1,700,000 | 1,700,000 | - | - | 4,660,000 |
| Celery Avenue and Mellonville Avenue Utility Relocations | 550,000 | - | - | - | - | 550,000 |
| Equipment | 109,273 | 112,551 | 115,927 | 119,405 | - | 457,156 |
| Vehicles | 53,045 | 54,636 | 56,275 | 57,964 | - | 221,920 |
| Total Water Distribution | 10,957,661 | 4,682,420 | 2,881,839 | 1,324,395 | - | 19,846,315 |
| <u>Sewer Collection</u> | | | | | | |
| Misc. Sewer Line and Forcemain Rehabilitation | 700,000 | 700,000 | 700,000 | 700,000 | - | 2,800,000 |
| Equipment | 109,273 | 112,551 | 115,927 | 119,405 | - | 457,156 |
| Richmond Avenue Waterman | 10,000 | - | - | - | - | 10,000 |
| Collection System Asset Management | 25,000 | 200,000 | - | - | - | 225,000 |
| Nutrient Reduction (Sewer Lining and Manhole Repair)* | 1,900,000 | 1,000,000 | - | 50,000 | - | 2,950,000 |
| Vacuum Sewer system -Renewal and Replacement | 100,000 | 50,000 | 50,000 | 50,000 | - | 250,000 |
| New Vactor Truck/Dump Truck | 600,000 | - | - | - | - | 600,000 |
| Georgetown Sewer Relocations | 120,000 | 125,000 | 125,000 | - | - | 370,000 |
| Vehicles | 79,568 | 81,955 | 84,413 | 86,946 | - | 332,882 |
| Total Sewer Collection Distribution | 3,643,841 | 2,269,507 | 1,075,342 | 1,006,351 | - | 7,995,038 |
| <u>Reclaimed Water System</u> | | | | | | |
| Site 10 Storage Pond and Distribution System* | - | 350,000 | 1,300,000 | 1,250,000 | - | 2,900,000 |
| New Site 10 Reclaimed Water Pumping Station | - | 200,000 | 1,750,000 | 350,000 | - | 2,300,000 |
| New Site 10 Reclaimed Water Pumping Station* | - | 150,000 | 1,000,000 | 350,000 | - | 1,500,000 |
| Site 10 Maintenance & Culvert Replacement | 875,000 | 950,000 | 650,000 | - | - | 2,475,000 |
| Misc. RW Discharge Line Repair | 109,273 | 112,551 | 115,927 | 119,405 | - | 457,156 |
| Misc. Reclaimed Line Ext's | 54,636 | 56,275 | 57,964 | 59,703 | - | 228,578 |
| Georgetown RWM Relocation | 32,000 | - | - | - | - | 32,000 |
| Reclaimed Water System Asset Management | 35,000 | 175,000 | 200,000 | 75,000 | - | 485,000 |
| Total Reclaimed Water System | 1,105,909 | 1,993,826 | 5,073,891 | 2,204,109 | - | 10,377,734 |
| Utility System Master Plan | 375,000 | 375,000 | - | - | - | 750,000 |
| Total Utility System Master Plan | 375,000 | 375,000 | - | - | - | 750,000 |
| Total Capital Expenditures | 47,413,274 | 59,681,012 | 53,931,429 | 37,604,212 | - | 198,629,927 |
| Surplus/(Deficit) | - | - | - | - | - | - |
| | | (2,444,194) | - | - | (0) | (2,444,194) |

*These items are listed in the CIP budget but not in the City's budget - awaiting grant funding.

**These items are listed in the CIP budget but not in the City's budget - awaiting debt funding.

***These items are requests for new infrastructure, equipment, etc... and not in the City's current asset inventory.



CITY OF
SANFORD
FLORIDA

Capital Item Detail
Training Equipment & Materials

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|------------------------|--------------------|------------------------|--------------------|
| Department: | FIRE | Location: | ST32 Training Area |
| Division: | Operations | District: | City Wide |
| Account Number: | 133-3001-522.52-00 | Project Number: | N/A |
| Type: | New | Useful Life: | 10 yrs |

Description:

Purchase of training equipment consisting of a fire framed window simulator, a flexible crash dummy, and a survivor agility dummy; spray foam insulation for the training building; and recruiting banners and materials for career and job fairs. (Impact Fee Eligible).

Justification:

These training props will provide our firefighters the opportunity to train on tactics and procedures in a controlled setting and will be used to simulate specific situational training during fire ground operations training. The insulation of the training building would aid us in making the building cooler & usable throughout the year. To attract new employees, Fire Dept banners & materials will provide a professional approach to use at local colleges & high schools career fairs or job fairs.

| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|------------------------|-----------|-----------|----------|------|------|-----------|
| General Fund to CIP | \$ 24,000 | \$ 30,000 | \$ 3,000 | | | \$ 57,000 |

Capital Improvement Expenditure:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|--------------------|-----------|-----------|----------|------|------|-----------|
| Operating Supplies | \$ 24,000 | \$ 30,000 | \$ 3,000 | | | \$ 57,000 |

| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|----------------------------|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

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Estimated Operating Expenses:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|--|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

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Capital Item Detail
Engine 40 Equipment

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| | | | |
|------------------------|--------------------|------------------------|----------|
| Department: | FIRE | Location: | ST40 |
| Division: | Operations | District: | 1 |
| Account Number: | 133-3001-522.64-00 | Project Number: | FSDT40 |
| Type: | New | Useful Life: | 5-10 yrs |

Description:

| |
|--|
| <p>All equipment for the new engine pumper (E40) necessary for operational readiness for Station 40.</p> |
|--|

Justification:

| |
|--|
| <p>In preparation for Fire Station 40 operations, a new engine has been ordered, employees are being hired for manning and will be operated out of Fire Station 31 to provide an adequate training period for the new hires to be able to maintain manning requirements once Fire Station 40 is operational. (Impact Fee Eligible)</p> |
|--|

| | | | | | | |
|------------------------|------------|------|------|------|------|------------|
| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Impact Fee Fund | \$ 301,500 | | | | | \$ 301,500 |

Capital Improvement Expenditure:

| | | | | | | |
|-----------------------|------------|------|------|------|------|------------|
| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Machinery & Equipment | \$ 301,500 | | | | | \$ 301,500 |

| | | | | | | |
|----------------------------|------|------|------|------|------|-------|
| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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Estimated Operating Expenses:

| | | | | | | |
|--|------|------|------|------|------|-------|
| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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CITY OF
SANFORD
FLORIDA

Capital Item Detail
SCBA Packs

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| |
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| | | | |
|------------------------|--------------------|------------------------|--------------|
| Department: | FIRE | Location: | All Stations |
| Division: | Operations | District: | City Wide |
| Account Number: | 360-3001-522.64-00 | Project Number: | N/A |
| Type: | Replacement | Useful Life: | 12-20 yrs |

Description:

Replace all (60) Self-Contained Breathing Apparatus (SCBA) to current NFPA standards. Our current SCBAs are at 2007 NFPA standards, 2018 NFPA is the current standard, and 2023 NFPA standards are being released.

Justification:

Replace aging SCBA and bring compliance up to meet all current NFPA standards. It is becoming increasingly difficult to get the parts that we need for repairs. Additionally this change would provide increased safety for our crews because the emergency connections would be consistent county wide.

| | | | | | | |
|------------------------|------------|------|------|------|------|------------|
| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| General Fund to CIP | \$ 605,000 | | | | | \$ 605,000 |

Capital Improvement

| | | | | | | |
|-----------------------|------------|------|------|------|------|------------|
| <u>Expenditure:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Machinery & Equipment | \$ 605,000 | | | | | \$ 605,000 |

| | | | | | | |
|----------------------------|------|------|------|------|------|-------|
| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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Estimated Operating

| | | | | | | |
|------------------|------|------|------|------|------|-------|
| <u>Expenses:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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Capital Item Detail
SCBA Bottle Replacements

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| | | | |
|-----------------|--------------------|-----------------|--------------|
| Department: | FIRE | Location: | ALL Stations |
| Division: | Operations | District: | City Wide |
| Account Number: | 360-3001-522.52-00 | Project Number: | N/A |
| Type: | Replacement | Useful Life: | 15 yrs |

Description:

| |
|---|
| Replace SCBA bottles going out of service life. |
|---|

Justification:

| |
|--|
| We are replacing four (4) carbon wrapped bottles which will expire within the next 18 months, these bottles only have a 15 year useful life. |
|--|

| | | | | | | |
|------------------------|----------|------|------|------|------|----------|
| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| General Fund to CIP | \$ 4,400 | | | | | \$ 4,400 |

Capital Improvement Expenditure:

| | | | | | | |
|--------------------|----------|------|------|------|------|----------|
| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Operating Supplies | \$ 4,400 | | | | | \$ 4,400 |

| | | | | | | |
|----------------------------|------|------|------|------|------|-------|
| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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Estimated Operating Expenses:

| | | | | | | |
|--|------|------|------|------|------|-------|
| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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Capital Item Detail
Rescue Truck Replacement

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| | | | |
|------------------------|--------------------|------------------------|----------|
| Department: | FIRE | Location: | ST31 |
| Division: | Operations | District: | 2 |
| Account Number: | 360-3001-522.64-00 | Project Number: | ST31 |
| Type: | Replacement | Useful Life: | 5-10 yrs |

Description:

Replacement of vehicle #3, R132 which is a Rescue transport unit. (Including EMS Equipment of monitor, power load and stretcher @ \$90,000)

Justification:

This vehicle has 112,478 miles and 11,505 engine hours. With the current lag time in production of over 2 years a replacement is needed to ensure that we have operational equipment to respond to the needs of our Citizens. The price listed is the current cost and subject to change.

| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|------------------------|------------|------|------|------------|------|--------------|
| General Fund to CIP | \$ 640,500 | | | \$ 500,000 | | \$ 1,140,500 |

Capital Improvement Expenditure:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|-----------------------|------------|------|------|------------|------|--------------|
| Machinery & Equipment | \$ 640,500 | | | \$ 500,000 | | \$ 1,140,500 |

| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|----------------------------|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

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Estimated Operating Expenses:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|--|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

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Capital Item Detail
Inspector Vehicle Replacement

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| | | | |
|------------------------|--------------------|------------------------|-----------|
| Department: | FIRE | Location: | City Hall |
| Division: | Prevention | District: | City Wide |
| Account Number: | 360-3002-522.64-00 | Project Number: | N/A |
| Type: | Replacement | Useful Life: | 10 yrs |

Description:

| |
|--|
| Replace Fire Inspector vehicle #38. This cost includes the purchase of the vehicle, painting, graphics and the lighting package. |
|--|

Justification:

| |
|---|
| Vehicle #38, is a GMC Canyon truck which has 133,949 miles and is 15 years old and exceeds two of the three criteria for vehicle replacement. |
|---|

| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|------------------------|-----------|------|------|-----------|------|------------|
| General Fund to CIP | \$ 75,000 | | | \$ 80,000 | | \$ 155,000 |

Capital Improvement Expenditure:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|-----------------------|-----------|------|------|-----------|------|------------|
| Machinery & Equipment | \$ 75,000 | | | \$ 80,000 | | \$ 155,000 |

| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|----------------------------|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

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Estimated Operating Expenses:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|--|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

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Capital Item Detail
Paramedicine Vehicle (New)

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| | | | |
|------------------------|--------------------|------------------------|------------|
| Department: | FIRE | Location: | Station 31 |
| Division: | Operations | District: | City Wide |
| Account Number: | 133-3001-522.64-00 | Project Number: | N/A |
| Type: | New | Useful Life: | 10 yrs |

Description:

| |
|--|
| Purchase vehicle to be used for the Fire Department's Paramedicine Community program. This cost includes the purchase of the vehicle, painting, graphics and lighting package. |
|--|

Justification:

| |
|--|
| The Paramedicine Program currently uses a spare inspection vehicle when going to their appointments. The Paramedicine program would be better able to serve the citizens with a dedicated vehicle that could be used readily and be marked to properly identify the vehicle as Paramedicine. |
|--|

| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|------------------------|-----------|-----------|------|------|------|------------|
| Impact Fee Fund | \$ 60,000 | \$ 46,000 | | | | \$ 106,000 |

Capital Improvement Expenditure:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|-----------------------|-----------|-----------|------|------|------|------------|
| Machinery & Equipment | \$ 60,000 | \$ 46,000 | | | | \$ 106,000 |

| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|----------------------------|------|------|------|------|------|------------|
| | | | | | | \$ 106,000 |

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Estimated Operating Expenses:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|--|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

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Capital Item Detail
ST32/ST38 Kitchens

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| | | | |
|------------------------|--------------------|------------------------|-------------|
| Department: | FIRE | Location: | ST32 & ST38 |
| Division: | Operations | District: | City Wide |
| Account Number: | 360-3001-522.62-00 | Project Number: | |
| Type: | Replacement | Useful Life: | 10-15 yrs |

Description:

Replace and redesign the cabinets and use of space to create a better cooking and eating environment for the crew of 5 at each fire station.

Justification:

The kitchens at stations 32 and 38 are over 20 and 35 years old respectively and are original to the buildings. The cabinets are worn out, not in good shape and no longer accommodate the needs of the fire station's current use. New cabinets could be designed to utilize the space better for the cooking and eating space for 5+ personnel and create better storage.

| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|---------------------------|-----------|------|------|------|------|-----------|
| General Fund Transfer CIP | \$ 30,000 | | | | | \$ 30,000 |

Capital Improvement Expenditure:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|-----------|-----------|------|------|------|------|-----------|
| Buildings | \$ 30,000 | | | | | \$ 30,000 |

| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|----------------------------|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

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Estimated Operating Expenses:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|--|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

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CITY OF
SANFORD
FLORIDA

Capital Item Detail
Bunker Gear Extractor Replacement

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| | | | |
|------------------------|--------------------|------------------------|-----------|
| Department: | FIRE | Location: | ST31 |
| Division: | Operations | District: | City Wide |
| Account Number: | 360-3001-522.64-00 | Project Number: | N/A |
| Type: | Replacement | Useful Life: | 10 yrs |

Description:

Capital improvement request to replace our 20+ year old gear extractor at station 31. Requested replacement extractor will be a Circul-Air Corp International 55lb machine, Item # CACHMHD-55. This machine can handle 3 additional pieces of clothing per cycle more than the current machine does. This machine comes programmed to NFPA 1851 standards and will reduce our overtime, cleaning and repair/replacement costs .

Justification:

Our 20+ year old gear extractor at station 31 cannot be programmed to NFPA 1851 standards and because of this may be damaging our gear. The biggest issue with these older machines is that they damage the moisture barrier. These can become very expensive to repair and are damaged because the machines spin too quickly. The projected extractor comes programmed to NFPA standards and would prolong the life of our bunker gear, reducing repair/replacement costs.

| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|------------------------|-----------|------|------|------|------|-----------|
| General Fund to CIP | \$ 22,000 | | | | | \$ 22,000 |

Capital Improvement

| <u>Expenditure:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|-----------------------|-----------|------|------|------|------|-----------|
| Machinery & Equipment | \$ 22,000 | | | | | \$ 22,000 |

| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|----------------------------|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

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Estimated Operating

| <u>Expenses:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|------------------|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

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CITY OF
SANFORD
FLORIDA

Capital Item Detail
Chairs

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|------------------------|--------------------|------------------------|--------------------------|
| Department: | City Manager | Location: | City Commission Chambers |
| Division: | City Commission | District: | City Wide |
| Account Number: | 360-0102-512.52-00 | Project Number: | N/A |
| Type: | Replacement | Useful Life: | |

Description:

| |
|---|
| Seven (7) high back chairs in the City Commission chambers. |
|---|

Justification:

| |
|---|
| Current chairs are damaged and falling apart. |
|---|

| | | | | | | |
|------------------------|----------|------|------|------|------|----------|
| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| General Fund to CIP | \$ 3,500 | | | | | \$ 3,500 |

| | | | | | | |
|---|----------|------|------|------|------|----------|
| <u>Capital Improvement Expenditure:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Operating Supplies | \$ 3,500 | | | | | \$ 3,500 |

| | | | | | | |
|----------------------------|------|------|------|------|------|-------|
| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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| | | | | | | |
|--------------------------------------|------|------|------|------|------|-------|
| <u>Estimated Operating Expenses:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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CITY OF
SANFORD
FLORIDA

Capital Item Detail
Customer Counter and secure door

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|------------------------|---------------------------------|------------------------|-----------|
| Department: | Human Resources/Risk Management | Location: | City Hall |
| Division: | Human Resources/Risk Management | District: | 1 |
| Account Number: | 360-0105-513.52-00 | Project Number: | N/A |
| Type: | Replacement | Useful Life: | 10 Years |

Description:

Move Customer Counter and add a secure door to work area

Justification:

One records storage room with confidential personnel records, invoices, and other storage items is outside the department work area. Proposing to move the customer counter forward about 10 feet to allow for the storage room to be inside the department work area and in a more secure environment. Additionally, add a secure doorway and customer counter, similar to the Development Service secure door and customer counter.

| | | | | | | |
|------------------------|-----------|------|------|------|------|-----------|
| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| General Fund to CIP | \$ 18,000 | | | | | \$ 18,000 |

| | | | | | | |
|---|-----------|------|------|------|------|-----------|
| <u>Capital Improvement Expenditure:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Operating Supplies | \$ 18,000 | | | | | \$ 18,000 |

| | | | | | | |
|----------------------------|------|------|------|------|------|-------|
| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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| | | | | | | |
|--------------------------------------|------|------|------|------|------|-------|
| <u>Estimated Operating Expenses:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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CITY OF
SANFORD
FLORIDA

Capital Item Detail
Replacement of Old Office furniture

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| | | | |
|------------------------|---------------------------------|------------------------|-----------|
| Department: | Human Resources/Risk Management | Location: | City Hall |
| Division: | Human Resources/Risk Management | District: | 1 |
| Account Number: | 360-0105-513.52-00 | Project Number: | N/A |
| Type: | Replacement | Useful Life: | 10 Years |

Description:

Replace 5 customer chairs at @\$200 each = \$1,000. Plus, replace one desk for Dixie at \$1,200.

Justification:

Furniture is old and worn out, all that are being replaced have been here a minimum of 14 years.

| | | | | | | |
|------------------------|----------|------|------|------|------|----------|
| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| General Fund to CIP | \$ 2,400 | | | | | \$ 2,400 |

| | | | | | | |
|---|----------|------|------|------|------|----------|
| <u>Capital Improvement Expenditure:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Operating Supplies | \$ 2,400 | | | | | \$ 2,400 |

| | | | | | | |
|----------------------------|------|------|------|------|------|-------|
| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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| | | | | | | |
|--------------------------------------|------|------|------|------|------|-------|
| <u>Estimated Operating Expenses:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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Capital Item Detail
Mobile Projector

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| | | | |
|------------------------|---------------------------------|------------------------|-----------|
| Department: | Human Resources/Risk Management | Location: | City Wide |
| Division: | Human Resources/Risk Management | District: | City Wide |
| Account Number: | 360-0105-513.52-00 | Project Number: | N/A |
| Type: | New | Useful Life: | 10 Years |

Description:

| |
|-------------------------------------|
| Bluetooth capable mobile projector. |
|-------------------------------------|

Justification:

| |
|---|
| Will allow for video presentations using cell phones or laptops in rooms and locations where a projector is not for meetings, trainings, etc. Just as the portable bluetooth speaker we use on a fairly regular basis has been a great asset, so will this projector. |
|---|

| | | | | | | |
|------------------------|--------|------|------|------|------|--------|
| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| General Fund to CIP | \$ 150 | | | | | \$ 150 |

Capital Improvement Expenditure:

| | | | | | | |
|--------------------|--------|------|------|------|------|--------|
| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Operating Supplies | \$ 150 | | | | | \$ 150 |

| | | | | | | |
|----------------------------|------|------|------|------|------|-------|
| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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Estimated Operating Expenses:

| | | | | | | |
|--|------|------|------|------|------|-------|
| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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Capital Item Detail

Replacement Equipment and Hardware

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| | | | |
|------------------------|--------------------|------------------------|----------------------|
| Department: | Finance | Location: | City/Department Wide |
| Division: | IT | District: | City Wide |
| Account Number: | 360-0402-513.52-00 | Project Number: | N/A |
| Type: | Replacement | Useful Life: | 6 years |

Description:

City employees rely on stable and efficient computers to perform their job responsibilities at a high level. IT replaces computers every 5 years to ensure IT services are reliable and secure.

Justification:

Total cost of ownership to support a computer device increases significantly after year 4 of computer usage. In addition, operating system, applications, and security practices increasingly demands newer technology to support these services. This is an ongoing effort and this request projects the costs through 2028.

| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|------------------------|------------|------------|------------|------------|------------|------------|
| General Fund to CIP | \$ 125,000 | \$ 150,000 | \$ 250,000 | \$ 125,000 | \$ 125,000 | \$ 775,000 |

Capital Improvement Expenditure:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|--------------------|------------|------------|------------|------------|------------|------------|
| Operating Supplies | \$ 125,000 | \$ 150,000 | \$ 250,000 | \$ 125,000 | \$ 125,000 | \$ 775,000 |

| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|----------------------------|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

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| |
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Estimated Operating Expenses:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|--|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

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Capital Item Detail
Digital Transformation Project

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| | | | |
|------------------------|--------------------|------------------------|-----------|
| Department: | Finance | Location: | City Wide |
| Division: | IT | District: | City Wide |
| Account Number: | 360-0402-513.31-00 | Project Number: | ITDIGI |
| Type: | New | Useful Life: | 10 years |

Description:

The Coronavirus pandemic rocked the status quo throughout the City. Staff is rethinking how they produce services and customers are demanding to change how they consume those services. Some key processes were moved "online" to support a virtual environment. From this experience produced positive results, and an increased demand was created to replace manual-paper based to more efficient online experiences. This is a continuation of the existing project.

Justification:

Digital transformation is the process of using technologies to create new or modify existing business processes, culture, and internal and external customer experiences to meet future challenges. Reimagining how business is conducted in the future in the digital age is digital transformation.

Digital transformation begins and ends with how you think about and engage with customers. As we move from paper to smart applications, we have the chance to reimagine how we do business with technology.

| | | | | | | |
|------------------------|------------|------|------|------|------|------------|
| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| General Fund to CIP | \$ 100,000 | | | | | \$ 100,000 |

Capital Improvement

| | | | | | | |
|-----------------------|------------|------|------|------|------|------------|
| <u>Expenditure:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Professional Services | \$ 100,000 | | | | | \$ 100,000 |

| | | | | | | |
|----------------------------|------|------|------|------|------|-------|
| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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Estimated Operating

| | | | | | | |
|------------------|------|------|------|------|------|-------|
| <u>Expenses:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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Capital Item Detail
AS400 Failover server

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| | | | |
|------------------------|--------------------|------------------------|----------------------|
| Department: | Finance | Location: | City/Department Wide |
| Division: | IT | District: | City Wide |
| Account Number: | 360-0402-513.64-00 | Project Number: | N/A |
| Type: | New | Useful Life: | 7 years |

Description:

The Meter Exchange solution recommends a redundant fail-over server for the City's Financial and Utilities ERP (AS400) application. The new water meter system interfaces with the ERP application 24x7 and requires a constant connection with 20,000 meters.

Justification:

When the ERP server experiences an extensive outage then 20,000 water meters will not be able to connect and report water usage. If server requires replacement this could take weeks or months due to supply chain shortages. A fail-over server will provide a quick recovery of the primary server.

| | | | | | | |
|------------------------|-----------|------|------|------|------|-----------|
| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| General Fund to CIP | \$ 45,000 | | | | | \$ 45,000 |

Capital Improvement Expenditure:

| | | | | | | |
|-----------------------|-----------|------|------|------|------|-----------|
| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Machinery & Equipment | \$ 45,000 | | | | | \$ 45,000 |

| | | | | | | |
|----------------------------|------|------|------|------|------|-------|
| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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Estimated Operating Expenses:

| | | | | | | |
|--|------|------|------|------|------|-------|
| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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Capital Item Detail
Replacement Network switches

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| | | | |
|------------------------|--------------------|------------------------|-----------|
| Department: | Finance | Location: | City Wide |
| Division: | IT | District: | City Wide |
| Account Number: | 360-0402-513.64-00 | Project Number: | N/A |
| Type: | Replacement | Useful Life: | 7 years |

Description:

Network Site Switches
 The supply chain shortage significantly increased the replacement time for network equipment by vendors. The network site switches are critical devices that direct City network traffic at site locations.

Justification:

Having backup network site switches will provide the ability to recover network traffic in a matter of hours instead of days or weeks at critical sites.

| | | | | | | |
|------------------------|-----------|------|------|------|------|-----------|
| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| General Fund to CIP | \$ 30,000 | | | | | \$ 30,000 |

Capital Improvement Expenditure:

| | | | | | | |
|-----------------------|-----------|------|------|------|------|-----------|
| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Machinery & Equipment | \$ 30,000 | | | | | \$ 30,000 |

| | | | | | | |
|----------------------------|------|------|------|------|------|-------|
| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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Estimated Operating Expenses:

| | | | | | | |
|--|------|------|------|------|------|-------|
| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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Capital Item Detail
Replacement Security Door Controllers

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| | | | |
|------------------------|--------------------|------------------------|----------------------|
| Department: | Finance | Location: | City/Department Wide |
| Division: | IT | District: | City Wide |
| Account Number: | 360-0402-513.52-00 | Project Number: | N/A |
| Type: | Replacement | Useful Life: | 7 years |

Description:

The building security door controller fleet that provides badge access to exterior and interior entrances is rapidly aging. Staff predicts the rate of failure will quickly increase in the next 6 months. This will be a multi-year project with hundreds of door controllers that will need to be replaced.

Justification:

Door controllers that cannot be replaced will require manual lock and unlock attention by staff causing a disruption in productivity and in some situations staff will be required to be present.

| | | | | | | |
|------------------------|-----------|------------|------------|------|------|------------|
| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| General Fund to CIP | \$ 75,000 | \$ 150,000 | \$ 150,000 | | | \$ 375,000 |

Capital Improvement Expenditure:

| | | | | | | |
|--------------------|-----------|------------|------------|------|------|------------|
| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Operating Supplies | \$ 75,000 | \$ 150,000 | \$ 150,000 | | | \$ 375,000 |

| | | | | | | |
|----------------------------|------|------|------|------|------|---------|
| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0.00 |

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Estimated Operating Expenses:

| | | | | | | |
|--|------|------|------|------|------|---------|
| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0.00 |

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Capital Item Detail
Replacement Security Cameras

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| | | | |
|------------------------|--------------------|------------------------|----------------------|
| Department: | Finance | Location: | City/Department Wide |
| Division: | IT | District: | City Wide |
| Account Number: | 360-0402-513.52-00 | Project Number: | N/A |
| Type: | Replacement | Useful Life: | 7 years |

Description:

The building security cameras fleet that provides surveillance video is rapidly aging. Staff predicts the rate of failure will quickly increase in the next 6 months. This will be a multi-year project with numerous security cameras will need to be replaced.

Justification:

Security cameras that cannot be replaced hinders the City to conduct investigations of security breaches and vandalism incidents.

| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|------------------------|-----------|-----------|-----------|------|------|------------|
| General Fund to CIP | \$ 50,000 | \$ 50,000 | \$ 50,000 | | | \$ 150,000 |

Capital Improvement Expenditure:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|--------------------|-----------|-----------|-----------|------|------|------------|
| Operating Supplies | \$ 50,000 | \$ 50,000 | \$ 50,000 | | | \$ 150,000 |

| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|----------------------------|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

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Estimated Operating Expenses:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|--|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

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Capital Item Detail

Firewall - Hotspare

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| | | | |
|------------------------|--------------------|------------------------|----------------------|
| Department: | Finance | Location: | City/Department Wide |
| Division: | IT | District: | City Wide |
| Account Number: | 360-0402-513.64-00 | Project Number: | N/A |
| Type: | New | Useful Life: | 5 years |

Description:

The Network Firewalls provide the first line of cybersecurity defense to the City network, applications, and data.

Justification:

When a firewall experiences an extended outage it severely impacts network traffic and leaves the network vulnerable to cybersecurity attacks. If a Firewall requires replacement this could take weeks or months due to supply chain shortages. This request will support comprehensive disaster recovery and business continuity plans.

| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|------------------------|-----------|------|------|------|------|-----------|
| General Fund to CIP | \$ 40,000 | | | | | \$ 40,000 |

Capital Improvement Expenditure:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|-----------------------|-----------|------|------|------|------|-----------|
| Machinery & Equipment | \$ 40,000 | | | | | \$ 40,000 |

| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|----------------------------|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

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Estimated Operating Expenses:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|--|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

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CITY OF
SANFORD
FLORIDA

Capital Item Detail
Police Vehicles

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|------------------------|--------------------------|------------------------|-----------|
| Department: | Police | Location: | Add |
| Division: | Patrol and Investigation | District: | City Wide |
| Account Number: | 360-2020-521.64-00 | Project Number: | N/A |
| Type: | Replacement | Useful Life: | 6 Years |

Description:

9) Marked Units, (1) K9 Unit, (4) Slick top units, (1) unmarked, (2) CSO vehicles, and 17 AEDs (one per unit)

Justification:

Providing efficient police services within a municipality requires officers to patrol and respond to calls for service in an assigned reliable police vehicle. Due to the nature of municipal law enforcement work, police vehicles must endure rigorous service. Fleet Maintenance provides outstanding service for the Police Department's fleet and recommends annually which vehicles should be replaced. They track the age, mileage and the amount of funding that is annually expended to maintain each veh.

| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|------------------------|--------------|------|------|------|------|--------------|
| Debt Service | \$ 1,108,985 | | | | | \$ 1,108,985 |

Capital Improvement Expenditure:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|-----------------------|--------------|------|------|------|------|--------------|
| Machinery & Equipment | \$ 1,108,985 | | | | | \$ 1,108,985 |

| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|----------------------------|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

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Estimated Operating Expenses:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|--|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

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Capital Item Detail

Two Police K9

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| | | | |
|------------------------|--------------------|------------------------|-----------|
| Department: | Police | Location: | Patrol |
| Division: | Patrol | District: | City Wide |
| Account Number: | 360-2020-521.64-00 | Project Number: | N/A |
| Type: | Replacement | Useful Life: | 8 Years |

Description:

Purchase two K9s with basic obedience training and additional handler training.

Justification:

The two newly purchased K9s would replace the two K9s that are due for retirement due to age and medical conditions.

| | | | | | | |
|------------------------|-----------|------|------|------|------|-----------|
| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| General Fund to CIP | \$ 29,000 | | | | | \$ 29,000 |

Capital Improvement Expenditure:

| | | | | | | |
|-----------------------|-----------|------|------|------|------|-----------|
| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Machinery & Equipment | \$ 29,000 | | | | | \$ 29,000 |

| | | | | | | |
|----------------------------|------|------|------|------|------|-------|
| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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Estimated Operating Expenses:

| | | | | | | |
|--|------|------|------|------|------|-------|
| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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Capital Item Detail
PowerFTO program

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| | | | |
|------------------------|--------------------|------------------------|-----------|
| Department: | Police | Location: | N/A |
| Division: | Training | District: | City Wide |
| Account Number: | 360-2020-521.46-00 | Project Number: | |
| Type: | New | Useful Life: | 1 Year |

Description:

| |
|---|
| PowerFTO program reduces paperwork while simplifying field training documentation which will save time and resources. A cloud-based platform allows for ease of information sharing between agency personnel and enhanced training performance. |
|---|

Justification:

| |
|--|
| Implementing a digital application for the field training process will streamline daily observation reports which are currently printed out via a multi-user, shareable application. |
|--|

| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|------------------------|----------|----------|----------|----------|----------|-----------|
| Impact Fee Fund | \$ 6,750 | \$ 4,200 | \$ 4,200 | \$ 4,200 | \$ 4,200 | \$ 23,550 |

Capital Improvement Expenditure:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|------------------------|----------|----------|----------|----------|----------|-----------|
| Repair and Maintenance | \$ 6,750 | \$ 4,200 | \$ 4,200 | \$ 4,200 | \$ 4,200 | \$ 23,550 |

| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|----------------------------|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

| |
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Estimated Operating Expenses:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|--|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

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Capital Item Detail

In- Car Radios

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| | | | |
|-----------------|--------------------------|-----------------|-----------|
| Department: | Police | Location: | Fleet |
| Division: | Patrol and Investigation | District: | City Wide |
| Account Number: | 360-2020-521.52-00 | Project Number: | N/A |
| Type: | New | Useful Life: | 6 Years |

Description:

| |
|---------------------------------|
| APX 6500 Mobile Radios and Mics |
|---------------------------------|

Justification:

| |
|--|
| In 2013 a grant allowed the Police Department to buy a one time purchase bulk of in-car radios. There are no more in-car radios from the 2013 grant. This is forcing the Police Department to buy these radios for our vehicles. In-car radios allow for a secondary form of communication for an officer and the dispatcher or other officers. This ensures officer safety while on patrol. |
|--|

| | | | | | | |
|------------------------|-----------|------|------|------|------|-----------|
| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Impact Fee Fund | \$ 34,800 | | | | | \$ 34,800 |

Capital Improvement Expenditure:

| | | | | | | |
|--------------------|-----------|------|------|------|------|-----------|
| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Operating Supplies | \$ 34,800 | | | | | \$ 34,800 |

| | | | | | | |
|----------------------------|------|------|------|------|------|-------|
| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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Estimated Operating Expenses:

| | | | | | | |
|--|------|------|------|------|------|-------|
| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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Capital Item Detail
Portable Radios

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| | | | |
|------------------------|--------------------|------------------------|-----------|
| Department: | Police | Location: | Records |
| Division: | All divisions | District: | City Wide |
| Account Number: | 360-2020-521.64-00 | Project Number: | N/A |
| Type: | Replacement | Useful Life: | 10 Years |

Description:

| |
|---|
| Portable radio, APX 6000 Portable Radio and accessories |
|---|

Justification:

| |
|--|
| Purchasing 5 portable radios a year will allow the Police Department to ensure safe means of communication for officers in the field. In previous years, this was a budgeted item. With the inflation, price per radio exceeds \$5,000 |
|--|

| | | | | | | |
|------------------------|-----------|------|------|------|------|-----------|
| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| General Fund to CIP | \$ 50,000 | | | | | \$ 50,000 |

| | | | | | | |
|---|-----------|------|------|------|------|-----------|
| <u>Capital Improvement Expenditure:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Machinery & Equipment | \$ 50,000 | | | | | \$ 50,000 |

| | | | | | | |
|----------------------------|------|------|------|------|------|-------|
| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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| | | | | | | |
|--------------------------------------|------|------|------|------|------|-------|
| <u>Estimated Operating Expenses:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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CITY OF
SANFORD
FLORIDA

Capital Item Detail
2023 Ford F250 Service Body Trucks

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| | | | |
|------------------------|----------------------|------------------------|------------|
| Department: | Parks and Recreation | Location: | 6th Street |
| Division: | Parks | District: | City Wide |
| Account Number: | 360-5508-572.64-00 | Project Number: | N/A |
| Type: | Replacement | Useful Life: | 10 years |

Description:

Replace vehicles #160. Per Fleet Maintenance the vehicles have met mileage age and repair cost.

Justification:

#160 2009 Ford F250 Service body w/ pipe rack. These vehicles are used to install and repair irrigation systems throughout the City and contain all of the tools and materials to complete the work. 28 Parks, 7 miles of trails, 14 traffic medians, 7 facilities.

| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|------------------------|-----------|------|------|------|------|-----------|
| General Fund to CIP | \$ 43,614 | | | | | \$ 43,614 |

Capital Improvement Expenditure:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|-----------------------|-----------|------|------|------|------|-----------|
| Machinery & Equipment | \$ 43,614 | | | | | \$ 43,614 |

| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|----------------------------|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

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Estimated Operating Expenses:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|--|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

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CITY OF
SANFORD
FLORIDA

Capital Item Detail
Toro Workman MDX

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| | | | |
|------------------------|----------------------|------------------------|---------|
| Department: | Parks and Recreation | Location: | Stadium |
| Division: | Facilities | District: | 1 |
| Account Number: | 360-5502-575.64-00 | Project Number: | N/A |
| Type: | New | Useful Life: | 10 |

Description:

| |
|--|
| Toro Workman MDX with canopy and cargo bed lift cart |
|--|

Justification:

| |
|---|
| Current workman is a 2006 model with 1765 hours (~140,000 miles) to transport people and material (dirt, mulch, clay) in the cargo bed. |
|---|

| | | | | | | |
|------------------------|-----------|------|------|------|------|-----------|
| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Impact Fee Fund | \$ 15,103 | | | | | \$ 15,103 |

| | | | | | | |
|---|-----------|------|------|------|------|-----------|
| <u>Capital Improvement Expenditure:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Machinery & Equipment | \$ 15,103 | | | | | \$ 15,103 |

| | | | | | | |
|----------------------------|------|------|------|------|------|-------|
| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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| | | | | | | |
|--------------------------------------|------|------|------|------|------|-------|
| <u>Estimated Operating Expenses:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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CITY OF
SANFORD
FLORIDA

Capital Item Detail
Toro Rake-O-Vac

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| | | | |
|------------------------|----------------------|------------------------|----------|
| Department: | Parks and Recreation | Location: | Stadium |
| Division: | Facilities | District: | 1 |
| Account Number: | 360-5502-575.64-00 | Project Number: | N/A |
| Type: | New | Useful Life: | 15 Years |

Description:

| |
|-----------------|
| Toro Rack-O-Vac |
|-----------------|

Justification:

| |
|---|
| Current one does not have replacement parts available and has been retired. The Mellonville field has to be verticut with a sweeper to prevent thatch from building up and killing the grass. |
|---|

| | | | | | | |
|------------------------|-----------|------|------|------|------|-----------|
| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Impact Fee Fund | \$ 45,481 | | | | | \$ 45,481 |

| | | | | | | |
|---|-----------|------|------|------|------|-----------|
| <u>Capital Improvement Expenditure:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Machinery & Equipment | \$ 45,481 | | | | | \$ 45,481 |

| | | | | | | |
|----------------------------|------|------|------|------|------|-------|
| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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| | | | | | | |
|--------------------------------------|------|------|------|------|------|-------|
| <u>Estimated Operating Expenses:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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**Capital Item Detail
Lawn Equipment**

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| | | | |
|-----------------|----------------------|-----------------|-----------|
| Department: | Parks and Recreation | Location: | Parks II |
| Division: | Parks | District: | City Wide |
| Account Number: | 360-5508-572.64-00 | Project Number: | N/A |
| Type: | Replacement | Useful Life: | 3 years |

Description:

| |
|--|
| Replacement of 72" riding lawn mowers Spray Master 60 gal & 7 Gal ISO tank kit w/5GPM pump RH mount |
|--|

Justification:

| |
|---|
| Equipment has many hours of daily maintenance for Parks, Trail, Traffic Medians and Facilities. Equipment is evaluated on years of use, runtime hours and cost for maintenance. |
|---|

| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|------------------------|-----------|-----------|------|------|-----------|------------|
| General Fund to CIP | \$ 20,932 | \$ 40,000 | | | \$ 50,000 | \$ 110,932 |

Capital Improvement Expenditure:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|-----------------------|-----------|-----------|------|------|-----------|------------|
| Machinery & Equipment | \$ 20,932 | \$ 40,000 | | | \$ 50,000 | \$ 110,932 |

| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|----------------------------|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

| |
|--|
| |
|--|

Estimated Operating Expenses:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|--|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

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Capital Item Detail

Groveview Park Playground Replacement

| |
|--|
| |
|--|

| | | | |
|-----------------|----------------------|-----------------|----------------|
| Department: | Parks and Recreation | Location: | Groveview Park |
| Division: | Parks | District: | 3 |
| Account Number: | 360-5508-572.63-00 | Project Number: | PG2001 |
| Type: | Replacement | Useful Life: | |

Description:

Install new 5-12 year old playground equipment w/ rubberized safety surface \$250,000 and replace 2-5 year old playground equipment w/ruberized safety surface \$150,000.

Justification:

There is no play equipment for the 5-12 year old children and the 2-5 year old equipment is over 20 years old and needs to be replaced due to decks delaminating and inability to find replacement parts.

| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|------------------------|------------|------|------|------|------|------------|
| General Fund to CIP | \$ 150,000 | | | | | \$ 150,000 |
| General Fund to CIP | \$ 250,000 | | | | | \$ 250,000 |

Capital Improvement Expenditure:

| <u>Capital Improvement Expenditure:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|---|------------|------|------|------|------|------------|
| Improve other than bldg | \$ 400,000 | | | | | \$ 400,000 |

| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|----------------------------|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

| |
|--|
| |
|--|

Estimated Operating Expenses:

| <u>Estimated Operating Expenses:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|--------------------------------------|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

| |
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| |
|--|



CITY OF
SANFORD
FLORIDA

Capital Item Detail
Ft. Mellon Park Picnic Tables

| |
|--|
| |
|--|

| | | | |
|------------------------|----------------------|------------------------|-----------------|
| Department: | Parks and Recreation | Location: | Ft. Mellon Park |
| Division: | Parks | District: | 1 |
| Account Number: | 360-5508-572.63-00 | Project Number: | PG0703 |
| Type: | Replacement | Useful Life: | 15 Years |

Description:

Fifteen 6' ADA Steel Picnic Tables, Recycled Plastic, Thirty-nine 6' Steel Picnic Tables, Recycled Plastic Galvanized Legs, longer life

Justification:

Tables in the park are at the end of the useful life and need to be replaced. Installed June of '09 installed (13 years old). Due to the brackish water along Lake Monroe and the Chlorine used at the splash pad these tables are rusting beyond repair and the wood checking is hazardous to users. Several tables were removed last year.

| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|---------------------------|------------|------|------|------|------|------------|
| General Fund Transfer CIP | \$ 242,539 | | | | | \$ 242,539 |

Capital Improvement Expenditure:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|-------------------------|------------|------|------|------|------|------------|
| Improve other than bldg | \$ 242,539 | | | | | \$ 242,539 |

| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|----------------------------|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

| |
|--|
| |
|--|

Estimated Operating Expenses:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|--|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

| |
|--|
| |
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Capital Item Detail
Lee P. Moore Park Repairs

| |
|--|
| |
|--|

| | | | |
|------------------------|----------------------|------------------------|-------------------|
| Department: | Parks and Recreation | Location: | Lee P. Moore Park |
| Division: | Parks | District: | 3 |
| Account Number: | 360-5508-572.46-00 | Project Number: | PG0809 |
| Type: | Replacement | Useful Life: | 20 years |

Description:

Replace 3,840 asphalt tennis/pickleball courts, repave and stripe the parking lot \$60,000. Estimate \$250,000 for the courts.

Justification:

The trail and courts need to be replaced due to age, cracking, asphalt depressions, root intrusion and trip and fall hazards. If these are not funded in this year they will need to be closed due to liability issues and notice the public.

| | | | | | | |
|------------------------|------------|------|------|------|------|------------|
| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| General Fund to CIP | \$ 310,000 | | | | | \$ 310,000 |

Capital Improvement Expenditure:

| | | | | | | |
|------------------------|------------|------|------|------|------|------------|
| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Repair and Maintenance | \$ 310,000 | | | | | \$ 310,000 |

| | | | | | | |
|----------------------------|------|------|------|------|------|-------|
| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

| |
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Estimated Operating Expenses:

| | | | | | | |
|--|------|------|------|------|------|-------|
| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

| |
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Capital Item Detail
A.C. Pool Filters

| |
|--|
| |
|--|

| | | | |
|------------------------|--------------------|------------------------|-----------|
| Department: | Recreation | Location: | Pool |
| Division: | Facilities | District: | City Wide |
| Account Number: | 360-5502-575.64-00 | Project Number: | N/A |
| Type: | Replacement | Useful Life: | 23 years |

Description:

| |
|--|
| Replacement of all three pool filters and backwash valves with new units, including new filter gravel. |
|--|

Justification:

| |
|---|
| Current filters are 23 years old and are leaking badly and inadequately filtering the pool water. These filters must be replaced by October 2023 to avoid a catastrophic failure. |
|---|

| | | | | | | |
|------------------------|------------|------|------|------|------|------------|
| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| General Fund to CIP | \$ 103,673 | | | | | \$ 103,673 |

Capital Improvement Expenditure:

| | | | | | | |
|-----------------------|------------|------|------|------|------|------------|
| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Machinery & Equipment | \$ 103,673 | | | | | \$ 103,673 |

| | | | | | | |
|----------------------------|-----------|------|------|------|------|-----------|
| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | \$ 51,837 | | | | | \$ 51,837 |

| |
|--|
| |
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Estimated Operating Expenses:

| | | | | | | |
|--|------|------|------|------|------|-------|
| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

| |
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| |
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CITY OF
SANFORD
FLORIDA

Capital Item Detail
Security System

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|--|
| |
|--|

| | | | |
|------------------------|----------------------|------------------------|--------|
| Department: | Parks and Recreation | Location: | Msueum |
| Division: | Museum | District: | 1 |
| Account Number: | 360-5052-573.64-00 | Project Number: | N/A |
| Type: | New | Useful Life: | 10 |

Description:

High Definition Video Surveillance System needed.

Justification:

New system required to cover blind spots outside the building as well providing additional viewpoints inside the building. The new technology will greatly improve visibility and will be a very useful tool by staff.

| | | | | | | |
|------------------------|----------|------|------|------|------|---------|
| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Impact Fee Fund | \$ 7,900 | | | | | \$7,900 |

| | | | | | | |
|---|----------|------|------|------|------|---------|
| <u>Capital Improvement Expenditure:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Machinery & Equipment | \$ 7,900 | | | | | \$7,900 |

| | | | | | | |
|----------------------------|------|------|------|------|------|-------|
| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

| |
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| | | | | | | |
|--------------------------------------|------|------|------|------|------|-------|
| <u>Estimated Operating Expenses:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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Capital Item Detail
Flat Bed Dumptruck

| |
|--|
| |
|--|

| | | | |
|------------------------|--------------------|------------------------|-----------|
| Department: | Public Works | Location: | City Wide |
| Division: | Streets | District: | City Wide |
| Account Number: | 360-4047-541.64-00 | Project Number: | N/A |
| Type: | Replacement | Useful Life: | 15 years |

Description:

| |
|---|
| Flat Bed Dump Truck Replacement Unit 44 |
|---|

Justification:

| |
|----------------------------|
| Meets two of the criteria. |
|----------------------------|

| | | | | | | |
|------------------------|------------|------|------|------|------|------------|
| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| General Fund to CIP | \$ 150,000 | | | | | \$ 150,000 |

| | | | | | | |
|---|------------|------|------|------|------|------------|
| <u>Capital Improvement Expenditure:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Machinery & Equipment | \$ 150,000 | | | | | \$ 150,000 |

| | | | | | | |
|----------------------------|------|------|------|------|------|-------|
| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

| |
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| | | | | | | |
|--------------------------------------|------|------|------|------|------|-------|
| <u>Estimated Operating Expenses:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

| |
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| |
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CITY OF
SANFORD
FLORIDA

Capital Item Detail
Vehicle Replacement Unit 61

| |
|--|
| |
|--|

| | | | |
|------------------------|--------------------|------------------------|-----------|
| Department: | Public Works | Location: | City Wide |
| Division: | Streets | District: | City Wide |
| Account Number: | 360-4047-541.64-00 | Project Number: | N/A |
| Type: | Replacement | Useful Life: | 15 years |

Description:

| |
|----------------------------------|
| Vehicle Replacement for Unit 61. |
|----------------------------------|

Justification:

| |
|--|
| Sign shop pick up truck will meet two of the criteria. |
|--|

| | | | | | | |
|------------------------|-----------|------|------|------|------|-----------|
| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| General Fund to CIP | \$ 85,000 | | | | | \$ 85,000 |

| | | | | | | |
|---|-----------|------|------|------|------|-----------|
| <u>Capital Improvement Expenditure:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Machinery & Equipment | \$ 85,000 | | | | | \$ 85,000 |

| | | | | | | |
|----------------------------|------|------|------|------|------|-------|
| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

| |
|--|
| |
|--|

| | | | | | | |
|--------------------------------------|------|------|------|------|------|-------|
| <u>Estimated Operating Expenses:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

| |
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| |
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CITY OF
SANFORD
FLORIDA

Capital Item Detail
Office Furniture

| |
|--|
| |
|--|

| | | | |
|------------------------|--------------------|------------------------|----------------------|
| Department: | Public Works | Location: | Public Works Complex |
| Division: | Streets | District: | 1 |
| Account Number: | 360-4047-541.64-00 | Project Number: | N/A |
| Type: | New | Useful Life: | |

Description:

| |
|---|
| Office furniture for the new Public Works Safety Building |
|---|

Justification:

| |
|---|
| Public Works will be getting a Public Works Operations Building and will need furniture |
|---|

| | | | | | | |
|------------------------|----------|------|------|------|------|----------|
| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| General Fund to CIP | \$ 5,000 | | | | | \$ 5,000 |

Capital Improvement Expenditure:

| | | | | | | |
|-----------------------|----------|------|------|------|------|----------|
| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Machinery & Equipment | \$ 5,000 | | | | | \$ 5,000 |

| | | | | | | |
|----------------------------|------|------|------|------|------|-------|
| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

| |
|--|
| |
|--|

Estimated Operating Expenses:

| | | | | | | |
|--|------|------|------|------|------|-------|
| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

| |
|--|
| |
|--|



CITY OF
SANFORD
FLORIDA

Capital Item Detail
Vehicle Replacement

| |
|--|
| |
|--|

| | | | |
|------------------------|--------------------------------------|------------------------|-----------|
| Department: | Public Works | Location: | City Wide |
| Division: | Facilities | District: | City Wide |
| Account Number: | function replace() { [native code] } | Project Number: | N/A |
| Type: | Replacement | Useful Life: | 15 |

Description:

| |
|----------------------------|
| Replacement of vehicle 120 |
|----------------------------|

Justification:

| |
|--|
| Vehicle has met 2 criteria for replacement |
|--|

| | | | | | | |
|------------------------|-----------|------|------|------|------|-------|
| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| General Fund to CIP | \$ 45,000 | | | | | \$ 0 |

Capital Improvement Expenditure:

| | | | | | | |
|-----------------------|-----------|------|------|------|------|-------|
| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Machinery & Equipment | \$ 45,000 | | | | | \$ 0 |

| | | | | | | |
|----------------------------|------|------|------|------|------|-------|
| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

| |
|--|
| |
|--|

Estimated Operating Expenses:

| | | | | | | |
|--|------|------|------|------|------|-------|
| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

| |
|--|
| |
|--|



CITY OF
SANFORD
FLORIDA

Capital Item Detail
City Hall Roof Replacement

| |
|--|
| |
|--|

| | | | |
|-----------------|--------------------|-----------------|-----------|
| Department: | Public Works | Location: | City Hall |
| Division: | Facilities | District: | 1 |
| Account Number: | 360-4046-539.62-00 | Project Number: | |
| Type: | Replacement | Useful Life: | 30 |

Description:

| |
|--|
| Replacement of the City Hall roof is estimated at \$500k |
|--|

Justification:

| |
|--|
| City Hall's roof has met it's life expectancy and is in need of replacement. |
|--|

| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|------------------------|--------------|------|------|------|------|--------------|
| General Fund to CIP | \$ 2,600,000 | | | | | \$ 2,600,000 |

Capital Improvement Expenditure:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|-----------|--------------|------|------|------|------|--------------|
| Buildings | \$ 2,600,000 | | | | | \$ 2,600,000 |

| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|----------------------------|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

| |
|--|
| |
|--|

Estimated Operating Expenses:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|--|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

| |
|--|
| |
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Capital Item Detail
ADA Compliance

| |
|--|
| |
|--|

| | | | |
|------------------------|--------------------|------------------------|-----------|
| Department: | Public Works | Location: | City Wide |
| Division: | Facilities | District: | City Wide |
| Account Number: | 360-4046-539.46-00 | Project Number: | PWADA |
| Type: | Replacement | Useful Life: | |

Description:

| |
|---|
| Replace, modify and install required equipment in order to comply with specific present ADA codes citywide. |
|---|

Justification:

| |
|--|
| Mandated Federal requirements to meet new codes. |
|--|

| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|------------------------|-----------|------|------|------|------|-----------|
| General Fund to CIP | \$ 20,000 | | | | | \$ 20,000 |

Capital Improvement Expenditure:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|------------------------|-----------|------|------|------|------|-----------|
| Repair and Maintenance | \$ 20,000 | | | | | \$ 20,000 |

| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|----------------------------|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

| |
|--|
| |
|--|

Estimated Operating Expenses:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|--|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

| |
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| |
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CITY OF
SANFORD
FLORIDA

Capital Item Detail
Office Furniture

| |
|--|
| |
|--|

| | | | |
|------------------------|--------------------|------------------------|--------------------|
| Department: | Public Works | Location: | Public work Comple |
| Division: | Admin | District: | City Wide |
| Account Number: | 360-4001-539.64-00 | Project Number: | |
| Type: | New | Useful Life: | |

Description:

| |
|--------------------------|
| Desks, tables and chairs |
|--------------------------|

Justification:

| |
|---|
| Public Works will be getting a Public Works Operations Building and will need furniture |
|---|

| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|------------------------|----------|------|------|------|------|----------|
| General Fund to CIP | \$ 7,500 | | | | | \$ 7,500 |

Capital Improvement Expenditure:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|-------------------------|----------|------|------|------|------|----------|
| Improve other than bldg | \$ 7,500 | | | | | \$ 7,500 |

| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|----------------------------|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

| |
|--|
| |
|--|

Estimated Operating Expenses:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|--|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

| |
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| |
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CITY OF
SANFORD
FLORIDA

Capital Item Detail
Multi Media Video

| |
|--|
| |
|--|

| | | | |
|------------------------|--------------------|------------------------|----------------------|
| Department: | Public Works | Location: | Public Works Complex |
| Division: | Admin | District: | 1 |
| Account Number: | 360-4001-539.64-00 | Project Number: | N/A |
| Type: | New | Useful Life: | |

Description:

| |
|--|
| Multi Media for new Public Works Operations Building |
|--|

Justification:

| |
|---|
| Public Works will be getting a Public Works Operations Building and will need multi media |
|---|

| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|------------------------|----------|------|------|------|------|----------|
| General Fund to CIP | \$ 7,500 | | | | | \$ 7,500 |

Capital Improvement Expenditure:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|-----------------------|----------|------|------|------|------|----------|
| Machinery & Equipment | \$ 7,500 | | | | | \$ 7,500 |

| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|----------------------------|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

| |
|--|
| |
|--|

Estimated Operating Expenses:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|--|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

| |
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Capital Item Detail
ADA Compliance

| |
|--|
| |
|--|

| | | | |
|------------------------|--------------------|------------------------|-----------|
| Department: | Public Works | Location: | City Wide |
| Division: | Facilities | District: | City Wide |
| Account Number: | 138-4046-539.46-00 | Project Number: | PWADA |
| Type: | Replacement | Useful Life: | |

Description:

| |
|---|
| Replace, modify and install required equipment in order to comply with specific present ADA codes citywide. |
|---|

Justification:

| |
|--|
| Mandated Federal requirements to meet new codes. |
|--|

| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| General Fund to CIP | \$150,000 | \$110,000 | \$110,000 | \$110,000 | \$110,000 | \$590,000 |

Capital Improvement Expenditure:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| Repair and Maintenance | \$150,000 | \$110,000 | \$110,000 | \$110,000 | \$110,000 | \$590,000 |

| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|----------------------------|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

| |
|--|
| |
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Estimated Operating Expenses:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|--|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

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Capital Item Detail
Artisan Square Restroom

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| |
|--|

| | | | |
|------------------------|--------------------|------------------------|-----------|
| Department: | Public Works | Location: | |
| Division: | 3rd gen | District: | City Wide |
| Account Number: | 138-4047-541.63-00 | Project Number: | |
| Type: | New | Useful Life: | |

Description:

| |
|---|
| A restroom like the one that was just added to the Marina will be put in Artisan Square |
|---|

Justification:

| |
|---|
| A public restroom is needed in downtown Sanford |
|---|

| | | | | | | |
|------------------------|------------|------|------|------|------|------------|
| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| 3rd Gen Fund | \$ 150,000 | | | | | \$ 150,000 |

Capital Improvement Expenditure:

| | | | | | | |
|-----------|------------|------|------|------|------|------------|
| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Buildings | \$ 150,000 | | | | | \$ 150,000 |

| | | | | | | |
|----------------------------|------|------|------|------|------|---------|
| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0.00 |

| |
|--|
| |
|--|

Estimated Operating Expenses:

| | | | | | | |
|--|------|------|------|------|------|---------|
| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0.00 |

| |
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CITY OF
SANFORD
FLORIDA

Capital Item Detail
Aero Lane Construction

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| | | | |
|------------------------|--------------------|------------------------|-----------|
| Department: | Public Works | Location: | Aero Lane |
| Division: | 3rd gen | District: | 2 |
| Account Number: | 138-4047-541.63-00 | Project Number: | |
| Type: | New | Useful Life: | |

Description:

| |
|--|
| |
|--|

Justification:

| |
|---|
| Aero Lane and 5th Street west of Aero Lane will be brought up to City Standards and have stormwater Improvements for safety reasons and to meet the needs of the extreme amount of development in the area. |
|---|

| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|------------------------|--------------|------|------|------|------|--------------|
| 3rd Gen Fund | \$ 3,500,000 | | | | | \$ 3,500,000 |

Capital Improvement Expenditure:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|-------------------------|--------------|------|------|------|------|--------------|
| Improve other than bldg | \$ 3,500,000 | | | | | \$ 3,500,000 |

| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|----------------------------|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

| |
|--|
| |
|--|

Estimated Operating Expenses:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|--|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

| |
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| |
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Capital Item Detail
Holly Ave Sidewalk

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|--|
| |
|--|

| | | | |
|-----------------|--------------------|-----------------|-----------|
| Department: | Public Works | Location: | Holly Ave |
| Division: | 3rd gen | District: | 1 |
| Account Number: | 138-4047-541.31-00 | Project Number: | |
| Type: | New | Useful Life: | |

Description:

| |
|-------------------------------|
| Holly Ave sidewalk 9th to HGB |
|-------------------------------|

Justification:

| |
|---|
| Sidewalks are needed in this area for safety of the residents |
|---|

| | | | | | | |
|------------------------|------------|------|------|------|------|------------|
| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| 3rd Gen Fund | \$ 200,000 | | | | | \$ 200,000 |

Capital Improvement Expenditure:

| | | | | | | |
|-----------------------|------------|------|------|------|------|------------|
| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Professional Services | \$ 200,000 | | | | | \$ 200,000 |

| | | | | | | |
|----------------------------|------|------|------|------|------|-------|
| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

| |
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| |
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Estimated Operating Expenses:

| | | | | | | |
|--|------|------|------|------|------|-------|
| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

| |
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Capital Item Detail

Traffic Calming

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| |
|--|

| | | | |
|-----------------|--------------------|-----------------|-----------|
| Department: | Public Works | Location: | City Wide |
| Division: | 3rd gen | District: | City Wide |
| Account Number: | 138-4047-541.63-00 | Project Number: | |
| Type: | New | Useful Life: | |

Description:

| |
|--------------|
| Speed tables |
|--------------|

Justification:

| |
|---|
| After traffic studies are completed by the department it is determined if a speed table is needed in that area. |
|---|

| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|------------------------|-----------|-----------|-----------|-----------|-----------|------------|
| 3rd Gen Fund | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 125,000 |

Capital Improvement Expenditure:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|-------------------------|-----------|-----------|-----------|-----------|-----------|------------|
| Improve other than bldg | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 125,000 |

| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|----------------------------|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

| |
|--|
| |
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Estimated Operating Expenses:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|--|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

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| |
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Capital Item Detail
FDOT signalization modification

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|--|
| |
|--|

| | | | |
|------------------------|--------------------|------------------------|-----------|
| Department: | Public Works | Location: | Upsala Rd |
| Division: | 3rd gen | District: | 1 |
| Account Number: | 138-4047-541.63-00 | Project Number: | |
| Type: | New | Useful Life: | |

Description:

| |
|---|
| FDOT will be modifying SR 46 from Upsala Road to French Avenue. Part of the improvements include safety features to address the queuing of Auto Train cars on SR 46. A signal will be installed at the intersection with Persimmon and the lanes will be shifted to allow a safer turning movement on to Persimmon. |
|---|

Justification:

| |
|--|
| |
|--|

| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|------------------------|------------|------|------|------|------|------------|
| 3rd Gen Fund | \$ 100,000 | | | | | \$ 100,000 |

Capital Improvement Expenditure:

| <u>Capital Improvement Expenditure:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|---|------------|------|------|------|------|------------|
| Improve other than bldg | \$ 100,000 | | | | | \$ 100,000 |

| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|----------------------------|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

| |
|--|
| |
|--|

Estimated Operating Expenses:

| <u>Estimated Operating Expenses:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|--------------------------------------|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

| |
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CITY OF
SANFORD
FLORIDA

Capital Item Detail

Persimmons FDOT Signalization Modification

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|--|
| |
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| | | | |
|------------------------|--------------------|------------------------|---------------|
| Department: | Public Works | Location: | Persimmon Ave |
| Division: | 3rd gen | District: | 2 |
| Account Number: | 138-4047-541.63-00 | Project Number: | |
| Type: | New | Useful Life: | |

Description:

| |
|--|
| |
|--|

Justification:

| |
|---|
| Signalization modifications is needed at Persimmons due to FDOT |
|---|

| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|------------------------|------------|------|------|------|------|------------|
| 3rd Gen Fund | \$ 450,000 | | | | | \$ 450,000 |

Capital Improvement Expenditure:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|-------------------------|------------|------|------|------|------|------------|
| Improve other than bldg | \$ 450,000 | | | | | \$ 450,000 |

| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|----------------------------|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

| |
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| |
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Estimated Operating Expenses:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|--|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

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Capital Item Detail
Side Street Parking

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| |
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| | | | |
|------------------------|--------------------|------------------------|------------------|
| Department: | Public Works | Location: | Downtown Sanford |
| Division: | 3rd gen | District: | 1 |
| Account Number: | 138-4047-541.63-00 | Project Number: | |
| Type: | New | Useful Life: | |

Description:

| |
|--|
| Side street parking along downtown Sanford |
|--|

Justification:

| |
|--|
| More parking is needed in downtown Sanford |
|--|

| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|------------------------|------------|------|------|------|------|------------|
| 3rd Gen Fund | \$ 150,000 | | | | | \$ 150,000 |

Capital Improvement Expenditure:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|-------------------------|------------|------|------|------|------|------------|
| Improve other than bldg | \$ 150,000 | | | | | \$ 150,000 |

| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|----------------------------|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

| |
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| |
|--|

Estimated Operating Expenses:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|--|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

| |
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| |
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Capital Item Detail

Roadway Electric

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| |
|--|

| | | | |
|------------------------|--------------------|------------------------|-----------|
| Department: | Public Works | Location: | City Wide |
| Division: | 3rd gen | District: | City Wide |
| Account Number: | 138-4047-541.63-00 | Project Number: | |
| Type: | New | Useful Life: | |

Description:

| |
|--|
| When a road is repaved the roadway electric has to be replaced |
|--|

Justification:

| |
|--|
| To be able to have the lights work correctly the electric has to be replaced in the road |
|--|

| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|------------------------|-----------|-----------|-----------|-----------|-----------|-------|
| 3rd Gen Fund | \$ 30,000 | \$ 30,000 | \$ 30,000 | \$ 30,000 | \$ 30,000 | \$ 0 |

Capital Improvement Expenditure:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|-------------------------|-----------|-----------|-----------|-----------|-----------|-------|
| Improve other than bldg | \$ 30,000 | \$ 30,000 | \$ 30,000 | \$ 30,000 | \$ 30,000 | \$ 0 |

| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|----------------------------|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

| |
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Estimated Operating Expenses:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|--|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

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CITY OF
SANFORD
FLORIDA

Capital Item Detail
Roadway Signage

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| |
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| | | | |
|------------------------|--------------------|------------------------|-----------|
| Department: | Public Works | Location: | City Wide |
| Division: | 3rd gen | District: | City Wide |
| Account Number: | 138-4047-541.63-00 | Project Number: | |
| Type: | New | Useful Life: | |

Description:

| |
|-----------------|
| Roadway signage |
|-----------------|

Justification:

| |
|---|
| Extra stop signs, yield signs, flashing signs are needed yearly to keep up with replacements and safety |
|---|

| | | | | | | |
|------------------------|-----------|------|------|------|------|-----------|
| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| 3rd Gen Fund | \$ 75,000 | | | | | \$ 75,000 |

| | | | | | | |
|---|-----------|------|------|------|------|-----------|
| <u>Capital Improvement Expenditure:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| Machinery & Equipment | \$ 75,000 | | | | | \$ 75,000 |

| | | | | | | |
|----------------------------|------|------|------|------|------|-------|
| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | |

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| | | | | | | |
|--------------------------------------|------|------|------|------|------|-------|
| <u>Estimated Operating Expenses:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
| | | | | | | \$ 0 |

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Capital Item Detail
Misc Concrete

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| |
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| | | | |
|------------------------|--------------------|------------------------|-----------|
| Department: | Public Works | Location: | City Wide |
| Division: | 3rd gen | District: | City Wide |
| Account Number: | 138-4047-541.63-00 | Project Number: | |
| Type: | New | Useful Life: | |

Description:

| |
|--|
| Misc. concrete that is needed around the City. |
|--|

Justification:

| |
|--|
| Replacing cracked and broken side walks and curbing around the City. |
|--|

| <u>Funding Source:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|------------------------|------------|------------|------------|------------|------------|------------|
| 3rd Gen Fund | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 500,000 |

Capital Improvement Expenditure:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|-------------------------|------------|------------|------------|------------|------------|------------|
| Improve other than bldg | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 500,000 |

| <u>Estimated Revenues:</u> | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|----------------------------|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

| |
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Estimated Operating Expenses:

| | FY24 | FY25 | FY26 | FY27 | FY28 | Total |
|--|------|------|------|------|------|-------|
| | | | | | | \$ 0 |

| |
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| |
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GLOSSARY

- GLOSSARY

Glossary

Accrual Basis - Accounting basis whereby revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Activity - A specified and distinguishable line of work performed by a division.

Adopted Budget - The original budget as approved by City Commission at the beginning of the fiscal year.

Ad Valorem Taxes - Commonly referred to as property taxes, levied on both real and personal property, according to the property's valuation and tax rate.

Appropriation - An authorization made by the legislative body of a government, which permits officials to incur obligations and to make expenditures of governmental resources. Specific appropriations are usually made at the fund level and are granted for a one-year period.

Assets - Resources owned or held by the City, which have monetary value.

Balanced Budget - A budget adopted by the legislative body and authorized by ordinance where the proposed expenditures are equal to or less than the proposed resources.

Budget - A plan of financial operation, embodying an estimate of proposed means of financing it. The Budget "operating budget" is the financial plan adopted for a single fiscal year. The "proposed budget" designates the financial plan initially developed by departments and presented by the City Manager to the City Commission for approval. The "final budget" is the plan as modified and finally approved by that body. The approved budget is authorized by resolution and specifies the legal spending limits for the fiscal year.

Glossary

Budget Amendment - A legal procedure utilized by the City Staff and City Commission to revise a budget appropriation.

Budget Document - The compilation of the spending plans for the various funds, along with supporting schedules, tables and charts, which in total, comprises the annual revenue and expenditure plan.

Budget Message - A general discussion of the proposed budget presented in writing by the budget-making authority (City Manager) to the legislative body (City Commission).

Budgetary Control - The control or management of the organization in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.

Capital Budget - A plan of proposed capital outlays and the means of financing them for the current fiscal year.

Capital Improvement Program - A five-year plan for those expenditures anticipated within the City's capital improvement funds. It sets forth each project and its contemplated costs.

Current Taxes - Taxes that are levied and due within one year.

Encumbrances - Obligations in the form of purchase orders, contract or salary commitments, which are chargeable to an appropriation and for which a part of the appropriation is reserved. When paid, the encumbrance is liquidated.

Enterprise Fund - A fund established to account for operations that are financed and operated in a manner similar to private business enterprises-where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Expenditures - The cost of goods received or services rendered whether cash payments have been made or encumbered.

Glossary

Fiscal Year - A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. The City's fiscal year runs from October 1 through September 30.

Five-Year Capital Plan - A plan for capital expenditures to be incurred each year over a five-year period to meet capital needs arising from the long-term work program or other capital needs. It sets forth each project or other contemplated expenditure in which the government is to have a part.

Fund - An accounting entity established to control receipt and disbursement of income from sources set aside to support specific activities or attain certain objectives. Each fund is treated as a distinct fiscal entity with a self-balancing set of accounts.

Fund Balance - Fund balance is the excess of assets over liabilities. Fund Balance does not necessarily mean funds available for expenditure. Fund Balance can be restricted, committed, or assigned. Only the unassigned balance over the minimum fund balance policy, which for City of Sanford is 25% is available for allocation for future year budgets. A negative fund balance is often referred to as a *deficit*.

Funding - Provides budgetary resources to cover the total cost of a program or project at the time it is undertaken.

GAAP - Generally Accepted Accounting Principles.

GASB - Governmental Accounting Standards Board.

GASB 34 - Governmental Accounting Standards Board Statement Number 34. This requires division of the City's assets into Governmental Activities, Business-Type Activities, and Component Units using the accrual basis of accounting.

General Fund - The fund used to account for all financial resources except those required to be accounted for in another fund. The General Fund is tax supported and is the general operating fund of the City.

Glossary

Grant - This is a financial award given by the state government, federal government, or other agency to support a particular program or activity. Grant proceeds are restricted to the use stipulated by the Grant Award. Misuse or misappropriation of Grant funds can impact the City for years to come.

Infrastructure - That portion of a City's assets located at or below ground level, including the water system, sewer system, and streets.

One-Time Expenditures - These are one-time expenditures authorized on a fiscal year basis for a specific purpose, and are not expected to be recurring costs as a part of normal operating expenditures.

Ongoing Expenditures - These expenditures are authorized as a part of the budget process for recurring/ongoing operational needs.

Operating Budget - Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities of the City are controlled.

Public Hearing - a noticed meeting (per statute and/or ordinance) relating to legal action by the City Commission; usually requires that the public must be heard before action is taken.

Revenue - These are amounts estimated to be received from taxes and other sources during the fiscal year.

Roll-Back Rate - The millage necessary to raise the same amount of Ad Valorem tax revenue as the previous year, excluding taxes for new construction.

Rollover - Any equipment, contractual, commodity, or capital project that has been previously approved by the City Commission but for various reasons has not been implemented on schedule.

Glossary

Taxable Value - The assessed value less homestead and other exemptions, if applicable.

Truth in Millage - The Florida Truth in Millage Act (TRIM) serves to formalize the property tax levying process by requiring a specific method of tax rate calculation, form of notice, public hearing requirements, and advertisement specifications prior to the adoption of a budget tax rate.