

## ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2024  
Department: Police

Division: Patrol

12.11.2023

**CHANGES IN REVENUES**

REVENUE ACCOUNT NUMBER						Current	Current	Amount of	Adjusted
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Balance	Change	Unrealized
360	0000	381	60	00	Transfer from general fund	\$ 5,475,392	\$ 5,475,392	\$ 21,150	
<b>TOTAL CHANGES IN REVENUES</b>								<b>\$ 21,150</b>	

**CHANGES IN EXPENDITURES**

EXPENDITURE ACCOUNT NUMBER							Current	Current	Amount of	Remaining
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
360	2020	521	64	00	PDEQP	Machinery & Equipment	\$ 1,137,985	\$ (99,000)	\$ 21,150	\$ (77,850)
001	2023	521	52	00		Transfer to Capital Fund	126,151	67,486	(21,150)	46,336
001	7979	581	91	28		Transfer to Capital Proj Fund	5,475,392	5,475,392	21,150	46,336
<b>TOTAL CHANGES IN EXPENDITURES</b>								<b>\$ 21,150</b>		

REASON FOR AMENDMENT: \$21,150 Funds needed to add to \$10,000 insurance claim to purchase trailer total cost \$31,150

DIRECTOR APPROVAL: Cecil Smith, Chief of Police  DATE: 11/16/23

FINANCE APPROVAL: Cynthia Windley  DATE: 11/16/23

CITY MANAGER APPROVAL:  DATE: 12/11/23

CITY COMMISSION AGENDA DATE: 12.11.2023 APPROVED Y

**FOR FINANCE USE**

Entry Date: \_\_\_\_\_ Batch Number: \_\_\_\_\_ Document #: **BA 03-100**

CCM # 23-241  
RES # 3192



CITY OF  
**SANFORD**  
FLORIDA



**APPROVED**

WS \_\_\_ RMX

Item No. 8.9

**CITY COMMISSION MEMORANDUM 23-241  
DECEMBER 11, 2023 AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Dawn Chambers, Administrative Services Manager  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., ICMA-CM, City Manager  
**SUBJECT:** Budget Amendment – Purchase Replacement Speed Trailer

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Approval of Resolution No. 2023-3192 amending the FY2023/2024 Capital Equipment budget by \$21,150 to purchase a replacement speed trailer is requested.

**FISCAL/STAFFING STATEMENT:**

Need a budget amendment to move an additional \$21,150 into Capital Account to complete the purchase of the replacement speed trailer.

**BACKGROUND:**

On May 29, 2023 the Police Department's speed trailer was struck and destroyed by a motorist. On September 25, 2023, the motorist's insurance company awarded the City of Sanford a \$10,000 claim check. On October 23, 2023 the members of the City Commission approved the acceptance of the \$10,000 insurance reimbursement via Budget Amendment Resolution No. 3165. The insurance funds are in our capital account; however, the amount is not enough to purchase the new speed trailer. We are requesting approval to move the remaining funds \$21,150 (which will be combined with the \$10,000 claim check received) from Operational Supplies and Equipment into capital account. This transfer of funds will allow us to fund the total cost of \$31,150 for the new speed trailer.

**LEGAL REVIEW:**

No legal review requested of the City Attorney.

**RECOMMENDATION:**

It is the staff's recommendation that the City Commission approve Resolution No. 23-3192 amending the FY 2023/2024 Capital Budget in support of procuring a replacement speed trailer.

**SUGGESTED MOTION:**

“I move to approve Budget Resolution No. 2023-3192 amending the FY-2024 Capital Budget in support of procuring a replacement speed trailer”.

Attachments:

- Budget Resolution No. 2023-3192
- Budget Amendment Form

## Resolution No.2023-3192

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2023 and terminating on September 30, 2024 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2023 and terminating on September 30, 2024 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2023 and

terminating on September 30, 2024 shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Effective Date.**

This Resolution shall become effective immediately upon enactment.

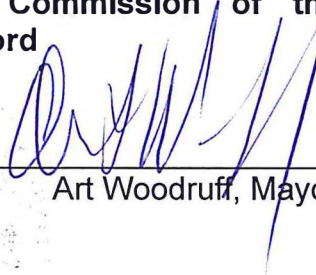
Passed and adopted this 11<sup>th</sup> day of December 2023.

Attest:

City Commission of the City of  
Sanford



Traci Houchin, MMC, FCRM  
City Clerk



Art Woodruff, Mayor



For use and reliance of the Sanford  
City Commission only.  
Approved as to form and legality.



William Colbert, City Attorney